

Tab 1



Procedure for Addressing Reports of Dangerous Student Behavior

This procedure outlines the process for addressing incidents of dangerous behavior by students on school grounds or during school activities, in accordance with 20-A M.R.S.A. § 6555. "Dangerous behavior" is defined as behavior of a student that presents a risk of injury or harm to themselves, other students, staff members, or others. – not the exact language but it aligns.

Purpose

The purposes of this procedure are:

- To provide a clear, transparent, and consistent process for reporting and addressing dangerous student behavior throughout the district.
 - To ensure that all staff members and administrators are aware of available support and expectations in cases of dangerous student behavior.
 - To provide a means to identify programmatic changes and/or professional development needs arising from patterns of dangerous student behavior.
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Incident Reporting

1. **Documentation of Dangerous Behavior:** All reports of dangerous behavior must be documented in writing using the designated form. The person completing the report must either have firsthand knowledge of the incident or assist someone with firsthand knowledge. Anonymous reports are not permitted to ensure a fair investigation.
 - Reports should ideally be submitted within 24 hours of the incident.
 2. **Acknowledgement of Receipt:** Upon receiving a report, the principal or designee must acknowledge receipt of the report to the staff member within one school day.
 3. **Notification of Assigned Public School Employee (APSE):** Once a report is received, the building principal must contact the building or department representative public-school employee (APSE) to assist in the review of the incident.
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Review and Investigation Process

4. **Initial Review by Principal and APSE:** The building principal and the assigned APSE will jointly review the report to determine if the behavior meets the criteria for "dangerous behavior." If further information is required, they may conduct interviews or gather additional documentation. Confidentiality of personally identifiable information about the student must be strictly maintained throughout the review process.
5. **Investigation and Determination:** If the report of dangerous behavior is substantiated, the principal will conduct an investigation that includes interviewing any affected staff member, the



student involved, and any other witnesses as appropriate. The purpose of the investigation is to fully understand the circumstances and gather relevant information to support a fair assessment.

Individualized Response Plan

6. **Development of an Individualized Response Plan:** If the investigation substantiates the report, the principal, in consultation with any affected staff member who was subjected to the dangerous behavior will develop an individualized response plan to avoid future dangerous behavior. The response plan must align with §6555 and may include:
 - Minimizing suspension and expulsion of the student,
 - Prioritizing counseling and guidance services for the student and staff,
 - Providing positive behavioral interventions and supports, with an emphasis on addressing trauma,
 - Implementing restorative practices and restorative interventions to repair harm and restore relationships,
 - Offering training for public school employees who interact with the student, and
 - Providing adequate staffing and professional development necessary to implement the plan.
 7. **Special Education Compliance:** If the student involved is eligible for services under the Individuals with Disabilities Education Act (IDEA) or Section 504, the principal must consult with the Director of Special Education to ensure that any elements of the response plan comply with federal and state special education laws. Any decisions related to the student's educational placement, evaluation, or identification must be made through federally established processes.
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Follow-Up and Communication

8. **Notification of Resolution:** Upon completion of the individualized response plan, the principal shall notify the staff member who was subjected to the dangerous behavior that the incident was substantiated and that a response plan has been developed. Details of the plan may be shared to the extent that they impact the staff member's role or interactions with the student.

Supporting Documentation

[A-1 Report of Dangerous Behavior by Student](#)

[A-2 Final Report Dangerous Behavior](#)