



# **COMPREHENSIVE ASSESSMENT PLAN**

## **2024-2025**

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## Elementary District Assessment Plan 2024-25

| Kindergarten                               |                                 |                                                     |                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------------|---------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                       | Type                            | Test Window                                         | Purpose & Results                                                                                                                                                                                                                                                                                                     |
| Kindergarten Entry Assessment              | Screening                       | Aug 26 - Sept 27                                    | The results will be used to understand a child's skills and behaviors within the first few weeks of entering kindergarten to support their instruction and continued development.                                                                                                                                     |
| NWEA Reading Fluency                       | Screening & Progress Monitoring | Fall (Oct 28 - Nov 12)<br>Spring (April 21 - May 9) | The results will be used to screen for mastery of foundational reading skills and identify students who may be at risk. Once identified, results can be used to monitor progress on specific reading skills.<br>The results will also be used to screen for students who may demonstrate characteristics of dyslexia. |
| NWEA MAP Growth (Math)                     | Benchmark & Screening           | Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25)  | Measure the degree to which students are learning and growing towards mastering essential math skills                                                                                                                                                                                                                 |
| Common and Classroom Formative Assessments | Formative & Progress Monitoring | Ongoing                                             | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices.                                                                                                                                        |

| First Grade                                |                                 |                                                                                 |                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------|---------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                       | Type                            | Test Window                                                                     | Purpose & Results                                                                                                                                                                                                                                                                                          |
| NWEA Reading Fluency                       | Screening & Progress Monitoring | Fall (Aug 26 - Sept 13)<br>Winter (Jan 6 - Jan 16)<br>Spring (April 21 - May 9) | Results will be used to screen for mastery of foundational reading skills and identify students who may be at risk. Once identified, results can be used to monitor progress on specific reading skills. Results will also be used to screen for students who may demonstrate characteristics of dyslexia. |
| NWEA MAP Growth (Math)                     | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25)   | Measure the degree to which students are learning and growing towards mastering essential math skills                                                                                                                                                                                                      |
| NNAT3                                      | Screening                       | Oct 15 - Nov 1                                                                  | Initial screening for gifted services                                                                                                                                                                                                                                                                      |
| Common and Classroom Formative Assessments | Formative & Progress Monitoring | Ongoing                                                                         | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices.                                                                                                                             |

| Second Grade                               |                                 |                                                                                 |                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------|---------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                       | Type                            | Test Window                                                                     | Purpose & Results                                                                                                                                                                                                                                                                                          |
| NWEA Reading Fluency                       | Screening & Progress Monitoring | Fall (Aug 26 - Sept 13)<br>Winter (Jan 6 - Jan 16)<br>Spring (April 21 - May 9) | Results will be used to screen for mastery of foundational reading skills and identify students who may be at risk. Once identified, results can be used to monitor progress on specific reading skills. Results will also be used to screen for students who may demonstrate characteristics of dyslexia. |
| Math NWEA MAP Growth                       | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25)   | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                                                                                                                       |
| ELA NWEA MAP Growth                        | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25)   | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                                                                                                                        |
| NNAT3 (new students)                       | Screening                       | Oct 1 - 9                                                                       | Initial screening for gifted services                                                                                                                                                                                                                                                                      |
| Common and Classroom Formative Assessments | Formative & Progress Monitoring | Ongoing                                                                         | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices.                                                                                                                             |

| Third Grade                                |                                 |                                                                                 |                                                                                                                                                                                                                                                                                                            |
|--------------------------------------------|---------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                       | Type                            | Test Window                                                                     | Purpose & Results                                                                                                                                                                                                                                                                                          |
| NWEA Reading Fluency                       | Screening & Progress Monitoring | Fall (Aug 26 - Sept 13)<br>Winter (Jan 6 - Jan 16)<br>Spring (April 21 - May 9) | Results will be used to screen for mastery of foundational reading skills and identify students who may be at risk. Once identified, results can be used to monitor progress on specific reading skills. Results will also be used to screen for students who may demonstrate characteristics of dyslexia. |
| Math NWEA MAP Growth                       | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25)   | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                                                                                                                       |
| ELA NWEA MAP Growth                        | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25)   | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                                                                                                                        |
| Common and Classroom Formative Assessments | Formative & Progress Monitoring | Ongoing                                                                         | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices.                                                                                                                             |
| Parkway Fitness Assessment                 | Benchmark                       | Apr 7 - Apr 25                                                                  | Measure of fitness and health levels                                                                                                                                                                                                                                                                       |
| Missouri Assessment Program (MAP)          | Summative                       | Apr 21 - May 16                                                                 | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the Department of Elementary and Secondary Education                                                                                           |

