

BOD Meeting Agenda & Notes



DATE: Tuesday, January 13, 2026

LOCATION: Virtual

REQUIRED ATTENDEES: BOD Members (7)

Optional Attendees: League Members (for public portions of meeting)

ATTENDEES

- Nancy DrewBlood (President)
 - aka V (Events)
 - Honey Punches of Oats (Treasurer)
 - Poly Slamorous (Training)
 - Zamboni (Marketing)
 - Killaman Jammo (WFTDA)
 - Garbage Barbie (Secretary)

 - Peaches n' Scream (VRDN liaison)
-

ROUTINE TOPICS

Member Status Record Sync: (compare across committees, note variances/updates)

1. 📄 2026 RR Membership Record
2. Changes in status communicated and reviewed

Slack Updates: (compare to member changes, note variances/updates)

1. All members not yet in #2026-season channel will be added by Secretary
2. Volunteers will be added to #pack-is-here, #everything-else, and #practices channels
3. Inactive skating members with unpaid dues will be contacted with request to contact the Treasurer and fill out a retroactive financial aid request if needed; will be moved to volunteer if no response by provided deadline

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

Major Doc Archiving: (note docs per each committee for archiving)

Financial Update: (review current status, budget, note needs for adjustments)

- \$13,361.61 in the bank as of 1/12/2026
- \$47.95 in Wave

Hardship Requests (financial): (review available funds, requests, approve/deny)

- 2 hardship requests received and approved
- Board decided to approve all requests for January

PREVIOUS TO-DO LIST

TOPIC	DESCRIPTION	OWNER	DUE DATE	UPDATE

REVIEW BUSINESS DOCUMENT CHECKLIST

Past Due Items: (note and add to new to-do list)

Coming Soon Items: (note and add to new to-do list)

- Upcoming needs discussed and detailed in to-do chart

MEMBER COMMITMENTS REVIEW

Job Roles: (review any member changes, adjustments as needed)

Member Job Status: (note any members past due on tasks, determine followup)

Event Teams: (review any member changes, adjustments as needed)

Member Event Status: (note attendance/task delinquency, determine followup)

COMMITTEE REVIEWS

President

- Committees Review (list topics discussed/completed/to-do)
 - DEI
 - Discussed leadership of DEI committee; President will temporarily lead
 - Discussed revisiting and determining intent with scholarships
 - Who do we want to help and how?
 - Was there money previously allotted for this?
 - Was this money (if any) used, and if so, what for?
 - Who is eligible?
 - How does selection work?
 - Are there stipulations to maintain/keep the scholarship (such as educational scholarships often have)?
 - Is the partnership/deal with 3rd party gear vendor still available? If so, who was that?
 - Determined that committee should work toward 2 or 3 specific, tangible goals
 - Examples: seeing scholarships through to being awarded, setting up a volunteering/outreach opportunity
 - President will send out survey to gauge interest in this and a few other positions
 - MMM
 - Discussed leadership of Mingling, Motivation, and Morale committee
 - Poly stated willingness to continue birthday shout-outs
 - V stated willingness to also take this on
 - Need a point person for any kind of hardship support (organizing meal trains, etc)
 - Discussed empowering captains to host events/gatherings with their teams outside of practice
 - Discussed fleshing out the “morale” and “motivation” aspects of the committee
 - Not a role that can be easily assigned; may be better suited to team captains
 - Anything that will result in a change or adjustment to practice needs to be routed through Training
- New Topics for Discussion
 - Set **P** 2026 League Intentions and Pathways.pptx
 - Request to review the 2025 intentions to determine which still apply and need continued work
 - Discussed potential to add goals around communication and job role reporting structure, ensuring the BOD and all key people are always “in the know” and ideally minimizing how often a given person has to answer the same question

