

2022-2023 PTO Board Members			
X	PRINCIPAL	MELISSA MAISEN	STAFF LIAISON SANDY DELUE
X	CO-PRESIDENT	JEN KWEE	CO-PRESIDENT OPEN
	CO-SECRETARY	OPEN	CO-SECRETARY OPEN
	CO-TREASURER	OPEN	CO-TREASURER OPEN
X	CO-VP FUNDRAISING	LAURELL GRAHAM	CO-VP FUNDRAISING WEI LYNN ENG
	CO-VP GRANTS	OPEN	CO-VP GRANTS OPEN
X	CO-ROOM PARENT COORD	BECCA PARTRIDGE	CO-ROOM PARENT COORD OPEN
	DIR OF HEALTH & SAFETY	OPEN (optional)	
COMMITTEES			
X	COMMUNICATION	WEI LYNN ENG	
PARENT / STAFF MEMBERS			
Michelle Telstad			

Virtual Meeting

Meetings are scheduled every 2nd Tuesday of the month, 7pm.

Join Zoom Meeting

<https://us02web.zoom.us/j/81233577365?pwd=cnBCdTNtbGp4cUJQdUNrVkdSeINCZz09>

Meeting ID: 812 3357 7365

Passcode: 123123

Meeting Called to Order: 7:08pm by Jen.

Meeting Adjourned: 7:45pm

AGENDA

1) President's Report

- Priority to find Secretary and Treasurer or we have to close PTO.
- Will create a new meeting link for the next meeting.

2) Principal's report

- Back to School Night tentative date August 25th.
 - Jen is coordinating vendors for fingerprinting.
 - Jen can create a slide/video for BTSN to recruit for PTO Board.
- Conditions for visiting/volunteering at school are back to pre-pandemic.
- One IA is not returning due to cost increase.

3) Officers/Committee Reports

- Room Parent Coordinator
 - Need a Co-Room Parent Coordinator

- Can create a slide with duties for BTSN
 - Fundraising
 - TK/K Playdate, Sat. August 13th, 10am.
 - Jen will collect Spiritwear merchandise from Wei Lynn and set up.
 - Wei Lynn will come at 10am to help with sales.
 - Laurell will bring Ottopops. Already frozen.
-

Meeting closed at 7:45pm. Called to close by Jen and seconded by Melissa.

NEXT MEETING: Sept. 13th, 2022, 7pm with new meeting link.

Notes Approval

Tally of approvals, via email

Yay - 4

No -

Abstain -