

Quinnipiac University Commuter Assistance Program 2021 – 2022

Description:

The Quinnipiac University Commuter Assistance Program pairs first-year commuter students with upper-class "Commuter Assistants" (CAs) throughout their entire first year. CAs will serve as a direct resource for their assigned students, helping them navigate various components of the first-year college experience. Throughout each semester, CAs will engage with their students frequently to discuss successful college integration, how their academic and social experience is progressing, and assist them in enhancing their QU experience, including accessing and engaging with the various campus partners and resources we offer (Faculty, Student Clubs & Organizations, Department of Cultural and Global Engagement, The Learning Commons, Veteran & Military Affairs, Financial Aid, Work-Study/Student Employment, Dining Services, The Library, Recreation, Fitness & Wellness, Counseling Services, Office of Community Service).

Commuter Assistant Role:

- Serve as a direct resource, role model, and peer mentor for approximately 25-30 commuter students
- Foster a sense of belonging and inclusion for each student on an individualized basis
- Meet/check in with each student on a bi-weekly basis to discuss their QU experience, address any obstacles they may be facing, and identify ways to work through them
- Actively refer and connect students to campus resources and specific people within the QU community, depending on their need(s)
- Identify opportunities for campus engagement and send a weekly email/texts that advertises these opportunities
- Plan and facilitate at least two events/workshops during the Fall semester
- Host two drop-in office hours per week (location to be determined)
- Host a monthly group meeting to discuss each student's overall QU experience and brainstorm ways to enhance everyone's experience
- Coordinate with Campus Life to plan and facilitate Welcome Weekend and the first six weeks of programming
- Create, distribute, and evaluate pre-semester, mid-semester, and post-semester "check-in" surveys
- Attend Fall and Spring staff trainings, bi-weekly meetings, and monthly check-ins with supervisor
- Other duties as assigned

Commuter Assistant Important Dates:

- Email potential/interested applicants: March 9, 16, 23
- Applications due: Friday, April 2, 5:00 PM
- Interviews: April 12—16
- Spring Commuter Assistant team meeting: April 27
- **Fall Training: (To be determined) Possibly in May, possibly August 23—25**
- Commuter student welcome/retreat: August 25 or 26
- Welcome Weekend: August 27—29
- Spring Training: January 18—20

Commuter Assistant Benefits:

- **Stipend of \$ _____ per semester** TBD

- Discounted and/or free parking pass
- Personal and professional skill development including experience in mentorship, problem-solving, critical thinking, program development and assessment, and public speaking
- Networking opportunities with university administrators, faculty, and staff