INDEPENDENT SCHOOL DISTRICT #181
BRAINERD PUBLIC SCHOOLS

Minutes for the Special Organizational School Board Meeting
MEETING AGENDA
Monday, January 9, 2023
5:30 p.m. held at
Forestview Middle School
12149 Knollwood Drive, Baxter

1. **Call the meeting to order**:
   Others present were: Superintendent Hahn, Angie Bennett, Marci Lord, Ann Marie Lacher, Ryan Schultz, Reid Thiesse, Alissa Thompson, Christina Lundgren, Tim Murtha, Jessica Haapajoki, Candace Burckhardt, Derek Hendrickson, Julie Donimino, Issac Smeija, Tahnee Flowers, Amy Jordan, Jill Bjorge, Jodi Kennedy, Molly Raske, Jon Anderson, Craig Kotsmith, Andrea Rusk, Fran Jensvold, John Erickson, and Theresa Bourke - Brainerd Dispatch

2. **Pledge of Allegiance**: The Pledge of Allegiance was recited.

3. **School Board Member Oath of Office**: Superintendent Dr. Hahn administered the MSBA Oath of Office to the three newly elected Board of Education members DJ Dondelinger, Randy Heidmann, and Sarah Speer.

4. **Announcement by Acting Chairperson**:
   - This meeting of the Brainerd School Board is being conducted in accordance with Minnesota Statutes 13D.02. This meeting is being recorded. Access to the recording will be made available on the school district's website as soon as is reasonably possible.

5. **Approval of the agenda as amended**:
   Moved by Director Brekken, second by Director Speer to approve the agenda as amended. Two items were moved in the order on the agenda so the Oath of Office would be first for the newly elected Directors. Carried unanimously.

6. Review of Nominations and Election of Officers Procedures - Policy #202 Board Organization:

7. Nominations and Election of 2023 Officers:

   Chairperson*: Director Speer nominated Director Boyles for the position of Chairman of the Board, second by Director Ward. With no further nominations, a unanimous vote was cast for Director Boyles to be the 2023 Chairperson of the Board of the ISD181 Board of Education.*

   Vice-Chairperson*:*
   Director Heidmann nominated Director Speer for the position of Vice-Chairman of the Board, second by Director Brekken. With no further nominations, a unanimous vote was cast for Director Speer to be the 2023 Vice-Chairperson of the Board of the ISD181 Board of Education.

   Clerk*:*
   Director Speer nominated Director Dondelinger for the position of Clerk of the Board, second by Director Heidmann. With no further nominations, a unanimous vote was cast for Director Dondelinger to be the 2023 Clerk of the Board of the ISD181 Board of Education.
   Treasurer*:*

Director Brekken nominated Director Ward for the position of Treasurer of the Board, second by Director Dondelinger. With no further nominations, a unanimous vote was cast for Director Ward to be the 2023 Treasurer of the Board of the ISD181 Board of Education.

8. Approval of the designation of official depository, authorization of the use of facsimile signatures, authorization of the Superintendent of Schools or the Director of Business Services to invest surplus funds, authorization of the Superintendent of Schools or the Director of Business Services to approve and confirm grants, authorization of the Superintendent of Schools or Director of Business Services to execute contracts and work agreements under $50,000 as per MN State Statute 123B.52 - Subdivision 2, approval for authorization of Director of Business Services and Accountant to be delegated to electronically transfer funds for the District, and approval of the Financial Condition of the District Resolution:

   Recommendation for Approval of the designation of official depository: That Bremer Bank be designated the primary depository; and American National Bank, Bank of America, Brainerd BN Credit Union, Crow Wing Power Credit Union, Deerwood Bank, First National Bank North, First Western Bank & Trust, Frandsen Bank & Trust, U.S. Bank, Mid Minnesota Federal Credit Union, Minnesota School District Liquid Asset Fund Plus, Neighborhood National Bank, Randall State Bank, Riverwood Bank, Wells Fargo Bank, Wings Financial Credit Union and financial institutions identified through MNTrust and Ehlers Investment Partners be designated as other depositories.

