

**«ТҮРАН»
УНИВЕРСИТЕТИ»
МЕКЕМЕСИ**



**INSTITUTION
“TURAN”
UNIVERSITY**

APPROVED

Rector
of the Institution “Turan University”

_____ R. A. Alshanov
26 May 2025

**ADMISSION RULES
for Enrollment at Turan University
for the 2025–2026 Academic Year**

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1 GENERAL REGULATIONS

1.1 This Internal Local Regulatory Act (hereinafter – the Rules) constitutes an integral part of the organizational documentation framework of the institution “Turan University” (hereinafter – the University). The Rules have been developed in accordance with subparagraph 11 of Article 5 of the Law of the Republic of Kazakhstan dated 27 July 2007 “On Education”, subparagraph 1 of Article 10 of the Law of the Republic of Kazakhstan dated 15 April 2013 “On State Services”, and pursuant to the following regulatory legal acts of the Republic of Kazakhstan governing admission to higher education institutions:

- Model Rules for Admission to Educational Organizations Implementing Educational Programs of Higher and Postgraduate Education (approved by Order No. 600 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 31 October 2018);
- Rules for the Award of Educational Grants for the Payment of Higher and Postgraduate Education with the Conferment of the Academic Degree “Bachelor” or “Master” (approved by Order No. 443 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 25 August 2023);
- Rules for Conducting the Unified National Testing and for the Provision of the State Service “Issuance of a Certificate on Passing the Unified National Testing” (approved by Order No. 204 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 2 May 2017);
- Rules for Conducting Comprehensive Testing (approved by Order No. 190 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 8 May 2019, as amended on 25 February 2021);
- List of Groups of Educational Programs Defining the Socio-Economic Development of Rural Areas, for which Admission Quotas are Established in Higher and Postgraduate Education Institutions of the Republic of Kazakhstan (approved by Order No. 247 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 30 May 2019);
- Methodological Recommendations on the Correspondence between Related Groups of Educational Programs of Higher Education and Specialties of Technical and Vocational, Post-Secondary Education (approved by Order No. 134 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 1 April 2019)
- Quota for Admission to Educational Organizations Implementing Educational Programs of Higher Education (approved by Order No. 357 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 26 July 2023);
- State Educational Order for the Training of Specialists with Higher or Postgraduate Education in Educational Organizations Financed from the Republican Budget (except for institutions training personnel for the Armed Forces of the Republic of Kazakhstan, other troops and military formations, as well as special state bodies) for the 2024–2025, 2025–2026, and 2026–2027 academic years (approved by Order No. 118 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 18 March 2024);
- State Educational Order for the Training of Specialists with Higher and (or)

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Postgraduate Education by Groups of Educational Programs for the 2024–2025, 2025–2026, and 2026–2027 Academic Years (approved by Order No. 193 of the Ministry of Science and Higher Education of the Republic of Kazakhstan dated 26 April 2024)

- 1.2 These Rules establish the procedure for admission to Turan University for study under educational programs of bachelor’s, master’s, doctoral (PhD), MBA, EMBA, and DBA levels.
- 1.3 Admission of applicants to Turan University for educational programs of higher education shall be carried out through the allocation of educational grants for higher education funded from the republican or local budget and/or payment of tuition fees at the expense of the applicant’s own funds or other lawful sources.
- 1.4 Admission of applicants to Turan University for postgraduate educational programs (master’s, doctoral (PhD)) shall be carried out through the placement of the state educational order for the training of scientific and pedagogical personnel and/or payment of tuition fees at the expense of the applicant’s own funds or other lawful sources.
- 1.5 Admission of foreign citizens to educational programs of bachelor’s, master’s, and doctoral studies shall be conducted on a fee-paying basis.

Foreign citizens may be granted the right to free education in bachelor’s, master’s, and doctoral programs on a competitive basis within the framework of the state educational order, as defined by international treaties of the Republic of Kazakhstan, with the exception of scholarship programs for master’s studies.

Admission of foreign citizens to the MBA, EMBA, and DBA programs shall be carried out in accordance with the legislation of the Republic of Kazakhstan and the provisions of relevant international agreements.

2 BACHELOR’S DEGREE PROGRAMS

2.1 Procedure for Admission to “Turan University” for Educational Programs of Higher Education

- 2.1.1 Turan University admits applicants who possess general secondary, technical and vocational, post-secondary, or higher education qualifications.
- 2.1.2 Pursuant to the Model Rules for Admission to Educational Programs of Higher Education, Turan University establishes threshold requirements for applicants, determining the minimum number of points necessary for admission.

Applicants who have completed general secondary, technical and vocational, or post-secondary education (except those applying for related higher education programs with shortened study periods), and who have passed the Unified National Testing (UNT) and wish to participate in the competition for the award of a state educational grant for higher education financed from the republican or local budget, and/or to enroll in fee-paying education, must obtain not less than 75 points in the field of Law and not less than 50 points in all other educational programs. In addition, applicants must score at least 5 points in History of Kazakhstan and in two specialized subjects of the UNT and/or the creative examination, and at least 3 points in Mathematical Literacy and Reading Literacy.

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Applicants who have completed general secondary, technical and vocational, or post-secondary education applying for educational programs that require creative preparation (except those applying for related higher education programs with shortened study periods), who have passed the UNT and wish to participate in the competition for the award of a state educational grant or to enroll in fee-paying education at the University, must obtain not less than 50 points, including at least 5 points in History of Kazakhstan and in two specialized subjects of the UNT and/or the creative examination, and at least 3 points in Reading Literacy.

Applicants who have completed technical and vocational or post-secondary education applying for related higher education programs with shortened periods of study, who have passed the UNT and wish to participate in the competition for the award of a state educational grant financed from the republican or local budget, must obtain not less than 25 points based on the results of the UNT, including at least 5 points in the general professional discipline and at least 5 points in the specialized discipline, except for applicants to educational programs requiring creative preparation.

Applicants who have completed technical and vocational or post-secondary education applying for related higher education programs with shortened periods of study that require creative preparation, who have passed the UNT and wish to participate in the competition for the award of a state educational grant financed from the republican or local budget, must obtain not less than 25 points based on the results of the UNT and the creative examination, including at least 5 points in the creative examination and at least 5 points in the specialized discipline.

Citizens of the Republic of Kazakhstan who hold technical and vocational, post-secondary, or higher education qualifications are admitted to higher education programs providing for shortened periods of study. Admission of persons with technical and vocational or post-secondary education, holding the qualification of “middle-level specialist” or “applied bachelor”, to related higher education programs with shortened periods of study on a fee-paying basis, shall be carried out by the Admissions Committee of Turan University.

Admission of persons who already hold a higher education degree to higher education programs with shortened periods of study on a fee-paying basis shall likewise be carried out by the Admissions Committee of Turan University.

Admission of citizens holding general secondary, technical and vocational, post-secondary, or higher education qualifications who have completed compulsory military service to study at the University on a fee-paying basis shall be carried out within two years following completion of military service, based on the results of an interview conducted by the Admissions Committee of Turan University throughout the calendar year. Enrollment of such citizens shall be conducted in accordance with the academic calendar, no later than five (5) days before the beginning of the next academic period.

- 2.1.3 Individuals holding international certificates confirming their proficiency in a foreign language (English) — such as the Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), Test of English as a Foreign Language Internet-based Test (TOEFL iBT), Test of English as a Foreign Language Paper-based Test (TOEFL PBT), and International English Language Testing System (IELTS) — are exempt, upon

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request, from taking the specialized subject or discipline of the Unified National Test (UNT) “Foreign Language (English)”.

Individuals possessing international standardized test certificates such as SAT, ACT, IB, A Level, TOEFL ITP, TOEFL iBT, TOEFL PBT, or IELTS are eligible to participate in the competition for educational grants and/or to be admitted to universities on a tuition-paying basis, in accordance with the score conversion scale provided in Appendix 1.1.

The electronic UNT certificate will be available for download in the applicant’s personal account on the website app.testcenter.kz or via the link <https://certificate.testcenter.kz/search>.

