

2026-2027 LHS Yearbook Student Guide

- ❑ What to expect from your yearbook
- ❑ Senior Photo information, guidelines, and requirements - [Upload photos here](#)
- ❑ Senior Recognition Ad information, guidelines, requirements, and links to [order form](#)
- ❑ General yearbook and LHS Media information and who to contact with questions

What to expect in the yearbook and general information for all

- Order your yearbook early! We order extra copies every year and often sell out before the school year ends.
 - The yearbook will follow the same format as last year. It will be in chronological order, week-by-week. This means that we cannot include coverage of an event weeks after it happens. If you want to try to get something in the book, contact a yearbook staff member and/or Mr. Hornbacher.
 - The LHS yearbook and LHS newsmagazine, *Uncut*, are both student-created publications. We can do a lot on our own, but we also need outside help. If you feel like something should be covered in the Yearbook or Newspaper, talk to us! We often rely on friends, family, and hired photographers to get out-of-town photos and event coverage. If you are part of something big coming up and think it should get covered, please let us know in advance so we can do our best to cover everything.
 - If you do not take a picture on picture day or makeup picture day, your photo (and possibly name) **will not be in the yearbook** in the portrait section. This includes staff. Seniors can submit separate senior photos but please take a school portrait as well.
 - Yearbook orders
 - The sooner a book is ordered the cheaper it will be
 - Personalized orders made at the beginning of the year also come with free icons you can add to your cover
 - Please place orders online. Yearbooks are already available to order!
 - Mypayments plus is **not** an option for placing yearbook orders at LHS.
 - Purchase your yearbook at www.jostensyearbooks.com
 - Please talk to Mr. Hornbacher or any LHS Media staff member at any time with any questions
 - Contact email:
 - Mr. Hornbacher: nicholas_hornbacher@bismarckschools.org
 - You can also DM the Instagram page: @legacyhighmedia
 - Finally, we can't make a great yearbook without a great student body. Get involved and help us to make sure we tell the story of Legacy High School well this year. Have a great start to the year!
- ★ Follow us on Instagram: @legacyhighmedia for yearbook and newspaper 

SENIORS: Your guide to everything you need to know for the yearbook makes up the rest of this document. Please share with everyone who needs this information.

Senior Photo Information - [Submit here](#)

- Senior photo deadline is January 8th: **Please submit them as early as you can!**
 - In order for a photo to be guaranteed to make it into the yearbook, your photo must be received by this date
 - A photo received after January 8th *might* make it into the book, but LHS Media and Mr. Hornbacher are not responsible if it does not.

- **It is the job of the seniors to check the proofs when they are posted at Legacy and correct us with any errors they notice**
 - LHS Media and Mr. Hornbacher *will not be held responsible for errors* that were present in the final proof of the senior photo pages posted that were not reported, via email, to nicholas_hornbacher@bismarckschools.org immediately after posting. This includes, but is not limited to missing photos, misspelled names, incorrect photos, blurry photos, and improperly cropped photos.
 - Proofs will be posted for multiple days after the deadline. Seniors need to check photos during that week. Announcements will be made about this regularly.
- **Requirements of senior photos**
 - High-quality **JPEG** (without a watermark) with visible face / obvious who the subject of the photo is
 - Please do not copy or save photos found online or in a gallery. Download the original file and send a large file to ensure that the photo will be suitable for printing
 - Rules for photos
 - No props that would not be allowed in school, including weapons.
 - Any photos that are questionable or deemed questionable may need to be replaced by other photos.
 - Only one person is allowed in the photo
 - Try to avoid props in photos as they can be distracting
 - Notes:
 - Student's vehicle as a background instead of a focus
 - If an American flag is in the photo, it must follow US Flag Code
 - An object used for a school-related activity that the student is involved in, such as a football, saxophone, cleats, art supplies, etc
- **Suggestions for senior photos**
 - Pick a vertical photo to fit the crop of a yearbook portrait photo
 - Pick a photo somewhere between a close-up and a faraway landscape shot
 - **Rename the file** you submit with the **student's** first and last name to avoid confusion
- **If you are unable to provide a senior photo**
 - The default option is that the fall 2026 school photo will be used.
 - Old school portraits *might* be used.
 - If the student does not provide a photo or take a school photo and is not present in any activities, that student has a possibility of not appearing in the yearbook.
 - LHS Media photographers can take photos at Legacy during school hours of students unable to provide a senior who wishes to have their photos in the yearbook close to the deadline.

Senior Recognition Ads - [Order here](#)

- **What are senior recognition ads?**
 - Senior Recognition Ads are placed towards the back of the yearbook and give parents, coaches, and others the chance to purchase space in the yearbook to recognize the accomplishments of a senior in a way that will be saved forever.
- **Senior ads must be submitted by the middle of February**
 - Senior ads get more expensive as the year goes on. **Parents and Guardians: Buy them early and save a lot of money!**
- **Senior ad information will be mailed out in the first week of school to all seniors and will be occasionally provided to seniors and parents throughout the fall. Please check your emails and communicate with LHS Media if you are interested in purchasing an ad.**