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- 2025 goals/pathways were chosen via surveys
- Discussed 2026 charities
 - Need to determine Outreach leader as this will be coordinated through Events/Bout Production
- Discussed **2026 League Calendar** (note that this is a preliminary calendar and dates are not yet final)
- Particular attention requested for off dates after games, scheduled spring/summer/winter break(s)
- Discussed BOD and league meeting dates
- Discussed adding a tab for business checklist
 - Board will review calendar on their own time
 - Discussed revisiting dates for recruitment
 - Understandable desire to be consistent year to year, but drumming up interest feels challenging in February—could this be after the first Trash Cats game in 2027?
 - Recommend hosting fall recruitment after JMU students return and therefore after that Trash Cats game as well
- Contract with Funky's
 - Discussed need to address both tape situation and poor floor condition and proper refinishing
 - Safety risk for us/visiting skaters, and liability issue for open skate
 - Funky's manager has stated that if Rocktown continues to use tape they will no longer be able to host our bouts
 - Board agreed to hold 2/28 game without using tape as we attempt to resolve this issue
 - Marketing chair will draft a letter to Funky's owners to discuss need for tape to achieve safety standards, floor condition, and possibility of consultation with a third party regarding refinishing the floor
 - Will also mention willingness to contribute financially and help coordinate with Funky's and speed team to fundraise and therefore improve the floor for everyone
 - Will also mention need for a formal contract with all our venues and desire for resolution prior to signing 2026 contract
 - Discussed drafting a month to month contract with Funky's until floor situation is resolved
- Contract with Horizon's Edge
 - Updates to potential start date/rate
 - Training will review dates proposed and confirm with HE (including off dates)
 - Can begin 2/5 at original 7-10 time and move to 6:30-9:30 beginning 2/26
 - Rate has increased to \$225
- Review SOPs

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- Have been saved as 2026 file with updated BOD
 - Secretary will upload to Google Drive
- Request for adult prom event prizes from Any Given Child
 - Home team tickets, \$25 merch voucher
 - For future consideration: perhaps they could perform at a halftime (organization seems to be performance arts-focused)
- Treasurer will put storage unit in Rocktown's name
- Discussed filling Level 3-6 jobs
- VRDN Update from Peaches
 - Scheduling process
 - Teams submit lists of conflict dates
 - VRDN creates list of dates that do not conflict with anyone's established games
 - RTR receives a schedule of all leagues that are participating and is not required to communicate with the other teams to schedule games
 - Note that the ideal situation is receiving VRDN schedule first and scheduling additional games around established dates
 - VRDN hopes to choose start date for planning next season sometime in the summer
 - Note that RTR can reserve all Expo dates in advance and let VRDN know what dates are available; they will select one
 - Policy change re: leadership
 - Will be forthcoming; intent is to figure out how to make committees work for VRDN
 - Discussed point people required for contact sheet
 - Bout production
 - Primary V, backup Chilakaylees
 - Play level
 - Primary Coach, backup B-sides captain
 - Rosters prior to game day
 - Primary Nerd, backup captains
 - Game day
 - One or both captains

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- Officiating (forwarding info from head official)
 - Primary Poly
- Need one person to communicate Vipers practice information to RTR
 - Potential: Peaches or The Hits captains
- Hosting first VRDN game 4/18
 - RTR needs to staff the A team game, but is NOT responsible for staffing the B team/VRDN game(s)
 - Anticipate patience and collaboration as the officiating team has not done a “split” day like this before
 - Need to determine order of games
- Behind the scenes planning is underway to possibly reconfigure the schedule due to Dominion losing their space
- Skaters are encouraged to join the VRDN discord for resources and conversation
- ICE post (TVRD)
 - Discussed whether as a nonprofit we are able to be “political”
 - Also discussed how we would determine what we make statements on in the future—the list is potentially endless
 - Determined preference for action, ideally something like community fundraising that would back up a statement
 - Possibility for a post about community fundraising to be the focus—draws attention in a proactive and positive way
- Mountain Melee Tournament
 - Attendance cost: \$500 (\$250 now, \$250 by July 24)
 - Entrance fee is financially viable, but league needs to ensure we have enough A level skaters interested in traveling/competing and that they are financially able to do so
 - Team: The Hits
 - Dates: Sept 25-27
- 5 Seconds - Weekend Clinic and Mixer Event – tabled
- Autumn Jam – tabled
- Team retreat – tabled

Treasurer

- Committees Review (list topics discussed/completed/to-do)
 - Remaining dues
 - Expecting \$550 (11 skaters) to come in with dues set to the 17th

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- 5 skaters with outstanding dues for January
 - Especially looking to take Dec outstanding dues off wave
- Discussed payment due dates and amounts for Funky's and Horizon's Edge
- Discussed need for a complete FLASH file for Q4 of 2025 and a new 2026 file to be created
 - This is where we officially note and total practices used and paid
- New Topics for Discussion
 - Discussed need to review 2026 Budget file and continue conversation virtually
 - P.O. Box price increase
 - Unable to find amount but received notification that price will rise 1/18
 - Was \$192/year paid in July 2025
 - Autorenewal set for July 2026
 - Outstanding invoice/dues balances
 - \$670 remain in outstanding dues
 - Discussed whether to "start over" in 2026 or contact those over due
 - Decided to reach out to folks over due to inquire about paying dues but clarify that if they are not able they can fill out the financial aid request form and it will be cleared/post-dated as financial aid
 - Discussed having all new entrants to Rocktown set up automatic payments in the future
 - Tabled for future discussion: trigger point to cap requests for financial aid
 - Current expenses:
 - Storage \$143/month
 - Google workspace \$50.40/month
 - ABC license \$90/month
 - up from \$85 in Nov to \$90 in Dec
 - Soundtrack (music subscription for bouts) \$39/month
 - Bout Production purchase requests via HoNo
 - Tape (floor and caution)
 - Note: Tape cannot be stored in the storage unit because it is temperature sensitive and fluctuations will ruin it
 - Wristbands(2 sets)
 - Folding chairs
 - Serving gloves for concessions