   Recommendation for Approval of authorization of the use of facsimile signatures: That the official depositories of the school district, said banks/depositories American National Bank, Bank of America, Brainerd BN Credit Union, Bremer Bank, Crow Wing Power Credit Union, Deerwood Bank, First National Bank North, First Western Bank & Trust, Frandsen Bank & Trust, U.S. Bank, Mid Minnesota Federal Credit Union, Minnesota School District Liquid Asset Fund Plus, Neighborhood National Bank, Randall State Bank, Riverwood Bank, Wells Fargo Bank, Wings Financial Credit Union and financial institutions identified through MNTrust and Ehlers Investment Partners be designated as other depositories, be and hereby are requested, authorized, and directed to honor all school district checks bearing the signature of the Chair, Clerk and Treasurer.

   Resolution for the Financial Condition of the District:

   WHEREAS, the financial condition of the school district dictates that the school board may reduce expenditures, and
   WHEREAS, this resolution in expenditures may include the discontinuance of positions and/or discontinuance or curtailment of programs, and
   WHEREAS, a determination must be made to which teacher's contracts may be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay of fringe benefits in effecting discontinuance of positions,
   BE IT RESOLVED, by the school board of Independent School District #181, as follows: That the school board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs and/or positions to effectuate economics in the school district and reduce expenditures and make recommendations to the school board for the possible discontinuance of programs, curtailment of programs, discontinuance of positions, or curtailment of positions.

Moved by Director Ward, second by Director Heidmann to approve the designation of official depository, authorization of the use of facsimile signatures, authorization of the Superintendent of Schools or the Director of Business Services to invest surplus funds, authorization of the Superintendent of Schools or the Director of Business Services to approve and confirm grants, authorization of the Superintendent of Schools or Director of Business Services to execute contracts and work agreements under $50,000 as per MN State Statute 123B.52 - Subdivision 2, approval for authorization of Director of Business Services and Accountant to be delegated to electronically transfer funds for the District, and approval of the Financial Condition of the District Resolution. Carried on a roll call vote with five members voting in favor and Director Speer abstaining.

9. Approval of designation of official newspaper:

   Moved by Director Dondelinger, second by Director Speer to approve the Brainerd Dispatch as the official newspaper for the Brainerd School Board business for 2023 as negotiated. Carried unanimously.

10. Approval of official school district legal representation:

    Moved by Director Brekken, second by Director Speer to approve Rupp, Anderson, Squires & Waldspurger, P.A. as the primary law firm representing the school district and authorization for the Superintendent to retain other legal counsel, at their discretion, to the extent necessary to ensure the school district has adequate legal representation for matters requiring specific or unique expertise. Carried on a roll call vote with all members voting in favor.

11. Approval of the 2023 Board of Education Compensation:

    Moved by Director Speer, second by Director Ward to approve the annual amount of $4,800 as the compensation for the board for 2023. Carried unanimously.

12. Approval of Board Members Rights to Employment as outlined by MSBA:

    Moved by Director Dondelinger, second by Director Brekken to approve the board members rights to employment as outlined by MSBA and presented. Carried unanimously.

13. Re-adoption of all School Board policies previously adopted:

    Moved by Director Speer, second by Director Dondelinger to approve the re-adoption of previously adopted School Board policies as presented. Carried unanimously.

14. Approval of the Superintendent of Schools being identified as the official Local Education Authority (LEA) for the Minnesota Department of Education for Federal and State purposes for recertification:

    Moved by Director Dondelinger, second by Director Ward to approve the Superintendent of Schools being identified as the official Local Education Authority (LEA) for the Minnesota Department of Education for Federal and State purposes for recertification as presented. Carried unanimously.

15. Approval of the Second and Final Reading of Revised MSBA Policy 213 - School Board Committees as presented. - Dr Heidi Hahn informed the board that the changes align this policy with the district practice moving forward.

    Moved by Director Speer, second by Director Brekken to approve the second and final reading of MSBAS Policy 213 as presented. Carried unanimously.

16. Establish date, time, and place of Regular School Board meetings for the 2023 calendar year, Approval of board committee Assignments for the 2023 School year as presented, and Approval of board representative assignments for district and community groups, for the 2023 calendar year as presented:

    Moved by Director Ward, second by Director Speer to approve the dates, times, and place of the Regular School Board meetings for the 2023 calendar year, the board committee assignments for the 2023 school year, and the board representative assignments for district and community groups, for the 2023 calendar year as presented. Carried unanimously.

17. *Moved by Director Ward, second by Director Dondelinger to adjourn the meeting.*

    Adjourned at 5:57 p.m.

_____DJ Dondelinger, Clerk
Janet Horn, Recording Secretary