
ANDREA O. OJEDA



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OBJECTIVE

To connect, challenge, and change perspectives by opening the minds of others to different life paths.

SKILLS

EXPERIENCE

MOUNT SINAI BETH ISRAEL HOSPITAL. – DATA ENTRY CLERK

May 2019 – Current

- Provide a comfortable and safe environment for patients.
- Verify patient information for integrity and credibility
- Be attentive to multiple audiences (social workers, patients, family members, coworkers, etc.)
- Research patient, personal, and insurance information daily.

FREELANCE PHOTOGRAPHER

Mar. 2015 – Current

- Time management
- Search for and photograph new material.
- Great conversationalist
- Specializes in documentary-style photography, street photography, and candid photography.
- Knowledgeable in digital, film, and alternative photography methods.

EAST MEETS WEST INC. – CONTENT WRITER INTERN

Aug. 2019 – Feb 2019

- Create two articles/weekly.
- Proofread previous work or upcoming articles.
- Brainstorm ideas for future content creation.
 - Research
 - SEO Practices
 - Archive posts
- Create content for social media platforms

ONE CHRONICLE INC. – PHOTOGRAPHY INTERN

May 2019 – July 2019

- Outreach to local photographers and community members to engage local organizations.
 - Recruit local photographers and sponsors.
- Chronicle visual history through research, scanning, taking, and sharing photos.
- Source photos and stories at local libraries, archives, and organizations.



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- Efficient in Adobe Photoshop, Lightroom and Bridge.
 - Efficient in Microsoft Word, Excel, PowerPoint, and Google Docs.
 - Efficient in WordPress platform.
 - Knowledgeable in journalism-style writing, specifically AP style and blogging.
 - Knowledgeable in social media handling.
 - Knowledgeable in MLA and APA format.
 - Proficient knowledge in Windows/Mac operating system.
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EDUCATION

MASTER OF PROFESSIONAL STUDIES | JUNE 2022 | CCNY BRANDING +
INTEGRATED COMMUNICATIONS PROGRAM

- Public relations concentration

ASSOCIATES OF ARTS IN COMMUNICATION | MAY 2015 | NORWALK COMMUNITY
COLLEGE (NCC)

- Graduated with 3.1 GPA
- Photo and Web Editor of student news publication *The Voice*.

BACHELOR OF ARTS IN PHOTOGRAPHY | MAY 2020 | WESTERN CONNECTICUT
STATE UNIVERSITY (WCSU)

- Graduated with 3.4 GPA
- Writer for *The Odyssey WCSU Chapter*
- Contributed to WCSU creative writing journal *Black and White*
- Member of PRISMA art club

BACHELOR OF ARTS IN JOURNALISM | MAY 2018 | WESTERN CONNECTICUT STATE
UNIVERSITY (WCSU)

- Graduated with 3.4 GPA
- Writer for *The Odyssey WCSU Chapter*
- Contributed to WCSU creative writing journal *Black and White*
- Member of PRISMA art club