



## Hand to Mouth Events

handtomouthevents@gmail.com

This agreement is between \_\_\_\_\_ and Hand to Mouth Events.

### **Vendor agrees to the following:**

- 1) Once you sign up for an event, you are contracted to serve that event.
- 2) Be on time.
- 3) Maintain appropriate city and state licensure for vendors. City Regulations are constantly changing with smaller areas now requiring individual licenses, for example Longmont. This is up to you whether you choose to comply or not, last minute cancellations due to not having the license will not be accepted

If a vendor consistently demonstrates that they are unable to fulfill the expectations of this agreement, the truck will be removed from the roster.

**Cancellations:** Cancellations made with 7 days of notice will be accepted. Cancellations with 5 or less days will be charged \$45. Cancellations day of will be charged \$50. Emergency and maintenance issues will be evaluated on a case by case basis. We are all food truck owners and understand that better or guaranteed gigs come up from time to time. Please consider our time and effort when asking to change a gig.

### **Communication:**

- Google Calendar is the system we use for scheduling. The address and time will be sent in Google Calendar notes
- Text messages will be sent the day before. If you don't get it, please reach out to us to confirm.
- Zack Hines (443) 739-4633 or Elisenda Simmons (720) 693-1559
- You can check our website [www.handtomouthevents.com](http://www.handtomouthevents.com) calendar to see the

dates.

**Weather policy: We will likely cancel** if the forecast is close to freezing, or we get or are forecasted to get a large amount of snow, thunderstorms or other extreme weather. We will try to reschedule when weather necessitates canceling.

**We will NOT cancel if** snow stays on the ground for days but lots, major streets etc. are clear, it snows with minimal accumulation, or there are afternoon showers, or light rain forecasted.

**Event Fees:**

Event fees will be charged on your debit/credit card the week of the event.

\$45 for all HOA (Savory Trucks) 9% for all Sweet Trucks.

9% of total sales for catering and special events with minimums of \$750 or over.

**Name of Vendor** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_

**Website** \_\_\_\_\_

**Facebook** \_\_\_\_\_

**Event Fees:**

Credit card #

Exp date: \_\_\_\_\_ 3 Digit Code on back of card \_\_\_\_\_ Zip code: \_\_\_\_\_

**Day of event contact** \_\_\_\_\_ **Phone#** \_\_\_\_\_

**Truck scheduler name** \_\_\_\_\_ **Phone#** \_\_\_\_\_

**Email** \_\_\_\_\_

\_\_\_\_\_  
Vendor Signature

*Zack Hines & Elisenda Simmons*  
Hand to Mouth Events Owners