

SEPAC Meeting
Wednesday, September 11, 2024 at 7pm
Medway Middle School Presentation Room (Door 7)
Medway Middle School
45 Holliston Street
Medway MA 02053

Virtual Option:

<https://us06web.zoom.us/j/81126996754?pwd=NKLNgS6yAdINrYucB0v1XoNaXRpanN.1>

1. Call the minute to order/Moment of silence

- Call to order at 7:01pm, followed by moment of silence
- Hybrid meeting- technical difficulties 7:01-7:07pm having individuals join via zoom
 - Zoom password was posted in Medway SEPAC facebook for those having trouble accessing meeting. Concern was raised that no meeting code was posted in the agenda. Meeting code was 33457.

2. Approval of Minutes from meeting on August 6, 2024

- Approval of minutes from August 6th meeting deferred to next SEPAC meeting

3. Introduce the board:

The board for the 2024-2025 year is as follows:

Co-Chair- Courtney Murray Marshall (2nd year as co-chair)

Co-Chair- Kristen Salera (3rd year as co-chair, not simultaneous years)

Secretary- Kathleen Morgan (1st year as secretary, served two years as co-chair previously)

Treasurer- Emily Fahey (1st year serving on SEPAC board)

4. Meeting Expectations:

- a. Presume best intentions
- b. Disagree respectfully- respect ourselves and others in our actions and words.
- c. Keep an open mind.
- d. Be curious and ask questions; refrain from judgment.

5. SEPAC Liaison duties

Attend SEPAC monthly general membership meetings when possible
Create SEPAC presence at school open houses, orientation day, and school events when possible
Inform SEPAC Officers of any school events (fairs, programs, etc.) that would be of interest to the SEPAC

Inform SEPAC Officers about any school-based related topics
Working collaborative with the SEPAC Board and other organizations in the district
Supporting SEPAC events and/or coming with ideas for events that would benefit the community

a. The Liaison for the schools are as follows:

- i. **McGovern**: Kerry McCarthy
- ii. **Burke Memorial**: Kerry McCarthy and Justine Mainini
- iii. **Middle School**: Vacant
- iv. **High School**: Tatevik Holmgren

6. Events so far:

1. Orientation for 9th graders
 - a. End of August
2. Going the distance award
 - a. Beginning of September
 - b. Courtney motion to add this to the agenda
 - i. Kathleen second
 - ii. All in favor
3. Challenger League Event
 - a. Courtney motion to add this to the agenda
 - i. Kathleen second

- ii. All in favor
- 4. McGovern open houses
 - a. SEPAC pamphlet available to families
 - b. SEPAC received support from volunteers and Principal McDonald to distribute flyers
- 5. Open Houses
 - a. SEPAC will have a presence at upcoming open houses
- 6. Hayride on the 9/22
 - a. Need a headcount, nobody has signed up yet
- 7. SEPAC will have a trunk at the Parks & Rec event October 12th
 - a. Looking for an ideas or theme
- 8. October meeting will be Basic Rights Workshop
- 9. December meeting
 - a. Combine with Anxious Generation Book Reading
 - b. May hold additional December SEPAC meeting if agenda topics are brought to SEPAC's attention

7. State of Student Services-Dr. Place

- **Link to presentation:** [Link to State of Student Services Presentation](#)
- Member question about what level of Orton-Gillingham training are educators
 - Dr. Place shared that educators have completed Level 1 Orton-Gillingham training
- Member question: Where can parents access exit and entrance criteria for language-based learning, ILC and conceptual. I had requested an exit and entrance criteria previously?
 - Dr. Place sharing would be discussed at IEP team meetings.
 - Dr. Place shared that parents can reach out to the student services office with questions.

8. New IEP

- Suggestion to have Team Chairs for each school posted on SEPAC's website
- Request by SEPAC members to have draft of New IEP template prior to IEP meeting discussions
- Member question: Why are you going to stop summarizing evaluation data at IEP team meetings? Can parents request to review evaluation data? Member comment: This data from evaluations in the discussion of eligibility/strengths/weaknesses

9. Open comments

- Member comment: Why does Medway have fewer special education teachers than the state average per number of students with disabilities? What steps will be taken to meet the state average for special education teacher per student with disability?

- Member comment: What steps is the district taking to improve math instruction for students with disabilities. Is the I-Ready curriculum being reviewed? Language-based classroom being considered for students with SLD?
- Member comment: It's important for evaluation data to be discussed and reviewed at IEP team meetings. Suggestion for the student services department to create a template to summarize evaluation data to help streamline the discussion.
- Additional questions can be directed to the student services office
- Additional questions can be emailed to SEPAC

10. Adjourn

- Courtney Murray Marshall made motion to adjourn at 8:03pm
- Kristen Salera second this motion
- All in favor