

## How to take Screen Shots on different devices

1. Windows PC--Use the Snipping Tool- or if you are updated it will be called “Snip and Sketch”. You can search for it in the box at the bottom of the screen on Windows 10 machines. When the box comes up, just hit new and start selecting!
2. Mac--shift-command-3 will screenshot your whole screen/////shift-command-4 will let you capture a portion of the screen/////all will save to the desktop
3. Chromebook--
  - a. **Step 1:** Hold down the *Ctrl* and *Shift* keys at once, then press the *Switch window* button.
  - b. **Step 2:** Chrome’s cursor will be temporarily replaced with a crosshair. Click and drag a square across the portion of the screen you want to save, then release the trackpad or mouse button.
  - c. The partial screenshot will be saved in the *Downloads* folder, the same as a full screenshot.



- d.
4. Android Device--Press Power and Volume Down at the same time
  5. iPhone or iPad--side button and volume up

If there are any devices I’ve left off, let me know.