- 2.1.4. When selecting the specialized subject or discipline “Foreign Language (English),” applicants who hold international certificates confirming proficiency in English in accordance with the Common European Framework of Reference for Languages (CEFR) are awarded 50 points upon application for participation in the competition for educational grants funded by the republican or local budgets, as well as for admission to universities on a tuition-paying basis. This applies both to graduates of general secondary, technical, and vocational or post-secondary education institutions and to applicants entering programs with reduced study periods.
- 2.1.5. The admission of foreign citizens under the educational grant quota established through intergovernmental agreements is carried out independently by Turan University.
Admission of foreign citizens to Turan University on a tuition-paying basis is conducted based on the results of an interview held by the University’s Admissions Committee throughout the calendar year. Enrollment of foreign citizens takes place according to the academic calendar, no later than five (5) days before the start of the next academic period.
- 2.1.6. Admission of applicants to Turan University is conducted on a competitive basis according to their application and based on the scores indicated in the official certificate form approved by the Order of the Acting Minister of Education and Science of the Republic of Kazakhstan dated October 23, 2007, No. 502, “On Approval of the Forms of Strict Reporting Documents Used by Educational Organizations in Educational Activities” (registered in the State Register of Normative Legal Acts under No. 4991), and/or an electronic certificate containing the applicant’s unique data officially confirming the results of the Unified National Test (UNT), as published on the website of the National Testing Center (hereinafter referred to as “certificate”).
- 2.1.7. At Turan University, an Admissions Committee is established by order of the Rector. The committee includes the Rector, Vice-Rectors, heads of structural divisions, and representatives of the teaching staff. The number of committee members must be odd. The Chairperson of the Admissions Committee is the Rector.

2.2. Admission Procedure and Conduct of Creative Examinations

- 2.2.1. To organize and conduct creative examinations, Turan University establishes an Examination Commission by order of the Rector for the duration of the examination period.

The Commission includes representatives of the university’s faculty, as well as members from public organizations and the media. For programs in the Arts, the Commission additionally includes specialists with relevant professional education, recommended by

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the local authorized body in the field of culture and sports.

The Commission is composed of an odd number of members. The Chairperson is elected by a majority vote. The Commission’s decisions are considered valid if at least two-thirds of its members are present. Decisions are made by a simple majority of votes among those present; in the event of a tie, the Chairperson’s vote is decisive.

- 2.2.2. Applicants to programs that require creative aptitude must submit the following documents to the university’s Admissions Committee:

- The original document of general secondary, technical and vocational, or post-secondary education;
- Two (2) photographs sized 3 × 4 cm;
- A copy of an identity document;
- Electronic UNT certificate (if available);

Applications for participation in the creative examination are accepted from June 20 to August 10 of the current year. Creative examinations are conducted from July 7 to August 15 of the current year..

- 2.2.3. Applicants to groups of higher education programs requiring creative preparation, who hold general secondary, technical and vocational, or post-secondary education credentials, must take two creative examinations.

Applicants entering related programs with shortened study periods are required to take one creative examination.

The format of the creative examinations is determined in accordance with Appendix 1.2 of these Admission Rules.

- 2.2.4. Applicants to higher education programs requiring creative preparation take their creative examinations at the universities of their choice.

For applicants with general secondary, technical and vocational, or post-secondary education, admission scores in History of Kazakhstan and Reading Literacy (language of instruction) are taken into account.

For applicants to university programs requiring creative preparation in related fields of study that provide for shortened study periods, scores in the special discipline are taken into account.

- 2.2.5. The creative examination programs are developed by the university and approved by the Chairperson of the Admissions Committee.

- 2.2.6. The schedule of creative examinations - including the examination format, date, time, location, and consultation sessions - is approved by the Chairperson of the Admissions Committee and made available to applicants prior to the start of document submission.

- 2.2.7. Admission to the examination room is granted upon presentation of a valid identity document. All creative examinations are conducted in rooms equipped with video and/or audio recording systems.

- 2.2.8. Before the start of the creative examination, applicants are provided with examination materials and given instructions on how to complete the title page. They are also informed about the start and end times of the exam, the time and place of result announcements, and the procedure for filing an appeal.

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2.2.9. Creative examinations for applicants with general secondary, technical and vocational, or post-secondary education are graded on a 50-point scale.

Creative examinations for applicants entering related higher education programs with shortened study periods are graded on a 20-point scale.

2.2.10. The results of the creative examination are recorded in a grade sheet and a Commission protocol (in free format), which are submitted to the responsible secretary of the Admissions Committee for announcement. The protocol must be signed by the Chairperson and all members present.

2.2.11. Results of the creative examinations are announced on the same day they are conducted.

2.2.12. Based on the results of the creative examination, applicants receive an extract from the grade sheet for participation in the grant competition and/or for admission to a tuition-paying program, regardless of the university where the examination was taken.

2.2.13. During the examination period, to ensure compliance with examination standards, resolve disputes, and protect applicants' rights, an Appeal Commission is established by order of the Rector. The Commission consists of an odd number of members, including its Chairperson.

2.2.14. Appeals must be submitted personally by the applicant to the Chairperson of the Appeal Commission by 1:00 p.m. on the day following the announcement of examination results. The Appeal Commission reviews the appeal within one working day.

2.2.15. The Appeal Commission's decision is valid if at least two-thirds of its members are present. Decisions regarding disagreement with examination results are made by a majority vote of the members present. In the event of a tie, the Chairperson's vote is decisive. The Commission's work is documented in a protocol signed by the Chairperson and all members present.

2.2.16. On the day the creative examinations are completed, Turan University submits the examination results of applicants participating in the state grant competition for higher education to the information system of the National Testing Center of the Ministry of Education and Science of the Republic of Kazakhstan by July 16 of the current year, and/or for tuition-based admission by August 25, 2024.

2.3 Submission of Documents for Participation in the Competition for the Award of Educational Grants

2.3.1. Educational grants are awarded on a competitive basis for specific educational programs (GEPs) in accordance with the scores indicated in the Unified National Testing (UNT) certificates, based on the order of priority of program groups selected by applicants. A certificate of educational grant award is issued to successful candidates.

If the major subjects coincide, applicants may list up to four educational program groups, except for those applying to programs that require creative preparation.

2.3.2. To participate in the competition for the award of a state educational grant for higher education funded by the republican or local budget, applicants must hold a valid UNT certificate. Each applicant participates with one of two UNT results and has the right to choose the certificate with the highest test score (UNT certificates with different unique identification numbers).

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2.3.3. In the event of identical scores during the competition for educational grants, preference is given to the following categories of applicants:

- Holders of the “*Altyn Belgi*” distinction;
- Recipients of honors for patriotism and active civic engagement;
- Graduates of technical, vocational, or post-secondary educational institutions who hold qualification-confirming documents and have at least one year of professional experience in their field;
- Winners of international Olympiads and scientific competitions in general education subjects (first, second, or third-degree diplomas), international and national performing arts contests, or sports competitions (first, second, or third-degree diplomas) held within the last three years, as determined by the authorized body in education; as well as winners of the Presidential or national Olympiads and scientific competitions of the current academic year, provided the chosen field of study corresponds to the Olympiad or competition subject;
- Orphans and children left without parental care, as well as citizens of the Republic of Kazakhstan from among young people who lost their parents before reaching adulthood, persons with disabilities of the first and second groups, individuals equated in benefits and guarantees to participants and disabled veterans of the Great Patriotic War, persons with disabilities since childhood, and children with disabilities who, according to medical conclusions, are not contraindicated for study in educational institutions, as well as holders of education documents (certificates, diplomas) with honors.

Admission quotas at Turan University are established in accordance with the Order of the Minister of Science and Higher Education of the Republic of Kazakhstan No. 357 of July 26, 2023, “On the Approval of Admission Quotas for Enrollment in Educational Organizations Implementing Higher Education Programs” (registered in the State Register of Regulatory Legal Acts under No. 33174).

The following admission quotas are set for specific categories of applicants competing for educational grants, based on the approved state order volume:

- Citizens with disabilities of Groups I and II, persons with disabilities since childhood, and children with disabilities. Applicants in this category must provide a medical certificate confirming the absence of contraindications for study in the chosen educational program (Resolution of the Government of the Republic of Kazakhstan No. 264 of February 28, 2012).

A “child with a disability” is a person under eighteen with a health condition causing persistent functional impairment, resulting in limited life activity and requiring social protection (Law of the Republic of Kazakhstan No. 39 of April 13, 2005, “On Social Protection of Persons with Disabilities in the Republic of Kazakhstan”).

