



**Central Valley School District Board of Education
Regular Meeting
September 17, 2025 at 6:00 p.m.
APPROVED**

The Board of Education's regular meeting was called to order by President Travis Costin at 6:00 p.m. in the LGI at CVA. The Pledge of Allegiance was recited by all those present.

Members Present

- Travis Costin, Pres.
- Valerie Day, V. Pres
- Matt Darrow
- Jim Kramas
- Melissa Paoni Shatraw
- Jason Sanchez
- Fiona Stewart, Ex Officio Student Member
- Rick Virkler

Members Absent

- None

Staff Present

- Jeremy M. Rich, Supt.
- James Humphrey
- Alaine Canestrari

Guests Present (those signing in)

- Becky Dean
- Kalman Socolof

AGENDA CHANGES

Mr. Costin noted the following agenda changes.

Consent Agenda

*C(b). Non-Instructional Appointments – Six-Month Probationary:
Gina Giehl; Food Service Helper – 5 hrs/day; Effective 9/16/25
Debra Brown; Food Service Helper – 5 hrs/day; Effective 9/17/25*

*C(k). BOCES Sub Service Appointments – September 2025:
Sarah Friot; Melinda Kisker; Ashley McAllister; Richelle VanVolkenburg;
Janeice Gaspard; Mia Lewis; Rick Sassone; Lorna Zelman*

New Business

H. Approval of Transportation Contract & Parent Drivers

ADMINISTRATIVE REPORTS AND RECOMMENDATIONS

Superintendent's Report

- Mr. Rich reviewed the Facilities Report, Athletics Report, the opening of school, attendance procedure, and weekly updates. The opening of the 2025-2026 school year went well and Mr. Rich discussed the positive impacts from the attendance procedures. The Athletic Code of Conduct was further reviewed.
- Mr. Kramas inquired regarding the federal mandates for physical fitness testing – Mr. Rich acknowledged our teachers were used to these procedures from years past and stated if the Physical Education Department has to run them they will.

Administrative Reports

- Mrs. Elaine Canestrari, Assistant Superintendent, provided the Board of Education with the Administrative Reports for their review. Mrs. Canestrari reviewed information from the SCEP Reports for Jarvis and shared that based on assessments, it appears Jarvis will be removed from the State's identified list, however official notification has not been provided yet. Mrs. Canestrari discussed data, Artificial Intelligence (AI) teacher groups, and Professional Development dates. Procedures and policies regarding AI were discussed as well as implementation in the classroom such as assignments. Fiona Stewart, Student BOE Member, shared her perspective of AI used in the classroom. Mr. Rich and Mrs. Canestrari discussed the responsibility the District holds to instruct students on AI and how to appropriately utilize it. In conclusion, Mrs. Canestrari shared that the graduation ceremony for the Cadets attending Camp Turk is September 26, 2025 at 1:00 p.m.

Business Official's Report

Mr. James Humphrey, School Business Administrator, provided the Board of Education with the Business Official's Report for their review. Mr. Humphrey reviewed the August financials, tax collection, STAR decreases due to assessment based on township, and equalization rates. Mr. Humphrey continues to discuss short- and long-term impacts on

tax payers moving forward. The Board discussed potential pilot programs for the prior Remington Arms property and properties being removed from the tax roles by the IDA. The District was in a position to stay at a zero percent (0%) increase for five (5) out of the past eight (8) years, but now are in a position to stay near the cap increase amount. The Business Office is preparing to close/finalize the books for the 2024-2025 school year.

(Copy of reports on file in District Clerk's files.)

BOARD DISCUSSION

Mrs. Valerie Day noted outdated information on the school website to be updated. Mrs. Day also reported some school uniforms had been misplaced during the building project. Mr. Travis Costin reported the pathway at Central Valley Academy looked great and people were using the walking path; entrance and exit to the sports complex was discussed. Mr. Sanchez inquired regarding the path on Lower Tolpa and plans were discussed.

PUBLIC OPEN FORUM

- Community Member, Kalman Socolof, inquired to the Board of Education regarding tax increases on his property within District. Mr. Humphrey addressed his questions.
- Community Member, Becky Dean, reported she was pleased with the walkway behind the bleachers at the CVA Complex. Mrs. Dean expressed concern with pickup and drop off times causing congestion and bottlenecking of traffic. Mrs. Dean also discussed thoughts and concerns pertaining to the newly implemented attendance procedure and consequences associated. Mr. Rich and members of the Board discussed scenarios. Mr. Rich explained that continuous assessment of the procedure will occur for any possible adjustments – further stating the overall goal is to improve attendance.

ITEMS REMOVED FROM CONSENT AGENDA FOR INDIVIDUAL CONSIDERATION

There were no items removed from the consent agenda for individual consideration.

CONSENT AGENDA

Approval of Minutes

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jason Sanchez, the Board approved the following minutes. Motion carried 7-0.

- Regular Meeting – August 20, 2025

(Copy of minutes on file in District Clerk's files.)

Acceptance of Request for Unpaid Leave of Absence

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jason Sanchez, the Board approved the following resignations. Motion carried 7-0.

- Emma Rogers, Special Education Teacher, Effective 9/2/25
- Destiny Widger, Teacher Aide, Effective 9/8/25
- Grant Rasha, Special Education Teacher, Effective 9/12/25

(Copy of requests on file in District Clerk's files.)

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jason Sanchez, the Board approved the following appointments/adjustments. Motion carried 7-0.

