

Peak High School Student Handbook & General Activities Handbook



At Peak High School we SOAR:

Self-Disciplined
Open-minded
Accountable
Respectful

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Peak High School Staff 2026-2027

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Peak High School and Wheatland High School work closely together and share students. The handbook expectations are the same for all students. The Wheatland High School Handbook is actively followed by the Peak High School administration with the following additions of Peak High School.

Our Purpose:

Peak High School serves the following purposes, operating within Platte County School District 1

- Provide an alternative education setting for students to complete their high school diploma program, or high school equivalency, focusing on students who are at-risk of not graduating with their classmate grade level peers.
- Assist students in developing the life skills necessary to achieve success beyond high school.
- Offer support and guidance to students in career and college readiness preparation

Mission Statement:

It is the mission of Peak High School to meet students where they are and help them complete their educational goals while supporting their social, emotional and post-secondary college and career exploration needs.

Our Beliefs:

- We set goals and work to attain them
- Everyone is treated with respect and dignity
- We are accountable for our actions and choices
- We maintain positive mental attitudes
- We support each other as individuals
- We are accountable for our choices
- We have responsibility to voice our concerns and problem solve

- We have a responsibility to give back to our community
- Expectations for acceptable behavior are taught, reinforced and consistent

Enrollment

Peak High School is a public high school. In order to attend Peak High School, the procedures listed below need to be followed:

- Determination of At-Risk Status, PCSD#1 Board Policy JH
- Complete an initial application, district paperwork and review of educational transcripts • Student will write a belief statement outlining why he/she thinks Peak High School is a good educational option
- Administration, guardians and student attend a required Peak High School interview meeting • Students complete any necessary academic testing

Student Considerations for Attending Peak High School

Students must be determined to be "at-risk" to be eligible to apply for admission to Peak High School. At-risk students are defined as those students who are disconnected academically or socially from the typical school environment and have fallen behind in credits, thus endangering their prospects for graduation. Refer to PCSD#1 Policy JH. **All students attending Peak High School will be required to fill out an application.**

- Limited exposure to other peer groups, smaller class sizes, more individual attention from the teaching staff
- Students must be motivated to complete online classes with support and face-to-face teaching from the teaching staff
- In special circumstances, online virtual education classes may be an option. These classes are only offered with administrative approval. Courses approved by WDE for virtual education include the following: English 3, English 4, Financial Math, Geometry, US Government, Survey of American History, and Biology 1.
- Peak High School focuses on grades 10-12, encouraging 9th grade students to integrate into the WHS culture before transitioning to Peak High School.

STUDENTS AT RISK

PCSD #1 adopts the following identification and intervention procedures:

Identification:

1. Students may be identified by teacher, counselor, parent, self, administrative referral, or a community agency.
2. Students may be identified by performance failure on any of the district's screening instruments or achievement measures.
3. Students may be identified by unsatisfactory classroom performance as reflected in interim progress reports or semester credit and grade reports.
4. Students may be identified through the district's child identification activities for locating, identifying, and evaluating children suspected of having disabilities.

Intervention:

1. Each building within the district shall establish a Building Intervention Team responsible for:
 - a. assisting in identifying and establishing interventions for children having educational difficulties
 - b. directing, evaluating, and documenting pre-referral intervention efforts
 - c. ensuring that hearing and vision screenings have been conducted within the past 12 months
 - d. referring children suspected of having disabilities for individual multidisciplinary evaluation
2. Classroom interventions include, but are not limited to:
 - a. student/teacher conference
 - b. self-paced online curriculum progression
 - c. opportunity to review/rewatch video lessons as many times as needed
 - d. peer tutoring
 - e. schedule change(s)
 - f. in-school time out/refocus time
 - g. change of classroom teacher
 - h. placement change within regular education
 - i. retesting opportunity with post lesson review with teacher
 - j. review or adjustment of classroom discipline plan
 - k. homework monitor through Chromebook management software
 - l. contract with student and/or parent

- m. enrichment opportunities
 - n. modifications or adjustments to meet ADA or Sect. 504 presenting difficulties
3. School program interventions include, but are not limited to:
- a. academic intervention
 - b. school nursing services
 - c. discipline program
 - d. home-based Virtual Education off campus courses
 - e. combination of Wheatland High School electives and online core classes through Peak High
 - f. individual counseling with appropriate certified staff
 - g. special education services to qualifying students
 - h. summer school
 - i. parent/student/teacher/principal conference
 - j. behavior management strategies
4. Community program interventions include, but are not limited to:
- a. referral to appropriate service agencies
 - b. placement with tutors, mentors, etc.
 - c. referral to available family intervention
 - d. referral to Child Protection Team
 - e. participation on court-placed MDT teams
 - f. referral to alternative education programs such as HiSet, Challenge Program, Job Corp

The at-risk program in each building is under the direction of the building director. The school director, or another MTSS member designated by the director, shall chair the BIT-MTSS and shall be responsible for all communication to the parent(s) concerning committee activities in regard to the child and documentation of such communication. Interventions will be directed, evaluated, monitored, and documented by the MTSS.

Virtual Education Option

Students attending Platte #1 schools will have the opportunity to enroll in the virtual education program offered through Peak HS. This option is to provide options for students with varying situations to access their education. Before enrolling in the virtual education program, students and parents must meet with the building principal

to develop a course plan. While students will have the opportunity to take courses away from the main campus, there will be times that students will need to be on campus. Students will need to schedule testing times for their courses as well as schedule times to complete state testing opportunities as appropriate. All virtual education students must be approved by the building principal prior to taking any virtual classes.

Peak High School Intervention Policy

PCSD#1 has a Multi-Tiered System of Support (MTSS). Each Peak High School student will have an Individual Learning Plan. These plans will include meeting core graduation requirements, as well as community service and volunteerism opportunities, and post-secondary career and college planning guidance.

If an intervention regarding academic or behavioral concerns is deemed necessary for any student, a contract between the student, parent, teacher and administration for Peak High School can be developed. This contract will include a plan of action to address the academic and/or behavioral concerns.

Peak High School: A Unique Perspective

- Blended learning format: online and face-to-face teacher led instruction
- Limited exposure to other peer groups
- The opportunity to graduate when credits are complete, not being required to wait until December or May
- Differentiation of Instruction: Individual Learning Plans for each student
- The opportunity to earn high school credit for documented work hours completed - 1 credit per 200 hours of work

Attendance Philosophy

Students are not guaranteed a place at Peak High School unless they follow school norms and expectations and demonstrate a positive mental attitude and a commitment to learning and earning a high school diploma. One criteria of a student's success in school is regular, punctual attendance. The full benefit of the educational program may be derived only from maximum participation in class activities and online learning progression. Therefore, absence from school may result in a loss of experiences, which cannot be replaced by make-up work. No single factor may interfere with the student's progress more quickly than frequent tardiness and absence. Because of this, and since the basic responsibility of

the student is to fulfill the requirements of the course in which he/she is enrolled, excessive absences may result in a lower grade or failure. Effort will be made to accommodate special circumstances, such as work schedules.

