

BOARD OF EDUCATION MEETING  
NORTHERN CASS PUBLIC SCHOOL DISTRICT NO. 97

Held via Zoom due to school closure  
Friday, January 14, 2022 – 7:00 AM

Present: Brad Bjerke, Sean Jalbert, Penny Johnson, Travis Moser,  
Chris Murch, Todd Olson, Lori Steffes  
Learner Member – Abby Richman  
Paige Carlson – Business Manager  
Dr. Cory Steiner – Superintendent

Meeting called to order by President Bjerke.

Also present: Crysta Schenck, Elementary Principal; Doug Margerum, Secondary Principal;  
Bryce Laxdal, Activities Director and Tucker Norton, Kraus-Anderson.

Board Norms were recited by President Bjerke.

Building project update provided by Tucker Norton, Kraus-Anderson.

Tucker Norton left the meeting.

Moser moved to approve agenda as amended with the addition of the school board retreat reminder. Murch seconded the motion which passed on roll call vote.

Dr. Steiner provided an update on the items included on the consent agenda. Moser moved to approve the consent agenda for the following: minutes from December 13, 2021 meeting; General Fund, Activity Fund, Hot Lunch financial reports for December; heating and electric reports for December; and General Fund bills for payment as presented. Murch seconded the motion which passed on roll call vote.

Administrative reports presented. Superintendent: Enrollment, Administrative work calendars, EZ pay, CLSD and Library updates, RSCD update, FSCS update, Special Education update, ND DPI/NWEA meeting, and EDLeader Advisory update; Elementary Principal report: enrollment, United Way preschool grant, new para focus, benchmark assessment and formal evaluations starting, collaboration and learning, PBIS/MTSS-B, literacy programs and future professional development; Secondary Principal report: enrollment, backfill days overview, preparation for next school year, ACT preparations and upcoming professional development; AD report: updates on basketball seasons, waiting on pads for auxiliary gym, requesting new scorers table and possession arrows for the east gym, and working on summer camp form for activities; Learner report: survey sent out to levels 6-9 to hear their concerns and results can be shared with Mr. Margerum and Dr. Steiner.

ACKNOWLEDGING GREATNESS  
No report.

## TEACHING, LEARNING, & LEARNER ACHIEVEMENT

Dr. Steiner presented the updates on the Personalized Learning Institute.

## UNFINISHED BUSINESS

Discussed building project funding spreadsheet.

Dr. Steiner presented the recommended changes for quarantined and isolated individuals provided by Fargo Cass Public Health. Johnson moved to approve the proposed changes presented in the Return to Learn Plan. Discussion was held. Olson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Olson moved to approve the second reading of policies: DBA Classified Staff Job Description, DEAA-AR Procedure if Harmful Drug and/or Alcohol Use, FDCB-A Criteria for Approving or Denying Directory Info, and GCE-E Notice of Policy on Opting Out of Assessments. Jalbert seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

## NEW BUSINESS

Building and Grounds committee report: update from Paul, Steve, Officer Nettestad and Mr. Laxdal, COVID discussion related to new CDC guidelines, heat pump update, addition fundraising discussion, irrigation discussion, radios and marquee updates, and evening custodian position.

Teaching and Learning committee report: COVID discussion with new CDC guidance, guest speaker approval form to review, four day school week results, middle school update, policies for discussion and to rescind.

Moser moved to approve the first reading of policy changes: ABAC - Virtual Learning Because of Weather or Other Conditions, ABBB - Community Use of District Property, ACAA-AR - Telework Procedure, FBFB - Drop Outs, FDA-BR1 - Learner Education Records Access & Amendment Procedure, FDE - Learner Education Records and Privacy, FFK - Suspension & Expulsion of Special Education Learners, FGDE - Learner Distribution & Posting of Non-Curricular Material in School, FHCIA - Bullying Policy, FHDA - Suspension & Expulsion, FHDA-R - Suspension & Expulsion Regulations, FHDA-E1 - Suggested Procedure for Conducting an Expulsion Hearing, FIF - Learner Assemblies, and KACA - Patron Complaints. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to rescind the following policies: FBB - Equal Educational Opportunities, FBEA - Post-Secondary Dual Credit, FC - Attendance, FCAAA - Significant Contagious Diseases, FEAA - Administering Medicine to Students, FEDA - Tutoring Services, FFB - Emergency Drills & Procedures, FFBA - Emergency & Disaster Plans, FFBA-R - Bomb Threat Procedures, FFBB - Emergency Closing, FFC-A - School Injury Report Form, FFEB - Interviews of Students by Officials, FGB - Contests for Learners, FGD - Student Volunteers for School & Public Use, FHBE - Questioning by School Officials, FHCF-E1 - Behavior Signs, FHCF - Gang Activity, FHCO - Student Use of Electronic Devices, FIDC - Equal Access of Facilities, and GDH - Co-Curricular Activities. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Budget and Human Resources committee report: budget update 2021-22, COVID discussion, four day school week discussion, middle school budget proposal recommendation, staffing update, salary survey review thoughts and reflection.

Murch moved to approved posting for two additional middle school positions starting in the 2022-2023 school year based on the approval of the middle school proposal at the board retreat on January 26, 2022. Discussion held. Steffes seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

President Bjerke noted that there were no heat pump bids received for the auditorium repair project. The school board instructed Dr. Steiner to proceed with local vendor.

Olson moved to approve advertising for bids for an 81-passenger school bus. Discussion held. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Moser moved to approve bank pledges from Bank North and Dakota Heritage Bank as of 12/31/2021 as presented. Jalbert seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Jalbert moved to accept letters of retirement from L. Burgad and J. Gingrey as presented. Johnson seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to approve early retirement applications for H. Salwei, L. Burgad, and J. Gingrey as presented. Steffes seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Johnson moved to approve co-curricular contracts for M. Margerum and J. Young as prom advisors and K. Vanderwal as JH boys basketball coach. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

Board member Johnson shared an update from the CTE Center that she completed as the Northern Cass board representative of CCCTEC.

Reminder that the board retreat is set for Wednesday, January 26, 2022 starting at 9:00 AM at the West Fargo Convention Center attached to the DoubleTree by Hilton, West Fargo, ND.

Meeting feedback from December presented for information.

Jalbert moved to adjourn the meeting at 8:10 AM. Murch seconded the motion which passed (Yes: Bjerke, Jalbert, Johnson, Moser, Murch, Olson, Steffes).

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Brad Bjerke, President

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Paige Carlson, Business Manager