KMEA ENGINEERING COLLEGE,
KUZHIVELIPADY.

NO: D/65/KMEA/2024 Date: 05/03/2024

NOTICE

KMEA Management is planning to organize an orientation camp for Civil Service aspirants (IAS/ IPS CIVIL SERVICE EXAMINATION by UPSC) among students studying in KMEA Engineering College. Interested students shall give their names to the respective class advisor not later than 11 am on 06/03/2024.

PRINCIPAL

KMEA ENGINEERING COLLEGE, KUZHIVELIPADY.

NO: D/069/KMEA/2024 Date: 07/03/2024

NOTICE

It is hereby strictly prohibited to park the vehicles brought by the students in front of the main gate of the college, roadsides adjacent to the main gate and also in front of the shops near to the college gate. College authority will not be responsible for any actions taken by the police or motor vehicle authority or local people. In view of the judgment by High Court of Kerala, first year students are not permitted to bring vehicle inside the campus.

PRINCIPAL

KMEA ENGINEERING COLLEGE, KUZHIVELIPADY.

No: D/270/KMEA/2024 Date: 01/10/2024

NOTICE

GATE Exam 2024 - Application Submission Deadline and Importance

This is to inform all students that the last date for submitting GATE **2025** application is 3rd October, 2024. Please ensure that you complete the application process on or before the deadline to avoid any late fees or missed opportunities.

The **Graduate Aptitude Test in Engineering (GATE)** is one of the most significant exams for engineering students.

- GATE scores are a gateway to admissions in M.Tech, M.E., Ph.D. programs in prestigious institutions like the IITs, NITs, and IISc.
- Major Public Sector Undertakings (PSUs) such as BHEL, ONGC, GAIL, and HPCL recruit based on GATE scores.
- GATE-qualified students can avail scholarships or stipends while pursuing higher education in India. Some foreign universities also accept GATE scores for admission and scholarships.
- Preparing for GATE will enhance your technical skills, conceptual understanding, and open doors to teaching, research, and advanced positions in the industry.

Important :

- **Last Date of Application Submission**: 3rd October, 2024
- **Late Submission (with Late Fee)**: 7th October, 2024
- **Application Portal**: https://gate2025.iitr.ac.in
- **GATE2025 Examination Date**: 1st, 2nd, 15th, 16th February, 2025

Please ensure timely submission to take advantage of this opportunity and secure your future academic and professional growth.

PRINCIPAL

	CE A	CE B	CS	EC	EEE	ME
S5						
S7						

C. H MOHAMMED KOYA

KMEA ENGINEERING COLLEGE, EDATHALA

No:D 271/KMEA/2024 01/10/2024

NOTICE

This is to inform all students that any request for the issuance of duplicate certificates (Transfer certificate, course completion certificates, and any other official college documents) will now incur a fee of Rs. 500/-

Students are requested to ensure the accuracy of their information /data being printed on the certificate at the time of issuance to avoid the need for duplicates. Also keep the issued certificates be kept in either self safe custody or submitted in the right place to avoid further need of duplicates. Incase, for any duplicate certificate requests, the fee must be paid to the Accounts Department before submitting the request to the Administrative Office.

PRINCIPAL

C. H MOHAMMED KOYA

KMEA ENGINEERING COLLEGE, EDATHALA

No:D 273/KMEA/2024 05/10/2024

NOTICE

Eco Club /Nature club/ Green campus

KMEA nature club is inviting student members for the current academic year 2024 -25. Student members will be given activity points for their nature club related works. Interested students should give their names to the concerned advisor on or before 10th October 2024.

PRINCIPAL

Read in all classes

	CE	CS A	CS B	AI	SF	ME	RA	EE
S1								
S3								
S5								

C. H MOHAMMED KOYA

KMEA ENGINEERING COLLEGE, EDATHALA

E/118/KMEA/2023 26/02/2024

NOTICE

This is to inform all the students that the Series Test I and Series Test II has been scheduled from March 14th ,15th , 16th 2024 and April 18th, 19th , 20th 2024 respectively
The following rules and regulations are applicable to the ensuing series examinations.

1. Students who score less than 30 marks in the series test I and II will have to attend remedial class without fail
2. No Retest will be conducted
3. Students should not indulge in any sort of malpractice in the series test. Fine will be imposed as per the university regulations upon the students who are involved in malpractice. Any lapse from the part of the students will be viewed seriously and appropriate disciplinary action according to the university examination guidelines will be taken against those who have indulged in any type of malpractice.
4. Credit system is applicable to the students for the 1st and 2nd year students. Credit requirement to register for S5 and S7 semesters shall be enforced to 2022 admission onwards.
5. Sessional marks will be calculated on the basis of marks scored in ST1, ST2 ,Assignment 1, Assignment 2 and attendance.

PRINCIPAL

Copy:

1. All HoD,s
2. Notice board
3. Department Notice board

KMEA ENGINEERING COLLEGE

EDATHALA, COCHIN-683561

NO:E/ 102/KMEA/2023 04/01/2024

NOTICE

Sub: Collection of fees - reg

The students of S2/S4/S6 and S8 of all branches are requested to pay the tuition fee/exam fees and all other fees on time. In order to streamline the fees collections it was decided to introduce new norms regarding collection of tuition fee/other fees and impose fine to the defaulters w.e.f 2023-24 academic year

The fees are to be paid before the Even sem registration (Dates will be intimated accordingly) . Fine will not be imposed to the defaulters upto one month from the last date of registration with fee payment.

Relaxation upto one month will be permitted on approval in special case. After one month, there will be a fine of Rs. 500/- for first month and Rs. 1,500/- after the completion of second month and Rs 3000/- fine will be imposed to those who delay in making the payment after the second month.

Those students who are eligible for scholarship should remit the fees at the time of admission as a single payment. Those who make partial payments will not get the benefit of scholarship later.

Orders are issued accordingly

DIRECTOR Approved for issue

Administrative officer

C.H Muhammed Koya
KMEA Engineering College, Edathala

No: E-379/KMEA/2024 03/05/2024

CIRCULAR

This is to inform that the wife of K K Abbas, gardner of KMEA Engineering College has been diagnosed with critical illness and is undergoing treatment at Govt hospital,Ernakulam. His mother is also admitted in the hospital and is in the ICU. He requires financial help to meet the two hospital expenses. Hence it has been decided to collect a generous amount from the staff and students of the three colleges (KMEA Engineering College, KMEA College of Architecture and KMEA Arts and Science College) and support him. Those who are interested may contribute generously towards the fund to meet the medical expenses. The amount can be transferred to the following bank account/google pay.

DIRECTOR

Copy to

1. Principal , KMEA Engineering College
2. Principal , KMEA College of Architecture
3. Principal, KMEA Arts and Science College

4. Administrative officer, Engineering College
5. Administrative officer, KCOA
6. Administrative officer, KCOAS

C. H MOHAMMED KOYA
KMEA ENGINEERING COLLEGE, EDATHALA

E/117/KMEA/2023 22/05/2024

NOTICE

All students are hereby directed to obey the following rules and regulations strictly in the exam hall.

1. Students are forbidden to ask questions or discuss things of any kind during the exam.
2. Students are not allowed to write anything except register number and names on the question papers supplied to them.
3. Students should not indulge in any malpractice in the university exam
4. Students are not permitted to bring mobile phones or such other electronic devises in the exam hall.
5. Students should strictly follow the instructions issued by the invigilator
6. All class rooms are under CCTV surveillance system.

Any lapse from the part of the students should be viewed seriously and appropriate disciplinary action according to the university examination guidelines will be taken against those who have indulged in any type of malpractice.

DIRECTOR

C. H MOHAMMED KOYA
KMEA ENGINEERING COLLEGE, EDATHALA

E/118/KMEA/2024 17/07/2024

NOTICE

It is found that most of the benches in the class rooms have been scribbled with unwanted comments using filthy languages. Hence as a part of class room improvement process and to prevent the furniture from further damage, it has been decided to take proper care and maintenance of furniture in all the class rooms. Hence all the benches and desks have been grimed and polished. Hereafter, if any of the benches and desks are found damaged or anything written on them, it has been decided to take strict action against the offenders and further it has been decided to impose mass fine to the whole class.
In this matter, department level monitoring will be there and the status/condition of the class room infrastructure will be assessed at the end of the semester.

DIRECTOR

1. All HoD's
2. Mentors
3. Class representatives
4. Notice boards in all the buildings

C. H MOHAMMED KOYA
KMEA ENGINEERING COLLEGE, EDATHALA

E/226/KMEA/2024 02/08/2024

NOTICE

This is to inform all the staff (teaching & non- teaching) and students of KMEA Engineering College , KMEA College of Architecture and KMEA College of Arts and Science that with an aim of promoting sustainability and conservation, it has been decided to adopt various methods to achieve them. It has been decided to conserve energy as a first step towards this initiative, by way of switching off all the electronic gadgets when not in use.

It is noticed that fans and lights in most of the class rooms are found switched on unnecessarily when not in use. The A/c is also being used during non class hours. Hence all the students and staff of all the colleges should ensure that the light and fans are switched off when not in use and they are requested to switch off the fans/lights and other gadgets before leaving the rooms/cabin. A/c should be used only during class hours

In this matter, department level monitoring should be conducted and we are expecting full cooperation from the staff and students of all the three colleges.

DIRECTOR

Copy to
1. Principal/Vice Principal of the three colleges
2. A/O of the three colleges
3. HOD's
4. Notice boards in all the buildings

KMEA ENGINEERING COLLEGE
EDATHALA, COCHIN-683561

NO:E-102/KMEA/2024 08/08/2024

NOTICE

Sub: Conduct of Module test - reg

It has been decided to conduct module test from xxxxxxxxxxx onwards for all the students of S3/S5/S7 of all branches. The module test will start at 9 : 15 am.

This is to further inform all the students to refrain themselves from any sort of writing on the benches and desks. Strict action will be taken against the whole class if found any thing scribbled on the benches of their classroom.

Orders are issued accordingly

DIRECTOR

KMEA ENGINEERING COLLEGE

EDATHALA, COCHIN-683561

NO:E-103/KMEA/2024 03/10/2024

NOTICE

The B.Tech S5 (R ,S) and S5 FE exam Nov 2024 is now open upto 11/10/2024. This is to inform that the students are required to do exam registration by themselves. Hence all students are requested to do exam registration through their KTU Login (https://app.ktu.edu.in/login.htm) and pay the exam fees at the college office on before 11.10.2024 through the class representative/mentors. Hence forth college office will not be carrying out exam registration activities.

It has been informed by the university that the students who have not enrolled in suraksha scheme are not permitted to do university exam registration. Hence students are requested to renew their Suraksha scheme immediately to enable them to do exam registration.

Exam Registration is not permitted for fee defaulters. Request for additional time to complete the exam registration will not be considered under any circumstances.

University S5 Exam Fee: - Rs.2625/-

University Sport and Arts fees : - Rs 530/-

Total – Rs -3155/-

Principal
Copy to all HOD's
To be read in all class

S5	CE	ME	EC	EEE	CS
Signature					

KMEA ENGINEERING COLLEGE
EDATHALA, COCHIN-683561

NO:E-104/KMEA/2024 03/10/2024

NOTICE

The B.Tech S7 (R ,S) and S7 FE exam Nov 2024 is now open upto 11/10/2024. This is to inform that the students are required to do exam registration by themselves. Hence all students are requested to do exam registration through their KTU Login (https://app.ktu.edu.in/login.htm) and pay the exam fees at the college office on before 11.10.2024 through the class representative/mentors. Hence forth college office will not be carrying out exam registration activities.

It has been informed by the university that the students who have not enrolled in suraksha scheme are not permitted to do university exam registration. Hence students are requested to renew their Suraksha scheme immediately to enable them to do exam registration.

Exam Registration is not permitted for fee defaulters. Request for additional time to complete the exam registration will not be considered under any circumstances.

University S7 Exam Fee: - Rs.1985/-

University Sport and Arts fees : - Rs 530/-
Total – Rs -2515/-

Principal

S7	CE A	CE B	ME A	ME B	EC	EEE	CS
Signature							

KMEA ENGINEERING COLLEGE

EDATHALA, COCHIN-683561

NO:E-105/KMEA/2024 03/10/2024

NOTICE

The B.Tech S3 (R,S) and S3 FE exam Nov 2024 is now open upto 11/10/2024. This is to inform that the students are required to do exam registration by themselves. Hence all students are requested to do exam registration through their KTU Login (https://app.ktu.edu.in/login.htm) and pay the exam fees at the college office on before 11.10.2024 through the class representative/mentors. Hence forth college office will not be carrying out exam registration activities.

