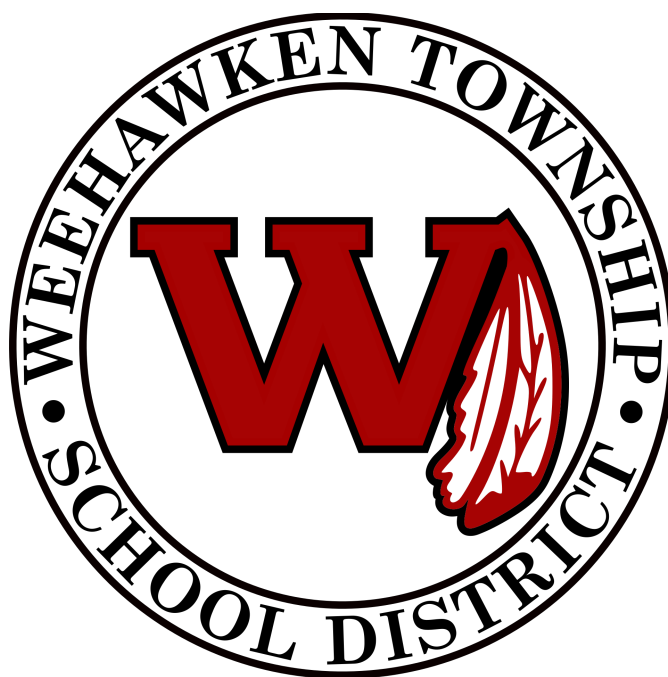


**Theodore Roosevelt School
Parent and Student Handbook 2026-27**



Weehawken Township School District
WeehawkenSchools.Net @WeehawkenTSD

Theodore Roosevelt School

Principal
Mrs. Suzanne P. Mera

Supervisor of Elementary Education
Ms. Elizabeth Kallert

Welcome back to school!
We look forward to working with you this year.

This handbook explains the many policies and procedures that help us maintain a structured and safe school community and learning environment. Parents and students are encouraged to take the time to read through the handbook and become familiar with the policies and procedures that are followed at TRS.

Theodore Roosevelt School
1 Louisa Place
Weehawken, NJ 07086
Phone: 201-422-6140

District Website: www.weehawkenschools.net

Board of Education Policies & Regulations can be found here:

<https://www.straussesmay.com/seportal/Public/pubELANOnline.aspx?id=a955fccb8ec1413286a09840e18d4e8b>



Bell Schedules

REGULAR BELL SCHEDULE

TRS Bell Schedule		TRS One Session Day	
7:15 – 8:00 AM	Breakfast Program	8:10 AM	Teachers/Students arrive
8:10 AM	Teacher arrival	8:20 AM	Students enter the classrooms
8:20 AM	Students enter class	12:20PM	Grade 4 & 6 Dismissal
8:25 AM	Late bell for students	12:25 PM	Grade 3 & 5 Dismissal
8:45 AM	Attendance taken		
2:45 PM	Grade 4 and 6 Dismissal		
2:50 PM	Grade 3 and 5 Dismissal		
2:55 PM	Teacher dismissal		

LUNCH SCHEDULE

11:30 -12:15	Grades 3&4
12:15 – 1:00	Grades 5&6

DELAYED OPENING BELL SCHEDULE

Delayed Opening Schedule for TRS

Breakfast Program	9:00 am
Arrival at school:	9:45 am
School begins:	10:00 am
First Lunch:	11:30 am – 12:15 pm
Second Lunch:	12:15 pm – 1:00 pm
Student Dismissal	Grades 4 & 6 2:45
Student Dismissal	Grades 3 & 5 2:50
Teacher Dismissal:	2:55 PM

EMERGENCY SCHOOL CLOSINGS

When school is canceled due to inclement weather, parents will be notified via phone call, text/email using our All-Call Notification Service. Please make certain, we have your most up-to-date contact information. In addition, announcements will be posted on social media (Twitter, Facebook, & Instagram) and on our website at <http://www.weehawken.k12.nj.us>.

DAILY PROCEDURES

****ATTENDANCE****

Good attendance is an important part of your child's education, no matter the grade. We expect children to be in school unless they are sick or have a family emergency. Parents must notify the school any time their child is absent and send a written excuse when the child returns to school. Children must bring a doctor's note if they are absent three (3) or more consecutive days. Parents should call the office before 8:30 AM when their child is absent and give the child's name, grade, homeroom teacher and reason for absence. Vacations should be planned around the [26-27 school calendar](#). These are not excused days and teachers will not be able to give assignments in advance. It is the responsibility of the student to keep up in Google classroom and make up any missed assignments upon return.

We will notify parents in writing of students who have excessive, unexplained or unexcused absences and ask that parents take steps to remedy the situation immediately. Continued absences after the letter from us will result in parents having to come to school for a meeting with the administration. Board of Education policy and state law also provides for further action. Doctor and dentist appointments for students during school hours shall be honored, but every effort should be made to minimize them. The Commissioner of Education bases this on a policy statement. **Please call the school secretary by 10:00 am if you will be picking up your child early. Children must be picked up by 2pm if they have an afternoon appointment, or wait for regular dismissal to ensure dismissal runs smoothly and safely.**

Policy 5200- Attendance

Regulation 5200- Attendance

Excused Absences

According to the terms of chapter 322, P. L. 1951, regarding pupil absence from school because of religious holidays, the Commissioner of Education, with the approval of the State Board of Education, is charged with the responsibility of prescribing such rules and regulations as may be necessary to carry out the purposes of the law.

The law provides that:

1. No pupil who is absent from school because of a religious holiday may be deprived of any award of eligibility or opportunity to compete for any award because of such absence.
2. If a pupil misses a test or examination because of a religious holiday, he must be given the right to take an alternate test or examination.
3. To be entitled to the privileges set forth above, the pupil must present a written excuse signed by a parent or person standing in place of a parent.
4. Any absence because of a religious holiday must be recorded in the school register or in any group or class attendance record as an excused absence. (Please be aware that children bringing notes explaining their absence as having been due to a religious observance are to be recorded in RealTime as such. Therefore, please send these notes/emails directly to the principal's office so that the student's absence can be properly recorded in the central register).
5. Such absence must not be recorded on any transcript or application or employment form or on any other similar form.
6. The Commissioner, with the approval of the State Board Of Education, is required:
 - A. To prescribe such rules and regulations as may be necessary to carry out the purposes of this act.