Persons under sixteen are classified as “children with disabilities”; persons aged sixteen to eighteen are assigned to one of three disability groups (first, second, or third), according to the Order of the Minister of Health and Social Development No. 44 of January 30, 2015, “On the Approval of the Rules for Conducting Medical and Social Examinations”,

Persons equated in benefits and guarantees to participants and disabled veterans of the Great Patriotic War. This category includes:

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- Families of military personnel, partisans, underground fighters, and other individuals specified in Articles 4–6 of the Law of the Republic of Kazakhstan “On Veterans” (May 6, 2020, No. 322-VI ZRK) who were killed, went missing, or died as a result of wounds, concussions, or illnesses sustained while defending the former USSR or performing other military duties;
- Families of individuals who perished during the Great Patriotic War among members of civil defense groups and medical personnel in the besieged city of Leningrad;
- Families of servicemen and law enforcement officers who lost their lives while maintaining public order during emergencies and extraordinary situations;
- Families of soldiers who were killed, went missing, or died from wounds or illnesses sustained during combat operations in Afghanistan or other countries where military actions took place;
- Families of servicemen who died in the line of duty during peacetime military service;
- Families of individuals who died while participating in the liquidation of the consequences of the Chernobyl nuclear disaster and other radiation-related accidents or emergencies at civilian or military facilities;
- Families of those who died from radiation sickness or whose deaths were officially recognized as resulting from radiation exposure during nuclear testing, accidents, or other radiation catastrophes.
- Families of citizens from among rural youth applying for majors that contribute to the socio-economic development of rural areas;

The applicant’s rural status is determined by the location of their school and/or college, verified through the National Educational Database (NOBD) for current-year graduates.

According to the Law of the Republic of Kazakhstan “On State Youth Policy” of February 9, 2015, individuals aged 14–29 are considered youth. This category includes:

- Persons of Kazakh nationality who are not citizens of the Republic of Kazakhstan;
- Orphans and children left without parental care, as well as young citizens of Kazakhstan who lost their parents before adulthood.

According to the Law of the Republic of Kazakhstan “On the Rights of the Child”, two statuses are defined:

An orphan – a child whose both or only parent has died.

A child left without parental care – a child who has lost the care and supervision of one or both parents due to circumstances such as restriction or deprivation of parental rights, the parents being declared missing, deceased, legally incapable (or partially capable), or serving a sentence in places of detention. This status also applies when parents evade their responsibilities for raising the child or protecting the child’s rights and interests, including refusal to take the child from an educational or medical institution, as well as in any other situation where parental care is absent;

- Youth from rural areas relocating to regions defined by the Government of the Republic of Kazakhstan.

This quota applies to graduates of educational institutions located in rural areas of the Almaty, Zhambyl, Kyzylorda, Turkestan, and Mangystau regions;

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- Children from large families raising four or more minors;
- Children from single-parent families with this status for at least three years (excluding cases where one parent is deceased);
- Children from families raising children with disabilities since childhood or persons with disabilities of Groups I and II.

2.3.4. Applicants eligible for special benefits must complete the designated section only if they provide the relevant supporting documents:

- Persons with disabilities of groups I and II, persons with disabilities since childhood, and children with disabilities must submit a copy of the disability certificate (medical and social examination) issued by the territorial department of the Committee for Labor, Social Protection, and Migration of the Ministry of Labor and Social Protection of the Population of the Republic of Kazakhstan (formerly the Committee for Control and Social Protection of the Ministry of Health and Social Development of the Republic of Kazakhstan);

- Persons equated in benefits to disabled veterans of the Great Patriotic War must provide:

- a standard certificate or pension certificate indicating the right to benefits;
- a standard certificate or a certificate from the military commissariat confirming participation in combat operations in other countries, or a military ID with a note confirming such participation;
- a document confirming employment in the service of the Soviet military contingent in Afghanistan and medical documents verifying injuries, concussions, or disabilities;
- award certificates for orders and medals of the former USSR issued for participation in combat support activities;
- a certificate of participation in the liquidation of the consequences of the Chernobyl disaster or another document confirming participation in the elimination of consequences of radiation accidents or emergencies at civilian or military facilities, or direct participation in nuclear tests and exercises;
- a certificate from the military commissariat or the Ministry of Emergency Situations confirming participation in the elimination of radiation accidents and disasters at civilian or military facilities or direct participation in nuclear tests and exercises;
- Persons equated in benefits to disabled veterans of the Great Patriotic War (additional categories) must provide:

- a certificate of a disabled serviceman (disabled member of the Soviet Army entitled to benefits), a certificate of injury, concussion, disability, or a certificate from the military commissariat confirming participation in combat, or a pension certificate with a note of entitlement to benefits;
- a standard certificate, a certificate of injury, concussion, disability, and a supporting document from internal affairs bodies, the National Security Committee, or a pension certificate with a note of entitlement to benefits;
- a standard certificate, a certificate of injury, concussion, disability, or a certificate from the military commissariat confirming participation in combat, or a pension certificate with a note of entitlement to benefits;
- a standard certificate, a certificate of injury, concussion, disability, and a document confirming the relevant category and disability resulting from service to active military

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contingents of other countries, or a pension certificate with a note of entitlement to benefits;

a standard certificate and a certificate from the territorial division of the central executive body in the field of social protection confirming disability caused by participation in the liquidation of the Chernobyl disaster or other radiation accidents and disasters at civilian or military facilities, nuclear weapons testing, or a conclusion from the Central Interdepartmental Council establishing the causal link between illness and radiation exposure.

– Orphans (children who have lost both or their only parent) and children left without parental care, as well as citizens of the Republic of Kazakhstan from among youth who lost or were left without parental care before reaching adulthood, must provide one of the following documents when applying for admission:

a copy of the death certificate of both or the only parent, or other documents confirming the absence of parents (a court decision on deprivation or restriction of parental rights, recognition as missing, deceased, or legally incapable/partially capable);

a copy of the foster care (patronage) agreement;

a certificate confirming residence in an institution for orphans and children left without parental care.

– Persons of Kazakh nationality who are not citizens of the Republic of Kazakhstan must provide an identity document of a foreign citizen confirming their Kazakh nationality (“Kazakh”).

2.4 Admission Procedure to Turan University

2.4.1. The enrollment of students at Turan University is carried out through the allocation of educational grants funded by the republican or local budgets, as well as through tuition fees paid from the applicant’s own funds or other financial sources.

2.4.2. Admission of applicants as students is conducted for a specific educational program within the corresponding group of educational programs (GEP).

2.4.3. To be admitted for fee-paying studies financed by personal or other sources, applicants must have one of the Unified National Testing (UNT) certificates of 2024, obtained in January, March, June, or August.

UNT certificates issued in January, March, May–June, or August are valid until December 31, 2024, regardless of any previous or subsequent test attempts.

2.4.4. Turan University verifies applicants’ electronic UNT certificates and educational grant award certificates through the information system of the National Testing Center (NTC) and the official order of the Ministry of Science and Higher Education of the Republic of Kazakhstan (MSHE RK).

2.4.5. Admission to higher education programs requiring creative examinations is carried out based on the scores obtained in those examinations.

2.4.6. To enroll at Turan University, applicants must submit a complete document package either through the University Admissions Office or via the *e-Government* web portal. A university staff member receives and registers the documents, providing the applicant with a receipt confirming their submission on the same day. Incomplete or expired documents will not be accepted. If the application is submitted via the portal, the

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applicant will receive a status update and a notification in their *personal account* indicating the date and time for receiving the result of the public service.

Upon receiving the documents, the university verifies their completeness. If incomplete, the university prepares a justified electronic refusal, sent to the applicant's *personal account* on the portal.

If the document package is complete, the applicant receives an electronic notification of acceptance for enrollment. After receiving this notification, the applicant must submit the original documents to the university between June 20 and August 25 of the calendar year.

Following the submission, the Rector of Turan University issues an official order for the applicant's enrollment as a student.

2.4.7. Applicants must submit the following documents to the Admissions Committee along with the application for admission:

- 1) Original educational document (general secondary, technical and vocational, post-secondary, or higher education);
- 2) Copy of an identity document;
- 3) Six (6) photos sized 3 × 4 cm;
- 4) Medical certificate (Form 075-U) and fluorography result;
- 5) Certificate from a neuropsychiatric dispensary;
- 6) Certificate from a narcological dispensary;
- 7) Electronic UNT certificate;
- 8) Extract from the examination protocol (for applicants to higher education programs requiring creative preparation) (Form FUT 403-12-19. Extract from Protocol. QMS TU. Second Edition);
- 9) Electronic certificate of educational grant award (if available).

For applicants who have completed compulsory military service, the following documents are required:

- 10) Copy of military ID;
- 11) Certificate confirming completion of military service (issued by PSC or via e-Gov).

To form the student's personal file, the following additional documents are required:

- 1) FUT 802-31-22(e). Application for Admission (Bachelor's). QMS TU. Fourth Edition;
- 2) FUT 403-12-19. Extract from Protocol. QMS TU. Second Edition;
- 3) FUT 802-55-23. Interview Protocol (for admission). QMS TU. First Edition
- 4) FUT 802-62-21. Consent for the Collection and Processing of Personal Data (Student). QMS TU. Third Edition;
- 5) FUT 802-62a-21. Consent for the Collection and Processing of Personal Data (Minor Student). QMS TU. Third Edition;
- 6) FUT 802-70-21. Consent for a Minor Student to Conclude an Educational Service Agreement. QMS TU. Second Edition;

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- 7) FUT 802–71–21. Consent for a Minor Student to Conclude an Educational Service Agreement under a State Grant (Parent/Legal Representative). QMS TU. Second Edition;
- 8) FUT 802-17-24. Paid Educational Service Agreement. QMS TU. Ninth Edition;
- 9) Paid Educational Service Agreement for Foreign Citizens (FUT 802-17-22. QMS TU. Eighth Edition);
- 10) FUT 802-16-23. Educational Service Agreement under the State Educational Order (Grant). QMS TU. Seventh Edition;
- 11) Copy of Medical Certificate No. 063 (for full-time students);
- 12) Written examination paper (for applicants to shortened higher education programs on a fee-paying basis.
- 13) FUT 802-72-20(e). Receipt for Document Storage. QMS TU. First Edition;

Applicants with technical, vocational, or post-secondary education who have confirmed their qualifications and possess at least one year of work experience in their specialty must additionally submit one of the following documents:

- 1) Copy of the employment record book (original to be presented for verification);
- 2) Employment history list signed by the employer and sealed by the organization (if applicable);
- 3) Archival certificate containing information on employment history,
- 4) Statement from the Unified Accumulative Pension Fund on mandatory pension contributions and information from the State Social Insurance Fund on social deductions made;
- 5) Employment contract with employer’s note on termination date and grounds;
- 6) Extracts from employer’s orders confirming employment and termination;
- 7) Payroll statement extracts confirming salary payments.

- 2.4.8. Individuals with secondary, technical, vocational, or post-secondary education (except those applying for related shortened higher education programs) who fail to meet the minimum UNT score may be enrolled in full-time, fee-paying programs for the first academic period.

Upon completion of the first academic period at Turan University, such students must retake the UNT within the established deadlines in accordance with the Rules for Conducting the Unified National Testing, approved by Order No. 204 of the Minister of Education and Science of the Republic of Kazakhstan dated May 2, 2017.

- 2.4.9. Individuals awarded an electronic certificate of an educational grant for higher education funded by the republican or local budget must submit an application for admission to the university specified in the certificate and are enrolled by order of the Rector.
- 2.4.10. Citizens of the Republic of Kazakhstan admitted under a state grant must sign an agreement to work for at least three (3) years in accordance with procedures defined by the Government of the Republic of Kazakhstan.

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2.4.11. Educational documents issued by foreign educational institutions are subject to a nostrification procedure in accordance with Kazakhstani legislation within the first academic period after enrollment..

Documents in foreign languages must be submitted with a notarized translation into Kazakh or Russian.

2.4.12. Within ten (10) calendar days after the completion of enrollment, the University submits a final admission report to the authorized body in the field of education.

3 MASTER’S PROGRAM

3.1 Admission procedure for postgraduate education programs (Master’s program)

3.1.1. Admission to Master’s programs is carried out on a competitive basis according to the results of the Comprehensive Testing (hereinafter – CT).

3.1.2. Admission of foreign citizens to paid education programs is conducted based on the results of an interview held by the university’s admissions committee throughout the calendar year. Enrollment of foreign citizens is carried out according to the academic calendar no later than five (5) days before the start of the next academic period.

3.1.3. Admission of individuals who have completed compulsory military service to specialized Master’s programs on a paid basis within three years after completing their service is carried out without entrance examinations, based on the results of an interview conducted by the admissions commissions of Turan University throughout the calendar year.

Enrollment of citizens who have completed compulsory military service is carried out in accordance with the academic calendar no later than five (5) days before the start of the next academic period.

3.1.4. Educational documents issued by foreign educational institutions are recognized or undergo a nostrification procedure in accordance with the procedure established by the legislation of the Republic of Kazakhstan and in compliance with the Rules for Recognition and Nostrification of Educational Documents, approved by an order of the Minister of Education and Science of the Republic of Kazakhstan.

3.1.5. Applications for participation in the Comprehensive Testing (CT) are accepted during the following periods:

- 1) from June 1 to July 8 of the calendar year;
- 2) from October 28 to November 10 of the calendar year;
via the National Testing Center (NTC) information system.

Entrance creative examinations for admission to the Master’s program are held:

- 1) from July 16 to July 25 of the calendar year;
- 2) from November 21 to November 28 of the calendar year.

Comprehensive Testing (CT) for Master’s programs is conducted:

- 1) from July 20 to August 10 of the calendar year;
- 2) from November 18 to December 11 of the calendar year.

Enrollment in the Master’s program is carried out during the following periods:

- 1) from August 15 to August 28 of the calendar year;
- 2) from December 26 to January 10 of the calendar year.

Creative examinations for applicants to Master’s programs are held during

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the following periods:

- 1) from July 16 to July 25 of the calendar year;
- 2) from November 21 to November 28 of the calendar year.

3.2 Admission and Conduct of Comprehensive Testing (CT) for Master’s Programs

3.2.1 Individuals who have completed higher education programs are eligible for admission to Master’s programs..

3.2.2 Applicants for Master’s programs must submit the following package of documents:

- 1) An application addressed to the rector of the university;
- 2) An original higher education diploma;
- 3) An identity document (required for personal identification);
- 4) Six (6) photographs sized 3×4 centimeters;
- 5) A medical certificate in Form 075-U and a chest X-ray image;
- 6) A certificate from a psycho-neurological dispensary;
- 7) A certificate from a narcological (substance abuse) dispensary;
- 8) A Comprehensive Testing (CT) certificate (electronic format);
- 9) An educational grant award certificate (electronic format), if available;
- 10) A foreign language test certificate (English, German, or French) under the relevant programs, if available.

For individuals who have completed compulsory military service:

- 1) A copy of the military ID;
- 2) A certificate confirming completion of compulsory military service (obtained at a Public Service Center or through the e-Gov information system).

-International English Language Testing System (IELTS), minimum passing score – not less than 6.0,

-IELTS INDICATOR, minimum passing score – not less than 6.0,

-Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), minimum passing score – not less than 543,

-Test of English as a Foreign Language Internet-based Test (TOEFL iBT), minimum passing score – not less than 60,

-Test of English as a Foreign Language Paper-based Test (TOEFL PBT), minimum passing score – not less than 498,

-Common European Framework of Reference (CEFR), minimum level – B2,

-Deutsche Sprachprüfung für den Hochschulzugang (DSH, Level C1), TestDaF-Prüfung (Level C1),

-Test de Français International™ (TFI) – not lower than Level B1 in reading and listening sections,

-Diplôme d’Études en Langue Française (DELFI, Level B2),

-Diplôme Approfondi de Langue Française (DALF, Level C1),

-Test de Connaissance du Français (TCF) – minimum score not less than 50 points (if available);

- 11) a document confirming employment history (for individuals with work

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experience);

12) a list of scientific and scientific-methodological works (if available)

Documents listed in subparagraphs 3) and 10) are submitted in originals and copies; after verification, the originals are returned to the service recipient.