Non-Instructional Appointment – Permanent:

- Michael Maiorano, School Food Service Director I, Effective 5/1/25
- Danielle Gray, Office Assistant I, Effective 5/12/25
- Nicholas Talarico, Food Service Helper/Courier, Effective 9/21/25
- Hayley Metz, Assistant Head Cook, Effective 10/3/25
- Non-Instructional Appointments – Six-Month Probationary:
- Robin Church, Food Service Helper – 5 hrs/day, Effective 9/2/25
- Brendon Candella, Building Cleaner, Effective 9/8/25
- Gina Giehl, Food Service Helper – 5 hrs/day, Effective 9/16/25
- Debra Brown, Food Service Helper – 5 hrs/day, Effective 9/17/25

Instructional Appointment – Long-Term Substitute – Uncertified:

- Brian Gadbow, LTS Music Teacher, Effective 9/2/25

Extracurricular Appointments – 2025-2026:

- Chamber Strings – HS (9-12), Brian Gadbow
- Strings Club – MS, Brian Gadbow

Establishment of Extracurricular Clubs for Fundraising Purposes – 2025-2026:

- Middle School Travel Club, Jessica Bowman, Advisor – No Stipend

Mentor Appointments 2025-2026:

Amy Casale (mentor), Brian Gadbow (mentee)

Substitute Appointments:

- Brittani Chadeayne, Per Diem Substitute, Eff. Retro. 2/3/25
- Khamrin Boman, Substitute Building Cleaner, Effective 9/22/25

Substitute Appointment – BOCES Sub Service – Conditional:

- Brittani Chadeayne, Substitute – Conditional*, Effective 9/2/25

**Conditional pending fingerprinting clearance and completion of BOCES Sub Service Process*

Coaching Appointments – Fall 2025:

- Joshua Clanton, Modified Asst. Football Coach
- Volunteer Coaching Appointments – Fall 2025:
- Prescott Klosner, Boys Modified Football Volunteer Coach
- Oliver Roepnack, Boys Varsity Soccer Volunteer Coach

BOCES Sub Service Appointments – September 2025:

- Sarah Friot
- Melinda Kisker
- Janeice Gaspard
- Mia Lewis
- Ashley McAllister
- Rick Sassone
- Richelle VanVolkenburg
- Lorna Zelman

Approval of Financial Reports

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jason Sanchez, the Board approved the following financial reports. Motion carried 7-0.

- Financial Reports – August 2025
- Internal Claims Auditors Log Summaries – August 2025
- Extracurricular Summary Report – August 2025

(Copy of reports on file in District Clerk's files.)

OLD BUSINESS

Approval of Tenure Appointment Correction from Four-Year to Three-Year Probationary Appointment

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Jason Sanchez, seconded by Valerie Day, the Board approved the following revision to a probationary term. Motion carried 7-0.

- Chase Steenburg, Special Education Teacher, Effective 2/18/2023

(Copy of information on file in District Clerk's files.)

Volunteer Coaching Appointments – Winter 2024:

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jason Sanchez, the Board approved the following volunteer coaching appointment. Motion carried 7-0.

- Benjamin Meritt, Boys Modified Basketball Volunteer Coach

NEW BUSINESS

Approval of Arrangement of Services – CSE/CPSE/504 Accommodation Plan Meetings

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Valerie Day, seconded by Jim Kramas, the Board approved the following CSE/CPSE/504 Accommodation Plan Meetings. Motion carried 7-0.

- August 11, 2025
- August 12, 2025
- August 19, 2025
- August 20, 2025
- August 25, 2025
- August 27, 2025
- September 2, 2025

(Copy of minutes on file in District Clerk's files.)

Acceptance of Donation

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jim Kramas the Board accepted the following donation. Motion carried 7-0.

- Perch Place Consulting, Est. Value: \$500.00 — Fisher Elementary's Outdoor Classroom

(Copy of information on file in District Clerk's files.)

Approval of 2025-2026 BOE Goals

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Jim Kramas, seconded by Matt Darrow, the Board approved the BOE Goals for the 2025-2026 school year. Motion carried 7-0.

(Copy of goals on file in District Clerk's files.)

Approval of Codes of Conduct – 2025-2026

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Rick Virkler, the Board approved the Codes of Conduct. Motion carried 7-0.

- Harry M. Fisher Elementary School
- Barringer Road Elementary School
- Jarvis Middle School
- Central Valley Academy

(Copy of information on file in District Clerk's files.)

Approval of District Wide Safety Plan – 2025-2026

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Jim Kramas, seconded by Matt Darrow, the Board approved the 2025-2026 District Wide Safety Plan. Motion carried 7-0.

(Copy of information on file in District Clerk's files.)

Approval of Non-Public School Transportation Requests – 2025-2026

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Valerie Day, the Board approved a non-public school transportation request. Motion carried 7-0.

- Utica Academy of Science, Student A, B, & C

(Copy of information on file in District Clerk's files.)

Approval of NYSPHSAA Section III Combining Contract

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Rick Virkler, seconded by Jason Sanchez, the Board approved a Section III Combining Contract. Attendance procedures were discussed in reference to expectations of student athletes from other Districts. Motion carried 7-0.

- Mod/JV/Varsity Wrestling with Frankfort CSD

(Copy of contract on file in District Clerk's files.)

Approval of Transportation Contract & Parent Drivers

Upon the recommendation of Superintendent Jeremy M. Rich, on a motion made by Matt Darrow, seconded by Jason Sanchez, the Board approved a transportation contract and parent drivers. Motion carried 7-0.

(Copy of information on file in District Clerk's files.)

NEXT MEETING: October 15, 2025 – Regular Meeting

ADJOURNMENT

On a motion made by Matt Darrow, seconded by Jim Kramas, the Board adjourned their regular meeting at 7:26 p.m. Motion carried 7-0.

Stacey Gurtowski, District Clerk