B. To prepare a list of religious holidays on which it shall be mandatory to excuse a pupil. The list, however, is to be a minimum list. Boards of Education, at their discretion, may add other days to the list for the schools of their districts.

[Policy 5200- Attendance](#)

[Policy 5240- Tardiness](#)

VACATION DURING THE SCHOOL YEAR

Student absences, where the family is vacationing, or for any other reason that parents have their child absent from school, may create significant learning difficulties for the student. Classroom instruction, which is the most valuable part of the school experience, continues during the child's absence. Requests for homework may be denied when students are on vacation during regularly scheduled school days. All students are responsible for missed instruction during this absence. School vacations are noted on the school calendar. Parents are requested to make vacation arrangements to coincide with the designated school vacation periods. Vacations taken outside designated school periods are recorded as unexcused absences which may result in loss of credit.

[Policy 5200- Attendance](#)

Regulation 5200- Attendance

TARDINESS

It is very important for children to be on time for school. If a child is late to class, the teacher has to stop teaching to help the latecomer get settled. This prevents the teacher from helping all the students and creates an unnecessary distraction to the class. Allow enough time in the morning to get ready, have a good breakfast, and be on time for school. Children should be on line in the gym by 8:20 AM each day. The entrance door is always locked, and children who arrive after 8:25 must go to the security desk, in the front of the school, with their parents to get a late pass. No tardy child should simply be dropped at the door after 8:25. For excessive tardiness, parents will have to come in for a conference with the principal and school nurse to discuss why the child is late and what steps can be taken to prevent further lateness.

[Policy-5240- Tardiness](#)

Regulation-5240- Tardiness

EARLY PICK UP

The school day ends at 2:50 PM. If your child or children have not been picked up by 2:50 PM, you will need to come to the security desk, sign them out and indicate the time the child was picked up. Parents are encouraged to schedule appointments with doctors and dentists outside of school hours. If this is not possible, please make appointments as early or as late in the day as possible. **Be advised however, that arriving after 9:30 AM or leaving before 1:30 PM will constitute absence for the half day.** Pupils may be excused from school only by the administration and all students must be signed out before exiting the building.

When parents are taking a child off the bus for the day, we ask that you send in a note to notify the teacher and also call the office to let us know. We will then make sure that your child does not go on the bus as usual. Please do not tell your child to notify us, as sometimes that information does not get to us. Please call the office **no later than 10:30 AM** unless there is a last minute emergency.

In addition, any individuals picking up your child must be listed on their emergency card. Children are not allowed to leave school with anyone but parents/guardians unless a note is sent to school stating specifically who has been designated by the parent/guardian. A parent/guardian or a designated person will be required to sign out the child and show a photo ID.

We value every minute of instructional time. **Please do not call the office and request that we have your child waiting for you in the office when you arrive to pick them up. We will let the teacher know you are coming early and they will come downstairs when you arrive. We ask that you plan ahead to get to scheduled appointments with as little loss of instructional time as possible.**

[Policy 5230- Late Arrival and Early Dismissal](#)

Regulation 5230- Late Arrival and Early Dismissal

[Policy 8601 Pupil Supervision After School Dismissal](#)

ARRIVAL & PICK-UP PROCEDURES

TRS STUDENT DROP OFF AND PICK UP

In order to keep traffic moving smoothly, especially on Cooper and 46th Streets, parents are requested to avoid double parking and leaving their cars. If you drive your child to school, please park your car legally and safely. Students will assemble in the gymnasium at 8:10 or when buses arrive, and school staff have been assigned to watch over the children until their teachers pick them up at 8:20. Please drop off children as close to 8:10 as possible, since limited adult supervision is available prior to that time. We ask that you drop your child outside of the schoolyard gates to avoid chaos and confusion.

EARLY PICKUP

If you need to pick your child up early from school, you must notify the teacher and office. All students leaving early must be picked up by 2:00pm. We will not dismiss students early once the procedure of loading and unloading of buses has begun.

IMPORTANT!

Contact (restricted) with a Student

It is the parent's/guardian's responsibility to inform and provide the school with current documentation if anyone is legally restricted from contact with a child. In addition, if these restrictions are lifted, the school should be updated accordingly with the proper documentation.

TRS BREAKFAST PROGRAM

Breakfast program begins at 7:15 each morning. Free and reduced breakfasts and lunches are available depending on income eligibility. Parents can access their student's lunch account information on Payschools Central, where they will be able to check their balances, or how much is owed. In addition, parents will receive emails when the account reaches \$10.00 remaining dollars as a balance. Once the account goes into arrears students will only be able to charge for one meal and no snacks. The food service company has established accounts for each parent. You may now pay into that account with whatever amount you like. As your child eats lunch, the appropriate amount will be deducted from the account. You will be notified when the account needs to be replenished. If you wish, however, you may send in lunch money each day. Please make sure to send in the exact amount needed. The cafeteria cannot make changes. A lunch menu is published monthly on the school website. A student may select the featured lunch or an alternative. Please make sure to sign up for free and reduced lunch with <https://www.payschoolscentral.com/> where you can check your child's balance.