1. Student Absences and Excuses

- a. **ATTENDANCE—REGULATIONS** (reference School Board Regulation JED-R-II)
Students under the age of 16 must attend all classes each day in accordance with the laws of Wyoming. They are not to have any unexcused absences. Unexcused absences will be reported to the county attorney. When a student reaches or exceeds 2 unverified/unexcused absences in any class, he/she may lose the opportunity to receive credit in that class. An attendance meeting will be held with the administration, teachers, parents (guardians) and students to determine student status for maintaining enrollment in the class(es). Excessive and/or unexcused absences will be reported to the county attorney. Students may be dropped from class(es) with no credit awarded for the class.
- b. If it is necessary for a student to be absent, the parent/guardian is asked to phone by 8:45 a.m. that day.
- c. For students to receive an excused absence, parents/guardians must send a note, call the school or stop by the office within 48 hours of the absence. If PHS is not notified, the absence will be unexcused and will remain unexcused.
- d. It is important for students and parents to understand that teachers take attendance at the beginning of the class period. If this absence is not excused within 48 hours the absence will be unexcused and will remain unexcused.
- e. Unexcused absences will be reported to parents/guardians by the PHS office, PHS administration will meet with students, as well.
- f. Students leaving school during the school day must notify the office and obtain a pass or the absence will not be excused.
- g. If an absence is anticipated or known of in advance, the parent/guardian is asked to phone the office or send a signed note excusing the anticipated absence. Students returning to class with a pass in the middle of a class will not be marked tardy and will be excused.
- h. Tardies will be addressed by the teacher with the student making up the missed time and work.

2. Unexcused Absence Attendance Hearings

For students who have reached 2 unexcused absences, they will be required to participate in an attendance appeal hearing. They will be expected to meet with a committee comprised of their parent/guardian, the PHS director, the school counselor, and the classroom teacher(s) where attendance is an issue. The issues of attendance and academic progress will be discussed. This meeting will determine whether the student may be reinstated for

credit or whether credit will not be granted. If the student desires reinstatement, they will be expected to draft and present a contractual plan for re-admittance to class. This plan should address the attendance concerns and the commitment expectations that the student will be held to if they are to remain in the class. The classroom instructor will also have input into this plan and will make the final decision on reinstatement. Failure to participate in the appeals process and/or a lack of subsequent follow through necessary to fulfill these requirements may result in the loss of credit. Students should continue to attend the class during the appeals process. If a student is not reinstated in the course (due to failure to attend the appeal hearing, or lack of instructor approval), then they will be dropped from the course and receive a failing grade. If a student is dropped from the course under this provision, they are not permitted to be on campus during that period without administrative approval.

Course Completion toward Graduation: All course work toward course completion is the student's responsibility. The student has the responsibility to make arrangements for any course work that is missed due to school absence. Students may work from home on their Edgenuity coursework when they are absent, but will **not be allowed** to take tests and quizzes at home.

Curriculum Requirements

Peak High School students will be required to meet PCSD#1 graduation requirements. Peak High School students will meet the same credit requirements as the other PCSD#1 high schools, Board Policy IKF. Because of a change in course schedule, the credit requirements were changed to be the following:

Starting with the class of 2028, the graduation requirements have been adjusted to 26 credits. There is a step down process for current students as listed below and noted in Board Policy IKF:

Class of 2028 and beyond - 26 credits

Class of 2027 - 26.5 credits

Class of 2026 - 27 credits

Class of 2025 - 27.5 credits

Students must pass the following specific course requirements to graduate:

- 4 Credits English
- 3 Credits Math
- 3 Credits Science
- 3 Credits Social Studies
- 1 Credit PE/Health
- Remainder of credits will be elective credit

Elective classes may be taken on the Wheatland High School campus and through Peak High School online courses. Off campus work hours can also be taken for elective credit and is the Job Co-op Program. One (1) credit can be awarded for each 200 clock hours of documented work. Employers will provide work hours to Peak High School. Peak students will be expected to follow all rules and policies set forth by WHS while enrolled in courses through WHS.

WORK EXPERIENCES

PHS offers a couple opportunities for students to gain work experience through COOP and Occupational Mentorship courses. The COOP course is designed for students who have a job to submit their hours for credit. At PHS, for each 200 hours of documented work, a student may earn one (1) credit. Students may earn up to nine (9) credits. The Occupational Mentorship course is designed for students to gain experience in different job settings. Students will work with an employer to design an experience for the semester and may extend it for the full year. Students will document their time with the employer who will also sign off on it.

As per district policy, JK, all students at PHS may be employed or have a combination of employment or mentorship for up to four (4) class periods per day. Their hours worked over the summer will also count towards their credit. The COOP and mentorship programs must have approval from the coordinating teacher and the building administrator.

Online Testing: All tests will be taken in a proctored school environment with a teacher present in the room. This includes pre-tests as well as unit and cumulative post-tests. Students are not allowed to have access to a cell phone or other electronic device while testing.

Repeating Classes: Students may not earn credit for any class they have already passed at Wheatland, Glendo or Chugwater High School, except physical education and music courses.

Grading: Students will receive grades and credits based on performance and days present at Peak High School. Work that does not meet minimum expectations of at least a "C" or 70%. No credit will be given for grades below 70%.

90-100 = A

80-89 = B

70-79 = C

0-69 = F

Graduation: Students are allowed to graduate when they are finished with their graduation requirements. They don't have to wait until the end of the semester. Graduates have the option of being recognized at the next scheduled School Board Meeting, or being recognized with the WHS students in May, if their credit fulfillment coincides with the WHS graduation schedule.

Assessment and Grading: Students will take the assessments that are administered to all other students in the district such as the WY-TOPP and ACT tests. Data from these assessments will be used to measure student academic growth. Data will also be used to help plan student schedules and course choice. Research shows that students who fall behind in credit attainment have an increasing chance of dropping out. In order to address this problem, Peak High School uses a "blended" approach, combining online learning with a teacher-led classroom. Most instruction is based online, but a teacher-coach is there to answer questions, direct projects, and keep kids on track. **All cumulative and unit tests must be taken at school in a proctored environment.**

Teachers and students set daily and weekly goals to help students stay on track for course completion by the end of a semester. The percentage of progress goals to stay on track are posted in each classroom. Our online software tracks and reports student daily progress to students, teachers and parents. Students are graded with a two-prong approach, averaging the quality of the work and the progress of the course. For example, students may be earning an "A" in quality, but be behind where they should be and receive an "F" because they are falling behind in work completed. If this were the case, teachers would record in PowerSchool an "F" until the student has caught up in progress. Students are encouraged to work faster than the minimum progress report set by Edgenuity. This averaged grade is referred to as the "Relative Grade".

Students must meet the graduation requirements set forth by the State of Wyoming and Platte County School District 1.

Individual Learning Plans encourage students to finish courses and get caught up in obtaining credits by working faster through their coursework. If a course is not finished at semester, the course will roll into the next semester. This is not a desirable situation, and may result in students not progressing through the curriculum in order to graduate with their grade level peers. The course will be recorded as "Failure -Incomplete" until it is finished. This approach helps students make up courses they have failed in the past, allowing them a credit recovery option. All course credit for course completion is recorded in PowerSchool as they are finished. Students are allowed to move on to another course without waiting for the semester to end.

Campus Expectations:

Open Campus

Students are allowed to leave for lunch. Students are expected to be back on campus before the tardy bell following lunch.

Campus Visitors

Student visitors are discouraged from coming on campus during school hours and visitors must be approved by administration in advance of visit. Students may leave campus at lunchtime unless they are required to stay to make up time or work.

Electronic Devices and Cell Phones

To support learning and reduce distractions, Platte County School District #1 has updated its **Personal Electronic Devices Policy**, effective 2025-26. Below is information students/parents/guardians need to know. For further information see District Policy IIBH.

High School:

- Devices must be off and stored in backpacks or lockers during the school day except at lunch.
- Use is allowed again after the final bell.
- Applies to all internet/music-capable devices—not just phones.
- Devices may not be carried in pockets or worn on the body.