| Fourth Grade                                   |                                 |                                                                               |                                                                                                                                                                                                                  |
|------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                           | Type                            | Test Window                                                                   | Purpose & Results                                                                                                                                                                                                |
| Math NWEA MAP Growth                           | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25) | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                             |
| ELA NWEA MAP Growth                            | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25) | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                              |
| Common and Classroom Formative Assessments     | Formative & Progress Monitoring | Ongoing                                                                       | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices.                                   |
| Parkway Fitness Assessment                     | Benchmark                       | Apr 7 - Apr 25                                                                | Measure of fitness and health levels                                                                                                                                                                             |
| Missouri Assessment Program (MAP) Math and ELA | Summative                       | Apr 21 - May 16                                                               | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the Department of Elementary and Secondary Education |

| Fifth Grade                                              |                                 |                                                                               |                                                                                                                                                                                                                  |
|----------------------------------------------------------|---------------------------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                                     | Type                            | Test Window                                                                   | Purpose & Results                                                                                                                                                                                                |
| Math NWEA MAP Growth                                     | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25) | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                             |
| ELA NWEA MAP Growth                                      | Benchmark                       | Fall (Sept 9 - Sept 20)<br>Winter (Dec 2 - Dec 19)<br>Spring (Apr 7 - Apr 25) | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                              |
| Common and Classroom Formative Assessments               | Formative & Progress Monitoring | Ongoing                                                                       | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices.                                   |
| Parkway Fitness Assessment                               | Benchmark                       | Apr 7 - Apr 25                                                                | Measure of fitness and health levels.                                                                                                                                                                            |
| Missouri Assessment Program (MAP) Math, ELA, and Science | Summative                       | Apr 21 - May 16                                                               | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the Department of Elementary and Secondary Education |

| Other Elementary Assessments     |           |                                  |                                                                                                                                                 |
|----------------------------------|-----------|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                             | Type      | Test Window                      | Purpose & Results                                                                                                                               |
| WIDA Online Screener             | Screening | Ongoing                          | Screening tool for measuring English language proficiency. Results are used for placement and instructional decisions.                          |
| WIDA ACCESS                      | Benchmark | Jan 6 - Feb 28                   | Results are used to gauge students' progress toward English language proficiency.                                                               |
| MAP-A (for students who qualify) | Benchmark | Sep 9 - Dec 13<br>Feb 3 - May 16 | Administered to students with the most significant cognitive disabilities MAP-A results are used to measure learning throughout the school year |

### Middle School District Assessment Plan 2024-25

| Sixth Grade                                    |                                 |                                                                                 |                                                                                                                                                                                                                  |
|------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                           | Type                            | Test Window                                                                     | Purpose & Results                                                                                                                                                                                                |
| Math NWEA MAP Growth                           | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                             |
| ELA NWEA MAP Growth                            | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                              |
| Science NWEA MAP Growth                        | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential science skills                                                                                                          |
| Missouri Assessment Program (MAP) Math and ELA | Summative                       | Apr 21 - May 16                                                                 | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the Department of Elementary and Secondary Education |
| Parkway Fitness Assessment                     | Benchmark                       | Apr 7 - Apr 25                                                                  | Measure of fitness and health levels.                                                                                                                                                                            |
| Common and Classroom Formative Assessments     | Formative & Progress Monitoring | Ongoing                                                                         | The results will be used by teachers to monitor progress towards meeting essential grade level standards and guide instructional practices.                                                                      |