FREE OR REDUCED PRICE LUNCH PROGRAM

Be sure to complete your free and reduced-price lunch application. Even if you think you don't qualify, you should complete it. This information is kept confidential. Every approved free/reduced application assists the district in obtaining additional state and federal funding. The application is quick and can be done online at: <https://www.payschoolscentral.com>. And you get the meal status results instantly! Further, this is also the account where you can manage your student's meal accounts, add lunch money and check balances. Please go to <https://www.payschoolscentral.com> to fill out the lunch application by Sept 25, 2027. The longer form of the

lunch application can also be found on the district's website. Please contact the office if you need a paper version of the application but the online application is the preferred method. Please apply today:

<https://www.payschoolscentral.com>

BIRTHDAY PARTIES AND CELEBRATIONS:

We are happy to celebrate children's birthdays in their classrooms with a brief party. We are, of course, in the primary business of educating your children, and thus, elaborate celebrations should be kept at home. Because there is a student population of 350+ students in each school, a birthday or two is taking place every single day. In order to promote healthier eating habits and minimize disrupting classroom instruction, we would like to offer a different opportunity to celebrate your child's birthday in school. We are recommending that birthday party celebrations include a parent reading a story to the class or coming in to do a craft. Perhaps all the students can sign the book that is read. You may distribute a non-edible token or goodie. **No food, candy or balloons of any kind will be permitted.**

Holiday parties or events will be restricted to pretzels, Baked Lays (G.F.), Pirate Booty (Dairy Free) (G.F.), 100% fruit juice and water. **Holiday games and activities will be strongly encouraged instead. These must be preapproved by the principal.**

A few exceptions will be made with principal permission:

Winter Holiday Party

Fun Day

End of the Year Celebrations

Please do not bring in balloons or large decorations and presents. Helium balloons pose a safety issue at our school since they trigger the school's sensitive fire alarm system to go off. These will not be allowed in the building.

FOOD DELIVERIES

In order to provide a more positive educational experience for your child, disruption of instructional time is strongly discouraged and must be avoided. Messages will be delivered to students only in extreme emergencies. **Commercial delivery of food and/or drink is prohibited at lunch time or for any other reason.** Please do not text or call your child during the school day as their phones should be off and in the closet. In case of emergency, the office will relay any important messages.

CAFETERIA RULES

The purpose of special rules in the cafeteria is to ensure that the primary purpose of lunch is executed. Children need the opportunity to eat their lunch so that they can perform for the rest of the day. In order to ensure this, the cafeteria process must be efficient and the following rules will be implemented:

1. All school rules of conduct apply to the lunchroom.
2. Remain seated with your class unless instructed to do otherwise.
3. Speak in a reasonable tone of voice.
4. Clean your eating area, including the table and floor, and throw away your garbage in the proper garbage can.
5. Use appropriate table manners at all times.
6. Do not run in the lunchroom.
7. Never throw food or other objects.
8. Do not share food or take anyone else's food or drink.
9. Wash and/or sanitize hands after eating.

PLAYGROUND/SCHOOL RULES FOR STUDENTS

- Remain in the assigned area within sight of playground supervisors.
- Students are encouraged to share, cooperate and communicate in a socially acceptable manner. (Wrestling, fighting, pushing and tripping are not allowed)
- Report any injuries to a playground supervisor **immediately**.
- Never throw stones, dirt, snowballs or any other potentially dangerous objects.
- Line up quickly, quietly and in an orderly fashion when directed by supervisors.
- **Do not bring a cellphone to lunch.**

APOLLO AFTERCARE

The Apollo After School Extended Day Program is offered at TRS and is available from 2:50 PM until 6:00 PM.

Please visit the school website for further details about this program.

[2026-27 Apollo](#)

[Policy 5843- Extended Care Program](#)

STUDENT TRANSPORTATION

BUS TRANSPORTATION

Transportation by school bus is a privilege, not a right, for eligible students. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies. Each student is responsible for demonstrating a desire to ride the bus by practicing safe and courteous bus ridership. The safety and comfort of all children are of primary importance and must be protected.

Your child will receive a Bus Conduct Report if there are any actions on the bus causing harm or potential harm, and you will be notified.

BUS REGULATIONS

1. Children should not be taken off the bus except for emergencies. This disrupts classroom routine and creates inconsistencies in the daily dismissal process. If you know your child will not be taking the bus, please send a note to the teacher in the morning, inform the bus aides when you drop off your child, AND notify the office.
2. Someone should be waiting at the bus stop when the bus arrives. The person picking up the child should be there **ten minutes** before the bus is scheduled to arrive. It is important that you be there in view so your child can see you.
3. It is impossible to arrange to have "friends" ride on the same bus together and we ask that you not request this. Siblings, however, may ride together.
4. **Busing assignments cannot be modified so that your child may have a playdate.** Busing is provided as a service to get your child to and from school.
5. If you elect to have your child bused, we ask that you do so both in the morning and in the afternoon. **ONE WAY busing IS NOT PERMITTED** except for students staying in extended care. **If your child misses the morning bus 5 times within the school year, your child's busing privilege will be placed on probation. If this continues, your child's courtesy busing may be suspended or revoked.**
6. In the interests of the children's safety, aides have been instructed never to allow a child to be removed from the bus line. You must go to the designated drop off point and pick up your child there.
7. Parents are asked to review proper behavior on the bus with their children as we will do here at school:
 - children must be belted into their seats
 - no horseplay on the bus is permitted
 - children are to sit in seats assigned by aides

- gross misbehavior (hitting, disrespect) will not be tolerated. One written warning will go home to parents. Upon the second incident, bus privileges may be suspended or revoked.
- 8. First half-days of school in September – If you bring your child to school in the morning, please pick him/her up at dismissal time as well.
- 9. If your child is bussed in the morning and is not going home on the bus, please write a note for the teacher and state who will be picking up your child. In addition, call the office by 1:30 PM (unless there is an emergency) to notify us that your child will be picked up.
- 10. If your child has a doctor or dentist appointment, you must call the office to let us know that you will be picking him/her up and you must sign your child out in the office before 2pm.
- 11. Once assigned, pickup stops cannot be changed. A child who is normally picked up at Lidl, for example, cannot be picked up at Roosevelt because you or a babysitter happen to be there that day.

[Policy 5600- Pupil Discipline/Code of Conduct](#)

Regulation 5600- Pupil Discipline/Code of Conduct

[Bus Rules](#)

SECURITY

In order to ensure the safety of our children and staff, the building is locked during the day, with the only entrance and exit being the front door, where visitors must be buzzed in. All visitors are required to check-in at the security desk, leave a driver's license or another acceptable form of ID with the security officer, and wear a visitor's pass to move about the building. Please remember to pick up your ID in the office before leaving the building.

In addition, regular fire and security drills are held to help students learn what to do in an emergency situation. Unscheduled visits to classrooms are not permitted. Entrances to and exits from the school must be made only through the front door. All doors other than the main entrance are alarmed.