Important Rules for All Students:

- Using a device during tests, projects, or assignments is considered **cheating**.
- Devices with **recording or photo features** may **not be used during the school day**.
- **Absolutely no electronics** usage will be allowed in restrooms, locker rooms, or other private areas.
- Rules may vary during **field trips or school activities**, based on staff guidelines.

Inappropriate use of electronic devices in the classroom, library, locker room, or restrooms may result in the device being confiscated and turned into the office. When the electronic devices are turned in to the office due to violation of this policy, the following consequences will apply:

1st Offense-Device held in office until the end of the school day, student reads policy, signs policy..

2nd Offense-Parent is contacted; parent must pick up the device from school

3rd Offense (AND SUBSEQUENT OFFENSES)-Student is suspended from school on grounds of insubordination.

Artificial Intelligence (AI)

Artificial Intelligence refers to the ability of computers and machines to perform tasks that typically require human intelligence, such as understanding language, recognizing patterns, solving problems, and making decisions. AI works by processing large amounts of data and using algorithms—sets of rules or instructions—to identify patterns and improve performance over time.

Many AI systems use *machine learning*, where the computer “learns” from examples rather than being programmed with exact step-by-step instructions. The more data and practice it has, the better it can perform. AI powers everyday tools such as voice assistants, recommendation systems, translation apps, and more.

While AI can be powerful and helpful, it’s important to use it responsibly, checking information for accuracy and understanding its limitations.

Level 1 No AI Assistance	Level 2 AI -Assisted Brainstorming	Level 3 AI-Supported Drafting	Level 4 AI-Collaborative Creation	Level 5 AI as Co-Creator
				
No AI tools are used at any point. Students rely solely on their knowledge and skills.	AI tools can help generate ideas. Final content must be created by the student without direct AI input. AI assistance must be cited.	AI can help with drafting initial versions. The final version must be significantly revised by the student. Clear distinction between AI input and student's contributions.	AI-generated content can be included. Student must critically evaluate and edit AI contributions. AI usage must be transparent and cited.	Extensive use of AI in content creation. Student provides a rationale for AI use and ensures original thought. Work adheres to academic integrity with proper citations.

Aristotle Electronic Device Monitoring

Teachers use a program called Aristotle to monitor student electronic device use with the school Chromebooks. We hold a "no distractions" policy where unnecessary watching of videos, playing video games, excessive use of cell phones and social media distractions are not permitted. Sites that are a problem can and will be blocked from student use.

Student Driver Policy

Some class activities require off campus participation. Students must have a Travel Waiver form on file, including a copy of vehicle registration, insurance and driver's license in order to drive to any school activity. Peak High School must be notified of any changes.

Guidance and Counseling Program

The guidance and counseling program is the role of ALL staff members. Peak High School students receive instruction, support, and professional services from a staff that has a genuine interest in providing for their needs. Peak High School students additionally receive all the guidance and counseling services that are available to students at the PCSD#1 schools: college placement, testing, career counseling, personal and group counseling, and referral for special services.

Alcohol/Drugs and Tobacco

Students are expected to be clean and sober on campus and exhibit no side effects of previous intoxication or substance use. If a staff member believes there is a probable cause, students must submit to a drug assessment. Parents (guardians) will be called and conferences may be held to determine the nature and extent of the problem. Private or group counseling and other intervention may be required. Students may also be suspended or expelled. Students using tobacco products on campus may be issued a ticket by the Wheatland Police Department.

Gang Policy

Any gangs, gang related colors/symbols, signs or gestures that are intimidating and/or disrespect the individual or the culture will not be tolerated at Peak High School.

Fight/Violence Policy

There is zero tolerance for physical altercation at Peak High School. Any student who strikes, hits, or pushes another student or staff member may be dropped from Peak High School. Appeals Process: Violation of the fight/violence policy results in termination of a student's enrollment at Peak High School. Within 3 days of the violation a student may

appeal in writing to re-enter Peak High School. The Peak High School Director will determine appeal status.

Dress Code

Peak High School maintains the right to ask students to change clothing that may interrupt, be offensive, or show a lack of respect for the students and staff of Peak High School. Undergarments should not be visible at any time.

Cellular Phone Policy

The district recognizes the importance of communication and collaboration and provides devices for students to be productive in the classroom. Violating the cell phone rule or other electronic devices is addressed in school handbooks. The school district strongly discourages students from bringing electronic devices to school because of the risk of theft. The district only allows wired/non-Bluetooth headphones for educational purposes. The school district is not responsible for lost or stolen items. If a student needs to make a call during the day, they are to come to the office and use the office phone. To keep the focus on academics and to reduce unnecessary distractions, the district enforces the following expectations:

High School:

As per policy IIBH - cell phones and other electronic devices shall be turned off when entering the school building and shall not be used for any reason during the school day outside of lunch. Cell phones can be turned back on after the final school bell. All devices with cell phone/music capabilities and/or access to the internet will have the same expectations and be off during the day. All devices shall be kept in a student's backpack or locker - not in clothing pockets or on their person.

Unauthorized possession or use of an electronic device during an assignment, a project, or a test (i.e. text messaging, photographing) could be considered cheating and proper action will be taken. If the student chooses to bring any of these devices to school, they must secure them in their locked locker. Inappropriate use of electronic devices in the classroom, library, locker room, or restrooms, may result in the device being confiscated and turned into the office. When the electronic devices are turned in to the office due to violation of this policy, the following consequences will apply:

1st Offense-Device held in office until the end of the school day, student reads policy, signs policy book.

2nd Offense-Parent is contacted; parent must pick up the device from school

3rd Offense (AND SUBSEQUENT OFFENSES)-Student is suspended from school on grounds of insubordination. For further information see **District Policy IIBH**.

Smoking

Platte County School District #1 does not permit smoking on any campus. Students may receive a police citation for smoking on campus.

Interrogations and Searches

The right to inspect a student's school storage area, desk, and equipment is inherent in the authority granted the Board of Trustees and its administrators. This authority may be exercised as needed in the interest of safeguarding children, their own property, and the property of the school. Computers, tablets, books, equipment, lockers, desks, and all other storage facilities, equipment and/or other materials provided by the school, remain school property, even though utilized by the students. The school retains the right to check, inspect, or search these materials, facilities or property, at any time to verify their condition, orderliness, cleanliness, and/or content, as outlined in PCSD#1 Policy JFG. Interrogation and searches of student's property may occur on school grounds whenever it is determined by school authorities that there is a reasonable basis for the interrogation or search.

Student Fees and Charges (Reference Board Policy JN)

Within the framework of State Board of Education guidelines, the school district may charge certain fees to students. Examples are school lunches, repayment for damage to or loss of school property, tickets for school activities not held during school hours, purchase of school annuals, or materials for student projects constructed at school and intended for the student's personal use. The student may also be required to furnish certain personal articles for everyday usage.

Meal Charges

Please refer to Policy EFC - Meal Charge for Platte County School District #1

Lunch prices for the 2025-2026 school year at the high school level are following:

Student

Breakfast - \$2.25

Lunch - \$3.35

Reduced lunch - \$0.40

Seconds - \$2.00

Individual Milk - \$0.75

Surveillance

In an effort to maintain the health, welfare and safety of students, staff and visitors, WHS uses video surveillance to monitor activity.

Search and Seizure

In accordance with School Board Policy JFG, an administrator or designee may search the person, vehicle, desk, or locker where there exists reasonable grounds to believe that a controlled substance, drug paraphernalia, or other evidence of noncompliance with school policy are contained. Lockers are the property of the school district. Cameras are installed in all buildings and buses which may be used for investigation purposes.

Married or Pregnant Students

Married students are encouraged to continue their education. Students shall notify the principal when they become married so that permanent records may be updated.