If an incomplete set of documents specified in this paragraph is submitted, the Admissions Committee of Turan University shall not accept the applicant's documents.

13) To form the personal file, the following additional documents must be attached:

1) FUT 802-30-22(e). Application for Admission (Master's Program) SMKYT. Third Edition;

2) FUT Φ YT 802-55-23 Interview Protocol (for admission). SMKYT. First Edition;

3) FUT 802-62-21 Consent for the Collection and Processing of Personal Data (of the student). SMK FUT. Third Edition .;

4) Contract for the Provision of Paid Educational Services (Φ YT 802-17-20. Contract for the Provision of Paid Educational Services.. SMKYT Seventh Edition);.

5) Contract for the Provision of Paid Educational Services for Foreign Citizens (FUT 802-17-22). Contract for the Provision of Paid Educational Services. SMKYT Seventh Edition);.

6) Φ YT 802-16-23. Contract for the Provision of Educational Services Based on the State Educational Order (Grant). SMKYT Seventh Edition);.

7) FUT 802-72-20(e). Receipt for Acceptance of Documents for Storage. SMKYT. First Edition

An employee of the university's Admissions Committee accepts the document package, registers it, and issues a receipt to the applicant confirming the acceptance of the document package on the day the application is submitted. If the applicant provides an incomplete set of documents, the employee refuses to accept the documents

3.2.3 Applicants to the *Scientific and Pedagogical Master's Program* take the Comprehensive Test (CT), which includes:

- a foreign language test (English, German, or French — by choice)
- a test to determine readiness for study (in Kazakh or Russian — by choice),
- a subject test based on the profile of educational program groups.

Applicants to Master's programs in educational program groups that require creative preparation take the Comprehensive Test (CT), which includes:

- a foreign language test (English, German, or French — by choice),
- a test to determine readiness for study (in Kazakh or Russian — by choice).
- two creative exams in the profile of the educational program group.

3.2.4 Enrollment in the Scientific and Pedagogical Master's Program is carried out based on the results of the Comprehensive Test (CT) according to the 150-point grading scale for the Master's CT in programs with instruction in Kazakh or Russian: a minimum of 75 points overall, including at least 25 points in a foreign language, at least 7 points in the subject test for the educational program group (both with one correct answer and with one or several correct answers), and at least 7 points in the test for determining readiness for study..

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Enrollment in Master’s programs within educational program groups that require creative preparation is carried out based on the results of the CT and creative exams in the profile of the educational program group: a minimum of 75 points overall, including at least 25 points in a foreign language, at least 7 points in the test for determining readiness for study, and at least 7 points in each creative exam.

The maximum score for each creative exam must be 35 points. Applicants entering a specialized master’s program take the Comprehensive Test (CT), which includes a test on the profile of educational program groups in accordance with Appendix 2.1. The CT is conducted by the National Testing Center of the Ministry of Science and Higher Education of the Republic of Kazakhstan at testing sites determined by the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter referred to as the MSHE RK).

Based on the CT results, an electronic certificate is issued, which can be verified on the website of the National Testing Center.

Retaking of entrance (creative) exams and the CT within the same year is not permitted

3.2.5 Creative examinations in the profile of educational program groups are conducted in accordance with Appendix 2.2 of these Rules. The applicant takes the creative examinations in the profile of postgraduate educational program groups at Turan University. For the period of conducting the creative examinations for the master’s program, examination committees are established at the university for educational program groups that require creative preparation. It is permitted to create a single examination committee for related fields of study.

The composition of the examination committees is formed from among the teaching and research staff of the university who hold an academic degree of Doctor or Candidate of Sciences, or a Doctor of Philosophy (PhD) degree in the relevant field, and is approved by an order of the rector or a person acting on their behalf, with committee chairpersons elected from among the members of the committees

The programs for conducting creative examinations are developed by the corresponding university departments and approved by the chairperson of the university’s admissions committee

The schedule of creative examinations (exam format, date, time, and venue, as well as consultation sessions) is approved by the Chairperson of the Admissions Committee and communicated to applicants before the start of the document submission period.

Creative examinations are conducted in classrooms (premises) equipped with video and/or audio recording systems.

The results of the creative examination are documented in a grade sheet and the commission’s protocol. The protocol is signed by the chairperson and all members of the commission present.

Within three (3) calendar days after the completion of the creative examination, the university submits a final report on the organization and conduct of the creative examination (prepared by the corresponding department) to the Ministry of Science and Higher Education of the Republic of Kazakhstan (MSHE RK), along with copies of the

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official orders on the examination results.

Applicants who possess one of the international certificates confirming foreign language proficiency in accordance with the Common European Framework of Reference for Languages (CEFR) are exempt from the foreign language section of the Comprehensive Test (CT) for master’s program admission in the following languages

English language

- IELTS / International English Language Testing System, minimum score – 6.0
- IELTS INDICATOR, minimum score – **6.0**;
- Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP) – minimum passing score: 543 points;
- Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP) and Internet-based Test (TOEFL iBT) – minimum passing score: 60 points for TOEFL iBT.;
- TOEFL PBT (Test of English as a Foreign Language Paper-Based Testing) – minimum passing score: 498 points;

German language

- Deutsche Sprachprüfung für den Hochschulzugang (DSH, Level C1),
- TestDaF" stands for "Test Deutsch als Fremdsprache" (Test of German as a Foreign Language);

French language

- Test de Français International™ – Test of International French (TFI) – minimum level B1 in the reading and listening sections
- Diplôme d’Études en Langue Française – Diploma of French Language Studies (DELF), level B2
- Diplôme Approfondi de Langue Française – Advanced Diploma of French Language (DALF), level C1),
- Test de connaissance du français – Test of French Knowledge (TCF) not less than 50 points"

- 3.2.6 Applicants to the master's program indicate one group of educational programs and up to three universities in their application

4 PhD PROGRAM

4.1 Procedure for Admission to Doctoral (PhD) Educational Programs

- 4.1.1 Admission to doctoral programs, including targeted training, is conducted on a competitive basis based on the results of entrance examinations.

Admission of foreign nationals to doctoral programs is conducted on a fee-paying basis. The provision of free postgraduate education to foreign nationals on a competitive basis in accordance with the state educational order is determined by the international agreements of the Republic of Kazakhstan.

- 4.1.2 Admission of foreign citizens to paid education is carried out based on the results of an interview conducted by the university admissions committee throughout the calendar

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year. Enrollment of foreign citizens is done according to the academic calendar, no later than 5 (five) days before the start of the next academic period.

- 4.1.3 Education documents issued by foreign educational organizations are recognized or nostrified during the first semester in accordance with the procedure established by law, following the Rules for the Recognition and Nostrification of Education Documents, approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated January 10, 2008, No. 8 (registered in the Register of State Registration of Regulatory Legal Acts under No. 5135)
- 4.1.4 For document submission and the organization of entrance examinations for doctoral programs, an admissions committee is established at the university based on groups of educational programs or fields of study. The chairman of the admissions committee is the university rector. The composition of the admissions committee is approved by the rector's order.
- 4.1.5 For applicants to the doctoral program, the following is carried out:
 - 1) Consulting applicants on the chosen group of doctoral educational programs and familiarizing them with the entrance exam procedure;
 - 2) Organizing the receipt and verification of applicants' documents;
 - 3) Organizing the conduct of the entrance exam by groups of educational programs.
- 4.1.6 Acceptance of applications for admission to the university's doctoral program is from July 3 to August 3 and from October 28 to November 10 of the calendar year. Entrance exams for groups of doctoral educational programs are held from August 4 to August 20 and from November 19 to December 11 of the calendar year. Enrollment takes place from August 15 to August 28 and from December 26 to January 10 of the following calendar year.
- 4.2 Admission and Conduct of Entrance Examinations for Doctoral Programs**
 - 4.2.1 Admission to the doctoral program is open to individuals holding a master's degree and having at least 9 (nine) months of work experience.
 - 4.2.2 Applicants to the doctoral program, during the period from August 22 to August 28 of the calendar year, shall submit to the university (through the admissions committee) and/or via the portal the package of documents provided for in paragraph 8 of the Standard of public service.
 - 4.2.3 Information about identity documents, higher education certificates, and medical certificates is provided to the university from the relevant state information systems through the 'electronic government' gateway. A university staff member receives the document package, registers it, and issues a receipt to the applicant-confirming acceptance of the document package on the day the application is submitted. If the applicant provides an incomplete document package, the staff member refuses to accept the documents.
 - 4.2.4 If the request is submitted through the portal, the applicant receives a status update in their personal account confirming the acceptance of the request for the public service, as well as a notification indicating the date and time for receiving the result of the public service.
 - 4.2.5 From the moment the documents are submitted, the university verifies their

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completeness. If the documents are incomplete, the university prepares a reasoned refusal to further consider the application, which is sent to the applicant in the form of an electronic document via their personal account on the portal.

- 4.2.6 If the applicant provides a complete set of documents, a notification of acceptance of the documents for admission to the university is sent to the university. After receiving the notification, the applicant must submit the original documents to the university by August 28 of the calendar year. After the documents are accepted, the university rector issues an order to enroll the applicant as a doctoral student of the university.
- 4.2.7 The university refuses to provide the public service on the grounds specified in paragraph 9 of the Standard for Public Services.
- 4.2.8 Individuals applying for state-funded education under targeted training programs within groups of doctoral study programs shall submit an application to the admissions committee in the form established by these Rules.
- 4.2.9 Applicants for doctoral studies shall submit the following set of documents:
- 1) An application in any form;
 - 2) An educational document (original, when submitting documents to the admissions committee);
 - 3) An identity document (required for personal identification);
 - 4) An official certificate of passing the state language exam (KAZTEST) issued by the National Testing Center, except for foreign citizens;
 - 5) International certificates confirming proficiency in a foreign language in accordance with the Common European Framework of Reference for Languages (CEFR):

English language:

IELTS (International English Language Testing System) – minimum score: 5.0;
TOEFL iBT (Internet-based Test) – minimum score: 35;
TOEFL ITP (Institutional Testing Program) – minimum score: 417;
TOEIC (Test of English for International Communication) – minimum score: 550;
Duolingo English Test – minimum score: 80.

German language:

DSH (Deutsche Sprachprüfung für den Hochschulzugang) – level B1;
TestDaF – level B1.

French language:

TFI (Test de Français International) – at least level B1 in reading and listening sections;
DELFI (Diplôme d'Études en Langue Française) – level B1;
DALF (Diplôme Approfondi de Langue Française) – level B1;
TCF (Test de Connaissance du Français) – at least level B1.

- 6) Medical certificate in electronic format (form No. 075/u) approved by Order No. KP ДСМ-175/2020.

In cases where restrictive measures, a state of emergency, or emergency situations of social, natural, or technological nature are introduced in a specific area, the medical certificate may be submitted directly to the educational organization once such measures are lifted;

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- 7) Six photographs sized 3x4 cm;;
 - 8) A personal record sheet or another document confirming employment history, certified by the HR department at the place of work;
 - 9) A list of scientific publications for the last three calendar years (if available), a research plan, and an essay.;
- 4.2.10 Individuals holding a TOEFL ITP certificate shall take an additional English language proficiency test before the doctoral entrance examination.
- The additional English language test consists of 100 questions, with a maximum score of 100 points. The additional English language test is evaluated on a “pass” or “fail” basis. To receive a “pass” grade, applicants must score at least 75 points. If the applicant fails to provide the complete set of documents specified in this paragraph, the admissions committee shall not accept their documents.
- The authenticity and validity period of the submitted certificates shall be verified by the university’s admissions committee.
- 4.2.11 Individuals who have graduated from foreign higher education institutions in countries where English is the state or official language, and whose institutions hold specialized accreditation from foreign accreditation bodies included in the registers and/or associations of accreditation agencies of the member states of the Organization for Economic Co-operation and Development (OECD), are exempt from submitting international certificates confirming foreign language proficiency in accordance with the Common European Framework of Reference for Languages (CEFR) for a period of five years.
- 4.2.12 An applicant shall take the entrance examination for groups of doctoral study programs in a computer-based format in accordance with Appendix 3.1, at institutions designated by the authorized body in the field of education.
- 4.2.13 The computer-based entrance examination consists of the following components:
- 1) An interview with the applicant conducted by the University Examination Committee;
 - 2) Essay writing;
 - 3) Answers to examination questions related to the field of the doctoral study program.
- The final score is the total of the points obtained from the evaluation of the essay, the doctoral readiness test, the answers to the examination questions related to the study program group, and the interview, in accordance with Appendix 3.2.
- The duration of the doctoral entrance examination is 3 hours and 30 minutes..
- 4.2.14 During the period of doctoral entrance examinations, examination committees shall be established at the university for each group of educational programs.
- It is permitted to establish a single examination committee for related educational programs within one field of study.
- 4.2.15 Examination committees for groups of educational programs are formed from among the university’s academic and teaching staff, as well as other employees who hold an academic degree of Doctor or Candidate of Sciences, or a Doctor of Philosophy (PhD) degree in the relevant field. Members of the appeal committee shall not be included in the examination committee. The composition of the examination committees, including their chairpersons, shall be approved by an order of the rector and submitted to the Ministry of

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Science and Higher Education of the Republic of Kazakhstan.

- 4.2.16 The applicant fills out a form indicating their last name, first name, and patronymic (if applicable), the university, and the educational program group, then proceeds to write an essay, take the doctoral readiness test, and answer the examination questions related to the field of the chosen educational program group, selected randomly and completed in written form. The applicant then submits the results to the university of their choice. The results of the readiness test are processed by the National Testing Center (NTC).
- 4.2.17 The university examination committees review the applicants’ works using individual identification codes and submit the evaluation results through the information system to the National Testing Center (NTC) for subsequent publication.
- 4.2.18 .The Ministry of Science and Higher Education of the Republic of Kazakhstan (MSHE RK) announces the results on the day following the doctoral entrance examinations through the National Testing Center (NTC) information system. Based on the results of the entrance examination and/or the review of an appeal application (if submitted), the applicant is issued an electronic certificate, which is published on the NTC website and sent to the applicant’s personal account.

The electronic entrance examination certificate is verified on the NTC website.

The entrance examination certificate issued for exams conducted from August 4 to August 20 is valid until December 1 of the current calendar year.

The certificate issued for exams conducted from November 18 to December 11 is valid until March 1 of the following calendar year

- 4.2.19 The higher education institution (HEI) approves, through its collegial governing body, the essay topics and the examination questions related to the field of the educational program group two months prior to the start of the entrance examinations, and publishes the approved essay topics and examination questions on the official websites of the HEI.
- 4.2.20 The interview for doctoral applicants is conducted independently by the higher education institution (HEI) before the entrance examination components “Essay Writing” and “Answers to Examination Questions Related to the Educational Program Group.”

The interview is aimed at assessing the applicant’s professional and personal qualities, as well as their potential for conducting scientific or experimental research.

The interview is held in an online format with mandatory use of video communication. The video recording is stored in the archive for at least three years..

The interview results are documented in a protocol signed by the chairperson, members, and secretary of the examination committee.

In case the applicant fails to appear for the interview, a score of zero (0) is assigned, and a protocol is drawn up and signed by the chairperson, members, and secretary of the examination committee.

- 4.2.21 Applicants to doctoral programs in the fields of “Education,” “Natural Sciences, Mathematics and Statistics,” “Information and Communication Technologies,” “Engineering, Manufacturing and Construction Industries,” as well as in the areas of study “Humanities,” “Social Sciences,” and “Business and Management,” shall take the examination block consisting of questions related to the field of the educational program group. They are exempt from writing the essay and taking the doctoral readiness test if they possess an international certificate of the standardized Graduate Record

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Examinations (GRE), in accordance with the score conversion scale specified in Appendix 3.3 to these Rules.

Applicants holding an international GRE certificate must enter their certificate data when submitting their application to participate in the entrance examination and competition. The conversion of GRE scores to doctoral readiness test and essay scores is carried out when applying for participation in the competition for the award of a state educational grant and during admission to the higher education institution on a tuition-paying basis.

The authenticity and validity period of the submitted certificates shall be verified by the university’s admissions committee.

4.3 The work of appeal committees

- 4.3.1 Appeal committees are established at the university to review applications from individuals who disagree with the results of the entrance examinations. The chairpersons and members of the appeal committees are approved by an order of the chairperson of the admissions committee.
- 4.3.2 The appeal committee receives and reviews applications from doctoral applicants regarding the content of examination materials and technical issues. The appeal committee and/or the national appeal committee make a decision on the application submitted by the individual appealing the results of the entrance examination.
- 4.3.3 An appeal application from a doctoral applicant shall be submitted to the chairperson of the appeal committee either in person or through the National Testing Center (NTC) information system. Applications are accepted until 1:00 p.m. on the day following the announcement of the doctoral entrance examination results and are reviewed by the university’s appeal committee within one day from the date of submission. When the appeal committee reviews the application, the applicant must present an identity document.
- 4.3.4 Appeal applications for the computer-based doctoral entrance examination are accepted on the following day from 1:00 p.m. to 1:40 p.m. after the announcement of the results, at the institution designated by the authorized body in the field of education.
- 4.3.4 A total of 40 minutes is allocated for the doctoral entrance examination appeal regarding content, including: 1) 10 minutes for the doctoral readiness test block; 2) 30 minutes for the essay writing block and the block of examination questions related to the field of the educational program group.

Appeals regarding the content of test questions and technical issues from doctoral applicants for the doctoral readiness test block and the additional English language proficiency test are reviewed by the National Appeal Committee.

An appeal based on technical reasons is considered in cases where a part of a test question (such as text, diagrams, images, or tables) is missing, making it impossible to determine the correct answer.

Only facts stated in the appeal application are subject to review. An appeal application regarding content from doctoral applicants for the doctoral readiness test block and the additional English language proficiency test must be submitted within 30 minutes after the completion of the additional testing. An appeal concerning the content of test questions from doctoral applicants for the doctoral readiness test block and the additional English language proficiency test is considered in the following cases: 1) The correct

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answer does not match the official answer key (the correct answer option is indicated); 2) The correct answer is missing; 3) There is more than one correct answer in test questions that require selecting only one correct option (all correct options are indicated); 4) the test question is improperly formulated. When submitting an appeal regarding the content of test questions for the doctoral readiness test block or the additional English language proficiency test, the applicant must provide a reasoned justification (a full explanation).

The decision of the National Appeal Committee is final and not subject to further review. Appeal applications for the essay writing block and the block of examination questions related to the educational program group that do not include a reasoned justification (such as no answer, full explanation, or step-by-step problem solution) shall not be considered. Appeals for the essay writing block and the examination questions related to the educational program group are reviewed by the university’s appeal committees. When the appeal committee reviews the application, the applicant must present an identity document.

4.4 Admission to Doctoral Study Programs

- 4.4.1 Admission to doctoral programs is carried out based on an international certificate confirming foreign language proficiency in accordance with the Common European Framework of Reference for Languages (CEFR) and the results of the entrance examination related to the field of the doctoral study program group.
- 4.4.2 Applicants who score at least 75 points on the entrance examination are admitted to doctoral programs on a competitive basis, either under the state educational grant or on a tuition-paying (self-funded) basis.
- 4.4.3 In the case of identical competitive scores, applicants with the highest score in the field of the doctoral study program group are given priority for admission. Subsequently, scientific achievements relevant to the educational program profile are taken into consideration, including: scientific publications (particularly in high-ranking journals listed in the 1st or 2nd quartile according to the Journal Citation Reports database of Clarivate Analytics over the past three calendar years); certificates of scientific developments; certificates of awarded research scholarships or grants; and certificates/diplomas for participation in scientific conferences and competitions.
- 4.4.4 Unfilled state educational grant places for doctoral programs, including targeted grants, are returned to the authorized bodies in the fields of education, healthcare, and culture in the form of an application for further redistribution among higher education institutions within the groups of postgraduate educational programs by September 5 of the current calendar year.
- 4.4.5 The university shall submit to the Ministry of Science and Higher Education of the Republic of Kazakhstan (MSHE RK), within 10 calendar days, a final report on the organization and conduct of the admission process, as well as copies of the admission orders for doctoral students enrolled under the state educational grant.

5 EDUCATIONAL PROGRAMS: MBA, EMBA, DBA

- 5.1 Admission to MBA, EMBA, and DBA programs is carried out in accordance with the Model Rules for Admission to Educational Institutions Implementing Postgraduate Education Programs.

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- 5.2 Admission to the groups of educational programs for MBA, EMBA, and DBA is carried out independently by the university (Appendix 2 to Order No. 269 of the Minister of Education and Science of the Republic of Kazakhstan dated June 14, 2019, and Appendix 2 to Order No. 600 of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018).
- 5.3 The timing of entrance examinations and admission to MBA, EMBA, and DBA educational programs is determined independently by the university.
- 5.4 Training in MBA, EMBA, and DBA programs is carried out on a paid basis.
- 5.5 The programs MBA, EMBA, and DBA are offered in two languages: Russian and English.
- 5.6 Admission to MBA, EMBA, and DBA programs takes place three times a year — in September, February, and April.
- 5.7 Admission to the DBA program is conducted three times a year, with enrollment in September, February, and April of the current year.
- 5.8 Applications for admission to the MBA (2-year program) and EMBA (1-year program) are accepted from July 1 to September 15, from November 1 to February 15, and from March 1 to April 15.
- 5.9 Applications for admission to the DBA program are accepted from July 1 to September 15, from November 1 to February 15, and from March 1 to April 15.
- 5.10 Admission to the MBA program is open to individuals who hold a bachelor's or specialist degree and have at least two years of professional experience.
- 5.11 Admission to the EMBA program is open to individuals who hold a bachelor's or specialist degree and have 2–3 years of managerial experience.
- 5.12 Admission to the DBA program is open to individuals holding a Candidate of Science, Master's, MBA, or EMBA degree, as well as those with significant achievements in business and management.
- 5.13 Foreign citizens are admitted to MBA, EMBA, and DBA programs in accordance with the legislation of the Republic of Kazakhstan, international agreements, and the university's internal regulations.
- 5.14 Applicants for MBA, EMBA, and DBA programs must submit the following documents to the university:
 - 1) an application addressed to the head of the institution;
 - 2) a document of higher education (original when submitting to the admissions committee, and a notarized copy);
 - 3) a copy of an identity document;
 - 4) six 3x4 cm photographs;
 - 5) a medical certificate (form 075-U);
 - 6) an essay (for DBA applicants). Original documents must be presented for verification together with copies. After verification, the originals are returned.
- 5.15 Documents submitted in a foreign language must be accompanied by a notarized translation into Kazakh or Russian. Documents submitted by foreign citizens must be

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- 5.16 Applicants to MBA and EMBA programs take entrance exams at the first stage to assess basic knowledge and English proficiency, followed by an interview at the second stage..
- 5.17 Applicants to the DBA program, at the first stage, submit a detailed essay outlining their motivation, purpose of application, and proposed research area. At the second stage, they take entrance exams to assess basic knowledge and English proficiency.
- 5.18 Examination committees are established to conduct entrance examinations, consisting of a chairperson and two members, as well as appeal committees composed of university faculty members.
- 5.19 Admission to the MBA, EMBA, and DBA programs is formalized by the rector’s order based on the decision of the admissions committee.
- 5.20 Candidates who score at least 50 points out of 100 on the total of entrance tests are eligible for admission.
- 5.21 The University Admissions Committee carries out enrollment of admitted candidates by September 20, February 20, and April 20 of the current academic year.

6 FINAL PROVISIONS

- 6.1 The updating of the Admission Rules for enrollment at Turan University for the academic year is carried out by the Director of the Department for Marketing and Pre-University Training (DMPK) of the University.
 - 6.2 These Rules are approved by the Rector’s order after review and approval at a meeting of the Admissions Committee.
 - 6.3 These Rules come into effect from the moment of approval and remain valid until replaced by new ones, but for no longer than one year.
 - 6.4 If necessary, amendments and additions may be made to these Rules.
- 5.1

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Appendix 1.1

Conversion Scale of SAT, ACT, IB, and A-Level Scores to UNT Points

Conversion Scale of SAT Reasoning Test Scores to UNT Points

International Standardized Test SAT Reasoning		UNT	
Type of Test	Score	Type of UNT Test	Points
SAT Reasoning	At least 950 points (out of 1600)	Reading Literacy	7 out of 10
		Mathematical Literacy	7 out of 10
	At least 1,050 points (out of 1600)	Reading Literacy	8 out of 10
		Mathematical Literacy	8 out of 10
	At least 1,150 points (out of 1600)	Reading Literacy	9 out of 10
		Mathematical Literacy	9 out of 10
	At least 1,250 points (out of 1600)	Reading Literacy	10 out of 10
		Mathematical Literacy	10 out of 10

International Standardized Test Certificate (IUST) score conversion scale

SAT Reasoning (SAT Reasoning), SAT Subject (SAT Subject) to UNT scores

International Standardized Test SAT		UNT	
Type of Test	Score	Type of UNT Test	Points
Type of Test SAT Reasoning	Score At least 950 points (out of 1600)	Type of UNT Test	Points
		1st block (compulsory subjects) Reading Literacy	7 out of 10
	At least 1,050 points (out of 1600)	Mathematical Literacy	7 out of 10
		Reading Literacy	8 out of 10
	At least 1,150 points (out of 1600)	Mathematical Literacy	8 out of 10
		Reading Literacy	9 out of 10
	At least 1,250 points (out of 1600)	Mathematical Literacy	9 out of 10
		Reading Literacy	10 out of 10
SAT Subject	At least 625 points (out of 800) in each of two profile subjects*	Mathematical Literacy	10 out of 10
		1st profile subject	44 out of 50
		2nd profile subject	44 out of 50

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	не менее 675 баллов (из 800 баллов) по каждому из 2 профильных предметов*	2nd profile subject	46 out of 50
		1st profile subject	48 out of 50
		2nd profile subject	48 out of 50
		1st profile subject	50 out of 50
	At least 700 points (out of 800) in each of two profile subjects	2nd profile subject	50 out of 50

Conversion Scale of ACT International Standardized Test Scores to UNT Scores

International Standardized Test ACT		UNT	
ACT Test Sections	Score	Test type	Score
English Mathematic Reading	At least 19 points (out of 36) in each section	Reading Literacy	7 out of 10
		Mathematical Literacy	7 out of 10
English Mathematic Reading	At least 21 points (out of 36) in each section	Reading Literacy	8 out of 10
		Mathematical Literacy	8 out of 10
English Mathematic Reading	At least 23 points (out of 36) in each section	Reading Literacy	9 out of 10
		Mathematical Literacy	9 out of 10
English Mathematic Reading	At least 26 points (out of 36) in each section	Reading Literacy	10 out of 10
		Mathematical Literacy	10 out of 10
Science (Biology, Geography, Chemistry, Physic)	At least 19 points (out of 36) in each section	Two profile subjects	44 out of 50
			44 out of 50
Science (Biology, Geography, Chemistry, Physic)	At least 21 points (out of 36) in each section	Two profile subjects	46 out of 50
			46 out of 50
Science (Biology, Geography, Chemistry, Physic)	At least 23 points (out of 36) in each section	Two profile subjects	48 out of 50
			48 out of 50
Science (Biology, Geography, Chemistry, Physic)	At least 26 points (out of 36) in each section	Two profile subjects	50 out of 50
			50 out of 50

Note: Conversion of ACT scores to UNT points is carried out provided that the applicant has taken the UNT in the subject "History of Kazakhstan".

ACT scores are converted to UNT points only if the profile subjects coincide.

Conversion Scale of the International A Level Program Scores to UNT Points

№	Subjects / Grades		A Level						
			U	E	D	C	B	A	A*
1	Mathematics Mathematical Literacy	UNT Points	3	5	6	7	8	9	10
2	Specialized Subjects		16	26	32	40	46	49	50

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Note: The conversion of A Level scores into UNT points is carried out provided that the applicant has taken the UNT in the subjects “History of Kazakhstan” and “Reading Literacy,” and that the specialized subjects correspond to those of the A Level program.

**Scale for converting scores of the international standardized IELTS test into UNT points
(for the specialized subject/special discipline “Foreign Language (English)”)**

№	Type of Test	Score	UNT Points for Major Subject “Foreign Language (English)”	UNT Points for Special Discipline “Foreign Language (English)”
1	IELTS	6.0 and above	50	50
2		5.5	46	46
3		5.0	42	42

Conversion scale of scores from international standardized tests TOEFL iBT and TOEFL ITP to UNT scores (major subject/special discipline “Foreign Language (English)”)

№	Type of Test	Score	UNT Points for Major Subject “Foreign Language (English)”	UNT Points for Special Discipline “Foreign Language (English)”
1	TOEFL ibt	60 and above	50	50
2		46-59	46	46
3		35-45	42	42
1	TOEFL itp	498 and above	50	50
2		460-497	46	46
3		433-459	42	42

**Conversion Scale of the External Assessment of Learning Outcomes of
Graduates of Nazarbayev Intellectual Schools (NIS) into Unified National Test
(UNT) Scores**

№	Subjects	For NIS Graduates
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		Maximum Score	U (1)	E (2)	D (3)	C (4)	B (5)	A (6)	A* (7)
1	Kazakh Language (Reading Literacy)	10	3	5	6	7	8	9	10
2	Kazakh Language (Major Subject)	50	16	26	32	40	46	49	50
3	Russian language (Reading literacy)	10	3	5	6	7	8	9	10
4	Russian language (Major Subject)	50	16	26	32	40	46	49	50
5	History of Kazakhstan	20	7	11	13	16	17	19	20
6	Mathematics (Mathematical Literacy)	10	3	5	6	7	8	9	10
7	Mathematics (Major Subject)	50	16	26	32	40	46	49	50
8	Major Subjects	50	16	26	32	40	46	49	50

Appendix 1.2

Form of Creative Examination

Group of Educational Programs Requiring Creative Preparation			
Program Group Number	Name of Program Groups	Form of Creative Exam 1	Form of Creative Exam 2
B023	Directing, Art Management	Written work: essay / report or presentation of an art project	Colloquium
B027	Theater Arts	Acting skills, stage speech	Dance, vocals
B029	Audiovisual Media and Media Production	Written work – analysis of an audiovisual or media piece	Colloquium and portfolio
B042	Journalism and Reporting	Essay	Interview to assess professional aptitude

Appendix 2.1

Scale of the 70-point grading system for comprehensive testing in specialized master's programs with instruction in Kazakh or Russian

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Test type	Task Format	Lang uage	Number of tests	Poin ts	Passing Score
Test on the profile of the educational program group**	First specializ ed subject	Kazak h/Rus sian	30	30	7
	Second specializ ed subject	Kazak h/Rus sian	20	40	7
Total			50	70	30

Appendix 2.2

List of educational program groups requiring creative examinations

Educational Program Group Code	Educational Program Groups	1st Subject	2nd Subject
M028	Directing	Creative Exam	Defense of report
M032	Audiovisual Arts and Media Production	Creative Exam	Defense of report

Appendix 3.1

List of doctoral educational program groups

Educational Program Group Code	Name of Doctoral Educational Program Groups
D001	Pedagogy and Psychology
D070	Economics
D072	Management and Administration
D074	Finance, Banking and Insurance
D078	Law
D075	Marketing

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Appendix 3.2

Scale of the 100-point grading system for admission to doctoral studies

Test Type	Points
Interview	30
Essay	20
Exam on the profile of the educational program group	50
Total	100

Appendix 3.3

Scale for converting scores from the international standardized GRE test into entrance exam scores for doctoral studies

International Standardized GRE Test				Entrance Exam Sections	Points
Test Sections	Points for Education Areas "Pedagogical Sciences," fields of training "Humanities," "Social Sciences"	Points for Education Areas "Natural Sciences, Mathematics and Statistics," "Information and Communication Technologies," "Engineering, Manufacturing and Construction Industries," fields of training "Business and Management"			
Verbal Reasoning	At least 149 points	At least 145 points		Essay writing	5
Verbal Reasoning	At least 160 points	At least 150 points		Essay writing	7
Verbal Reasoning	At least 165 points	At least 160 points		Essay writing	10

Registration sheet of changes made

Change Number	Sheet Number			Date of Change	Date of Implementation	Total sheets in Documents	Full Name of Person Responsible for Changes
	Changed	New	Removed				

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