| Seventh Grade                                  |                                 |                                                                                 |                                                                                                                                                                                                                  |
|------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                           | Type                            | Test Window                                                                     | Purpose & Results                                                                                                                                                                                                |
| Math NWEA MAP Growth                           | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                             |
| ELA NWEA MAP Growth                            | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                              |
| Science NWEA MAP Growth                        | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential science skills                                                                                                          |
| Missouri Assessment Program (MAP) Math and ELA | Summative                       | Apr 21 - May 16                                                                 | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the Department of Elementary and Secondary Education |
| Parkway Fitness Assessment                     | Benchmark                       | Apr 7 - Apr 25                                                                  | Measure of fitness and health levels.                                                                                                                                                                            |
| Common and Classroom Formative Assessments     | Formative & Progress Monitoring | Ongoing                                                                         | The results will be used by teachers to monitor progress towards meeting essential grade level standards and guide instructional practices.                                                                      |

| Eighth Grade                                                 |                                 |                                                                                 |                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------|---------------------------------|---------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                                         | Type                            | Test Window                                                                     | Purpose & Results                                                                                                                                                                                                                                                                                      |
| Math NWEA MAP Growth                                         | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential math skills                                                                                                                                                                                                   |
| ELA NWEA MAP Growth                                          | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential ELA skills                                                                                                                                                                                                    |
| Science NWEA MAP Growth                                      | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Winter (Nov 27 - Dec 19)<br>Spring (Apr 21 - May 23) | Measure the degree to which students are learning and growing toward mastering essential science skills                                                                                                                                                                                                |
| Social Studies District Benchmark                            | Benchmark                       | Fall (Aug 26 - Sept 20)<br>Spring (Mar 10 - Apr 4)                              | Measure the degree to which students are learning and mastering essential social studies skills. Results are used to measure growth for students throughout the year and guide instructional decisions.                                                                                                |
| Missouri Assessment Program (MAP)*<br>Math, ELA, and Science | Summative                       | Apr 21 - May 16                                                                 | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the Department of Elementary and Secondary Education<br>*Students in High School level math courses will take the end-of-course exam (EOC) |
| Parkway Fitness Assessment                                   | Benchmark                       | Apr 7 - Apr 25                                                                  | Measure of fitness and health levels.                                                                                                                                                                                                                                                                  |
| Common and Classroom Formative Assessments                   | Formative & Progress Monitoring | Ongoing                                                                         | The results will be used by teachers to monitor progress towards meeting essential grade level standards and guide instructional practices.                                                                                                                                                            |

| Other Middle School Assessments  |           |                                  |                                                                                                                                                  |
|----------------------------------|-----------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                             | Type      | Test Window                      | Purpose & Results                                                                                                                                |
| WIDA Online Screener             | Screening | Ongoing                          | Screening tool for measuring English language proficiency. Results are used for placement and instructional decisions.                           |
| WIDA ACCESS                      | Benchmark | Jan 6 - Feb 28                   | Results are used to gauge students' progress toward English language proficiency.                                                                |
| MAP-A (for students who qualify) | Benchmark | Sep 9 - Dec 13<br>Feb 3 - May 16 | Administered to students with the most significant cognitive disabilities MAP-A results are used to measure learning throughout the school year. |

## High School District Assessment Plan 2024-25

| Ninth - Twelfth Grade                                                                       |                     |                                                                               |                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                                                                        | Type                | Test Window                                                                   | Purpose & Results                                                                                                                                                                                                                                                                                                 |
| End of Course (EOC) Exams:<br>Algebra 1<br>Algebra 2*<br>Biology<br>English 2<br>Government | Summative           | Fall (Dec 9 - Dec 19)<br>Spring (Apr 28 - May 16)<br>Summer (Jun 9 - Jul 18)  | Measure of students' proficiency and growth on state standards. Results will be shared with parents, teachers, and administrators when they are provided by the department of elementary and secondary education.<br>*Algebra 2 will only be taken by students who took the Algebra 1 EOC while in middle school. |
| Algebra - NWEA MAP Growth                                                                   | Benchmark           | Fall (Aug 26 - Sept 20)<br>Winter (Dec 9 - Jan 16)<br>Spring (May 5 - May 29) | Measure the degree to which students are learning and mastering essential algebra skills.                                                                                                                                                                                                                         |
| ELA - NWEA MAP Growth                                                                       | Benchmark           | Fall (Aug 26 - Sept 20)<br>Winter (Dec 9 - Jan 16)<br>Spring (May 5 - May 29) | Measure the degree to which students are learning and mastering essential ELA skills.                                                                                                                                                                                                                             |
| ACT District Testing (11th)                                                                 | Summative           | March 11th (Early Spring)                                                     | Results are used to assist students in college admission and monitor district performance. Results are sent to students from ACT.                                                                                                                                                                                 |
| PreACT (10th)<br>Practice ACT (9th)                                                         | Progress Monitoring | March 11th (Early Spring)                                                     | Results are used to provide early indication of college and career readiness before the district ACT junior year.                                                                                                                                                                                                 |
| AP Exams                                                                                    | Summative           | May 5-May 16                                                                  | Measure of students' performance relative to nationally-identified standards. Results provide colleges and universities with objective measures of student course mastery.                                                                                                                                        |
| American Civics Assessment                                                                  | Summative           | Prior to graduation                                                           | Measure of civics knowledge from concepts embedded in social studies curriculum. * Graduation Requirement                                                                                                                                                                                                         |

