

ASU Admissions Information

ASU Admission Services reviews transcripts from international institutions to determine admissibility to a graduate program, but not to determine how individual courses can apply toward an ASU graduate degree. The academic unit assesses graduate-level coursework from international institutions to determine its applicability to an ASU graduate program. Units can access the official transcripts from the international institution or a translated version in Appxtender.

Reviewing International Courses

Units can determine if graduate courses on international transcripts may be applied to the ASU graduate program by doing the following:

1. **Review the international transcript for a key.** Like U.S. institutions, most transcripts from other countries include a key that outlines the grading scale and course numbering system. This can help determine if the courses were graduate-level and completed with a grade of B or better.
2. **Review the international institution's website** if the transcript does not include a key. Contact the student and request that they supply the information needed.
3. **Review the following sites** if the institution's website does not supply the information:
 - [Scholaro](#): Used for grade conversions and/or GPA calculations. Units can create a free account and obtain five daily calculations.
 - [AACRAO Edge](#): Grading scales, credential advice, educational ladders, and country resources are available. This is subscription-based; please email kim.breitbach@asu.edu for an account login.
 - [European Credit Transfer and Accumulation System \(ECTS\)](#): Schools that use ECTS—divide each course by 2 to get the U.S. semester credit equivalent. (2 ECTS credits = 1 U.S. semester credit). Contact your Graduate College Coordinator for guidance if a manual credit conversion is needed.
4. The unit may also **request that the student secure a professional third-party evaluation.** ASU Admission Services recommends the following agencies if a third-party evaluation is requested:
 - [Educational Credential Evaluators](#)
 - [Foreign Credentials Service of America](#)
 - [Academic Credentials Evaluation Institute](#)
 - [Scholaro](#)

Determining Applicability to ASU Graduate Program

Once any necessary grade and credit conversions have been completed, the academic unit should complete the following steps:

1. Supply documentation to the graduate program chair for review and approval for applicability to the ASU degree program.
2. If approved, submit the course(s) to the iPOS as appropriate transfer coursework, considering the Graduate College policy on transfer work. If assistance is needed, contact the Graduate College Coordinator.
3. Email the documentation to the Graduate College Coordinator to assist them with verifying the international coursework on the iPOS.

For evaluation for a blanket 30 credits to be applied as coursework to a PhD degree, note if the student was admitted with a combination of a 3-year bachelor's plus master's credentials. The combination may have been equated to a U.S. 4-year bachelor's degree for admissions purposes, but the master's credentials may not be deemed equivalent to a Master's degree. See the notations on the transcript for guidance. If there are no notations in AppXtender, departments may email gradadmissionssupport@asu.edu. See [Admissions Job Aid on 3-Year Degrees](#) for more information.