

Collection of Civic Engagement Assignments for Institutional Assessment Purposes

Student Information Form

UH Mānoa (UHM) faculty as a whole want to gain an overall understanding of students' civic engagement skills. UHM collects student civic engagement assignments for institutional assessment activities to achieve this goal. **This means that I may submit your assignment(s) to the University's Assessment & Curriculum Support Center if you are randomly selected to represent UHM students.** The Assessment & Curriculum Support Center has procedures in place to protect your assignment(s) with strict confidentiality. Anyone who has access to the assignments will have to sign a confidentiality agreement. Only trained faculty evaluators and assessment staff will view the assignments. Trained faculty will assess the assignments and their combined assessments will be presented in aggregated form. There will be no link in any way to your individual assignment(s). Their assessment has no impact on your grade or GPA. In fact, institutional assessment often take place after you have completed the course.

Learning assessment benefits students. In individual class like this one, I use your coursework to understand how the learning has occurred and adjust the course accordingly. At the institutional level, faculty groups come together to discuss student performance as a whole. Faculty groups then make recommendations to the policy makers and take actions to improve student learning experience. In other words, the aggregated assessment of the civic engagement assignments will be used to guide institutional educational improvement. The described activities will benefit you and future students because UH Mānoa will use the assessment results to support improvement efforts.

If you do not want your assignment(s) to be used for generalized assessment, you have the right to opt out by letting me know that you do not wish to share your assignment(s) outside of the class. Opting out of institutional assessment activity has no impact on your grade or GPA.

For your reference, you can check out the UH Mānoa Catalog regarding Collection of Student Work for Assessment Purposes:

<https://manoa.hawaii.edu/catalog/about-uh/campus-policies/#collection-of-student-work-for-assessment-purposes>