A pregnant girl or young mother is encouraged to pursue her education through regular school attendance as long as her health permits. However, pregnant students will be required to provide doctor's clearance for participation in school programs. In the event that the pregnant student is unable to attend due to physician's recommendation, homebound/virtual instruction may be provided.

Upon return to school, after the child has been born, appropriate child care outside of school will be expected. Infants will not be allowed without administrative permission on campus or in the classroom.

Code of Conduct

We expect students to follow policies and procedures established in the classroom, at the school level, or the district level.

PROHIBITED BEHAVIORS -

Inappropriate behaviors will be dealt with on an individual basis by the teachers and administration, involving police as deemed necessary.

Littering-Any leaving or scattering of trash

Inappropriate Public Displays of Affection (PDA)-Students are asked to limit their public display of affection to handholding.

Roughhousing or Horseplay-Physical behavior such as wrestling, chasing, keep away, or pushing that is done in a playful manner.

Use of Disruptive Devices-Any device that emits any audio, visual, or combined signals that interfere with teaching and/or learning including cell phones, pagers, and laser pointers. **Classroom Disruption/Distraction**-Any behavior that interferes with learning and/or teaching. **Misuse of Computer and/or Internet**-(see computer usage policy)

Misuse or Abuse of School Materials or Equipment-The use of materials or equipment with disregard to safety rules or in manner that could cause damage.

Vandalism-The purposeful destruction or damaging of personal or public property.

Theft-The taking of personal or public property that does not belong to you. **Use of**

Abusive/Profane language-Swearing or using derogatory terms, phrases, symbols or gestures

Harassment-Any verbal, non-verbal, or physical behavior towards other people that is disrespectful (includes but not limited to name calling, teasing, provoking, or

intimidation). **Sexual Harassment**-Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.

Hazing or Bullying-PCSD #1 Board Policy JFCK-The verbal or physical maltreatment of any person or groups of persons.

Cyber-Bullying- PCSD #1 Board Policy JFCK-Using electronic devices (cell phones, computer/internet) to threaten, intimidate, abuse, harass, or otherwise communicate in an unwanted/unwelcome manner.

Threats-The threatening of someone with bodily harm. Includes verbal threats, non-verbal threats, written threats, symbols, and hand gestures.

Battery/Assault-Physically attacking another person in a manner that may result in bodily harm through the exchange of punches, kicks, shoves, or other physical contact.

Insubordination-Blatant refusal or open defiance to comply with a "reasonable" request of a staff member. A reasonable request is one that does not place the student in a harmful or dangerous situation.

Continued & Willful Disobedience-Refusal to modify or change behavior after being given several opportunities. Typically involves numerous infractions.

Use or Possession of Tobacco-Students are not to use or possess tobacco products in or around the school even if of legal age.

Under the influence of, Possession, or Distribution of Alcohol or Drugs-Students are not to be under the influence of, possess, or distribute alcohol or drugs.

Possession or Use of Weapons-Peak High School has no tolerance for the possession and/or use of any dangerous or deadly weapon in a school building, on school grounds, in any school vehicle, or at any school-sponsored activity. A student shall not possess, handle, transmit, or conceal any object that could be used as a weapon, disrupt the

educational process, or cause harm to another person. This weapon definition is not limited to the obvious, but includes any item that can be construed as a weapon, such as guns of any type (toys, Airsoft, BB/Pellet), ninja stars, screw drivers, ball bats, slingshots, bludgeons, knives. Pocket Knife/Leatherman tools should not be out and the blade must not be open or exposed.

Threatening the Safety and Welfare of Others-Any behavior that is clearly detrimental to the education, welfare, morals, or safety of others such as arson, setting false alarms, or bomb threats.

Cheating-The use or access of information during tests or other assigned work that interferes with the teacher evaluating the student's actual knowledge or skills. May include; copying from another student, assisting another student in copying answers, the use of "cheat sheets" or electronic devices in a manner not intended.

Plagiarism-Using another person's oral or written work without giving appropriate credit. May include internet resources, print resources, or other student work.

Sexting-Inappropriate sexual references, innuendos, sexual advances or sending (someone) sexually explicit photographs or messages via any electronic device is prohibited.

PHS DISCIPLINE MATRIX

Infraction	Consequence First Offense*	Consequences Second Offenses*	Consequences Third Offenses*
Absence from school/truancy	(1 unexcused) Letter home to parent/student conference	(2 unexcused) Attendance hearing scheduled with administration, teachers, parents and students. Possible loss of credit or class failure. (See WHS Handbook)	
Absence (Excessive)	Letter sent home after 5 in one class	Letter sent home after 8 in one class and parent/teacher/admin conference to make a plan	If plan not followed, letter sent to County Attorney
Alcohol, Drugs, Tobacco or Substance Represented to be alcohol, drugs, or tobacco (use/possession on school grounds) This includes any and all electronic/vaping devices and paraphernalia.	PCSD #1 Administrator/Parent/ Student Conference Activity Suspension and School Suspension 1 to 9 days Police Notified	PCSD #1 Administrator/Parent/ Student Conference Activity Suspension and School Suspension 1 to 9 10+ days Police Notified Referral to outside counseling	PCSD #1 Administrator/Parent/Student Conference Police Notified Move to expulsion
Arson	PCSD #1 Administrator Conference PERMANENT EXPULSION		

Assault	PCSD #1 Administrator/Parent Student Conference Police notification In House or OSS Suspension	PCSD #1 Administrator/ Parent/Student Conference Police Notification In House or OSS Suspension Referral to counseling	PCSD #1 Administrator/ Parent/Student Conference Police Notification Move to expulsion
Battery	PCSD #1 Administrator/Parent/ Student Conference Police Notification In House or OSS Suspension	PCSD #1 Administrator/Parent/ Student Conference Police Notification In House or OSS Suspension Referral to counseling	PCSD #1 Administrator/Parent/ Student Conference Police Notification Move to expulsion
Bullying	PCSD #1 Administrator/Parent/ Student Conference Warning	PCSD #1 Administrator/Parent/ Student Conference In House Suspension	PCSD #1 Administrator/Parent/ Student Conference OSS
Bus misbehavior	Administrator/ Student Conference	Administrator/ Student/Parent Conference Loss of Bus Riding Privileges	Administrator/ Student/Parent Conference Denial of Bus Transportation
Behavior Contract Violation	PCSD #1 Administrator/ Student/Parent Conference In House Suspension	PCSD #1 Administrator/ Student/Parent Conference Referral to Counseling OSS Suspension	PCSD #1 Administrator /Student/Parent Conference Referral to Counseling OSS Suspension
Campus disruption (includes incitement)	PCSD #1 Administrator/ Student/Parent Conference Possible Police notification Behavior Contract	PCSD #1 Administrator/ Student/ Parent Conference Possible Police notification In House Suspension	PCSD #1 Administrator/ Student/ Parent Conference Police Notification OSS Suspension/Possible Expulsion
Computer misconduct See Usage Policy IIBG-R (excluding vandalism)	PCSD #1 Administrator Conference Loss of Computer Privileges	PCSD #1 Administrator Conference Loss of Computer Privileges In House Suspension	PCSD #1 Administrator Conference OSS Suspension
Controlled Substance or Substance represented to be a controlled substance (sale and/or distribution of) and under the influence	PCSD #1 Administrator/ Parent/Student Conference Activity and School Suspension 1 to 9 days or possible expulsion Police Notified Referral to counseling	PCSD #1 Administrator/ Parent/Student Conference Activity and School Suspension 1 to 9 days or possible expulsion Police Notified Referral to counseling	PCSD #1 Administrator /Parent/Student Conference Police Notified Move to expulsion
Cyber Bullying –on campus	PCSD #1 Administrator/ Parent/ Student Conference Warning and suspension of computer privileges	PCSD #1 Administrator/ Parent/ Student Conference In House Suspension and loss of computer privileges	PCSD #1 Administrator/ Parent/ Student Conference OSS

