KEMENTERIAN PENDIDIKAN TINGGI, SAINS,
DAN TEKNOLOGI
UNIVERSITAS PEMBANGUNAN NASIONAL "VETERAN" JAWA TIMUR
Jalan Raya Rungkut Madya, Gunung Anyar, Surabaya 60294
Email: setum@upnjatim.ac.id
Laman: https//www.upnjatim.ac.id

RECOMMENDATION LETTER

To be completed by candidate

Surname	:	……..……....
First name	:	……..……....

To be completed by referee:

Referee Name	:	……..……....
Position	:	……..……....
Institution	:	……..……....
Address:	:	……..……....
		Post/zip code: ……...… Telephone Number: …….
Email Address	:	……..……....

Please check (√) appraise this student in comparison to other students whom you have known

Criteria	**Score**				**Remarks**
	Poor (1)	**Average (2)**	**High (3)**	**Outstanding (4)**	
Quality of academic work					
Communication skill					
Manners					

General comprehension					
Emotional stability					

Further Comments

We would be grateful if you could share your view about the candidate in preparation for a 4-year scholarship program he/she will be joining at Universitas Pembangunan Nasional "Veteran" Jawa Timur. In this part of the reference, it would be helpful if you stated:

- How long you have been teaching the candidate and your view about his/her comprehension
- Please evaluate the candidate's English ability (written and oral)
- The candidate's ability to complete projects as an individual and a team

Please state your view about the candidate in the box below:

We recognize that considerable effort may be involved in preparing this recommendation and we greatly appreciate your help. This recommendation is provided in confidence and will not be accessible to the candidate. Please sign this recommendation in the space below

Date: ……2026

Signature: