

**PITTON & FARLEY PARISH COUNCIL**  
**Mrs AC Purves, Parish Clerk**  
**“Cranbourne”, White Way, Pitton, Salisbury, Wilts, SP5 1DT**  
**Tel: 01722 712651**  
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19<sup>th</sup> January 2011

Dear Councillor

You are summoned to attend a meeting of **Pitton & Farley Parish Council** to be held in Farley Village Hall on **Thursday 27<sup>th</sup> January 2011 at 7.30pm** to transact the following business.

Yours faithfully,

Mrs AC Purves  
Parish Clerk

Prior to the start of the meeting, there will also be a short period of time set aside for public questions or information.

**AGENDA**

To receive apologies.

**1. Minutes**

- To approve as a correct record the minutes of the Parish Council meeting held on 9<sup>th</sup> December 2010 - see enclosed.
- To receive and ratify the Pitton ward planning meeting minutes of 17<sup>th</sup> January 2011 – see enclosed.

**2. To receive any Declarations of Interest in accordance with the Parish Councils (Model Code of Conduct) Order 2007.**

Members are also reminded of the need to observe paragraphs 14 & 15 of the Code.

*14. A member must, within 28 days of becoming aware of any change to the Interests specified in the Register of Members Interests, provide written notification to the Monitoring Officer.*

*15. A member must, within 28 days of receiving any gift in hospitality over the value of £25.00, whilst in their official capacity under the Code, provide written notification to the Monitoring Officer of the existence and nature of that gift or hospitality.*

**3. To receive reports from:-**

- a. The Wiltshire Council representative for Winterslow, Cllr. Chris Devine
- b. The Council's representative on the Pitton Village Flood Action Group
- c. The Council's representative on the Pitton Village Hall Management Committee.
- d. Parish Website representative.
- e. Chairman's report.

f. Parish Clerk's report - see enclosed.

**4. To consider any matters raised by members of the public**

**5. Finance**

- a. To confirm and authorise a schedule of accounts in the sum of £527.50 - see enclosed.
- b. To note the updated 2010/2011 Budget Monitoring form – see enclosed.
- c. To receive further advice on the publication of expenditure over £500.00 – see enclosed.

**6. Highway/Parish Steward/Footpath matters.**

- a. To note the dates of the next Parish Steward visit
- b. To note work that needs doing, and tasks completed.
- c. To note concerns regarding lack of grit bins and gritting of side roads – see enclosed.

**7. To undertake the annual review of the internal audit and risk assessment systems – see enclosed**

**8. Parish website**

To consider what additions/improvements could be made to the website, in conjunction **with** advice from the website editor – see enclosed.

**9. To review other ongoing matters – see enclosed report:**

- a. Common land in the Parish - see enclosed
- b. New play area at the Coronation Playing Field, Farley - see enclosed
- c. Pitton school travel plan – see enclosed.
- d. RoSPA report and the swings in The Close, Pitton – see enclosed.
- e. Bus shelter in Farley – see enclosed.
- f. Change of bank account – see enclosed.

**10. Dates of next meetings.**

Parish Council meeting - Thursday 10<sup>th</sup> March 2011 at 7.30pm in Pitton Village Hall

Parish Council meeting – Thursday 21<sup>st</sup> April 2011 at 7.30pm in Farley Village Hall

**11. To close the meeting.**