Defiance of School Personnel	PCSD #1 Administrator/ Student/Parent Conference/ In House Suspension 1 to 9 days	PCSD #1 Administrator/ Student/Parent Conference Counseling Referral In House Suspension 1 to 9 days	PCSD #1 Administrator/ Student/Parent Conference OSS Suspension
Disorderly Conduct (includes profanity and obscene behavior)	PCSD #1 Administrator/ Student/Parent Conference In House Suspension 1 to 9 days	PCSD #1 Administrator/ Student/ Parent Conference Counseling Referral/In House Suspension 1 to 9 days	PCSD #1 Administrator/ Student/ Parent Conference/ OSS Suspension
Disregard for School Rules/ Insubordination	PCSD #1 Administrator/ Student Conference/ In House Suspension 1 to 9 days	PCSD #1 Administrator/ Student/Parent Conference/ Counseling Referral In House Suspension 1 to 9 days	PCSD #1 Administrator/ Student/Parent Conference OSS Suspension
Dress Code Violation	Removal from classroom Change of clothes	PCSD #1 Administrator/ Student/Parent Conference Change of clothes	PCSD #1 Administrator/ Student/ Parent Conference Change of clothes In House Suspension
Extortion/Robbery	PCSD #1 Administrator/ Parent/ Student Conference Restitution Suspension or PERMANENT EXPULSION		
Fighting	PCSD #1 Administrator/ Parent/ Student Conference Possible police contact In House or OSS Suspension Counselor Intervention	PCSD #1 Administrator/ Parent/ Student Conference Police contact In House or OSS Suspension Counselor Intervention	PCSD #1 Administrator/ Parent/Student Conference Police Contact OSS Suspension Expulsion Referral
Forgery	Administrator/Parent/Student Conference Possible police notification Warning or In House Suspension	Administrator/ Parent/Student Conference Possible police notification In House Suspension	Administrator/ Parent/Student Conference Possible police notification OSS Suspension
Gang Activity	PCSD Administrator/ Student/Parent Conference Police notification In-House Suspension	PCSD Administrator/Student/ Parent Conference Police Notification In-House Suspension	PCSD#1 Administrator/ Student/Parent Conference Police Notification OSS Suspension
Habitual Disregard of School Rules	PCSD#1 Administrator Student/Parent Conference In House Suspension 1 to 9	PCSD #1 Administrator Student/ Parent Conference Counseling	PCSD #1 Administrator/ Student/ Parent Conference OSS Suspension up to expulsion

	days	Referral In House Suspension 1 to 9 days	
Habitual Truant	PCSD #1 Administrator/Parent/Student Conference Grade retention and or failure possible In House Suspension Alternative Education possible	PCSD #1 Administrator/ Parent/Student Conference Grade retention or failure. Possible notification of police and/or County Attorney, ISS	PCSD #1 Administrator/ Parent/Student Conference Grade retention and or failure possible Possible notification of police and/or County Attorney, OSS
Harassment	Administrator/ Parent/Student Conference In-House Suspension Behavior Contract	Administrator/ Parent/Student Conference In-House Suspension Behavior Contract	Administrator/ Parent/Student Conference OSS Suspension Behavior Contract
Nuisance Items	PCSD #1 Administrator Conference with student Confiscation of problem item	PCSD #1 Administrator/ Student/Parent Confiscation of problem item – parent picks up item In House Suspension	PCSD #1 Administrator/Parent/ Student Conference Confiscation of problem item – item banned ISS or OSS Suspension
Physical Battery of Any District Employee	PCSD #1 Administrator/ Parent/Student Conference Police Notification OSS Suspension and/or move to Expulsion		
Cell phones and Portable Communication Device (use/possession of during non-specified times)	PCSD #1 Administration/ Student Conference Confiscation, then returned after policy is read and signed by Student	PCSD #1 Administration/ Student/ Parent Conference Confiscation Read Policy/Sign by Parent and Student Parent picks up device	PCSD #1 Administration/ Student/Parent Conference In-House Suspension Possible ban of item
Scholastic Dishonesty	PCSD #1 Teacher/Student/ Parent Conference/ assignment failure	PCSD #1 Administrator/Student/ Teacher/Parent Parent Conference/ assignment failure/may lose course credit In-House Suspension	PCSD #1 Administrator/Student/ Parent Conference/ Loss of course credit at teacher discretion/ OSS Suspension
Theft (includes possession of stolen property)	PCSD #1 Administrator/ Parent/Student Conference Possible police notification Restitution In House Suspension	PCSD #1 Administrator/Parent/ Student Conference Possible police notification Restitution In House Suspension	PCSD #1 Administrator/Parent/ Student Conference Police notification Restitution Out of School Suspension

Trespassing	PCSD #1 Administrator/Parent/ Student Conference Possible police notification In house suspension	PCSD #1 Administrator/Parent/ Student Conference Police notification In house suspension	PCSD #1 Administrator/Parent/ Student Conference Police notification OSS suspension
Vandalism/Destruction or Defacement of Property	PCSD #1 Administrator/ Parent/Student Conference Possible police notification Restitution In House Suspension	PCSD #1 Administrator/Parent/ Student Conference Police notification Restitution Out of School Suspension	PCSD #1 Administrator/Parent/ Student Conference Police notification Restitution Move to expulsion
Weapons (firearms, knives, explosives, flammable materials, or other items that may cause bodily injury or death)	PCSD #1 Administrator/Parent/ Student Conference Possible Police notification Suspension and/or move to Permanent expulsion		

*Parents will receive written notification or phone call notice of all OSS (out of school) suspensions, behavior program referrals, and expulsions.

*If an offense has broken the law, the school district School Resource Officer and/ or local law enforcement will be contacted.

*Items identified under consequences are possibilities, building administrators have the right to review all facts and other litigating material in making a final determination of what consequences will be enforced.

Opportunity to Participate in Clubs/Organizations/Sports

Athletic and club activities are available through Wheatland High School. A Combination Agreement must be signed between WHS and Peak High School. Peak High School students will be required to meet the WHSAA eligibility requirements as outlined below.

WHSAA 6.0.0 PARTICIPANT ELIGIBILITY RULES AND REGULATIONS

6.1.0 BONA FIDE STUDENT (HIGH SCHOOL PUPIL)

6.1.1 A student comes under the jurisdiction of the WHSAA upon completion of eighth grade requirements.

6.1.2 The student shall be a bona fide undergraduate member of his/her school. Bona fide is defined as proceeding in a satisfactory manner toward the educational graduation standards established by the member school.

6.1.3 Every student who represents his/her high school in interscholastic activities must be in attendance in that high school in which he/she participates or be under an approved, combined school program. Ninth graders who attend a separate junior high may qualify under WHSAA Rule 6.7.1 and 6.7.4.

6.1.4 Each member school shall establish participation criteria for all activity participants which may extend beyond, but not supplant the existing WHSAA rules. This criteria shall address specific academic expectations, use of tobacco, substance abuse, acceptable conduct, and all other standards for eligibility. 6.1.5 Any student under penalty of suspension, or who is ineligible according to the school criteria for participation or WHSAA regulations, may not participate. 6.1.6 Any student who deliberately falsified information for eligibility purposes, will lose one year's eligibility.

