









© Attendance Works

MY CHILD'S ATTENDANCE SUCCESS PLAN

POSSIBLE STRATEGIES TO REACH MY CHILD'S ATTENDANCE GOALS AND HELP MY CHILD GAIN THE SKILLS TO DO WELL IN SCHOOL AND TO READ BY 3^{RD} GRADE.

Keep an attendance chart at home to track absences. Consider using the attached calendar.

 At the end of the week, I will recognize m 	y child for attending preschool every day with							
	(i.e., a visit to the park, a new							
book, a special treat, a hug etc.)								
 Make sure my child is in bed byp 	.m. and the alarm clock is set fora.m.							
 Find a relative, friend or neighbor who ca 	n take my child to or from preschool if I can't. I can							
list who can help on the Help Bank (atta	ist who can help on the Help Bank (attached).							
 Set up medical and dental appointments f 	or weekdays after preschool.							
 If my child has a slight stomachache, head 	lache or allergies and is not sick with a contagious							
illness, I will send my child to school. I wi child complains regularly.	ll call the school or a health provider for advice if my							
To improve's attended:	dance, I commit to the following:							
2	_							
To improve's attend	ance, the program commits to:							
1								
2								
We will review pro	gress to meet this goal in one month.							
Family Signature:	Date:							
Program Signature:	Date:							





To learn more, please visit www.attendanceworks.org

Adapted from materials created by Early Works at Earl Boyles Elementary School in Portland, Oregon (http://www.childinst.org/our-initiatives/early-works) ren. 9-8-21

MY FAMILY'S HELP BANK

CREATE BACKUP PLANS FOR GETTING TO SCHOOL

MY FAMILY	
POTENTIAL	
HELPERS	
EVERYDAY	
HELPERS ←	T ()
OCCASIONAL	
HELPERS	

- 1. My Family:
- 2. Everyday Helpers:
- 3. Occasional Helpers:
- 4. Potential Helpers:

- My Family: List who lives in your house.
- Everyday Helpers: Identify who you can call on to help drop your child off or who can pick your child up when you cannot. These are people like friends, neighbors and relatives who can help regularly.
- Occasional Helpers: Identify people
 who probably cannot help every day
 but can help in a pinch. Maybe it's a
 godparent, a relative or a friend who
 lives outside your neighborhood but
 can be there for short stints.
- Potential Helpers: Identify people who are part of your school community, place of worship or neighborhood who are able to help if you ask.

If I need help getting my child to and from school, I will ask the following people to be our backup:

Name:_______Best Contact Number:_______

Name:_______Best Contact Number:______

Name:______ Best Contact Number: ____

Insert your school district's academic calendar below

	2024 - 2025 Academic Calendar																			
August '24							September '24					October '24								
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18	19 26	20 27	21	22	23 30	24 31	22	23 30	24	25	26	27	28	20	21	22	23 30	24 31	25	26
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10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
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16 23	17 24	11 18 25	12 19 26	13 20 27	14 21 28	15 22	9 16 23 30	10 17 24 31	11 18 25	12 19 26	13 20 27	14 21 28	8 15 22 29	13 20 27	14 21 28	8 15 22 29	9 16 23 30	10 17 24	11 18 25	19 26
16 23	17 24	11 18 25	12 19 26	13 20 27 25 Th	14 21 28	15 22	9 16 23 30	10 17 24 31	11 18 25 Ju	12 19 26	13 20 27 27 Th	14 21 28	8 15 22 29	13 20 27	14 21 28	8 15 22 29 Tu	9 16 23 30	10 17 24 25 Th	11 18 25	19 26 S
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16 23 Su 4 11	17 24 M 5 12	11 18 25 Tu 6 13	12 19 26 W	13 20 27 25 Th 1 8 15	14 21 28 F 2 9	15 22 5 3 10	9 16 23 30 Su 1 8 15	10 17 24 31 M 2 9 16	11 18 25 Tu 3 10	12 19 26 W 4 11 18	13 20 27 27 Th 5 12 19	14 21 28 F 6 13 20	8 15 22 29 5 7 14 21	13 20 27 50 6 13	14 21 28 M	8 15 22 29 Tu 1 8 15	9 16 23 30 W 2 9	10 17 24 25 Th 3 10	11 18 25 F 4 11 18	19 26 5 5 12
16 23 Su 4 11 18	17 24 M 5 12	11 18 25 Tu 6 13 20	12 19 26 W	13 20 27 Th 1 8 15 22	14 21 28 F 2 9 16 23	15 22 5 3 10 17 24	9 16 23 30 50 1 8 15 22	10 17 24 31 M 2 9 16 23	11 18 25 Tu 3 10	12 19 26 W 4 11 18	13 20 27 27 Th 5 12 19	14 21 28 F 6 13 20	8 15 22 29 5 7 14 21	13 20 27 50 6 13 20	14 21 28 M 7 14 21	8 15 22 29 Tu 1 8 15 22	9 16 23 30 W 2 9 16 23	10 17 24 25 Th 3 10 17 24	11 18 25 F 4 11 18	19 26 5 5 12



CHRONIC ABSENC	$\mathbf{E} = 18 \text{ absences}$
	(10% of school year

Warning Signs = 10 to 17 absences
Satisfactory Attendance = 9 or fewer absences

•	My child	was	present	da	ys
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- My child was absent _____days
- My goal is to improve my child's attendance.
 I will ensure that my child misses no more than
 ____ days for the rest of the year.