#### **Details**

Favorite Teacher Desk Organization Ideas - 223

In this episode, discover my favorite teacher desk organization ideas for the upcoming school year with a digital twist. These hand-picked items can supercharge your organization game during the school year. From Apple AirTags for finding misplaced keys, to phone stands and tablet mounts, upgrade your workspace for an organized school year!

#### Link to live show notes:

https://classtechtips.com/2023/07/11/teacher-desk-organization-ideas-223/

\*Teacher Desk Organization Ideas

#### Introduction

Hello there, my name is Monica Burns and welcome to today's episode of the Easy EdTech Podcast!

I'm a former NYC public school teacher and started the Easy EdTech Podcast in 2019 to share my favorite tips, tricks and strategies for technology integration. You'll hear stories from my time in the classroom, the work I do now with schools and districts, and my travels to different EdTech events.

Each episode is designed to give you ideas you can try yourself, share with a colleague, or bookmark for later in the school year — so don't forget to head to my website <a href="classtechtips.com/podcast">classtechtips.com/podcast</a> for all of the show notes and resources from today's episode.

If you're listening to this episode on Apple Podcasts, Spotify, or Google Podcasts, or another podcast player you'll see the show notes link in the description, too.

## **Promotion/Reminder**

This episode is sponsored by my free weekly planner pages! I've created a downloadable set of planner pages for you that you can start using today. It's a great way to stay organized in the new year or any time you like. Print them out to write in your daily schedule and tasks, or use the file on your tablet or computer to keep track of your to-do list and set your priorities each day. These planner pages are totally free, and you can find them at classtechtips.com/planner

#### Today's Intro

This week's episode is titled: "Techy Desk Items for the Upcoming School Year"

Staying organized during the school year is crucial, and having a well-arranged desk can make all the difference. In today's episode, we'll explore teacher desk ideas with a digital twist to help you maintain order throughout the academic year.

I love a list of favorites, and you might have checked out my gift guides in the past (check out the shownotes for favorite gift guides). Whether you're about to kick off the new school year or staring at a messy desk mid-year, this list has some favorite teacher desk ideas.

On this list, you'll find several items that offer digital solutions for organization, such as Apple AirTags to keep track of your keys and stands for your phone or iPad.

Let's jump into our list of techy desk items to enhance your workspace this school year!

# **Episode Transcript**

AirTag for Keys

I was skeptical whether or not I really needed to buy a set of AirTags, but I am so glad that I did. A few months ago, I started to use an Apple AirTag (with this keychain) to keep track of my keys. If you haven't seen these in action before, the AirTag connects to your iPhone, so you can use the "Find My" app to locate it. What's even better is that you can press a button on your phone to make the AirTag play a sound – this came in handy a few weeks ago when I left my keys on my desk in another room and was running out the door to an appointment.

Phone Case That Stands Up

A great desk item is a phone case that sets your phone upright so it's easy to view the screen. Right now, I use this case with a handle that also props up your phone horizontally. If you are looking for a case with a kickstand, I've added a great option, to the shownotes for you!

Desk Clamp for Your Phone

Another digital spin on our list of teacher desk ideas is this clamp which attaches to your phone. This is the same one that I use to film videos or create a workaround for a document camera. I bought a <u>phone holder</u> a few years ago, and I use it pretty regularly.

iPad Stand For Second Screen

I love using the iPad stand on my desk as a second screen. The one I bought on Amazon about ten years ago is no longer available – although I still use it. You might want to <a href="mailto:check out the">check out the</a> one I added to the resources for today's shownotes that is (under \$10) as an option!

**Presentation Remote** 

If you've seen me give a keynote presentation or lead a workshop, you might have seen this same remote in my hand. It plugs right into my laptop and makes it easy to advance slides or highlight information that I'm sharing with a group. Do you share slides with students? Well, then you might want to <a href="try-out the remote">try-out the remote</a> on the resource list. As I record this episode it is heavily discounted.

## USB Keyboard That Stays at Your Desk

A <u>USB keyboard</u> on my desk significantly improves my typing experience, especially when tackling lots of emails. Its smooth response and the convenient number pad on the right-hand side make it a valuable addition to your desk – especially if you use devices with a USB port.

## Stylus for Your Device

A stylus might be essential for your workflow, as so many devices now have touchscreens. You can find a versatile stylus that functions across a few different devices to make the most of touchscreens this school year. I've linked to <u>a set of colorful ones</u> to consider.

### **Bluetooth Speakers**

A Bluetooth speaker is an excellent accessory for your desk. It can enhance your experience while playing music, streaming movies, or boosting audio for a YouTube clip. You might consider adding it to your wish list if you don't own one already. There are oodles to choose from, but the budget-friendly option I'm linking out to comes in a few different colors.

### **Quick Reference Guides**

This list of teacher desk ideas includes a wide variety of helpful options, but if you want easy access to professional learning materials, you might add a QRG to your list. ASCD has created lots of quick reference guides, and you'll find the link to one I authored on <u>AI Chatbots</u> that was published this month in the shownotes.

#### Water Bottle Fanny Pack

When I saw this on Instagram a few weeks ago, I thought it was pretty ridiculous. But if you are looking to keep yourself organized this school year, you might add this to the items on your desk. With a <u>water bottle fanny pack</u>, you can make sure you don't lose any important items – it's perfect for someone who keeps their water bottle close.

## Portable Phone Charger

A portable phone charger is an essential desk accessory for those unexpected moments when your phone battery runs low. Keep it in a designated spot on your desk, and ensure it's charged while you work. This way, you can easily grab it when heading to a meeting or rushing out the door. I've linked out to two options:

- A Highly rated one on sale right now
- And a Solar-powered one that is currently 40% off

These teacher desk ideas feature my favorite daily-use items and others worth considering. What would you add to this list? Share your essential teacher's desk items by tagging me on <a href="Instagram">Instagram</a> or <a href="Twitter">Twitter</a>.

## So let's make this EdTech easy with some key points from the episode...

Think of a few items that you can keep on your desk to save you time.

Timesaving items might include:

A presentation remote

**USB** keyboard

Phone case with stand

Desk lamp

Portable phone charger

Water bottle fanny pack

Remember, you can find the shownotes and the full list of resources from this episode on classtechtips.com/podcast and finding today's episode #223!

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#### **Outro**

Thank you for tuning into another Tuesday episode of the Easy EdTech Podcast. If you are listening on Apple Podcasts or Spotify, or another favorite app, don't forget to hit the

"Follow" button – this way next week's episode will be waiting for you first thing next Tuesday morning.

And if you want to share an idea from the episode with a friend or colleague, text, tweet or post the link on your favorite social media platform – and of course you can tag me @ClassTechTips with any questions!

# **Episode Resources**

- Connect with Dr. Monica Burns on <u>Instagram</u> and <u>Twitter</u>
- 11 Teacher Desk Ideas with a Digital Spin
- Teacher Gift Guide with Techy Gift Ideas
- I Asked, They Shared: Gifts for Teachers
- Gift Guide: Teacher Secret Santa Gift Ideas (all below \$15)
- 9 Educational, Practical & Fun Gifts for Teachers
- Gift Ideas for Teachers: iPad Classroom Gift Guide
- Gift Ideas for Teachers: Chromebook Classroom Gift Guide
- Summer Amazon Teacher Favorites
- 2018 Teacher Gifts: Favorites for Holiday Shopping
- Gift Ideas for Teachers: Books I've Loved This Year + Extras
- 10 Low-Cost, Techy Gift Ideas for Teachers
- Amazon Prime Day for Teachers
- 50 End of the Year Gifts for Teachers