



EMPLOYMENT OPPORTUNITY

Educational Assistant - Temporary

BULLETIN NUMBER:	EA#5 25/26	DATE POSTED:	October 6, 2025
SCHOOL:	Flin Flon School Division		
COMMENCING:	As soon as possible		
COMPENSATION:	As per USW 9338 agreement		\$28.16 - \$29.89/hr (non-certified) \$29.18 - \$30.91/hr (certified)
FTE:	1 Full Time (5.5 hours/day) Term - October 2025 to December 19, 2025		

JOB SUMMARY:

Educational Assistants play an important role in our schools by supporting teachers in providing appropriate educational programming to students. Please note there is potential for exposure to violence working in a school setting, especially when working closely with students.

QUALIFICATIONS (EDUCATION AND EXPERIENCE):

- Minimum requirement of grade 12 education.
- Have prior experience working with students requiring adapted or individualized academic learning programs.
- Possess experience and/or skills with Emotional Behavioural Disorders.
- Have experience with Guided Reading/Literacy Circles.
- Be able to adapt easily to working with a variety of students.
- Be capable of working closely with the classroom teacher and the student services team responsible for the student's progress.
- Have the ability to work in integrated, small group, and one-on-one settings.
- Provide assistance in the education, development, and training of students, particularly those experiencing significant learning, behavioural, social, and/or physical difficulties.
- Perform other related duties as assigned or as required.
- Preference to candidates with E.A. certification or actively enrolled in a recognized Educational Assistant Certification program.

CONDITIONS OF EMPLOYMENT:

- Salary and fringe benefits as per Collective Agreement

APPLICATION PROCEDURE:

Apply in writing to:

Mrs. Tammy Ballantyne, Superintendent
9 Terrace Avenue, Flin Flon, MB R8A 1S2
Phone: 204-681-3418 / Fax 204-681-3417

Email: humanresources@ffsd.mb.ca

APPLICATION DEADLINE: Tuesday, October 14, 2025, 4:00 PM

Candidates are advised that persons other than those appearing on the list of references provided may be contacted with respect to this application. Flin Flon School Division wishes to thank all applicants in advance for their interest and will respond only to those applicants selected for an interview. The successful applicant will be required to provide a current acceptable Criminal Record Check and MB Child Abuse Registry check at their own expense. Disability accommodations are available upon request. Preference to candidates on the FFSD USW EA Seniority List.

9 Terrace Avenue Flin Flon, Manitoba R8A 1S2 ☎ 204-681-3413 Fax: 204-681-3417