| Ninth - Twelfth Grade (continued)          |                                 |                                  |                                                                                                                                                                                |
|--------------------------------------------|---------------------------------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Test                                       | Type                            | Test Window                      | Purpose & Results                                                                                                                                                              |
| Common and Classroom Formative Assessments | Formative & Progress Monitoring | Ongoing                          | Measure the degree to which students are mastering essential grade level learning. The results will be used by teachers to monitor progress and guide instructional practices. |
| WIDA ACCESS                                | Benchmark                       | Jan 6 - Feb 28                   | Results are used to gauge students' progress toward English language proficiency.                                                                                              |
| MAP-A (for students who qualify)           | Benchmark                       | Sep 9 - Dec 13<br>Feb 3 - May 16 | Administered to students with the most significant cognitive disabilities MAP-A results are used to measure learning throughout the school year.                               |

## Guidelines for Including Students with Disabilities

### Rationale

As we believe all students can learn and demonstrate what they know, all students should have the opportunity to be fairly assessed to measure the depth and degree of their learning. The Parkway School District is accountable for the assessment of all students enrolled in the District, including those with disabilities, regardless of the nature or severity of those disabilities. It is the District's intent that all students' academic achievement be appropriately assessed. All testing accommodations must be specified in a student's Individualized Education Program (IEP) or Section 504 Individualized Accommodation Plan (IAP) and provided in accordance with the predetermined needs of each student with a disability. All students will participate in either the Missouri Assessment Program (MAP) assessments designed for specific content areas or the MAP-Alternative (MAP-A) assessment. Accommodations for the Stanford Achievement Test, other district-wide assessments, or classroom evaluations are to be based upon the recommended accommodations in students' IEPs or IAPs.

### Legal Basis

The Parkway assessment program is designed to assess and account for the progress of all students and to be in compliance with all state and federal requirements.

**Section 504 of the Rehabilitation Act of 1973** prohibits exclusion of and discrimination toward persons with disabilities in federally assisted programs and activities. Students with disabilities under Section 504 are entitled to a free appropriate public education (FAPE) and accommodations **in and** through the general education program.

**Goals 2000: Educate America Act (Public Law 103-227)** encourages the establishment of high standards of learning for all students and the use of meaningful assessments to evaluate student progress related to these standards.

**Improving America's Schools Act (IASA) (Public Law 103-382)** parallels Goals 2000 by encouraging the establishment of high standards in learning and promoting school-wide reform that provides opportunities for all students to achieve at the highest levels of performance. IASA authorizes funding for Title I programs that provide eligible students with extra support in reading and math.

**Individuals with Disabilities Education Improvement Act (IDEA - 2004) (Public Law 108-446)** provides federal assistance to states and mandates a free appropriate public education (FAPE) for all students identified with educational disabilities who require special education and related services. This Act mandates that all students be included in state and district-wide assessments.

**No Child Left Behind (NCLB) (Public Law 107-110)** has at least three primary components. These mandate accountability for results (annual yearly progress), scientifically based instruction, and highly qualified teachers.

