West Marshall Board of Education
Regular Session
July 11, 2018

The West Marshall Board of Education met in regular session on Wednesday, June 11, 2018, at 6:00 p.m. in the library in the high school building. President Rodney Honeck called the meeting to order. Members present for roll call included April Coulter, Rodney Honeck, Shawn Meyer, Bob Ranson and Jason Walker. Sue Goodman and Ryan Pfantz were absent from the meeting.

Agenda: Motion by Ranson, seconded by Walker, to approve the agenda. Ayes, 5; Nays, 0. Motion carried.

Pledge of Allegiance

Welcome and Recognition of Visitors

Consent Agenda
Recommendation by Mr. Large to approve the following consent agenda items:

- Minutes of the June 13, 2018, Regular Session
- Minutes of the June 13, 2018, Special Session
- Minutes of the June 27, 2018, Special Session
- Bills and financial reports
- Personnel changes:
    - Approve hire of Amy Clark as Food Service Director
    - Approve hire of Kylie Cornwell as 2nd grade teacher
    - Approve hire of Cheyenne Hatch as preschool 4 year-old teacher
    - Approve resignation of Rhonda Reker as teacher aide
    - Approve resignation of Roger Reker as custodian and bus driver
    - Approve hire of Christie Duncan as bus driver
    - Approve transfer of Dave Shipley to assistant high school boys basketball coach

Motion by Ranson, seconded by Meyer, to approve the consent agenda items. Ayes, 5; Nays, 0. Motion carried.

New Business

- Approve TAG (Talented and Gifted) Service Support 28E Agreement: West Marshall agrees to share a TAG instructor with Baxter for the 2018-19 school year. West Marshall will pay Baxter $28,633.34 for the year, equal to 0.5 FTE. West Marshall plans to have this teacher focus on providing more support to grades 9-12, working on individual plans, service and programming. Motion by Walker, seconded by Ranson, to approve the 28E agreement for TAG service support. Ayes, 5; Nays, 0. Motion carried.
- Administrative Configuration to Serve Grades 4-8: A recommendation was made to hire Jake Randall as a SAM (School Administrative Manager) and Jacy Large will serve as the 4-8 Principal for the 2018-19 school year. Mr. Randall will be offered a 1-year contract and will be in charge of evaluations, student discipline, after school activity attendance and attendance at meetings. Motion by Ranson, seconded by Walker, to approve the administrative configuration to serve grades 4-8. Ayes, 5; Nays, 0. Motion carried.
- Bus Replacement: Mr. Large made a recommendation to request bids for a new bus, either 75 or 84 passenger. He will request bids for both, and share the bids with the board. This will replace bus #6. Motion by Coulter, seconded by Ranson, to approve to request bus bids. Ayes, 5; Nays, 0. Motion carried.
- Approval of Doug Watt for Turf Care/Mowing/Irrigation and Maintenance of Athletic Fields: Mr. Large made a recommendation to pay Doug Watt $6,500 for the care of the athletic fields (football, softball and baseball) for the 2018-19 year. Motion by Ranson, seconded by Coulter, to approve the agreement with Doug Watt. Ayes, 5; Nays, 0. Motion carried.
- Approval of Free and Reduced Eligibility Guidelines: The 2018-19 Iowa Application for Free & Reduced Price Meals was presented to the board. In addition, the Household Income Guidelines as provided by the Iowa Department of Education, Bureau of Nutrition and Health Services, was presented. Motion by Coulter, seconded by Ranson, to approve the application and income guidelines as presented. Ayes, 5; Nays, 0. Motion carried.
- Approval of Mid Iowa Enterprise as Official Publication: Mr. Large made a recommendation to continue with the Mid Iowa Enterprise as the district's official publication. Motion by Ranson, seconded by Meyer, to approve Mid Iowa Enterprise as the official publication. Ayes, 5; Nays, 0. Motion carried.
- Approval of Bank Selection and Depository Limits: Central State Bank-State Center Iowa, not to exceed $6,900,000 including General Fund, Food Service Fund, Activity Fund, Self-Insurance Fund, Management Fund, Trojan Tots. Midwest One-Melbourne Iowa, not to exceed $3,200,000 including SAVE, PPEL Board Approved/Voter Approved,

Debt Service Fund. Motion by Ranson, seconded by Coulter, to approve the bank selections and depository limits as presented. Ayes, 5; Nays, 0. Motion carried.

- Approval of Board Meeting Dates and Times for the 2018-19 Year: The board meetings will be held the 2nd Wednesday of every month. There will be one additional meeting in June 2019 to close out the FY19 bills. Motion by Meyer, seconded by Walker, to approve the board meeting dates. Ayes, 5; Nays, 0. Motion carried.
- Award Contract for Elementary Sanitation Line Remediation: One bid was submitted for the sanitation line remediation project by Con-Struct, Inc. The bid was $62,000.00, which was at the low end of our estimates. Motion by Ranson, seconded by Meyer, to approve the bid submitted by Con-Struct, Inc. for the elementary sanitation line remediation project. Ayes, 5; Nays, 0. Motion carried.
- Annual Approval of Shared Transportation Direct with East Marshall: West Marshall and East Marshall have been sharing a transportation director for the past 3 years. East Marshall holds the contract and West Marshall reimburses for 20% of the total contract. Motion by Walker, seconded by Coulter, to approve the sharing agreement for transportation director with East Marshall. Ayes, 5; Nays, 0. Motion carried.

Admin Reports

- Superintendent Report - Mr. Large provided an update on the Before & After School program. We have created a stipend position to be split among 2 current staff members as part of their duties to be in charge of this program, as well as hire some high school students to help. We plan to charge parents in 15-minute increments, with a 30-minute minimum (the hourly rate has not been determined yet, but discussion among the board did take place). If there are school delays, this program will still be open. If there is an early dismissal for weather, we will plan to work with parents to close early as well. This program will be held in the elementary computer lab, gym and cafeteria.

Facilities update: We are painting classrooms at the elementary. We have replaced desks with tables in 4 rooms. The annex is being repainted. The HS gym ceiling is being painted and should be done by Friday (July 13th). The trophy cases have been moved and Mr. Large is having Stalzer Photography take pictures for the back drop of the trophy cases.

Board Member Reports

- Foundation – the Melbourne Alumni group is going to dissolve, so they have invited Mr. Large to a meeting and they are going to give the funds remaining in their account to the Foundation for a scholarship.

Motion by Coulter, seconded by Meyer, to adjourn. Ayes, 5; Nays, 0. Motion carried. The meeting adjourned at 7:35 p.m.

Respectfully submitted,
Stephanie Edler

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President

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Board Secretary Date