It has been informed by the university that the students who have not enrolled in suraksha scheme are not permitted to do university exam registration. Hence students are requested to renew their Suraksha scheme immediately to enable them to do exam registration.

Exam Registration is not permitted for fee defaulters.Request for additional time to complete the exam registration will not be considered under any circumstances.

University S3 Exam Fee: - Rs.2625/-

Principal

S3	CE	ME	EC	EE	CS A	CS B	SF	RA
Signature								

C.H Mohammed Koya
KMEA Engineering College, Edathala

No: E-150/KMEA/2023 01/11/2023

CIRCULAR

The End semester exam registration for the B.Tech S3/ S5/S7 (R) Dec 2023 is opened in the KTU portal. The students are requested to do the exam registration through their KTU login and to remit the fees as detailes below

S5 – Rs 2625 (Exam Fees) , Rs 530/- (Sports and Arts Fees) – Total Rs 3155/-

S7 - Rs 1985 (Exam Fees) , Rs 530/- (Sports and Arts Fees) – Total Rs 2515/-

The students are requested to pay the amount through class representative at the college office on or before 10/11/2023.The students who have not paid the tuition fee/other fees are not permitted to register for the End semester exam.

This is to further inform that many students have not paid the contribution towards the fund for tech fest and onam celebration till now, such students have to pay the fees immediately in order to register the end semester examination.

PRINCIPAL

1. Read in all classes
2. Notice boards

S7	CE A	CE B	ME A	ME B	EC	EEE	CS

Signature							
S5	CE A	CE B	ME A	ME B	EC	EEE	CS
Signature							

C.H Mohammed Koya
KMEA Engineering College, Edathala

No: E-151/KMEA/2023 03/11/2023

CIRCULAR

The End semester exam registration for the B.Tech S5 is opened in the KTU portal. Inspite of repeated reminders, many students are yet to pay the fees dues (tuition fee /hostel fee/ bus fees/tech fest /Onam fund etc).The students who have not paid the above fees will not be permitted to register for the End semester exam.

It is requested that the matter may be taken seriously as strict action will be taken against the fee defaulters.

PRINCIPAL

C.H Mohammed Koya
KMEA Engineering College, Edathala

No: E-385/KMEA/2023 16/11/2023

CIRCULAR

This is to remind all the faculty/staff of the college with regard to the punching and leave marking in the ET lab. After repeated warning many of them are not submitting missed punch/leave request during the respective month. Also note the following :

- Many faculty are still found punching after 8 : 50 AM in the morning.
- Staff who leave the college before 4 : 00 PM have to follow the given below steps for punching out

  Escape key --- press down arrow --- check out message pops up ---- then punch.
- The faculty who have taken OD/C. off, should not sign in the attendance register on that date. Inspite of repeated instructions many faculty are signing in the attendance register on the day of OD/C.Off.

- Missed punch, if any should be cleared the next day itself.
- Leave should be applied in advance or the next day after availing the leave without fail. The punching report will be generated on the 1st day of the next month which will be taken into consideration for calculation of leave and preparation of salary.

Note : As intimated earlier no further intimation will be given in this regard.

PRINCIPAL

Copy:
1 Department notice board

C.H Mohammed Koya
KMEA Engineering College, Edathala

No: E-385/KMEA/2023 30/11/2023

CIRCULAR

This is to inform all the students and faculty of this institution that any requests/ issues / grievances to be sent to the University should be raised in the grievance redressal portal from their respective KTU login. After raising the grievances if any, ticket number will be generated, which need to be referred in all the future communications. Contact number for further enquiry after raising the grievances in the portal is 9188922750 , E mail Id : grievances@ktu.edu.in .

The detailed circular is attached herewith and the same is available in the notice board.

PRINCIPAL

Copy:

1. All HoD,s
2. Notice board
3. Department Notice board

C.H Mohammed Koya
KMEA Engineering College, Edathala

No: E-385/KMEA/2023 30/11/2023

CIRCULAR

This is to inform all the students that APJ Abdul Kalam Technological University have implemented a University level comprehensive insurance scheme for all the students under the University. The scheme, named "Suraksha Scheme '' was started from the academic year 2022-23 and the annual insurance subscription is being Rs 100/- per academic year.

Hence all the students are requested to enroll themselves for the insurance scheme through their KTU login and register for the "Suraksha Scheme '' and pay the requisite fees without fail.

The detailed circular is attached herewith and the same is available in the notice board.

