

Group Progress Monitoring Procedures Checklist

Your student will be monitored at their individual **instructional reading level**.

Preparation

Materials

- ✓ 1 progress monitoring passage
 - ✓ Bump-up criteria chart
 - ✓ Pencil
 - ✓ Timer – (set for 1:00)
 - ✓ Calculator
- Locate the folder within the Progress Monitoring file that represents your student’s **instructional reading level**, i.e., Grade 5
 - Select 1 passage for today’s monitoring
 - For live administration, select/print the student copy and the scoring copy (set). The student copy goes to the student to read, score on your scoring copy.
 - For remote administration, select the numbered scoring passage to share. Simply tally the errors then quickly calculate the wpm using the numbers down the side.

Administration and Scoring

- Make passage visible to student.
- Set timer at 1:00.
- Deliver prompt.

I would like you to read a story to me. Please do your best reading. If you do not know a word, I will read the word for you. Keep reading until I say "stop." (Place the passage in front of the student.). Put your finger under the first word (highlight the first word of the passage). Ready, begin.

- Begin timer as student begins reading.
- Tally or mark errors.
- Mark stopping point **]** at 1:00 to determine words read per minute (wpm).
- Calculate errors for correct words per minute (cwpm) and accuracy (%) for both passages.

$$\text{cwpm} = \text{wpm} - \text{errors} \quad \text{accuracy \%} = \text{cwpm} / \text{wpm}$$

- Refer to *Bump up criteria chart* to make instructional decisions based on PM data. Refer to the criteria for your student’s **instructional reading level, i.e., Grade 5E**.
- The data you collect from a graded passage (i.e., grade 5), may be used with that grade’s criteria only. For example, for a grade 5 passage, you only look at 5E, 5M, or 5D criteria!

Instructional Lev	Acc	Rate (%)
5Z End	90	80
5E	90	80
5M	90	90
5D	90	100
4E	90	95
4M	92	100
4D	94	100
3E	95	110
3M	96	115
3D	97	120
2E	97	110
...