6.2.0 ACADEMIC REQUIREMENTS

6.2.1 In order to be eligible for any level of interscholastic competition, a student must be currently enrolled and must have been enrolled in school the immediate preceding semester and received passing grades during that semester in subjects that earn a minimum of 5.0 credits or the equivalent, per year toward graduation.

6.2.2 A pupil must be enrolled in not less than 20 class hours of work per week.

6.2.3 A pupil must be passing in five solid subjects at the time of contest. A passing grade is considered to be the passing grade of the individual school. As defined, a solid subject meets five days a week or its equivalent for the entire semester and for which one-half Carnegie units are granted.

Peak High School students are encouraged to participate in WHS extracurricular and elective curriculum activities as stipulated in their individual learning plan.

ACTIVITIES

Student activities in extra-curricular and co-curricular programs are a vital part of the total education program and should be used as a means of developing wholesome attitudes and good human relations, as well as knowledge and skills. Parental permission and a physical at family expense will be required for participation in all interscholastic sports programs. The district will furnish most essential equipment.

Definitions:

Extra-curricular: Any school activity, which takes place outside the time frame of any regular school class period and is not a required academic function (includes all WHSAA Sanctioned activities).

Co-Curricular: Any school activity that integrates class time and is a grade requirement of the class.

Purpose: The purpose of this eligibility policy is to be proactive in helping students meet their primary obligation, which is academics. It is important that school work comes first. Activities are important, but academic success for every student at Wheatland High School is our goal.

WHEATLAND HIGH SCHOOL ELIGIBILITY REQUIREMENTS & PROCEDURES:

The following requirements must be met before a student is considered eligible to participate in extracurricular activities at Wheatland High School.

Eligibility Requirements:

1. A student failing 2 or more classes when the eligibility check runs will be declared academically ineligible until the next eligibility check one week later. The student will remain ineligible until passing with at least a 70%.
2. The first Semester 1 eligibility check will occur on September 8, 2025. The first Semester 2 eligibility check will occur on January 19, 2026. Grades will be monitored from the beginning of the Fall semester and eligibility will be re-evaluated every week thereafter. All new incoming freshmen will be eligible at the beginning of the Fall Semester.
3. A pre-eligibility check will run on Wednesday at 12:30 p.m. and will be provided to teachers and coaches so that they may address issues with individual students. The final eligibility check will run on Monday at 12:30 p.m. to determine eligibility for the week.
4. The eligibility period will run from Monday to Monday.
5. Students will not be able to petition for eligibility prior to the next release of eligibility reports (if you are declared ineligible, you will not compete for at least one week).
6. Academically ineligible students will be expected to practice, but they may not travel with the team nor participate in any capacity, even if serving in a non-competitive capacity (i.e. manager, statistician, etc.).
7. WHS expects students to fill out the yellow prearranged absence sheet so they can communicate with their teachers about assignments that they will miss in their absence.

WHSAA Eligibility:

6.2.1 In order to be eligible for any level of interscholastic competition, a student must be currently enrolled and must have been enrolled in school the immediate preceding semester and received passing grades during that semester in subjects that earn a minimum of 5.0 credits or the equivalent, per year toward graduation.

6.2.2 A pupil must be passing in five solid subjects at the time of contest. A passing grade is considered to be the passing grade of the individual school. As defined, a solid subject meets five days a week or its equivalent for the entire semester and for which one-half Carnegie units are granted.

IN AN EFFORT TO MAINTAIN FAIRNESS AND CONSISTENCY, ALL WHSAA SANCTIONED STUDENT GROUPS MUST COMPLY WITH ALL EXPECTATIONS OUTLINED IN WHEATLAND HIGH SCHOOL ACTIVITIES HANDBOOK IF THEY WISH TO REPRESENT WHEATLAND HIGH SCHOOL IN ANY CAPACITY.

ACTIVITIES--ATTENDANCE

A student must attend school the entire day to be eligible to practice and compete in any activities. If the activity occurs on a day when no school is in session, the student must have been in attendance the last school day prior to the activity. For example, a student would need to be in attendance on Friday to participate in a game, meet, performance, or competition on Saturday. If a group departs for an activity prior to the completion of first period class on the day of the activity, the student must have been in attendance the entire day prior in order to participate. Exceptions may be made for those instances where prior approval for an absence has been granted by the building administrator or for extenuating circumstances approved by the building administrator.

Disciplinary Action: A student who has been suspended (in-school or out-of-school) will not be allowed to participate in any activity during the entire period of suspension. The building administrator will determine if the student may practice if the student is serving an in-school suspension. If students have been assigned time after school or before school for disciplinary reasons, fulfilling the discipline obligation will take precedence over practices or games.

ACTIVITIES--COMPETITIVE TEAMS & ACTIVITIES

At the beginning of each season, coaches and sponsors shall issue a call for all students to sign up for a particular activity. All those signing up shall have the opportunity to try out for the team or activity. Before any student can practice an activity, the student must have completed an **ASSUMPTION OF RISK** form, a **training rules form**, **PCSD#1 Concussion policy**, **WHSAA Eligibility form**, and a **PHYSICAL** form and return them to either the coach or the activity director. **Students will not be allowed to practice or compete until all forms are returned.**

ACTIVITIES-STUDENT EXPECTATIONS (NON-PARTICIPANTS/FANS)

Students who attend Wheatland High School activities (either home or away) are expected to adhere to the operating principles defined within the WHS Student/Parent Handbook. Violation of school rules during a school activity will result in the student being placed on 'Activities Probation'. A subsequent rules violation at a school activity within that school year will result in an 'Activities Suspension' in which the student will lose the privilege of attending any Wheatland High School activities (including Prom) for the remainder of the school year.

ACTIVITIES-PARTICIPATION

Participation in activities will be reserved for pupils enrolled in the school district. Those students enrolled in other public schools with whom a combination school agreement for a particular activity have been approved, or home school students and private school students that have completed the Affiliated Membership Form, paid fees required by the WHSAA, and that meet the eligibility requirements of WHS, will also be allowed to participate.

ACTIVITIES--TRAINING RULES - Training Rules for All Activities

The following regulations are necessary in order for the student activity participant and the activity department to achieve its common goals. Regulations are applicable throughout the school year and/or an activity's training period. These rules apply to both extra-curricular and co-curricular activities at Wheatland High School.

ACTIVITY EXPECTATIONS

Activity participants are expected to conduct themselves at all times—at meets, games, or on the bus, in the host school, in our school, or in the community—in such a manner as to be a credit to their parents or guardians, the school, and their community.

NOTICE: Participation in interscholastic and intra-scholastic activities in Platte County Schools is a privilege, not a right. As such, Wheatland High School reserves the right to apply the following Training Rules and Regulations to student participants. Students engaged in behaviors that violate school district policies or school regulations (not just this set of Training Rules and Regulations) will be held accountable for their actions. For example, a student participant who breaks the training rule on alcohol use while on a school trip will not only be suspended from activity participation but will also be held accountable to the school policy that requires out of school suspension for this offense.

For the purposes of these regulations, activities shall mean both interscholastic and intra-scholastic. This includes activities sanctioned by WHSAA and co-curricular classes/activities taught within the District such as, but not limited to, music, journalism, and Future Farmers of America. In the case of co-curricular classes/activities, students will be expected to attend classes, complete course work, and earn good grades. However, they will be suspended from activity travel or activity participation according to the conditions outlined below. For example, a music student who violates these training rules would be expected to attend class and perform in a local concert. However, if the music ensemble were to travel to an extracurricular festival during the period of the student's suspension from activities, he/she would not be able to participate. Likewise, a student athlete who falls under these regulations would be expected to dress out and practice with his/her team. However, the athlete would not be able to participate in games or meets or travel to out of town games or meets.