## Process

In order to comply with all federal and state requirements, the Parkway School District will include students with disabilities in state and district-wide assessments according to the following:

1. Decisions regarding participation in the state assessment program (MAP) and required accommodations are to be made annually by the student's IEP/IAP team and based on the student's instructional curriculum, goals, present levels of academic achievement and functional performance, and disability/disabilities. Students with disabilities must participate in the MAP in one of three (3) ways

**MAP subject area assessments WITHOUT accommodations:** Students with disabilities participate in the MAP subject area assessments under the same conditions as other students.

**MAP subject area assessments WITH accommodations:** Students with disabilities participate in the MAP subject area assessments, but accommodations determined previously through the IEP/IAP process are made to enable the student to demonstrate their knowledge, skills, and competencies in spite of their disability/disabilities.

**MAP-Alternate (MAP-A):** A few students with disabilities will not take the MAP subject area assessments and instead will participate in an alternative form of MAP assessment. For a student to take the MAP-A, he/she MUST meet the criteria set by the Missouri Department of Elementary and Secondary Education for exemption from the subject area MAP assessments.

To be eligible for the MAP-A, the Missouri Department of Elementary and Secondary Education (DESE) has established five (5) criteria that must be met. These are:

1. "The student has significant problems acquiring new skills and acquisition of skills must be taught in very small steps."
2. "The student does not keep pace with peers, even with the majority of students in special education, with respect to the total number of skills acquired."
3. "The student's educational program centers on the functional application of the Missouri Show-Me Standards."
  - i. "the student primarily acquires information through methods other than reading"
  - ii. "the student must often use methods other than writing or speaking to express ideas and share information"
  - iii. "the student requires significant supports while demonstrating modest progress in the curriculum"
  - iv. "the student typically has difficulty solving novel problems or using newly acquired skills in different situations"
  - v. "the student's educational priorities primarily address essential skills that will be used in adult daily living"
  - vi. "the student post-secondary outcomes will likely require supported or assisted living"
  - vii. "the student requires instruction in small groups or on a one-to-one basis with frequent prompts and guidance from adults"
4. "The IEP team, as documented in the IEP, does not recommend participation in the MAP subject areas, or taking the MAP with accommodations."
5. "The student's inability to participate in the MAP subject area assessments is not primarily the result of excessive absences; visual or auditory disabilities; or social, cultural, language, or economic differences."

Decisions regarding participation in district-wide assessments and any needed accommodations for those assessments are to be made at least annually, based on the student's instructional curriculum, goals, present levels of academic achievement and functional performance, and disability/disabilities. Students with disabilities will participate in the district-wide assessments in one of three (3) ways:

- Assessment without accommodations
- Assessment with accommodations
- Alternative assessment in a given area when a student's IEP/IAP team determines and documents this is necessary. When determining alternative methods for assessments, the IEP/IAP team must consider the purpose of the district-wide assessment and make sure the alternate method of assessment will produce comparable information for the student.

2. A student's IEP/IAP team will address the following three (3) questions to determine how the student will participate in the state and district-wide assessment programs.

**Is the student working toward the same instructional goals as other students?**

If so, the student is to participate in all parts of each of the subject area assessments and all parts of the district -wide assessment program. Accommodations are to be provided if determined and documented by the IEP/IAP team.

**Is the student working toward modified instructional goals?**

If the student is still participating in the general education curriculum, the student is to participate in all parts of each of the subject area assessments. However, the student need only participate in those district-wide assessments relevant to the student's instructional curriculum, as determined and documented by the IEP/IAP team. Accommodations are to be provided if determined and documented by the IEP/IAP team.

**Is the student working toward different instructional goals than other students?**

An example of this would be a student working on functional curriculum, (i.e., self-care and/or independent living skills. If all five (5) of the Missouri DESE criteria (described in #1 above) are met, the student would participate in the MAP-A assessment. The student may be given alternative assessments as part of the district-wide assessment program as determined and documented by the student's IEP/IAP team.

3. The IEP/IAP team will use the following key points as a context for making decisions about participation in state and district-wide assessments.

- The presumption is that all students, including those with disabilities, will participate in state and district-wide assessment programs and in all parts of the MAP subject area assessments and district-wide assessments.
- Any decisions regarding participation in the state and district-wide assessment programs must be made by a student's IEP/IAP team and documented in the IEP/IAP. Documentation should include the basis for those decisions.
- Decisions about whether a student should participate in the MAP and district-wide assessment programs should be based on the goals and content of the student's instructional program.

