

**Minutes  
Of the Regular Meeting  
Of the Board of Directors  
Of the Westwood Community School**

**March 23, 2022**

The public hearing was called to order by President Brouillette at 7:00 PM

On order of the Director Brouillette, the Secretary recorded attendance as follows:

|                         |                         |
|-------------------------|-------------------------|
| <i>Members Present:</i> | <i>Brady Worrell</i>    |
|                         | <i>Chuck Ferris</i>     |
|                         | <i>Andy Brouillette</i> |
|                         | <i>Dan Lee</i>          |
| <i>Members Absent:</i>  | <i>Elliott Johnson</i>  |
| <i>Secretary:</i>       | <i>Ashlee Worrell</i>   |
| <i>Superintendent:</i>  | <i>Jay Lutt</i>         |

**Approval of the Agenda**

A motion was made by Director Worrell , seconded by Director Lee to approve the agenda. The motion carried unanimously.

**Approval of the Public Hearing Agenda**

A motion was made by Director Ferris, seconded by Director Worrell to approve the agenda. The motion carried unanimously.

**Discussion on FY 2022-23 School Budget**

Mr. Lutt presented the budget to the board.

**Discussion on FY 2022-23 School Calendar**

Mr. Lutt presented the school calendar to the board.

**Questions from the Community**

No oral or written questions were received.

**Adjournment of Public Hearing**

A motion was made by Director Worrell, seconded by Director Ferris to adjourn. The motion carried unanimously.

**Open Forum**

President Brouillette asked if any visitors wanted to speak during the open forum. No one spoke.

**Old Business**

**Consent Agenda**

A motion was made by Director Lee seconded by Director Worrell to approve the consent agenda. The motion carried unanimously.

## **New Business**

### **Communications**

Mr. Lee gave a foundation report. Daddy/Daughter dance April 23rd. Waiting on final NYE\$, Teacher Grants

Mr. Bos gave a transportation report. Sub Drivers,

Mr. Mitchell gave a physical plant report. Jubilation was good, ,Gym floor refinish scheduled, kitchen app Friday, April 14 & 15 sky lights being installed

Mr. Drees gave a 4-12 principal report. Career Fair, 17 business & military there. Freshman orientation 51-58 parents attended. New reading selection for 6th grade, summer school sped Kelsey Maassen will run it. One drop out.

Mr. Lutt gave a PK-3 principal, technology and superintendent report. CPI training AEA will come in during August. Achieve Training, new IEP training.

### **1st Reading of Board Policy**

None.

### **Approve Early Retirement**

Mr. Lutt presented the Early Retirement Requests for Deb Johnston(Classified), Julie Murphy(Certified), Melissa Winters(Certified), & Lori Kounkel(Certified). A motion was made by Director Ferris, seconded by Director Lee to approve the early retirement requests. The motion carried unanimously. The board thanked each of them for their years of service.

### **Resignations**

Mr. Lutt presented the resignation for Taurice Lounsbury as Elementary Music Teacher. A motion was made by Director Worrell, seconded by Director Ferris to approve the resignation. The motion carried unanimously.

Mr. Lutt presented the resignation for Danielle Schroeder as HS SPED Teacher. A motion was made by Director Worrell, seconded by Director Ferris to approve the resignation. The motion carried unanimously.

Mr. Lutt presented the resignation for Taylor Berg as Asst. Volleyball Coach. A motion was made by Director Worrell, seconded by Director Ferris to approve the resignation. The motion carried unanimously.

### **Contracts**

Mr. Lutt presented the 22-23 contract for Amy Wiseman as Elementary Counselor. A motion was made by Director Worrell, seconded by Director Ferris to approve the contract. The motion carried unanimously.

Mr. Lutt presented the 22-23 contract for Vanessa Crawford as First Grade Teacher. A motion was made by Director Lee, seconded by Director Worrell to approve the contract. The motion carried unanimously.

Mr. Lutt presented the 22-23 contract for Erin Michael as Kindergarten Teacher. A motion was made by Director Ferris, seconded by Director Lee to approve the contract. The motion carried unanimously.

Mr. Lutt presented the 22-23 contract for Jillian Mills as TK Teacher. A motion was made by Director Lee, seconded by Director Worrell to approve the contract. The motion carried unanimously.