PRINCIPAL

Copy:

4. All HoD,s
5. Notice board
6. Department Notice board

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E-373/2023/KMEA Date:07/11/2023

Office Order

Sub:- Re-instate of Asst Professor in EI to other dept - reg - orders – issuing of -

The management committee of the KMEA Trust, vide its executive meeting held on 12th October 2019 had resolved for closure of course in Electronics and Instrumentation. Hence as per the recommendation of the committee the faculty working as Assistant Professors in the department of Electronics and Instrumentation Engg have been re-instated in inter disciplinary department and will perform all the duties and responsibilities as directed by

the Head of the Institution.

They are requested to follow the directions as issued.

Hence as per the above order the following staff are here by reinstated in the interdisciplinary departments w.e.f 01/11/2023

1.Manjusha T S

2.Rashida Hameed

DIRECTOR

Copy to

1. Principal, KMEA Engineering College
2. Accounts, KMEA Engineering College
3. AO, KMEA Engineering College
4. Ms Rashida Hameed
5. Ms Manjusha T S

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E-377/2023/KMEA Date:01/11/2023

Office Order

Sub:- Relieving of Staff in EI dept - reg - orders – issuing of -

The management committee of the KMEA Trust, vide its executive meeting held on 12th October 2019 had resolved for closure of Dept of Electronics and Instrumentation. They were assigned other duties of the college till date. Now as per the directions of the management committee the staff working as Assistant Professors/Lab instructors in the department of Electronics and Instrumentation Engg are to be relieved from the duties with

immediate effect.

Hence as per the above order the following staff have been relieved from the duties w.e.f 31/10/2023

1. Ms Shaila C K – Asst Prof - EI
2. Ms.Manjusha T S– Asst Prof - EI
3. Ms.Rashida Hameed – Asst Prof - EI
4. Ms Jasna K Azeez– Asst Prof - EI
5. Ms Jayalekshmi A– Lab Instructor - EI

DIRECTOR

Copy to

1. Principal, KMEA Engineering College
2. Accounts, KMEA Engineering College
3. AO, KMEA Engineering College
4. Copy to concerned staff

Date:01/11/2023

SUBMISSION

I,……was working as ……in the Dept of Electronics and Instrumentation since ……. As per the management decision the dept of Electronics and Instrumentation was wound up in the year 2019 .

I was assigned other duties after the closure of the department and was performing all the duties assigned till the date of relieving on 30/10/2023.

I would like to rejoin in the College. I assure you that I will not claim dues or other benefits from the college. KMEA Engineering College and its management do not hold any further

obligations on my previous employment with them during the period I was employed. I hereby declare that I will not raise any dispute and claims in future.

Sign : …….

Name :…….

Address:……..

……

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E-004/2024/KMEA Date:12/07/2024

Office Order

Sub:- Redeployment of Faculty as Head of the Department - reg - orders – issuing -

Dr Biji Chinnamma Thomas has been nominated as Head of the Department in the Dept of Civil Engineering w.e.f 12/07/2024. She has been deputed, consequent to the relieving of

Dr Sija Arun, HoD on 11/07/2024.

Futher it has been decided to depute Dr Goerge K George, Asst Professor, Civil Engineering Dept as Assistant HoD to support and carry out the affairs of the Department. They will assume the duties w.e.f 12/07/2024

PRINCIPAL

Copy to

1. Dr Biji Chinnamma Thomas, Assistant Prof – CE Dept
2. Dr George K George, Assistant Prof – CE Dept
3. Accounts, KMEA Engineering College
4. AO, KMEA Engineering College

C.H. Muhammed Koya
KMEA Engineering College, Edathala

No. E-004/2024/KMEA Date:12/07/2024

Office Order

Sub:- Redeployment of Faculty as Head of the Department - reg - orders – issuing -

Dr Biji Chinnamma Thomas has been nominated as Head of the Department in the Dept of Civil Engineering w.e.f 12/07/2024. She has been deputed, consequent to the relieving of Dr Sija Arun, HoD on 11/07/2024.

Dr Biji Chinnamma Thomas will assume the duties w.e.f 12/07/2024

PRINCIPAL

Copy to

1. Dr Biji Chinnamma Thomas, Assistant Prof – CE Dept
2. Accounts, KMEA Engineering College
3. AO, KMEA Engineering College