WHEATLAND HIGH SCHOOL ACTIVITY TRAINING RULES

1. Possession, use, under the influence of, transfer or dispensing of any alcoholic beverage or any substance prohibited by the Controlled Substance Act of 1971 will result in a suspension from school activities (both interscholastic and intra-scholastic) for twenty (20) school days (a school day is defined as a student attendance day or when an activity is on the school-year calendar). Days carry over to the following school year if a violation occurs at the end of the academic year.

2. Use or possession of tobacco products by students under 18 will result in suspension from school activities for twenty (20) school days. Students that are 18 or older that use or possess tobacco products while on a school-sponsored activity or on school premises will result in a suspension from school activities for (20) school days.
3. Vandalism to school property or vandalism to any property while on a school-sponsored activity will result in suspension from school activities for twenty (20) school days. Restitution will be expected.
4. Stealing while under the supervision of the school will result in suspension from school activities for twenty (20) school days.
5. Investigation of a citation (MIP) will involve a conference with parents and students. Admission of guilt will invoke the standard suspension from school activities for twenty (20) days. Denial of guilt followed by conviction in the courts will result in a BAN from WHS Activities participation for the rest of the school year in which the violation occurred. A student will remain eligible until the outcome of the court proceedings are determined.

If a student is a participant in an interscholastic or intra-scholastic activity (including co-curricular classes/activities) and is found to be in violation of laws concerning substances listed in parts one and two above while not under school jurisdiction, the appropriate training penalty will apply.

Students who are ineligible due to training rules violations may not travel with the team nor participate in any capacity, even if serving in a non-competitive capacity (i.e. manager, statistician, etc).

ACTIVITIES--TRAVEL TO AND FROM AN OUT-OF-TOWN ACTIVITY

Platte County School District #1 Students are always encouraged to travel with their activity group. Much can be gained in evaluation and review of the past activity by traveling with the team or activity group, rather than traveling with parents or relatives. If parents wish to take their student to or from an activity, they must request permission from the sponsor and principal and then sign a travel waiver saying that they are relieving the sponsor of all responsibility for transportation. **The parent should arrange this with the sponsor prior to the activity trip.** Parents may obtain permission for their child to be released to them at the conclusion of an out-of-town activity, provided that the following established guidelines are met:

1. Students or parents may pick up a travel waiver form from the WHS office.
2. Arrangements must be made prior to the departure of the activity.
3. Travel waivers must be signed by the parent and presented to the principal. The waiver shall list the name of the person to whom the pupil is to be released, if other than the parent.
4. The building principal or sponsor may waive number "2" of these procedures. This should be reserved for emergencies and special situations. All team members are encouraged to

travel with their coaches and teammates. Coaches will have an official sign out sheet for parents who wish to sign out their student after the event.

5. The principal or sponsor has the right to deny this travel waiver if circumstances change or if additional information makes the authenticity questionable for the reason for the request. If the student violates the intent of this policy, he/she may not obtain such permission unless a verified emergency situation exists.

ACTIVITIES--TRAVEL, MEALS & HOTELS

This portion of the handbook refers to district policy IICA-R as guidance for travel, meals, and hotels.

IICA-R FIELD TRIPS AND EXCURSIONS (Activity Travel)

It is the intent of Platte County School District #1 to provide for each participant's safety, health, and welfare while at and traveling to and from activities.

Every attempt will be made to keep participants and parents informed of foreseeable circumstances. Extenuating factors, time schedules, meal and lodging arrangements, road and weather conditions, distance to travel, canceled practices and contests are but a few of these considerations.

Travel to National Events: Platte County School District #1 recognizes the importance of student travel associated with activities that integrate class time or that are academically related. Activity travel associated with such programs as All-Northwest, Academic Decathlon, and FBLA fall within this description. It is the intent of the District, therefore, to encourage and to support students who have been chosen to represent their school in national competition and/or national culminating events of an academic nature where the students have been selected through an adjudicative or a competitive process. Each school at the discretion of the building principal will set aside funds each year to help defray costs incurred by this type of travel.

Meals. The activity director will coordinate arrangements for all meals. The following amounts per day for meals will be allowed for all coaches/sponsors and participants. The amounts will be considered maximum, but coaches/sponsors will attempt to make the most economical arrangements feasible. "Brown bagging" will be encouraged. Students will be provided meals on trips of ten hours or more.

\$12.00- breakfast (only on overnight trips, and if the hotel does not provide breakfast)

\$15.00 - lunch

\$18.00 - dinner

Wrestling: \$10.00 for coolers per wrestler and \$35.00 for lunch/dinner

There will be no saving up for large meals by not eating other meals or by eating less expensive meals at other times. If the meal schedule is exceeded, the activity participants will make up the difference, except under extenuating circumstances. Also, it is the recommendation of the administration that teams/coaches/sponsors will drink water with meals. If a drink is included in the "meal", then the team/coaches/sponsors may have other drinks.

Lodging. The activity director will coordinate all overnight lodging for all activities. The need and cost allowances will be determined by administrators, considering the following:

1. Time activity begins: Generally, if the destination exceeds 120 miles and the activity group must leave prior to 5 a.m. so as to arrive at the destination an hour before the game/activity begins, then overnight lodging the night before may be allowed with administrative approval. Considerations will include mileage, road/weather forecast, and nature of activity (need for pre-game meal, warm-up, dress, weigh-in, registration, etc.). NOTE: If the activity group can leave the day of the activity and reasonably be expected to arrive at the destination one hour before the game/activity begins, then they will do so. This includes tournaments and travel of less than 120 miles, unless transportation is being shared.
2. Time activity ends: Generally, if the return trip exceeds 150 miles and if the activity group will not arrive back by 1 a.m., then overnight lodging may be allowed with administrative approval. Considerations will include late dinner, road/weather forecast, whether or not the following day is a school day (in which case safe efforts will be made to return), as well as what activities are scheduled for the following day.
3. Extenuating and/or emergency conditions: A mutual decision between the coach and driver should be reached regarding extenuating circumstances. The final decision will rest with the driver when safety/mechanical conditions of the vehicle or weather/road conditions become determining factors. Some conditions may make immediate return to Wheatland necessary.

DANCES, PARTIES, AND OTHER EVENTS NOT OPEN TO THE GENERAL PUBLIC

1. Only currently enrolled high school students and guests of high school age accompanied by WHS students may attend. Guests shall be listed and approved in the principal's

office. All guests must be under 21 years of age and may NOT include middle school and junior high age students.

2. Students will not be permitted to leave the building during a dance. If students leave, they will not be readmitted.
3. Students will not be admitted to a dance after the halfway point has been reached. Exceptions may be made for students involved in other school activities.
4. All school policies apply to students while in attendance at the event.
5. Students must be academically eligible to attend dances and any other student event otherwise not open to the public.

PROM

Prom is a tradition and privilege reserved for 11th and 12th grade students at Wheatland High School. A 9th or 10th grade student may attend prom if asked and accompanied by a current 11th or 12th grade student enrolled at Wheatland High School. **All guests** who are not currently enrolled at Wheatland High School **must be approved by the administration PRIOR TO THE DAY OF PROM** in order to attend. No person over the age of 20 will be allowed to attend.

- a. All entertainment policies apply INCLUDING THE **"UNDER 21 YEARS OF AGE" POLICY**. Out of school guests must be registered at the WHS Office before prom.
- b. Additional conditions may be set by the administration.
- c. Students must be academically eligible to attend dances and any other student event otherwise not open to the public.