The law requires that we have two fire/safety drills per month. Students and staff are to follow the appropriate fire/safety plan outlined in the beginning of the school year. Drills will be held to prepare for fire, lock down, bomb threat, and evacuation contingencies. Any student who fails to follow school rules or instructions given by *any staff member* during a drill will be referred to their grade level administrator for disciplinary action.

[Policy 7440- Security of School Premises](#)

Regulation 7440 School Security

[Policy 8420- Emergency and Crisis Situations](#)

PARENTS/VISITORS

All visitors must check in at the security desk before going anywhere else in the building. **You must have a PHOTO ID, sign in and receive a visitor ID tag before moving about the building.** While teachers are always willing to speak with parents, as well as administration, you must call to make an appointment, so that time is not disrupted and the educational process can continue undisturbed. For security reasons, no teacher will be available for a conference between 8:00 am and 8:30 am or once the school day has started without the principal's permission. **Conferences and classroom visits must be arranged in advance.**

It is also important to follow proper procedure in addressing issues at school or in the classroom. **Parents should always speak with the teacher first about any issues or concerns.** Often, the teacher will be able to resolve any problems or answer any questions parents may have. Should you require additional assistance, you

may then make an appointment with the school counselor, supervisor of elementary education and then the principal.

The safety and security of children is of utmost importance. Please understand that we have procedures in place to ensure this.

1. Check in at the security desk at all times and we will notify the teacher and issue you a badge for passage through our hallways to your meeting.
2. Supply us with court documents if you are the only person who is to pick up your child. Be sure to let us know if it changes.
3. Call the office if your child is changing their dismissal plans for the end of the day.

[Policy 9150- School Visitors](#)

Regulation 9150- School Visitors

CODE OF CONDUCT

CONDUCT

Code of conduct infractions will be addressed with a commitment to due process, ensuring fairness and an opportunity for students to be heard. Our approach emphasizes restorative remedies and consequences that focus on repairing harm and fostering accountability. Following an infraction, re-entry meetings will be held with parents and students to collaboratively plan for a successful return to the school community. For students or families seeking additional support, we encourage you to consult the resources available on our mental health website.

All students are expected to act responsibly in order to gain the full benefits of their educational experience. It is expected that students work to the best of their abilities in all academic, co-curricular and extracurricular pursuits and strive toward the highest level of achievement possible. They contribute to an orderly, learning-centered environment; show due respect for other persons and property; and seek help in solving problems. Proper and reasonable behavior is expected from every student. The New Jersey law states that students shall submit to the authority of the teachers and others in authority at all times. It is the student's responsibility to recognize that the principal, teachers and other adults in the school are in complete charge of the students and their actions at all times. Under no circumstance, will defiant or disrespectful behavior be tolerated.

Policy 5600- Pupil Discipline/Code of Conduct

Regulation 5600- Pupil Discipline/Code of Conduct

STUDENT'S RIGHTS

Every student has certain rights. Please discuss these with your children.

1. Students have a right to be themselves at school. Students should not be treated unfairly because they are tall or short, light or dark, a girl or a boy, have red or blond hair, or because it takes them a little longer to get the right answer.
2. Students have a right to be respected and treated with kindness at school. This means that others should not laugh at them, make fun of them, bully them or hurt their feelings. No one is to embarrass them.
3. Students have a right to be safe at school. This means no one should make them afraid to come to school. No student should be hurt or threatened at school.

4. Students have a right to tell their side of a problem before anything happens. This means no one will be punished for breaking a rule or taking someone else's rights away without a chance to tell their side of the story.

If a student feels that someone has tried to take away any of these rights, he or she should tell a teacher or administration.

STUDENT'S RESPONSIBILITIES

Every student has certain responsibilities. Please discuss these with your children.

1. Students have the responsibility to exhibit self control on school premises, on the school bus and at school activities.
2. Students have the responsibility to remain in the area assigned for a specific activity.
3. Students have the responsibility to exhibit respect for the authority of all school personnel.
4. Students have the responsibility to maintain and respect school and private property.
5. Students have the responsibility to speak and treat all adults and other students with respect.
6. Students have the responsibility to avoid placing themselves or others in danger of physical harm.
7. Students have the responsibility to keep the school clean and attractive and use constructive means to settle disagreements or problems.

RULES AND CONSEQUENCES

A school cannot run properly without a set of rules and guidelines for student behavior. In most cases, because of the age of our students, a teacher's admonition or a discussion of the behavior will suffice. Certain classroom or play privileges may be revoked for a period of time, but teachers will be sure to acknowledge good behavior as well.

If a child continues to misbehave or show disrespect, parents will be asked to come in for a conference with the Supervisor of Elementary Ed, school counselor or teacher. Further instances will demand the intervention of the principal, and additional action may be taken, as per Board of Education policy.

[Policy 5600- Pupil Discipline/Code of Conduct](#)

Regulation 5600- Pupil Discipline/Code of Conduct

DISCIPLINE

Providing a safe, secure learning environment is of paramount importance to the parents, students and staff. Well-established procedures and rules, along with appropriate consequences for their infringement, as well as parent communication, help to maintain an orderly environment that promotes and supports student learning. Students are expected to behave properly and demonstrate respect for themselves, their school, teachers, staff (bus drivers and aides, yard aides, custodians, etc.) and other students.

Discipline and order can only be achieved through communication and cooperation between parents and the school. **Good manners and standards of decency are universally acceptable and are sufficient guides to appropriate behavior.**

Students shall be treated fairly and equitably. Discipline shall be based on a careful assessment of the circumstances of each individual case. Duration and severity of consequences will depend on, but are not limited to, the offense, the nature of the violation, the student's age, disciplinary history, intent, disability, and the overall effect upon student welfare and the learning environment. While these factors are considered, the severity of an incident remains the primary factor in determining what specific disciplinary action will be taken.

The ultimate goal is for students to understand the effects of their actions and learn how to handle themselves appropriately in future situations.

Examples of infractions and interventions/consequences may include but are not limited to the following:

<u>Level 1 Infractions:</u> • Infraction of school dress code • Eating in undesignated areas/times • Getting out of the seat without permission • Making inappropriate gestures, symbols, or comments, or using profane, offensive, or culturally insensitive language • Excessive talking • Inappropriate use or removal of school materials • Failure to report to a lunch reassignment • Disruptive behavior • Disrespect to school personnel • Cell phone usage, wearing of ear buds, headphones, Bluetooth devices, apple/smart watches, unless authorized by the teacher for instruction • Inappropriate use of technology • Other	<u>Level 1 Interventions/Consequences:</u> • Verbal correction • Student conference • Seat change • Parent contact • Parent conference • Administrator-issued detention/lunch reassignment • Counselor referral • Referral to support services (MTSS) • Nurse referral • Peer mediation • Conflict resolution session • Restitution • Restorative justice • Loss of privileges • Other
<u>Level 2 Infractions:</u> • Inappropriate/threatening dialogue • Verbal assault/abuse • Continuous violation of acceptable use of technology • Roaming/walking out of class • Continuously making inappropriate gestures, symbols, or comments, or using profane, offensive, or culturally insensitive language • Inappropriate public display of affection • Unethical conduct/cheating/plagiarism • Chronic disruptive behavior • Inappropriate conduct on a school bus • Other	<u>Level 2 Interventions/Consequences:</u> • Referral to support services (MTSS) • Parent contact • Parent conference • Peer mediation • Conflict resolution session • Restorative justice • Counselor referral • Restitution • HIB Investigation (if applicable) • Police notification (if applicable) • Administrator-issued detention/lunch reassignment • Loss of privileges • In-school suspension • Out of school suspension • Other
<u>Level 3 Infractions:</u> • Fighting • Bullying/cyber-bullying • Unauthorized audio or video recording • Verbal/physical threat or assault of another person(s) • Sexual assault/harrassment/conduct • Weapons	<u>Level 3 Interventions/Consequences:</u> • Parent contact • Parent conference • Referral to support services (MTSS) • Conflict resolution session • Restorative justice • Counselor referral • HIB Investigation (if applicable)

• Possessions/use/distribution of dangerous or other substances including tobacco products and or any paraphernalia • Leaving school premises (unauthorized) • Indecent exposure • Bomb threats • Gambling • Inappropriate use of the fire alarm • Vandalism/tampering/destruction of school property • Theft/robbery • Facilitating the entry of intruders • Terroristic threats • Gross bus misconduct/compromising safety • lighting matches/using a lighter/setting a fire • Trespassing • Possession of pornographic material • Extortion • Spitting • Other	• Police notification (if applicable) • Administrator-issued detention/lunch reassignment • Loss of privileges • In-school suspension • Out of school suspension • Long-term suspension • Assignment to alternative educational program • Zero tolerance for Firearms (removal) • Expulsion
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[Policy 5600- Pupil Discipline/Code of Conduct](#)

Regulation 5600- Pupil Discipline/Code of Conduct

DRESS CODE

All dress should be clean and modest, and in general, should not be distracting or offensive to others. Students should dress in a way that is in good taste and in a style appropriate for school and for their age. In the interest of safety, flip-flops or shoes with high heels should not be worn, nor should students wear “wheelies” (sneakers with wheels on the bottom) to school. Students should avoid open-toed shoes and should remember to wear sneakers on days when they have gym.

Please make sure children are dressed appropriately for the weather. We do try to go outside whenever possible for playtime at lunch, as long as the temperature is above freezing (32 degrees) and the park is dry. Label all outerwear and backpacks with your child’s first and last name, as well as the classroom/homeroom number. Clothing advertising alcoholic beverages, or those with obscene or questionable printing on them will not be permitted. **In addition, no caps, hoods, hats, bandanas or wallet chains are permitted to be worn during the school day.**

Both male and female students should cover their midriff area. If it is showing, a parent will be asked to bring a different shirt to school as the child waits in the office.

[Policy 5511- Dress and Grooming](#)

HALL PROCEDURES

Students are requested to cooperate with the following hall rules in order to maintain order and secure safety for all:

- Walk silently when changing classes, as other classes are in session.
- Walk. Do not run, push or shove.
- Keep in line and obey teachers and staff members when moving in hallways.

SCHOOL WORK/CHEATING

Students are expected to do their own work. Copying from another student or any other form of cheating is not permitted. Students should not submit AI-generated work as their own work. Students are expected to meet all deadlines for classwork and homework assignments. Students are also expected to pay attention in class and work on all class assignments carefully.

Students caught cheating on an assignment or test will receive no credit for the work, and will receive a failing grade on the assignment. Parents will also be called in for a conference with the teacher and counselor/or principal if it is not the first time.

[Policy 5701- Plagiarism](#)

NEVER BRING THESE ITEMS TO SCHOOL

Dangerous items should never be brought to school. These items include: matches, cigarettes, pills and medicine, pets, radios, pocket knives, guns or toy guns, or skateboards. Children should also never bring to school any items that are valuable to them. The district is not responsible for personal items that are lost or stolen.

[Policy 8467- Weapons](#)

[Policy 5611- Removal of Pupils From the General education Program For Weapons/Firearms Offenses](#)

SCHOOL PROPERTY

The parents of every child in school have helped pay for everything in the school. This means that your children are sharing all the books, desks, and everything else in school with all of their classmates. If these things are destroyed or damaged, it means students cannot use them or parents must spend more money to replace them. Parents of a child who destroys school property will be expected to make recompense. We all must take care of our school.

[Policy 5513- Care of School Property](#)

Regulation 5513- Care of School Property

FALSE ACCUSATIONS

Students who falsely accuse other students of misconduct may be subject to disciplinary action.

TECHNOLOGY & COMMUNICATION

The email addresses of parents and guardians will be shared as a directory for various school-related groups like the PTA/PTO groups, WPD, etc., if necessary.

Students' silent cellphones and smartwatches are to be left in the backpacks. The office phone is the central line of communication.

EMAILS

Every teacher has an email address which they check daily. Please feel free to contact your child's teacher in this manner to ask questions and receive information. You can expect a response within 24 hours unless they are not in work due to an illness or personal matter.

INTERNET ACCESS

Students have access to the Internet under the supervision of their teachers and they are expected to abide by the Board of Education's Internet use policy, which may be found online at the district website. We are also distributing a parental permission form that you must sign if you will allow us to publish your child's pictures in our newsletters, public relations materials, and other print and digital material. No child's name will be used in promotional materials.

TEXTBOOKS AND CHROMEBOOKS

Each student is responsible for all issued books, computers and supplies, even if they are damaged, lost, or stolen. If a book or Chromebook is damaged or lost, it must be paid for before another will be issued. Once paid for, the teacher will issue another book. Every textbook should be kept covered throughout the year to protect it from damage.

If the Chromebook charger is lost, there will be a \$20 charge to replace it.

[Policy 5513- Care of School Property](#)

Regulation 5513- Care of School Property

Chromebook Release form at the end of this document

TECHNOLOGY POLICY

Using technology in the context of a school setting is not a right, but a privilege. Inappropriate use will result minimally in the suspension of that privilege. Any student who uses the technological resources of the district consents to having all activities regarding this use monitored by a systems operator. All users of technology in Weehawken Public School are required to abide by the Weehawken Board of Education Acceptable Use of Computer Networks/Computer Resources Policy 2361.

Inappropriate Uses: The following have been deemed inappropriate uses of technology by either the broad community of computer users or by legal judgment. The list is not all-inclusive, but includes the major categories of misuse of technology.

- Using the network for illegal activity (e.g., copyright infringement).
- Disrupting or damaging equipment software or the operation of the system.
- Vandalizing the account or data of another user.
- Gaining unauthorized access to another account, confidential school records or to the system operation.
- Using another person's account or name without permission.
- Using abusive, obscene language, sending hate mail or harassing another individual.
- Obtaining pornographic text, graphics or photographs.
- Sending or receiving material that is racist, sexist or offensive to the religious beliefs of people.
- Creating or installing a computer virus.
- Using technology for personal, financial or business gain.
- Installing or using personal software on any computer in the district.
- Changing the configuration of an individual computer or network.
- Downloading software.
- Logging on the internet or sending email using a fictitious name.
- Email broadcasting or spamming.

School devices will be monitored and parents will be notified if students are using their device inappropriately or are searching any topics that are either inappropriate or dangerous.

Network Etiquette and Child Safety: Students are expected to adhere to generally accepted rules of network behavior. These include:

- Be polite. Do not use abusive language.
- Electronic mail is not private. Systems operators have access to all mail and illegal activities may be reported to law enforcement authorities.
- All documents developed and/or sent or received via email by an authorized user must be identified as belonging to that user. Anonymous documents are prohibited, and, if detected, will be purged by the teacher or system operator.

- Logging on the internet is taking an electronic field trip into cyberspace. Students are going into the world and need to protect themselves. Students must not give out their names, home addresses, or telephone number to people they “meet” on the internet.

HARASSMENT, INTIMIDATION, & BULLYING (HIB)

BULLYING

Bullying consists of inappropriate behavior, including threats, intimidation of others, treating others cruelly, terrorizing, coercing, habitual put-downs and/or badgering of others. Every student will be treated with respect by their classmates, teachers and staff, and every student is expected to show respect in return. Bullying, fighting and disrespect to teachers or to classmates are not permitted at our school. Attached is our school’s Anti-Bullying Policy.

Common Characteristics of Bullying:

- Physical – hitting, kicking, taking or damaging a victim’s property
- Verbal – using words to berate, hurt or humiliate
- Relational – maliciously spreading rumors, and/or actively excluding a person from the peer group to cause emotional harm

Any student who believes that he/she has experienced bullying or believes that another student is being bullied, should obtain help by immediately reporting the alleged act to a teacher, counselor, principal, or other District employee. Failure to immediately report may impair the District’s ability to investigate and address the prohibited conduct. A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action. Administration is allowed to speak to your student during any investigations or incidents.

The Anti-Bullying Coordinator, Mr. Ferrer, shall conduct an investigation based on the allegations reported. Absent extenuating circumstances, the investigation should be completed within ten (10) school business days from the date of the initial report alleging bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation.

[Policy 5512- Harassment Intimidation and Bullying](#)

Regulation 5512- Harassment Intimidation and Bullying

Reporting a possible HIB (These can be found on our website)

Parent reporting form #1 (option #1)

https://www.nj.gov/education/safety/sandp/hib/docs/HIB_Incident_Form_ForFamilies.pdf

Parent reporting form #2 (option #2)

<https://reporting.hibster.com/Pages/ReportIncident.aspx?Id=353>

What is HIB?

<https://www.nj.gov/education/safety/sandp/hib/>

HEALTH OFFICE

HEALTHY HABITS

We make every effort to ensure your child's health and safety while at school. We encourage you to set a healthy routine for your child at home, including an early bedtime, good breakfast in the morning, and a healthy snack at school (for example: fruit, vegetables, pretzels, and water) . Do not send soda or candy to school with your child.

[Policy 8505- School Nutrition](#)

PEANUT & TREE NUT SAFETY

To help protect students with severe and potentially life-threatening food allergies, peanuts, tree nuts, and foods containing any type of nut are not permitted at school. This includes items such as peanut butter, Nutella, and other foods containing peanut or tree nut ingredients. Families should carefully check food labels when packing snacks and lunches and avoid products that contain or may contain peanuts or tree nuts. We appreciate your cooperation in helping us maintain a safe environment for all students. Please refer to our [Peanut & Tree Nut Safe Classroom guidelines](#) for additional information.

MANNERS

While most of our students are well-mannered and well-behaved, we ask that parents discuss common courtesies with children, even at a very young age. We will reinforce these concepts in school, of course, but ask that you begin at home to help children learn to be good citizens and good classmates.

HEALTH AND MEDICAL

If a child becomes ill or injured in school, it is essential that he or she proceed immediately to the nurse's office. No one who has been injured or has become ill during the school day should ever leave school without going to the office for an official sign-out. If it becomes necessary for a child to be sent home, the parent will be contacted and informed. If a parent/guardian cannot be reached, the people listed on the student information sheet will be contacted. No child is ever sent home unless there is an authorized adult to care for him or her. An emergency telephone number is absolutely necessary in such situations. In fact, state law requires that the school have this emergency telephone number on file. Health certificates are required by state law for each pupil upon entrance to school. Furthermore, children entering first, third, seventh, and tenth grades are required to furnish such documentation.

