



**Board of Directors Meeting
January 11, 2023**

7:00 p.m. (Virtual - Zoom/Facebook Live)

Members Present:

Nolan Perry, Kate Day, Kimberly Potter, Dan Gibson, Maria Mills (Director)

Absent:

Absent – Verna Little, Ana Ryneanson

Call to Order:

The meeting was called to order at 7:03 pm and hosted via zoom by Board Chair, Nolan Perry.

Nolan Perry read the mission statement:

Carolina Charter Academy prepares students for a lifetime of learning by developing their natural passion for discovery and problem-solving. Students are immersed in an engaged learning environment where they develop knowledge-based education to better understand the world around them.

Approval of Minutes:

Mr. Perry emailed out November 9, 2022 meeting minutes. Ms. Potter moved that the November 9, 2022 minutes be adopted, Ms. Day seconded the motion and all voted in favor.

Public Comments:

Mr. Perry stated that public comments will now be gathered in the Facebook comments, which will be read at the conclusion of the meeting.

Officer's Reports

Chair's Report:

Mr. Perry indicated had a good meeting this week with the Charter School Advisory Board. We were initially given a five year charter and those years are up, much of that was for planning.

Mr. Perry thanked the administrators and Board members who were there and specifically thanked Ms. Mills for the excellent presentation made on behalf of CCA.

Treasurer's Report:

Mr. Gibson shared the treasurer's report which shows that we are running a bit of surplus and a few minor corrections were noted on the fourth quarter budgets. Mr. Gibson echoed Mr. Perry's comments about the CSAB meeting and for the presentation by CCA.

Director's Report:

Ms. Mills updated the Board as follows:

- Thanked the Board and the administrators for attending. Having Board members present at the meeting showed that the Board takes this seriously. We were able to obtain the three year renewal which was the default since we only had one year of data. At the renewal, we were able to showcase the diversity of our enrollment. In Wake County but almost 50% of students coming from Harnett County.
- Our enrollment has been static, through the course of the year lose about 3-5% which is standard. The students who withdrew were all moving to different areas.
- Enrollment opened up yesterday. We will have approximately 125 seats open in kindergarten. This year about half of those are priority seats. Plans opening some various seats in grades 1-8 to equalize the classes. Enrollment is going until February 28 when we have the lottery.
- No trends with discipline
- Wonderful athletics update. We will be starting spring tryouts soon. We are looking for a baseball coach.
- We are doing quite a bit of testing and data collection. This is important for the renewal data. Highlighted the creative efforts of the teachers and school. The testing results and analysis impact what is being taught.
- Staff had a painting party where they painted a cardinal. Each class now has a new piece of artwork. Helped to build and further develop sense of community.
- Within next couple of months, will be developing some salary schedules. Suggested we have a robust scale of banding.
- Suggested some tuition reimbursement for individuals who are TA's and seeking to move into a teacher role. Ms. Mills sought some feedback on the Board on this. Board indicated it was very receptive to this as it promotes internal development and to allow promotion from within. Mr. Perry suggested running this proposal by Acadia to make sure this is within our budget. Ms. Mills proposed that there would be an MOU with the participants that the amount would be repaid if employment is severed. Ms. Mills thinks she currently has 3-5 teachers who may take advantage of it. This could be used as a way to recruit from within. Ms. Mills will follow up and come back to the Board.
- We need a new cleaning contract. Ms. Mills did some outreach to the community to see if there were local businesses were interested. They interviewed 6 companies. Ms. Mills thinks we will be in a good place with Mint.

New Business

Ms. Mills recommended based on the extensive analysis that Mint be approved as the cleaning company. Mr. Gibson moved that Mint be offered the contract, Ms. Potter seconded. The motion carried and Mint was approved as CCA's cleaning company.

Mr. Perry indicated that we are in a season of growth and moving towards a 1000 students. Mr. Perry explained we need new Board members with a diversity of skillsets.

Pursuant to NCGS section 143-318.11, the Board moved into closed session to address employment contracts. Ms. Potter made the motion to move into closed session consistent with NCGS section 143-318.11, Mr. Gibson seconded and the vote was approved.

During closed session discussed one employment contract and an internal hire.

The Board returned to open session at 8:10 p.m. Mr. Perry reviewed the Facebook page and did not see any comments. Mr. Perry indicated that we need a motion to approve the one contract submitted, Ms. Potter moved to hire a PE through a contract, Taylor Grissette, seconded by Ms. Day. The motion was approved.

Adjournment

Ms. Potter moved to adjourn, Mr. Day seconded and the motion passed. Adjourned at 8:21 p.m. Mr. Perry announced that next Board meeting would be February 8, 2023 at 7 p.m.