Request for Quotations (RFQ)

Technical Services for "Josour Trade Mark registration in Kuwait and KSA"

RFQ Number:	TFCS-024-114
Issuance Date:	October 23, 2024
Deadline for Offers	November 6, 2024 – Wednesday, No later than 4:00 pm
Implemented By:	Josour for Investment and Agricultural Marketing
Point of Contact:	Tharwat Al Shami, email: thalshami@tasdeer.ps
Location of Work	Ramallah
Reporting Lines and Managerial Responsibilities:	Mr. Fadi Mousa

1.1 Background

Josour for Investment and Agricultural Marketing in cooperation with Cowater International, acting for the Trade Facilitation and Customs Support Programme (Tasdeer), is soliciting quotations from eligible and responsible suppliers for the Supply and Delivery of Josour brand registration in Kuwait and KSA. The Trade Facilitation and Customs Support Programme (Tasdeer) is an official program of the UK Foreign Commonwealth and Development Office (FCDO), Contract No. PO10054, and is being carried out in West Bank and Gaza. The objective of Tasdeer programme is to improve the Palestinian private sector competitiveness and the PA's capacity in the fields of trade, customs and import policy regulation and administration. The TASDEER programme aims to increase sustainable private sector led economic growth and job creation in the Occupied Palestinian Territory, including the West Bank and the Gaza Strip and the PA's fiscal sustainability while ensuring equitable access to increased trade, and improved institutional capacity. Gender Equality and Social Inclusion are main tools and objectives for Tasdeer to ensure the benefits of the programme are equally accessed by the diverse groups of men and women in the supply chain.

Offerors are responsible for ensuring that their offers are received in accordance with the instructions stated herein Failure to adhere with instructions described herein may lead to disqualification of a proposal from consideration.

Deadlines

Questions regarding the technical requirements of this RFQ may be submitted by email to thalshami@tasdeer.ps. Questions must be submitted in writing; phone calls will not be accepted.

Offers must be received no later than November 6, 2024 – Wednesday, no later than 4:00 pm Offers received after this date or time will not be considered.

Instructions for Submission of Offers

All offers and related documents must be sent by mail to: thalshami@tasdeer.ps , Please enter the following in the subject section:

"Josour (Trade Mark) registration in Kuwait and KSA"

All offers must be submitted in Dollar. No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by Josour after it has received the offers.

Additional supporting documentation can be submitted as part of the Proposal response in PDF, PPT, Word and Excel format. They should be clearly labelled and indicate how they relate to/support the Proposal and marked as either technical or commercial. No publicity material is required.

Submission Format

At a minimum, each offer must contain the following required completed documents:

1. Detailed Specifications and Requirements (Procedures)
2. Price Schedule – annex #2

Offerors are expected to submit a unit cost breakdown for every line item described in Annex 2, as well as a description of any other costs involved; see the Price Schedule in Annex 2 for the required format. The offer must preserve and clearly indicate the line-item numbers, showing a price quote per task. All items, services, transportation costs, etc. must be clearly labeled and included in the total price. Prices must be quoted on a lump-sum, all-inclusive basis. No other costs, taxes, and/or fees may be added later.

Supporting documentation should be provided to demonstrate that the supplier can meet the technical eligibility criteria, as required in Annex 1.

The anticipated subcontract type for this procurement will be a firm fixed priced subcontract.

It is anticipated that Josour will subcontract for the full quantities of commodities and services described in this RFQ. However, Josour reserves the right to subcontract for less or more quantities and/or services at its discretion. An offeror may present a proposal for less than the list of commodities as described in Annex 1, but Josour preference is for proposals that address the complete technical solution.

Basis for Award

Proposals will be evaluated based on their price-competitiveness of price for the most technically compliant offer:

Categories	Evaluation criterion	Comment
Registration	Pass/Fail	Evidence of current official licenses and certifications
Technical criteria acceptability	Pass/Fail	Compliance with required technical specifications

Commercial criteria	Lowest price

Best-offer quotations are requested. It is anticipated that award will be made solely on the basis of these original quotations. However, Josour reserves the right to conduct any of the following:

- Negotiations with and/or request clarifications from any offeror prior to award.
- While preference will be given to offerors who can address the full technical requirements of this RFQ, Josour. may issue a partial award or split the award among various offerors, if in the best interest of Josour
- Cancel this RFQ at any time.

ANNEX 1: Detailed Specifications and Requirements

1. Brand Registration.

Interested vendors should quote for the following:

A- Register Josour brand in Kuwait and Saudi Arabia	
Item	Specification
• Register Josour **Trade Mark** in Kuwait	جسور JOSOUR
• Register Josour **Trade Mark** in KSA	

2. Commencement and Duration of the Services

The Vendor shall commence the services delivery no later than upon signing the purchase order ("the Start Date") and shall be completed within two months.

ANNEX 2: Price Schedule

Item No.	Item Name	QTY	Total Price
1.	Register the **Trade Mark** in Kuwait	1	
2.	Register the **Trade Mark** in KSA	1	
GRAND TOTAL IN USD excluding vat			
VAT			
GRAND TOTAL IN words			

Delivery Period:

Validity Period: Offers must remain valid for at least 90 calendar days after the offer deadline.

Company info:

Company Name:	
Contact Name:	
Phone Number:	
Address:	
Signature:	