



The Diocese of Central Newfoundland Parish Profile

The Parish of

Parish Mission Statement

If you Have a Mission Statement, Place it Here (an Example)

If you have a single photo that represents the character of you parish, place it here

Communication

Ways to access our information or communicate with us

Mailing Address

Telephone:

- Office - Fax
- Parish Hall

Email Address

Website:

Facebook Yes _____ No _____

Twitter Yes _____ NO _____

Location and Geography

Website information of Our town or Region

Face book page:

Other

A Brief Description of our Location and Geography of the Parish

Use the Space Below

A Brief Description of our Local Economy, Health Care and Schools

Use the Space *Below see above description*

Economy:

Health Care:

Education:

Private Colleges

Our People

Previous Clergy

	Name	Term	Years From - To
Most Recent			
2 nd . Previous			
3 rd . Previous			

Number of Retired/Honorary Clergy

Number of Licensed Lay Ministers

Number of Sunday Schools

Number of Servers

Number of Eucharistic Ministers

Number of Trained Lay Visitors

Number of Choirs

Number of Men's Groups

Number of Women's Groups

Number of Bible Studies

Number of Youth Groups

Number of Organists _____

Number of other musicians _____

Does the Parish have a deacon? _____

Other Points of Interest Concerning Our Lay Ministries or other Groups in our Parish

Use the Space Below

At A Glance Information

Parish Overview

Buildings

Location of the Rectory:

Our Churches	Location	Distance From Rectory	Church Hall Yes/No Basement/Attached Etc....

Average Monthly Schedule

Create a monthly schedule of all meetings in the Parish, and the events at which the Rector is required or desired to attend regularly. This will help form a basis for a good discussion when your incumbent is appointed.

First Week of the Month

Monday

Time:

Place:
Group:
Rector's Presence is required _____ or desired _____

Tuesday

Time:
Place:
Group:
Rector's Presence is required _____ or desired _____

Wednesday

Time: 8:00 pm
Place:
Group: ACW
Rector's Presence is required _____ or desired _____

Thursday

Time: 7:00 pm
Place:
Group: Choir Practice
Rector's Presence is required _____ or desired _____

Friday

Time:
Place:
Group:
Rector's Presence is required _____ or desired _____

Saturday

Time:
Place:
Group:
Rector's Presence is required _____ or desired _____

Sunday:

Second Week of the Month

Monday

Time:
Place:
Group:
Rector's Presence is required _____ or desired _____

Wednesday

Time:
Place:

Group:

Rector's Presence is required _____ or desired _____

Thursday

Time: 7:00 pm

Place:

Group:

Rector's Presence is required _____ or desired _____

Friday

Time:

Place:

Group:

Rector's Presence is required _____ or desired _____

Saturday

Time:

Place:

Group:

Rector's Presence is required _____ or desired _____

Sunday:

Third Week of the Month

Monday

Place

Time:

Group:

Rector's Presence is required _____ or desired _____

Tuesday

Time: Place:

Group:

Rector's Presence is required _____ or desired _____

Wednesday

Time: 2:00 Place:

Group:

Rector's Presence is required _____ or desired _____

Thursday

Time: 7:00 pm

Place

Group:

Rector's Presence is required _____ or desired _____

Friday

Time: Place:

Group:

Rector's Presence is required _____ or desired _____

Saturday

Time: Place:

Group:

Rector's Presence is required _____ or desired _____

Fourth Week of the Month

Monday

Place: St.

Time: 7:00 pm

Group:

Rector's Presence is required _____ or desired _____

Tuesday

Time: 10:00 am Place:

Group: Rector's Presence is required _____ or desired _____

Wednesday

Time: Place:

Group:

Rector's Presence is required _____ or desired _____

Thursday

Time:

Group: Choir

Rector's Presence is required _____ or desired _____

Friday

Time: Place:

Group:

Rector's Presence is required _____ or desired _____

Saturday

Time: Place:

Group:

Rector's Presence is required _____ or desired _____

Sunday:

Fifth Week of the Month

Monday

Time: _____ Place: _____

Group: _____

Rector's Presence is required _____ or desired _____

Tuesday

Time: _____ Place: _____

Group: _____

Rector's Presence is required _____ or desired _____

Wednesday

Time: _____

Place: _____

Group: _____

Rector's Presence is required _____ or desired _____

Thursday

Time: _____ Place: _____

Group: _____

Rector's Presence is required _____ or desired _____

Friday

Time: _____ Place: _____

Group: _____

Rector's Presence is required _____ or desired _____

Saturday

Time: _____ Place: _____

Group: _____

Rector's Presence is required _____ or desired _____

Sunday:

“Homework we have done, or have left to do” (yes no...etc.)

- Does the parish have up to date family census information? _____
- In what year was the family census last updated? _____
- Does the Parish have an up to date Mailing List? _____
- In what year was it updated? _____
- Does the Parish have a regular up to date e-mailing List? _____
- Our Cemeteries are well taken care of _____
- Does the parish have a list of person with special needs i.e. Home communicants, sick & shut in etc.? _____
- Has the parish begun a process of looking at the Bishop’s initial Charge and engaging the *Policy on Sustainable & Strategically Missional Ministry*? _____

What other items may need to be placed on this list?

Use the Space Below

Summary Parish Statistics for the past two years

This is information gathered from each congregation, compile and entered as a whole.

Item	Year: 2021	Year: 2022
Number of Families on Parish List		
Average Weekly Attendance		
Number of Easter Communicants		
Number of Baptisms		
Number of Confirmations		
Number of Marriages		
Number of Burials		
Number of Sunday School		

List number registered, and estimate those who actually attend		
Number of Choirs		
Number of Altar Guilds		
Number of Women's Groups		
Number of Men's Groups		
Number of Youth Groups		
Greeters/Sides persons		
Readers/lectors		
Number of Bible Study Groups		

Summary Parish Financial Statistics for the past two years

Gather information for each congregation, compile and enter on the following form for the parish.

Item	Year: 2021	Year: 2022
Number of Identifiable givers		
Total Annual Envelope Offering (excluding cemetery & special collections)		
Investment income (not cemetery)		
Fund Raising income		
Total Parish income (excluding cemetery & special collections)		
Diocesan Assessment Due		
Diocesan Assessment paid		
Diocesan Arrears		
Clergy Benefits Due		

Clergy Benefits Paid		
Clergy Benefits in Arrears		
Number of Loans & Total Amount owing		
Total Year End Balances in Congregations		
Total Year End Balance in Parish Council Accounts		
PWRDF Total Offerings		

Parish Property
Annual Expenditures & Project Summary for last two years

If there are more than five churches in the Parish, please use the next table as well

Type of Building	Year 2021	Year 2022
Rectory		
Church: Location		
Church: _____ Location _____	\$	\$
Church: _____ Location _____	\$	\$
Church: _____ Location _____	\$	\$
Church: _____ Location _____	\$	\$
Church Hall: Location:	\$	\$
Church Hall: Location:	\$	\$
Church Hall: _____ Location _____	\$	\$
Church Hall: _____ Location _____	\$	\$
Church Hall: _____ Location _____		

Parish Monthly Service Schedule

For Each Sunday:

1. List the Names of the Churches and location
2. Time of each service.
3. Include the type of Service and Service Book Used
4. Include special regularly scheduled service at homes of hospitals.

First Sunday of the Month

Second Sunday of the Month

Third Sunday of the Month

Fourth Sunday of the Month

If there is a Fifth Sunday in the Month

Mid-Week Services

Comments around Worship?

Use the Space Below

General Questions We Have discussed in Our Parish

In each category, on a scale of 1-5, where 1 is most important and 5 is least important, rate the strengths in ministry that you expect of your next Rector.

A number can only be used once with each category.

Pastoral Ministry

- _____ Visiting and counseling at the time of a death, illness or crisis.
- _____ Providing leadership and support for lay programs of pastoral care.
- _____ Shut-in ministry of visiting and sacramental care on a regular basis.
- _____ Regular home visiting to all members.
- _____ Providing leadership and support in programs for Mission and Evangelism.

Spiritual Development

- _____ Preaching clear, intelligent and relevant sermons.
- _____ Using both prayer books of the church in a sensitive and caring manner.
- _____ Planning of worship with Laity on a regular and on-going basis.
- _____ Developing musical and liturgical resources of the Parish that enhance worship.
- _____ Providing leadership and oversight for Christian Education programs for all ages.

Property and Administration

- _____ Conducting the business of the parish in a timely manner.
- _____ Providing leadership in programs which enhance participation in the Parish.
- _____ Providing leadership in the councils and committees of the Parish and community.
- _____ Providing leadership and support for Canons and Guidelines of this Diocese.
- _____ Providing leadership and support for the maintenance of a Parish List of members.

Finance

- _____ Providing leadership in the development of Parish budget(s) and budgeting processes.
- _____ Providing leadership in planning which meets goals and objectives of Parish and Diocese.
- _____ Supporting initiatives which enable broad based support for the Parish.
- _____ Providing education and information concerning Parish goals and resources.
- _____ Providing leadership in the supervision of finances of the Parish.

Stewardship

- _____ Providing leadership for development of our Baptismal ministry.
- _____ Supporting ecumenical worship and programs locally and beyond.
- _____ Providing community outreach pastoral care at times of crisis in the lives of all.
- _____ Supporting programs which focus on just and generous use of all resources.
- _____ Supporting programs which focus on justice, peace and social concerns.

Leadership

- _____ Provide Leadership Training and Motivation resources for Vestries.
- _____ Assist others in identifying and developing their gifts and skills in service. (vocation)
- _____ A rector who will exercise leadership that balances authority and humility and is able to model conflict management.
- _____ Transparent and accountable for time management and self-care.
- _____ A Builder of collaborative ministry. One who trusts in the abilities of others, and seeks ways to work with those who have a shared purpose, defined by both shared values and shared mission.

Mission

- _____ Developing a plan to fully make use of time, talents and treasures of the parish.
- _____ Developing processes to nurture and respond to the needs of all parishioners.
- _____ Developing a communications plan and protocol to reach the whole parish and wider Church
- _____ Involving Youth and young families in the work and service of the Church
- _____ Fostering processes to inspire generosity for others and inclusiveness of all people

Below Please rank each category of concerns from 1-7, where 1 is the most important and 5 is the least important. These reflect the skills, interest and priorities you expect your next Rector to possess.

- _____ **Pastoral Ministry**
- _____ **Spiritual Development**
- _____ **Property and Administration**
- _____ **Finance**
- _____ **Stewardship**
- _____ **Leadership**
- _____ **Mission**

Other Parish Meeting Commitments i.e. Pastoral Care meetings at Hospital & Homes; Ministerial, Community functions the Rector is expected to attend, etc.

Use the Space Below

Please describe the major challenges facing the parish at the present time

Use the Space Below

Please describe how this information is affecting your expectations of a new Rector:

Use the Space Below

List each item of office equipment and its condition

Use the Space Below

A Few Snapshots of our Parish

If you have photographs from around the parish, place them here

About Our Diocese

<http://www.centraldiocese.ca>

The diocese of Central Newfoundland has a relatively new website which is still under development, but a wealth of information is there.

Our present Bishop, The Rt. Revd. John Watton, was consecrated on June 29, 2016.

The Bishop's Charge

Our Bishop's first Charge given at The Forty Fourth Session of Synod was extensive as it dealt with current trends and concerns as well as providing a foundation for the visioning and equipping of the diocese in these challenging times.

As a diocese we commit to Collaborative Ministry that is highlighted by clear communication, definitions of accountability, supporting our Clergy and Laity, and highlighting the ideal that we are one family in Christ, by listening with respect, trust and concern for each other.

Our diocese is well known for generous collegiality and the way we support one another!

Policy On Sustainable & Strategically Missional Ministry

This policy was published following the diocesan synod of 2017. It is NOT a strategic plan but is a policy that creates an expectation of an ongoing process and provides a method for realistic evaluation within each of our parishes. Every parish in our diocese has been tasked to look at themselves with the view of developing fresh understandings of congregation and parish viability, challenges and possibilities.

Revisions of Handbook and Constitution

We are presently reviewing both the constitution and the Bishop's handbook, with the view of producing living documents that are in touch with the realities of being a Church in our time.

Ministry Evaluations

A pastoral tool that supports and enables the ministry of our Clergy keeps us accountable, supported, and in contact with the bishop, and in tune with the spirit's voice in our midst.

Feel free to contact our Synod office staff at any time!