

Silverheights School Council Meeting Agenda

Date & Time: Sep 24, 2025 - 6:30 to 8:00 - library

Meeting #1 - In Person Only

"Parents play a vital role in the development and education of their children and in the success of schools. They are the most important influence in a child's life outside of school. Long after direct learning from parents in a child's early years gives way to formal education, parents continue to play a key role in student success through the attitudes they help to share and the direct supports they provide."

Ontario Ministry of Education

School Council Summary: <https://www.wrdsb.ca/our-schools/get-involved/school-councils/>

School Council Handbook: https://www.wrdsb.ca/wp-content/uploads/school_council_chairpersons_handbook.pdf

A school council is an advisory body that functions within the parameters of Ministry of Education and Board policy. School councils provide an opportunity and the means to advise the principal and the Board on any matter pertaining to improvement of pupil achievement and enhancing the accountability of the education system to parents/guardians. The ultimate responsibility for the administration and management of the day-to-day operation of the school rests with the principal.

Item	Agenda Item	Duration	Person(s) Responsible				
1	Welcome <table border="1"><tr><td>Present:</td><td></td></tr><tr><td>Regrets:</td><td></td></tr></table>	Present:		Regrets:		1 mins	Co-Chair
Present:							
Regrets:							
2	Territorial Acknowledgement & Equity Connection - Book Club Update	2 mins	Vice Principal (T. Goudy)				
3	Council Housekeeping - Nominations for positions - Google Form - Voting - Pizza Subcommittee members	5 mins	Co-Chair (L.Tam)				
4	News Community Partnership – Silverheights Neighbourhood Association - Update www.silverheightsneighbourhood.com - For more information, please email programs@silverheightsneighbourhood.com	5 mins	SNA Representative				
	WRAPC/PIC https://www.wrdsb.ca/our-schools/get-involved/wrapsc/ - WRAPSC Minutes	5 mins	WRAPSC Rep (J. Northover)				
	Teacher Update	10 mins	Teacher Rep (A. Schofield)				
5	Principal's Report	10 mins	Principal (J. Stere)				

6	New Agenda Items -	5 mins	A. Lucas
7	Financial Report - Treasurer Report - See Below	10 min	Treasurer (S. McCracken)
8	Subcommittees 1) Pizza Subcommittee - Chair - K. Davey ○ Update 2) Activity Fair Subcommittee - Co-Chairs & Co- Secretaries - C. Chapman, C. Rainville, and A. McCracken ○ Update	15 mins	Chair (A. Jones)
9	Questions & Answer Period	5 mins	Council Members
10	Next Meeting Date: Oct 22, 2025 6:30 to 8:00 in library		In-person
11	Agenda Items for Next Meeting The mission of the School Council is to work to ensure the highest academic achievement and personal development of all of our Silverheights students. Please complete google form: Agenda Item Request for School Council	1 min	Chair (A. Jones)
12	Adjournment		

Notes:

MOE – Ontario Ministry of Education

PIC – Parent Involvement Committee (<https://www.wrdsb.ca/pic/>)

PRO – Parents Reaching Out

SCIS – Safe, Caring & Inclusive Schools

(<https://www.wrdsb.ca/pic/links/safe-caring-and-inclusive-schools-scis-resources/>)

WRAPSC – Waterloo Region Assembly of Public School Councils

(<https://www.wrdsb.ca/our-schools/get-involved/wrapsc/>)

General Council Email: silverheightscouncil@gmail.com

Treasurer's Report – May 2025

Prepared By: Shaun McCracken

Meeting Date: Wednesday, May 28, 2025

Current Approved Budget Status:

The following outlines our current planned/estimated revenue, planned expenditures

Silverheights Public School - Parent Council				
Financial Report May 7, 2025				
	Debit	Credit	Total	Notes
Income 2024				
Pizza Sales- School day*		\$ 58,500.00		*Using forecasting for remainder of 2025
Domino's fund code*		\$ 439.44		Actual Revenue
Total Income:			\$ 58,939.44	
Approved Expenditures				
Domino's Pizza	-\$ 31,500.00			*Estimated Cost for Pizza Days
School Day Credit Card Transaction Fees	-\$ 750.00			Credit Card Fees (Approx 2%) per transaction paid via CC.
Phys Ed Proposal	-\$ 4,500.00			
Field Trip Transportation	-\$ 4,500.00			
Grade 8 Celebration	-\$ 5,000.00			
Breaking Barrier/Equity Fund	-\$ 1,000.00			
Folding Tables	-\$ 500.00			
8 x Dash Coding Robots	-\$ 2,334.55			
Soundtrap for Education	-\$ 1,500.00			
Lef Handed Gitar & Bass	-\$ 769.49			
Office Giveaways - Spoons	-\$ 56.50			
Kindle Activity "Tuff" Tables	-\$ 700.00			
Educator Accounts (E-Way)	-\$ 4,000.00			100 x 40 Educators
Self-Regulation Items	-\$ 1,712.60			
Rcking Chair Pilot	-\$ 485.55			
Total Approved Expenditures:			-\$ 59,308.69	
Proposed Expenditures				
Total Projected Available Funds:			-\$ 369.25	*Projected estimate*

Point to Note

- Pizza sales estimated revenue was updated based on current sales and estimated sales to the end of the school year. Still have a \$1K buffer on what we expect to see come in.
- All expenditures outlined above in red, have been approved and are in the process of being spent or have already been spent by admin.
- We have an estimated deficit of -\$369.25. Recognizing this is a conservative estimate. We in our last meeting we did confirm any surplus would be directed to Nutrition for Learning

Current Cash Flow Status:

The following cash flow chart outlines the money that has been spent that we have allocated for and projected revenue to date from our account. Big thank you to Mrs. Goudy and the office team who are keeping this updated for us, as they are spending the funds we have approved.

Taken from:  Treasurer Report - May 7, 2025.docx