- A student with a disability should participate in all parts of the MAP subject area assessments and district-wide assessments that are instructionally relevant for that student.
- Decisions about participation should never be based solely on program setting, category of disability or percent of time in the regular classroom (i.e., special education level of service, placement).
- Students should not be exempted from any part(s) of the MAP subject area assessments or district-wide assessments because they are not expected to perform well or without difficulty.
- It is important to remember that participation may change from year to year so annual reviews are needed to determine if previous decisions are still valid. Revisions are to be made as necessary, particularly as assessment times approach.
- Accommodations for state and/or district-wide assessments must be the same as those that are needed by and provided to students during the school year for instructional and classroom evaluation purposes.

4. The IEP/IAP team, which must include all required participants, is to use the following to make decisions about accommodations for the state and district-wide assessments.

- Identify the learning characteristics and needs of the student.
- Identify the accommodations that are needed by and provided to the student during the school year for instructional and classroom evaluation purposes.
- Use what is known about the specific assessment under consideration to identify accommodations needed for the assessment. Consideration must be given to a variety of factors, including:
  - Does an accommodation alter what is tested/measured?
  - Is the meaning, relevance, integrity, and/or security of the test protected?
- Accommodations must be related to the needs of the student in terms of his/her diagnosed area(s) of disability and be consistent with information in the "Present Levels of Academic Achievement and Functional Performance" and the IEP goals. The accommodations are to be consistent with the types of interventions that have been useful in helping the student meet success in academic and/or behavioral areas.
- Determine how the student will participate in state and district-wide assessments and, if applicable, why an assessment is not appropriate for the student. Include a description of the alternative measure by which the student will be assessed.
- Document all the above on the appropriate IEP forms (i.e., Form D, Form E, Alternate Form I). The Special School District (SSD) of St. Louis County's *Individualized Education Program Manual* should be consulted for more detailed information about the process and forms.

NOTE: A similar process for decision making and documenting decisions, including justification for decisions, is to be followed for students with Section 504 disabilities and IAPs.

5. Parents are to be informed about:

- options for their child's participation in state and district-wide assessments.
- the benefits and/or any relevant information about their child's participation in assessments.
- the reporting requirements and practices regarding student achievement.

6. Once assessment results are available, the District will report the test scores of all students, including those for students with disabilities. Scores for students with disabilities will be included in school and district scores. Scores for students who have IEPs will also be reported separately.
7. The District will analyze the assessment results, including disaggregating test scores in a variety of ways, in order to study the achievement levels and academic progress of students. To assure confidentiality, test results will not be reported in disaggregated form if there are fewer than five (5) students in a given category

## Assessment of Missouri Learning Standards

The Parkway School District is committed to fully evaluating our students' progress annually against the Missouri Show- Me standards in accordance with the Outstanding Schools Act of 1993. Local assessment is in place to test for standards that do not lend themselves to paper- pencil type tests. For example, standards which require demonstrations, involve lengthy processes, the creation of a product, require the use of equipment or tools or call for manipulations or interactions within student groups are assessed locally in a variety of formats.

## Assessment of English Language Learners (ELL)

| Grade Level Range       | Assessment Purpose       | Assessment Instruments      | Timeframe          |
|-------------------------|--------------------------|-----------------------------|--------------------|
| <b>Elementary (K-5)</b> | Placement                | WIDA Placement Test (W-APT) | August-October     |
|                         | Gauge students' progress | WIDA Access                 | January - February |
| <b>Secondary (6-12)</b> | Placement                | WIDA Placement Test (W-APT) | August-October     |
|                         | Gauge students' progress | WIDA Access                 | January - February |

## **Assessment Results and Dissemination of Data**

Assessment results are used to conduct effective needs assessment at the district and building levels to guide instructional decision-making and refine teaching practices to best meet the needs of students. The following categories outline the purposes of an assessment program and the uses of assessment data.

### **School Improvement**

Parkway Schools have adopted a district-wide format for school improvement that assists professionals in developing a plan to increase student achievement. Assessment data is used to analyze strengths and areas of need at each site. Assessment data is disaggregated by gender, race, and special groups of students so that professionals are able to determine students' progress effectively. At the district level, data is analyzed to determine trends in student achievement. These trends are examined to determine revisions or refinement of curriculum content, instructional methods, and staff development opportunities.

In the early summer and fall, building principals receive assessment data in a variety of reporting options. Reports include student scores by group, individual student scores, cohort performance, and item analysis at the aggregate and individual student level. PARS, the district data warehouse, and the Parkway Data Dashboard are vehicles for Parkway educators to access and utilize relevant student achievement results. Typically, reports are available within PARS and/or the Dashboard 48-72 hours after the release of the data.

### **Student and School Performance Reporting**

It is critical to the instructional process that parents receive and are provided adequate information to understand assessment results for their child(ren), as well as an understanding of overall school and district performance. Test data are either distributed at parent/teacher conferences in the fall, mailed to the parents, or personally disseminated and explained by the school counselor, classroom teacher(s), or other school staff who can assist parents in understanding their child's performance.

### **Program Evaluation**

The district's educational programs are evaluated on a regular cycle in order to determine their quality and gain direction for improving them. Effective analysis of quantitative information is a standard of the district's program evaluation process. Assessment data are analyzed to illuminate issues, answer questions, and increase knowledge and understanding of a program. The use of diagnostic data assists professionals in refining district programs to improve student learning.

## **Staff Development Related to the Assessment Program**

Each school administrator within the Parkway School District will attend MTSS leadership team meetings held in the fall, winter, and spring. Whereas members of this team primarily serve to implement the District Strategic Plan initiatives related to assessment, monitoring, and intervention, the team also bears the responsibility to provide relevant tools and training to their building colleagues. Topics requiring professional development may include, but are not limited to:

- District Assessments, Purposes, and Schedules
- Using Disaggregated Assessment Data for School Improvement Planning
- Using Formative Assessment Data for Improved Learning
- Data Use Process and Problem Solving

In addition to the Principal Data and Best Practices meetings, the Building Testing Team (BTT), composed of counselor(s) and at least one building administrator, is responsible for implementation and administration of all district assessments. Topics addressed with this group include development of the building testing plan, test security, and all procedures and logistics surrounding test administration. The BTT is responsible, then, for providing the appropriate training to all staff in the building to ensure that all directions and procedures are followed for reliable, secure implementation of each assessment.

Finally, the assessment and progress monitoring (APM) meeting takes place every other month during the Principals Professional Learning Team meeting. Topics include communication and feedback regarding the assessment plan, updates regarding annual achievement, and problem solving district achievement gaps.

## **Teaching Test-Taking Strategies**

Test-taking strategies are integrated within the instructional process by classroom teachers and are provided within the context of the curriculum.

## **Confidentiality of Student Assessment Data**

Student assessment data shall be made available to those staff members, and only those staff members, who need such data to make educational decisions. Anyone with access to student assessment data is responsible for ensuring that the information is kept confidential. Violations of student confidentiality may result in disciplinary action.

## Policies to Ensure Test Security

Test security is more than a set of procedures for using and accounting for test materials. Test security is integral to the examples of earnestness, fairness, and integrity Parkway teachers and administrators strive to set for Parkway students.

Each standardized testing program includes instruction for ensuring test security in accompanying documents for test administrators. All personnel involved in testing will review and implement the security requirements and guidelines of each program. In general, these will include at least the following provisions:

- Each school must provide a secure area for storing testing materials before testing starts, between testing sessions, and before completed materials are shipped out of the building.
- Teachers and students may not preview test items prior to test administration.
- Accountability for testing materials will be rigorously enforced by the Building Testing Team and by the district student assessment coordinator while materials are in the district.