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- Water coolers x2
 - Requesting clarification on water cooler type—dispensing or regular?
 - Does anyone have an Amazon account/business to ship to?
 - President will visit storage unit and take inventory before reordering anything
- Request for CRD Bingo fundraiser prize donation
 - Board agreed to donate 3 tickets for each of the 3 home games (9 tickets total)

Training

- Committees Review (list topics discussed/completed/to-do)
 - N/A
- New Topics for Discussion
 - Discussed timeline and process for home teams drafting
 - Training may reach out to previous chair and home team captains for assistance
 - Discussed timeline and process for A/B team placement
 - Training will research other practice venue options for the future/in the event the team needs a backup location
 - Discussed hosting skills continuity practices at the end of the year (during winter break)

WFTDA

- Committees Review (list topics discussed/completed/to-do)
 - Current WFTDA chair is awaiting a response from previous chair regarding enabling league administrator role on personal WFTDA account
 - Necessary in order for easy access to league information, including annual liability dues
 - All current skaters and 2025 LOAs are cleared with insurance
 - Training has received updated list to check before practices
- New Topics for Discussion
 - Discussed location of med kit items and WFTDA biohazard kits; question raised regarding if they are mandatory for practices as well as games
 - Information in WFTDA binder and WFTDA guidelines are contradictory; WFTDA chair will investigate
 - President believes bio boxes are in storage unit and will verify
 - Discussed updating EAPS and storage to ensure they and other crucial documents are present at all practices, events, etcify
 - Discussed need for people in roles of Safety Training and Risk Management and details of these roles

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- Discussed need to update certificate of liability form
 - Last update: 12/17/2024

Events

- Committees Review (list topics discussed/completed/to-do)
 - Who is the Outreach Events Manager?
 - Who is the Fundraising Events Manager?
 - Who is the Promotional Events Manager?
 - Who is the Head of Bout Production?
 - Who will hold the Passive Income Planner role?
- New Topics for Discussion
 - Discussed accountability plan for events
 - Each league member will be required to sign up for several events based on the calendar
 - Accountability will be through positive pressure and encouragement
 - Last year's sliding scale for time commitment will be used as a tool for individuals to determine what they "should" be signing up for, but will not be required for individuals to declare their status
 - Discussed dissolution of "event teams" concept
 - Did not achieve goal of impacting individual ownership/participation of events
 - Rocktown does not have a strong history of succinct accountability penalties, therefore seems low priority to try and manage a system built against that
 - Discussed events proposal as per calendar
 - Intent is to submit calendar to the league ASAP for affirmation

Marketing

- Committees Review (list topics discussed/completed/to-do)
 - N/A
- New Topics for Discussion
 - Sponsorships update
 - Scheduling portrait day

Secretary

- Committees Review (list topics discussed/completed/to-do)
 - N/A
- New Topics for Discussion
 - Discussed creation of a single file housing all credentials/access information
 - Website (domain, host, link, contacts as applicable, user ID, passwords)
 - Slack (list of admins, passwords)
 - RTR emails (addresses, passwords)

All information contained within this document is intended solely for Rocktown Rollers League Members and is not to be discussed or distributed to any external parties.

- Social media and YouTube
- Discussion of 2026 version of Attendance Policy and Tracker
 - Tabled
- Slack access for volunteers/process for adding new volunteers and officials
 - Affirmed volunteers may be added to #everything-else, #practices, and #pack-is-here
 - Discussed initiating process of adding a new associated official
 - Secretary will review past discussions of protocol/procedure for transfers and updates to the requirements of an official for inclusion in an SOP update
- Discussed need to contact skaters with unpaid dues regarding financial aid requests and intent to skate
 - Deadline of 1/30

NEW TO-DO LIST

TOPIC	DESCRIPTION	OWNER	DUE DATE
Great Community Give	Register for GCG; We have an account from previous years. Treasurer email/password	V?	Feb 1, 2026
Review league calendar		BOD	ASAP
Verify WFTD insurance numbers on member record		Manjo	ASAP
Put together login credentials		Garbie	Ongoing
Job assignments		Nancy/BOD	ASAP