



STUDENT HANDBOOK v2026

Go Comedy! Improv Theater is based on three principles: Integrity, Inspiration and Innovation. The following protocols are not a governing rule but an understanding to move forward to create a successful performance and business.

CLASSES IN POST-COVID WORLD:

- If you feel sick, please do not come to class. Our missed class policy allows up to two absences per term, though you are able to make up classes with the other section (if applicable). Additionally, the world being what it is, if you miss more than two classes due to illness we will reevaluate the policy on a case-by-case basis. Your health, and the safety of the students, teachers, and anyone they come into contact with is the most important thing!

CLASSES ARE HELD AT EITHER:

- The Theater at 261 E. Nine Mile
- HQ (Head Quarters) at 255 E. 9 Mile (next door to the theater)
- Training Center at 1915 E. Nine Mile Rd. (one mile east of the theater)

STUDENT RESPONSIBILITIES:

- Arrive on time and ready to work
- Bring a notebook (optional, if you're the note-taking type), and water bottle
- Help maintain a safe atmosphere
- Be supportive
- Notify teacher of absences ahead of time

ABSENCE

Students are **allowed to miss two classes** before they cannot continue to the next level class.

MAKE UP CLASSES

A student can make classes up in other current classes of the same level being offered other times during the week. This must be arranged ahead of time with your teacher, and the teacher of the other class. Please either speak with your instructor so the other teacher can be notified, or contact classes@gocomedy.net for instructions. If you show up to another class unannounced, you will be denied entry.

BATHROOMS

- HQ has a bathroom located in the back in the workroom.
- At Go Comedy! bathrooms are located in the front of the building through the lobby.

CLASS TIME

Go Comedy! requests that you arrive on time for your class time. Arriving on time means settled in, gone to the bathroom, etc and on stage ready to start class. If you encounter an emergency that would cause you to be late please contact your instructors phone, email, or Facebook.

CLASS SHOW

Each semester ends with a class show. Your instructor will provide you with the date and time of your class show. It is open to friends and family. The tickets are just \$10 per person. Purchasing tickets in advance is suggested.

For more detailed information on the Class Show, [check out our guide here.](#)

CLASS SHOW PROMOTION

Self-promotion is the key to getting folks in seats for your class show (and for any and all future improv shows you may have). Go Comedy is happy to share any images or stories in which we are tagged, but with a skeleton crew and limited marketing budget, we rely especially on actor self-promotion - most especially for student shows, which are meant to be geared toward your families and friends.

To make promotion a little easier on you, we've developed the following templates for show posters, which you are able to edit and share on your social media.

[Class Show Canva Template](#)

Here is the link to an editable Canva template you can use to promote class shows. You will need a Canva account to use it, which is free (there is a paid version as well, but that's not necessary for this). Simply follow the link and the template will open in your Canva dashboard. You can then edit the name, date, class show time, and any relevant information, and download the poster to use on your social media for promotion.

Don't forget to Tag @gocomedyimprov on Instagram or FB!

Please note, all students have access to these templates, so we suggest copying them or downloading your work as soon as possible to avoid another student editing at the same time.

COMP TICKETS

As a Go U student, you'll receive a student ID that allows you to see shows for free (pending availability) at Go Comedy. We encourage you to take advantage of this. Please check in with the box office with your ID to receive your complimentary ticket. This is good for any show, with the exception of special events. Please also note that Saturday evenings, and many Fridays, will sell out, so check online or call our box office first. You are still welcome to purchase tickets if a show is close to selling out.

STUDENT ETIQUETTE

If you're attending Sunday Fresh Sauce, please please go into the theater and watch the Sunday night show preceding it. If the box officer has left for the evening, you can check in with the bar, or, on most nights, you can likely just head into the theater and find an empty seat. Improv can be learned by watching, and Sunday nights are a great time to witness many of our best local troupes.

Please remember that the Go Comedy lobby is not soundproof, and keep the noise level to a minimum while shows are running.

Please also remember that our bar and waitstaff work for tips.

We want you to feel warm, welcome, and part of the community, and seeing shows or playing Sauce are good ways to get involved. If you have any questions, comments, or complaints about anything at Go Comedy outside the classroom - please reach out to us at classes@gocomedy.net.

DRESS

Be sure to wear something comfortable and be ready to move around. Wear closed toe shoes (avoid flip-flops or the like). Your instructor will determine specific show clothes for the class performance.

ENTRANCE

When you arrive please use the front door to all class spaces.

FOOD AND DRINK

Outside food and drink are acceptable but please clean up after yourselves Food and drink should never be taken on the stage at any space.

GARBAGE

Please clean up after yourselves.

GO U-A-FRIEND

Go Comedy! would like to offer you \$50 off class if you get one other person to sign up to take classes with us. This offer is good up to two people. We also have opportunities to usher or intern in exchange for classes, so please email classes@gocomedy.net for information.

OTHER PLACES

Please stay out of the office, behind the bar, the box office, booth, kitchen, backstage (unless instructed), and the workshop in HQ. Just use your best judgment and try not to touch anything that doesn't belong to you.

PARKING

- THEATER & HQ
 - Limited parking is available next to the theater building. Use the code GOU123 for free parking.
 - On show evenings (Weds-Sunday) please use the courthouse parking lot, and allow patrons to use our Go Comedy lot.
 - Other parking is available across the street in the City Hall/Library parking lot; it is a paid parking lot until 10pm Mon-Sat (Sunday is free).
- TRAINING CENTER
 - Limited parking is available in lot next to the building. Street parking is abundant, but please follow local laws and common sense.

SEXUAL HARASSMENT

Go Comedy! will not, under any circumstances, condone or tolerate conduct which may constitute sexual harassment on the part of any of its employees, and holds the same standard for its students in the Go U Improv Academy. Any student found to have engaged in such conduct will be subject to immediate discipline, up to and including discharge from classes with no refund. Go U does encourage healthy friendships among its students; however, students must be sensitive to acts of conduct which may be considered offensive by fellow students and teachers both on and off stage. Students must refrain from engaging in such conduct; your teachers are held to the same standard. Please report any harassment immediately to our GO U Staff.

If you wish to do so anonymously, [it can be done here.](#)

Non-Retaliation Statement

Go Comedy observes a non-retaliation policy against anyone reporting an incident. Reporting parties will not be discriminated against in future classes, auditions, or performance opportunities at Go Comedy.

HUMAN RESOURCES

Go Comedy! has a robust Safety & Conduct Policy, [which you can review here](#). Any HR issues can be brought to your instructor, Jess or Tim Krzyckowski, or our HR representative, Ali Huntoon (alihuntoon@alliedhrs.com).

STUDENT/TEACHER RELATIONSHIPS

ANY student/teacher relationship MUST be reported to our Go U Director, Gary Lehman, at gary@gocomedy.net. While we do not limit behavior between consenting adults, we will not allow teachers to teach students with whom they have (or have had) a relationship. A relationship is defined as intimate contact, anywhere from one night to longer. If you feel more comfortable reporting to a female teacher, please contact either Anne Fitzpatrick (anne@gocomedy.net) or Jess Kay (jessica@gocomedy.net) who will pass the information on to Gary. No one outside of Gary and the parties involved will be made aware of this relationship. The teacher is responsible for reporting the relationship, though students may do so as well. If the relationship is not reported, the teacher can face consequences.

SMOKING

The theater, HQ, and the Go U Training Center are non-smoking facilities. There is no smoking in the building at any time. This includes vaping. Smoking is permitted near the actor's entrance at the back of the theater or in front of all spaces.

ALCOHOL & DRUGS: UNDER THE INFLUENCE

During the duration of Go U classes, workshops, and class shows (including prior warmups and the class show itself; enjoy a drink as a class after your show), students will refrain from being under the influence of alcoholic beverages and illegal drugs that inhibits the student's ability to perform at their peak. Students may not purchase and consume alcohol from the Go Bar (or CVS) for consumption during break, regardless of legal age. Student safety is of the utmost importance to Go U, and consuming alcohol and illegal drugs threatens the safety of not only yourself, but your fellow classmates while performing. Our classes are a safe space; alcohol and illegal drugs threatens that trust and safety.

Any student found to be under the influence will be sent home. All instances will be reported to the Go U Director by your teacher. Repeat offenses will be grounds for removal from the program with no refund.

If you take prescribed medication that affects your ability to perform, stay awake, and/or be at your peak mentally or physically, please let your teacher know (at the beginning of class, privately, email, Facebook, etc). This includes the use of medical marijuana; we don't want to accuse you of using drugs during class when you have legal medical permission to do so. That

being said, the use of medical marijuana should not be done at, or on the premises of, any Go U class spaces or the Go Comedy! Theater. *The medical marijuana policy stated above does NOT apply to legal recreational marijuana use!*