### Violation of Test Security

The following actions are violations of test security procedures which should prevent unfair testing practices:

1. Copying any part of a standardized test booklet and/or MAP Tested Content for any reason.
2. Removal of a test booklet from the secure storage area except during test administration.
3. Failing to return all test booklets following test administration.
4. Directly teaching any test item included on a current version of a standardized test and/or MAP Test. (Released items from MAP may be used for instructional purposes.)
5. Altering a student's responses to items on an answer document. Returning books for correcting or completion.
6. Inappropriate or improper use of accommodation.
7. Inappropriate assistance-verbal or non-verbal (cueing, pointing, pronouncing more than one word per sentence, reviewing test questions, etc.)
8. Inappropriate administration (not using manual, splitting sessions, etc.)
9. Inappropriate use of calculator or dictionary
10. Indicating to students during testing that they have missed and/or need to change answers; giving students clues or answers to questions; allowing students to give each other answers to questions or to copy off each other's work; or altering test administration procedures in any other way to give

students an unfair advantage.

11. Exerting undue pressure or encouragement on the part of administrators for teachers to engage in any of the aforementioned inappropriate or unfair practices.
12. If a staff person is suspected of engaging in any unfair practice, an immediate investigation will occur. If allegations are proven, a report will be forwarded to the superintendent, and appropriate disciplinary action will be taken.

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POLICY ADOPTED: February 13, 2008  
SUPERSEDES: IKAAS, 09/20/00

#### Standards for District-wide Standardization Testing Programs

The Parkway School District identifies test security as an issue requiring a high degree of both diligence and integrity.

##### Pre-administration Storage of and Access to Testing Materials

1. All standardized testing materials, including those pertaining to the Missouri Assessment Program (MAP), are to be stored, immediately upon receipt, in secure locked areas in each school building.
2. Each building testing coordinator will verify the number of documents against manifests and sort them in preparation for administration. Discrepancies will be reported to the coordinator of student assessment.
3. After check-in and sorting, standardized testing materials will remain secured until distributed for administration. Only the testing coordinator and other designated individuals will have access to test materials.
4. Only school personnel with a legitimate need shall have access to test booklets before the test is distributed. Teachers will, however, have access to other appropriate documents, including test administration manuals, for use in general planning and preparation and to assure compliance with IEP/LEP accommodations. Any test modification for a student with a disability must be stated in the student's Individualized Education Plan. Modifications made for students with Limited English Proficiency shall be in accordance with state and federal directives.

##### Staff Preparation for Administration

Prior to the first day of any standardized and /or statewide testing, the Building Testing Team (including administrator and test coordinator) involved in test administration will be required to participate in an in-service led by the district student assessment coordinator and designed to train the Building Testing Team in administration procedures. The Building Testing Team that comes to the training needs to deliver their building training.

Before the start of any standardized testing, all staff involved in test administration will be required to participate in an in-service in testing procedures led by the Building Testing Team who was trained by the district assessment coordinator. The in-service will stress the maintenance of test security during test administration. Security issues addressed will include: handling materials in a secure manner, providing directions to students, responding to students' questions and monitoring the test setting.

#### Test Administration

1. All standardized tests will be administered in a manner that complies with the legal and procedural testing guidelines of each particular program.
2. Students will not receive test booklets until it is time for testing to begin.
3. Students will be encouraged to take care of personal needs before being seated to take tests. Students who must leave the room during testing will be instructed to place their answer sheets in their test booklets and close booklets before leaving their seats.
4. All individuals administering tests will strictly follow the procedures outlined in the test administration manual. A trained staff member will be present through the entire testing time.
5. While the test is being given, building administrators and other designated individuals will move between classrooms to help monitor administration and to provide assistance as needed.
6. Tests which are administered over a series of days will be collected each day immediately following testing, counted by the building testing team, and stored in a locked facility.

#### Post-Administration Handling of Testing Materials

1. Answer documents and test booklets will be collected from the Building Testing Team or designated staff immediately after testing, packed according to instructions, and stored in a secured area.
2. Test booklets and answer documents will be recounted by the Building Testing Team or designated staff with counts documented and checked against pre-administration counts. Discrepancies will be reported immediately to the district student assessment coordinator.
3. Each Building Testing Team or designated staff will sort and package answer documents and test booklets according to directions by the Building Testing Team. The team will send them to a central storage facility while allowing for make-ups.
4. All test make-ups will be scheduled by the Building Testing Team. Students in each building will be grouped together for testing. A designated individual will administer the test according to specified administration procedures, taking all aforementioned precautions to ensure security. Test materials will be counted.