

Process of Reimbursement

1. You will need an NCCP#. If you do not have one, go to <https://thelocker.coach.ca/> to create one. Use this account to complete eLearning and to keep tracking of your coaching courses and statuses. This is where the definitive records are kept. Ringette Canada's site checks here for proof of course completion.

2. Go to <https://www.officiatingringette.ca/c> and register for an account or sign in. Use this account to register Community Sport Initiation (CSI) for U12 and younger and Competition Introduction (CI) courses for U14 and older. Other coaching courses can be found at : <https://thelocker.coach.ca/> Some are even FREE!!!

3. Once you are logged in, go to Register, then select Coach from the drop-down menu.

If you are doing CI Scroll down to Competition Introduction section:

- Click on the red BEGIN button and complete the Pre-Clinic Workbook.
- Once you submit the workbook you will be able to register for upcoming CI Clinics. Select Register and it will redirect you to the clinic options. Select Register for the Clinic that works for you. You must attend all four sessions in their entirety to receive credit. When you select- register you will be taken to a PayPal page to complete payment. Please keep a record of this receipt by screenshot.

4. You will receive Clinic information 3 days in advance of the clinic start date.

Reimbursement:

Funding is available through the Coaching Association of Ontario to assist with your clinic costs. Go to <https://www.coachesontario.ca/programs-resources/funding-for-coaches/> to complete the process to have up to 60% of your clinic costs reimbursed.

Sunderland Ringette Association will offer reimbursement to coaches requiring the CIS and CI courses when the following process is followed:

1. Register for the course
2. Keep receipt of your payment
3. Complete application to <https://www.coachesontario.ca/programs-resources/funding-for-coaches/>
4. Attend and complete the course
5. Receive results of funding from NCCP
6. Email your CSI or CI receipt, NCCP funding results to SRA Treasurer and SRA Development and Coach Director
 - a. Treasurer - Sarah Graham - sunderlandstingerz@gmail.com
 - b. Development and Coach Director- Sherri Parr - stingerzdevelopment@gmail.com
7. If all steps mentioned above have been followed, the SRA will reimburse the coach required to take the course in the current ringette 2025-26 season by covering the difference between the course cost and the NCCP coach bursary (ie) CI course cost \$300 and bursary was \$180, then SRA would pay the coach \$120.