Mr. Lutt presented the 22-23 contract for Carley Steinhoff as Head Softball Coach. A motion was made by Director Worrell, seconded by Director Lee to approve the contract. The motion carried unanimously.

Mr. Lutt presented the 22-23 contract for Karissa Reynolds as Asst Softball Coach pending certification. A motion was made by Director Worrell, seconded by Director Lee to approve the contract pending certification. The motion carried unanimously.

Mr. Lutt presented the 22-23 contract for Arianna DeRoin as Para. A motion was made by Director Ferris, seconded by Director Worrell to approve the contract. The motion carried unanimously.

Mr. Lutt presented the 22-23 transfers of Janet Jordening from 3rd Grade Teacher to Reading and Math Interventionist, Alycen O'Neal from Traveling Teacher to 3rd Grade Teacher, & Neisha Hummel from TK Teacher to 4/5/6 Traveling Teacher. A motion was made by Director Worrell, seconded by Director Lee to approve the transfer of positions. The motion carried unanimously.

#### **Approve 101% Budget Guarantee**

Mr. Lutt presented a resolution for the 101% budget guarantee. RESOLVED, that the Board of Directors of Westwood community school district, will levy property tax for fiscal year 2023 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. A motion was made by Director Worrell, seconded by Director Ferris to approve the 101% budget guarantee resolution. The motion carried unanimously.

#### **FY 2022-23 Budget**

Mr. Lutt presented the FY 2022-23 budget. A motion was made by Director Lee, seconded by Director Worrell to approve the budget as presented. The motion carried unanimously.

#### **FY 2022-23 Calendar**

Mr. Lutt presented the FY 2022-23 calendar. A motion was made by Director Ferris, seconded by Director Worrell to approve the calendar. The motion carried unanimously.

#### **2022-2023 Cooperative Purchasing Agreement**

Mr. Lutt presented the 2022-2023 Cooperative Purchasing Agreement. A motion was made by Director Worrell, seconded by Director Lee to approve 2022-2023 Cooperative Purchasing Agreement . The motion carried unanimously.

#### **Issue Teaching Contracts for FY23**

Mr. Lutt presented salary increases and contracts for the certified staff as presented. A motion was made by Director Worrell, second by Director Lee to approve teacher's contracts as listed for 2023 and to issue as presented. The motion carried unanimously.

#### **Accept Non-Certified Pay Increase**

Mr. Lutt presented a \$2 per hour salary increase for the non-certified staff. A motion was made by Director Ferris, seconded by Director Lee to approve pay increase as presented. Director Brouillette aye, Director Ferris aye, Director Lee aye, and Director Worrell abstained. The motion carried.

#### **Issue Non-Certified Contracts**

Mr. Lutt presented contracts for the non-certified staff. A motion was made by Director Worrell , seconded by Director Lee to approve & issue contracts as presented. .The motion carried.

#### **Resolution for Classified Retention Payment**

Mr. Lutt presented the resolution for classified retention payment. A motion was made by Director Lee, seconded Director Ferris to approve the resolution payment as presented. The motion carried unanimously.

#### **Bid for Elementary Language Arts Program**

Mr. Lutt presented the bid for Elementary Language Arts Program. A motion was made by Director Worrell, seconded by Director Lee to approve bid for Elementary Language Arts Program up to \$93,869.14 as presented. The motion carried unanimously.

**Bids for Buses**

Mr. Lutt presented the bids for buses. A motion was made by Director Worrell, seconded by Director Lee to approve the bus bids based on the recommendation of the transportation director, Blue Bird with A/C as presented. The motion carried unanimously.

**Closed Session permitted under Iowa Code Ann. § 21.5(1)(j)**

A motion was made by Director Worrell, seconded by Director Lee to go into closed session at 8:19 PM permitted under Iowa Code Ann. § 21.5(1)(j). A motion was made by Director Worrell, seconded by Director Ferris to come out of closed session at 8:33 PM. The motion carried unanimously

**Upcoming Events**

None

**Adjournment**

A motion was made by Director Ferris seconded by Director Worrell to adjourn. The motion carried unanimously. The board adjourned at 8:34 PM

Andy Brouillette, President

Ashlee Worrell, Secretary

Approval of the Minutes of the Regular Meeting on March 23, 2022, by Board Action in regular session, April 20, 2022.

Andy Brouillette, President

Ashlee Worrell, Secretary