Peak High School Safety Measures

Staff and students at Peak High School participate regularly in appropriate activities to prepare for events that endanger their safety. In accordance with the PCSD#1 Emergency Operations Plan and statewide mandates, we are involved in training, practice, or drilling to prepare for:

- Fire
- Intruder in the Building
- Natural or Physical Disaster
- Crisis Intervention
- Bullying and Harassment
- Suicide Prevention

Teacher Qualifications

You have the right to request information regarding the qualifications of your child's teacher(s). All Peak High School staff meet the state Highly Qualified teacher status under the traditional

teacher qualifications as well as meeting the alternative school requirements.

Parent Communication

Parents/guardians are encouraged to keep an open line of communication with Peak High School. Any accolades, comments or concerns can be voiced by visiting the school, phoning, or emailing the staff of Peak High School. PCSD#1 uses PowerSchool to communicate academic progress and attendance. All parents are encouraged to log on and understand how to use PowerSchool. Parent training will be available to assist parents/guardians in using PowerSchool and the parent portal of Edgenuity, our online curriculum delivery tool. Please call 307.322.2075 to reach the Peak High School office.

School Calendar

The school calendar and informational updates can be found on the school district website:

[2026-2027 Calendar \(English/Spanish Version\)](#)

Bell Schedule

Mon-Thurs -7 Period - 55 minutes		Friday - 7 period - 30 minutes	
First Bell	7:56	1st Period	8:00 - 8:30
1st Period	8:00-8:55	Pass	8:30 - 8:34
Pass	8:55-8:59	2nd Period	8:34 - 9:04
2nd Period	8:59-9:54	Pass	9:04 - 9:08
Pass	9:54-9:58	WIN	9:08 - 9:50
3rd Period	9:58-10:53	Pass	9:50 - 9:54
Pass	10:53-10:57	3rd Period	9:54 - 10:24
4th Period	10:57-11:52	Pass	10:24 - 10:28
Lunch	11:52-12:32	4th Period	10:28 - 10:58
5th Period	12:32-1:27	Pass	10:58 - 11:02
Pass	1:27-1:31	5th Period	11:02 - 11:32
6th Period	1:31-2:26	Pass	11:32 - 11:36
Pass	2:26-2:30	6th Period	11:36 - 12:06
7th Period	2:30-3:25	Pass	12:06 - 12:10
		7th Period	12:10 - 12:40
		Lunch	12:40
		Buses run	1:00

PHS Code of Conduct

The purpose of the following expectations and guidelines is to create a safe and friendly learning environment for all of PHS students and staff. Learning how to conduct oneself in an appropriate manner in various social settings and environments is a critical skill for today and the future. These expectations apply to the classroom, campus and surrounding area, parking lots, buses, other schools, and sponsored activities on and off campus including athletic/activity competitions. Consequences will be determined by the PHS Administration up to and including lunch detention, ISS, OSS, and Activity Suspensions.

EXPECTATION #1- SHOW RESPECT TO OTHERS & THE FACILITY

1. We expect that people will be considerate of others around them (Common Courtesy) to prevent interfering with the learning of others.
2. We expect that people will respect personal and public property.
3. We expect people to use acceptable and non-offensive verbal, written, and nonverbal language.
4. We expect people to be respectful to each other's right to a safe and secure environment free from threat, danger, injury, or damage.
5. We expect people to resolve conflicts (disagreements) in a civil and non-violent manner.
6. We expect everyone to help keep the campus clean to help maintain a pleasant and healthy environment.

EXPECTATION #2- CONTRIBUTE TO THE LEARNING ENVIRONMENT

1. We expect that students will attend school, get to class on time, and be prepared to learn.
2. We expect students to be prepared by having a computer and other materials with them when they report to class.
3. We expect students to come to school clean and neat and in compliance with the dress guidelines.
4. We expect students to follow the directions of any staff member, fully participate in class activities, cooperate with others, give a complete effort and not give up when frustrated, and to produce quality work.
5. We expect students to avoid behaviors that are distracting, disruptive, or that interfere with their learning, the learning of others, or a staff member's ability to instruct or complete their responsibilities.
6. We expect students to be honest with their teachers, parents, other students, and themselves.
7. We expect students to do their own work.
8. We expect students to not use or possess tobacco, electronic vaping devices, and any other paraphernalia associated with it.
9. We expect students to not be under the influence of, possess, or distribute alcohol, drugs, or paraphernalia.
10. We expect students to be working on Edgenuity lessons in a safe and appropriate manner to enhance their learning with all other tabs closed.

EXPECTATION #3- FOLLOW POLICIES & PROCEDURES

1. We expect students to follow policies and procedures established in the classroom, at the school level, or the district level.

**By signing this document, the student has been explained and understands the expectations of conduct at PHS.*

Student Name & Signature

Date

Administrator Signature

Date



Peak High School

Student's Pre-Conference Reflections

Students, please use this form to reflect and prepare.

Name: _____ Date: _____

1. So far this year, I'm especially proud of:

2. An area in which I have had the most academic and/or personal growth:

3. I still have some questions about:

4. Area(s) in which I need to improve:

5. One or more goals that I am working to attain before the end of the school year:

6. My step(s) for reaching my goals:

Notification of Rights under FERPA

The Family Education Rights and Privacy Act (FERPA) affords parents and students over

18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the [school] receives a request for access. Parents or eligible students should submit to the *school principal or appropriate school official* a written request that identifies the record(s) they wish to inspect. The *school principal or appropriate school official* will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or *eligible* student believes are inaccurate or misleading. Parents or eligible students may ask the *school* to amend a record that they believe is inaccurate or misleading. They should write the [school principal or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the [school] decides not to amend the record as requested by the parent or eligible student, the [school] will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when the [school] is notified of the request for a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate education interests. A school official is a person employed by the [school] as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the [school] has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. (Optional) [Upon request, the school discloses education records without consent to officials of another school in which a student seeks or intends to enroll.] (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school system to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605

Notice of Nondiscrimination Statement

Platte County School District #1 hereby notifies all of its employees, students and potential employees that it complies with the laws enforced by the Office of Civil Rights, including: Title II of the Americans with Disabilities Act of 1990 which prohibits discrimination in all employment practices, including job application procedures, hiring, firing, advancement, compensation, training, and other terms, conditions and privileges of employment.

Title VI & VII of the Civil Rights Act of 1964 which protects people from discrimination on the basis of race, color, or national origin.

Title IX of the Education Amendments of 1972 that prohibits discrimination on the basis of gender. For information concerning Title IX, please visit our website or contact the District Office for the Title IX Coordinator John Weigel, Superintendent.

Section 504 of the Rehabilitation Act of 1973 prohibiting discrimination on the basis of handicap (disability); and the Age Discrimination Act of 1975 which prohibits discrimination on the basis of age.

All employees, students and potential employees have the right to equal admission, access, treatment of employment in its education programs and activities.

Inquiries concerning Title II, Title VI, Title IX, Section 504, and the Age Discrimination Act may be referred to this district's business manager or the Wyoming Department of Education, Office for Civil Rights Coordinator, 2nd Floor, Hathaway Building, Cheyenne, WY 82002-9950 or phone (307)-777-6198.

Platte County School District #1 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Title IX Platte County School District #1 Coordinator at: John Weigel, Superintendent, 1350 Oak Street Wheatland, WY 82201, (307) 322-3175

For further information on notice of non-discrimination, The OCR office for Colorado is located at: Denver Office, Office for Civil Rights, U.S. Department of Education, Cesar E. Chavez Memorial Building, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582, Telephone: 303-844-5695, FAX: 303-844-4303; TDD: 800-877-8339, Email: OCR.Denver@ed.gov.

All district policies may be found under the District tab at www.platte1.org

Board approved on: