

## CHROMEBOOK FORM #2

Licking Valley Middle School

### Warranty & Chromebook Parent/Guardian Information Sheet 2024-2025

PLEASE NOTE THAT READING THIS DOCUMENT & SIGNING AND RETURNING THE SIGNATURE PAGE FULFILLS A WARRANTY REQUIREMENT.

Dear Parents & Guardians,

We are proud to say that your child, through our Chromebook program, has 24/7 access to a world of information and learning. We hope to teach your child that with this privilege comes responsibility. I will be meeting with students during the first couple of weeks of school to address what that looks like and how they can use this learning tool appropriately and to their advantage.

As students begin to acquire skills needed for successful 21st century learning, parental support and diligence is important to us. Please carefully read and consider the information presented in this document. Feel free to contact Me (Mindy Hanson), Principal Nate Whisner, or Vice Principal Shane Adkins with any questions (contact information is below).

Thank you  
Mindy



#### *Program Details:*



*Safety is a top concern for all:*

- There is a yearly \$50 maintenance charge, which guarantees Chromebook access 24/7 for your child. This can be paid with school fees online or in person (please see Carma French in the main office).
- While there is a \$200 limit on parent responsibility for most loss, damage, or repairs, WILLFUL/ CARELESS damage may not be covered. More on this on page 2 of this document.
- If the Chromebook gets lost or stolen, please notify Principal Whisner immediately; if it's lost or stolen outside of school, please also file a police report.
- ★ Please help maintain password security. Keep it between you and your child. Do not give pw's to siblings.
- ★ Although the Chromebook has a filter, please monitor your child's email & Chromebook use as you see fit. If you have concerns about this, please contact Mindy Hanson.
- ★ Don't allow your child to communicate with someone unknown to you.
- ★ Don't permit your student to bring expensive earbuds/earphones to school. Please purchase an inexpensive pair to meet that requirement.
- ★ Encourage your child to report worrisome communication/ content to you -- and to us. We love questions, and your student will never be in trouble for asking!

#### PLEASE CONTACT US WITH QUESTIONS OR CONCERNS

Mindy Hanson, Technology Coordinator  
Hansonm@lickingvalley.k12.oh.us (740) 763-3396

Nate Whisner, Principal  
Whisnern@lickingvalley.k12.oh.us 740-763-2711

Shane Adkins, Vice Principal  
Adkinss@lickingvalley.k12.oh.us 740-763-3935

PLEASE SIGN ON BACK





### ***The Chromebook is a tool for learning and is school property:***

It, along with its case and charger, must be surrendered in re-usable condition (likely when your student is a freshman). This means:

- **NO stickers**, even removable ones (adhesive residue is left behind when these are removed).
- **NO tape or adhesive directly on the camera lens.**
- **NO drawing on the Chromebook or the case.**
- **NO removing the Chromebook from the case (most CB damage happens when the CB is not in its case)**
- **NO removing the ID card from its slot (when CBs get "lost," having no ID card may mean it *stays* lost).**



### ***Taking Care of the Chromebook is part of being a responsible learner:***

- ❖ Broken screens are not covered under the warranty.
- ❖ Adapters/chargers are covered under the warranty IF they are defective. If the charger is damaged by the student (or pet), the student is responsible for replacement. The student must contact Ms. Hanson for a replacement.
- ❖ Please don't leave the Chromebook in a vehicle or outside as moisture or temperature can damage it -- not to mention it could get stolen.
- ❖ If your child's Chromebook is not functioning or has been left at home (hopefully rarely), your child should come see Ms. Hanson when they arrive at school.

#### **THINGS TO KEEP IN MIND AS A PARENT:**



- When the child is home, **YOU** are in charge of the Chromebook and its use and storage is your prerogative!
- Once your student's assignments are completed, it is OK to ask that the Chromebook be turned off.
- Please monitor your child's email/Chromebook use. You have a right to know their password: Contact Mindy Hanson with any questions.
- Use your discretion in limiting how much time your student uses the device for "non-educational" purposes. It is easy for children to become so involved in "gaming" or in "texting" through email or through video watching that they stay up too late or have trouble stopping. Maintaining prescribed limits is an important part of their becoming a responsible online learner.
- Please do not allow **ANYONE** other than the child assigned to the Chromebook to be on it or sign into it. It is not a toy for younger siblings.

I have read and agree to discuss the information with my student and follow the information presented. We will address any questions to Mindy Hanson, Nate Whisner, or Shane Adkins.

STUDENT FIRST NAME: \_\_\_\_\_

STUDENT LAST NAME: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_