[Policy 8441- Care of Injured and Ill Persons](#)

Regulation 8441- Care of Injured and Ill Persons

IMMUNIZATIONS

All immunizations must be up to date prior to starting school in September. Most families were notified at registration if children require any immunizations. If you are unsure or have any questions, please contact the school nurse at 201-422-6142. All Pre-K students must, by law, receive a flu shot before December 31.

[Policy 5320- Immunization](#)

Regulation 5320- Immunization

ILLNESS

Of course, we want your child in school every day and stress regular attendance. However, it is just as important that your child stay at home if he/she is ill. If your child is ill during the night or before coming to school in the morning, keep him or her at home. A child exhibiting any of the following symptoms should NOT be sent to school: nausea/vomiting/diarrhea; ear pain; fever; rash; pink eye/drainage from the eyes or a fever of 100 degrees or more. Students with fever should not return to school until 24 hours after the fever breaks. If a student develops a temperature of 100.4 degrees or above, and/or shows other symptoms of illness during the

school day, parents will be contacted to pick him/her up. If the parent/guardian cannot be reached, information on the emergency card will be used.

[Policy 8451- Control of Communicable Disease](#)

Regulation 8451- Control of Communicable Disease

RETURNING FROM ILLNESS

Children who have an elevated temperature should remain home until the temperature has returned to normal without medication for 24 hours. If a child is returning after having a contagious illness, or having been absent for 3 or more days, a note from the child's doctor is required for readmittance. The note listing the illness, date treatment began and doctor's signature should be delivered to the office by the child on the day of return. The child will then be sent to the classroom. Do not send your child to school if he/she is ill.

[Policy 8451- Control of Communicable Disease](#)

Regulation 8451- Control of Communicable Disease

MEDICATIONS

As per the NJ State Department of Education, NO medication can be administered without a written prescription from a doctor (not even over-the-counter-medications). Any child requiring medication for any reason in school must have a written and signed order from the prescribing doctor and from a parent. The doctor's written permission must include diagnosis/indication for the medicine, the name of the drug, dosage, and time of administration. Medicine must be brought to school by a parent in the original, labeled container, including all necessary information: prescription, MD permission, and parent's written permission. Please do not send cough drops to school with your child, as these are choking hazards.

[Policy- 5330- Administration of Medication](#)

Regulation 5330- Administration of Medication

INHALERS/EPIPENS

Before any student shall be authorized to carry and/or use an inhaler or EpiPen on school premises or at school functions off school property, the parent or guardian must file the following with the school nurse: a certification of a duly licensed physician that the student suffers from a potentially life threatening condition which requires immediate use of an inhaler or EpiPen and is capable of self-administration of the medication.

- The parents or guardian must provide an additional inhaler or EpiPen, identical to the one which the student is authorized to carry, which shall be retained by the school nurse in accordance with the Board policy.
- The parent or guardian of such a student shall make a written request of the school district for permission to have the student carry and use an inhaler or EpiPen. The request shall also include a statement which shall release, indemnify, and hold harmless the Board of Education against any and all liability for damage or inquiry arising out of the district approval of the request.
- Students must report to the school nurse with inhalant or EpiPen and demonstrate to the school nurse that they have proper knowledge and use of these medications. Students deemed responsible may carry their prescribed medication on their person.

EXCLUSION FROM PHYSICAL EDUCATION

Students who need to be excused from participation in physical education due to a medical reason must submit a doctor's note to the school nurse. The note must include the reasons and length of time to be excused. The note is to be brought to the school nurse before physical education class. The nurse will approve the note and issue an excuse for the requested period. A copy of this note will be kept in the nurse's office.

MENTAL HEALTH AWARENESS

The counselor's office has been established for the social emotional well being of all our students. Students can visit there when necessary as the intent is for it to be a calming place for students with mental health concerns.

Student counselors as well as a clinical specialist will be available upon request. The introduction of a Mental Health Initiative within schools marks a significant stride towards nurturing not only academic excellence but holistic well-being. It includes the following:

- **A Reach Out 24/7 Helpline**-Students can connect to live crisis counselors trained to address and de-escalate youth crisis situations to keep students safe 24/7.
- **Teletherapy**- Students are partnered with licensed therapists with experience providing mental health support to children and teens. Sessions can be scheduled anytime during or outside school hours. Students participate in weekly 30-60 minute therapy sessions with no out-of-pocket costs to families.
- **Universal Screener**- The SAEBRS (Social, Academic, and Emotional Behavior Risk Screener) is a norm-referenced tool that identifies students at risk for SEB concerns. The Screening tool that measures both the absence of problem behaviors and the presence of well-being and competencies. The screener contains one broad scale and three subscales (social, academic, and emotional behaviors) that are interrelated with CASEL's five core SEL competencies.

ACADEMICS

HOMEWORK

Homework assignments are an essential extension of work begun in the classroom. They serve to develop attitudes and habits that can only be partially accomplished in the supervised climate of the classroom and help reinforce skills learned during the day. District regulation recommends the following homework amounts for each grade level:

[Policy 2330- Homework](#)

Regulation 2330 Homework

Grade 3: Should not exceed 30 min per night (Monday - Thursday)

Grades 4, 5, and 6: Should not exceed 45 minutes per night. (Monday - Thursday)

Parents/guardians are strongly encouraged to monitor their child's organization. Make sure assignments are done according to the given instructions and completed on time. Contact the teacher to stay well informed about the student's learning process. Homework is also posted on the teacher's google site. Check this daily for updates and announcements.

In order to complete a homework assignment satisfactorily, the following hints may help:

1. Did you understand the assignment? If not, ask the teacher to make sure.
2. Read the entire assignment over quickly to grasp the basic idea. Reread for content, relationship and details.
3. Plan properly. Set aside a consistent time every day for studying at home. Also, use study periods and the Media Center wisely. Take home all books, papers and other materials you will need to do the assignment.

Assessments

TRS: Students in grades 3 through 6 will be taking benchmark assessments throughout the year in order to monitor their progress. As a result, teachers will be able to differentiate instruction for the entire class. MAP Growth for Reading and Math will take place 3x a year. NJSLA for Grades 3-6 Math and ELA, as well as Science for 5th Grade only, will take place in the spring. **Dates to be determined.**

[Policy 2622](#)- Student Assessment

TESTING

Students are evaluated formally and informally daily by their classroom teachers. In addition, all students are assessed at the beginning of the year, at midpoint, and at the end of the year using Benchmark Assessments included in their reading/language arts program and math programs and aligned to the curriculum. In grades 3-11, NJ State Assessments, a high quality assessment, will be administered. This test will allow parents and educators to see how children are progressing in school and whether they are on track for post-secondary success. The NJ State assessment also provides teachers with the ability to identify students who may be falling behind and need extra help.

[Policy 2622- Student Assessment](#)

GIFTED AND TALENTED

New Jersey Administrative Code 6A:8-3.1 defines students who are gifted and talented as those students who possess or demonstrate high levels of ability in one or more content areas when compared to their chronological peers in the local district and who require modification of their educational program if they are to achieve in accordance with their capabilities.

Following the New Jersey Association for Gifted Children guidelines for identification, the Weehawken School District uses multiple criteria when considering students for individualized enrichment support and the Gifted and Talented pull-out program. All students are screened for eligibility in accordance with New Jersey's Strengthening Gifted and Talented Education Act.

Key Points of the Identification Process

- All public schools must have a board-approved gifted and talented program.
- Students are to be compared with their peers in the local school district.
- District boards of education shall make provisions for an ongoing K-12 identification process for gifted and talented students that includes multiple measures, including but not limited to, achievement test scores, grades, student performance or products, intelligence testing, parent, student and/or teacher recommendation, and other appropriate measures.
- The regulations do not establish state-level criteria for giftedness (such as an IQ score or grade point average). Specific tests are not required to be used to identify gifted and talented students.
- Local school districts should ensure that the identification methodology used is developmentally appropriate, non-discriminatory, and related to the programs and services offered.
- N.J.A.C. 6A: 8-3.1(a)5 ii requires local district boards of education to provide appropriate K-12 educational services for gifted and talented students. Therefore, the identification process and appropriate educational challenges must begin in kindergarten.
- District boards of education shall take into consideration the *PreK-Grade 12 Gifted Program Standards of the National Association for Gifted Children* (NAGC) in developing programs for gifted and talented students.

[Policy- 2464- Gifted and Talented Pupils](#)

Regulation 2464- Gifted and Talented Pupils

ACADEMIC ASSISTANCE

Please contact the teacher to make arrangements for special help.

During the school day, students in need of help and recommended by their teacher have the opportunity to receive additional small group and individual instruction in our Academic Support Program and our English as a Second Language Program (ESL). Children with more serious difficulties are entitled to services provided by our Response to Intervention Program, our 504, our Intervention and Referral Services committees or by our

Child Study Team. You may learn more about these programs by referring to the information on the district calendar or website, or by calling the school. In some cases, a teacher or the principal will call you to advise you of the possibility that services such as these might be required to better serve your child.

REPORTING STUDENT PROGRESS

The evaluation of student achievement is an important function of the teacher. Report cards are designed to inform you of your child's level of instruction, academic progress and growth. The report card provides a means of communication between your child's teacher and you, which is very important to your child's success and happiness in school.

[Policy 5420- Reporting Pupil Progress](#)

Regulation 5420- Reporting Pupil Progress

REALTIME PORTAL

Parents or guardians have access to their child's school information. The parent portal is located under the Parents Tab on the District Website. A username and password will be provided.

STUDENT SUPPORT SERVICES

SCHOOL COUNSELING

A counselor's primary concern is to give support and guidance in these most important years. There is no problem too large or small to discuss. Students are encouraged to seek out the assistance of their school counselor whenever needed. Mr. Cory Ferrer is the School Counselor at TRS.

SPECIAL EDUCATION

The Weehawken School District provides special education and related services to students who meet eligibility criteria. Child Study Teams, consisting of a school psychologist, learning consultant, social worker, and speech-language specialists are assigned to all schools in the district. Child Student Teams conduct comprehensive evaluations to determine eligibility for special education and related services. If a student is found eligible for special education, an Individual Education Plan (IEP) is developed in order to provide an appropriate program. It is the goal of the district to educate students with disabilities in the least restrictive environment. Mrs. Jaqueline Cullinane is the Supervisor of Special Education.

MTSS: Multi tier system of Supports

MTSS is a comprehensive, data-driven framework used in schools to provide a structured and layered approach to support all students' academic, behavioral, and social-emotional needs. It involves a continuum of universal, targeted, and intensive interventions, monitored continuously through screening and progress monitoring, to ensure every student receives the precise level of support they need to succeed.

WEEHAWKEN CARES

The Weehawken Police Department (WPD) has an initiative called *Weehawken Cares*. The program is a communication tool between the Weehawken Township School District (WTSD), and the WPD in which the WPD informs the schools when a student in one of said schools, is involved, or embroiled in a situation in which the police have responded. The WPD does not delve into what transpired or occurred in the episode that prompted their response. Rather it is a professional courtesy to the schools, affording them notice that the student was privy to a situation which warranted police intervention. *Weehawken Cares* is by no means intended to be punitive, or probing. It does allow schools to be mindful and aware of the child involved, should they react, or respond poorly to whatever has occurred.

MISCELLANEOUS

FIELD TRIPS

The purpose of a field trip is to enlarge or expand on classroom experiences. Field trips are normally planned at least one month in advance. Before embarking on a field trip, parent permission slips will be distributed to students. Parents must sign these slips and return them to the classroom teacher. **Under no circumstances may a student be permitted to attend a field trip without a signed permission slip in the possession of the teacher with updated information.**

[Policy 2340- Field Trips](#)

Regulation 2340 Field Trips

LOST AND FOUND

Anyone finding a lost article should take it to the security desk. Lost articles may be claimed on the first floor outside room 106.

RESIDENCY VERIFICATION

The Weehawken School District requires all parents/guardians to submit verification of residence to demonstrate their entitlement to a free educational program in the Weehawken Public Schools. Students entering school for the first time as a transfer are to be accompanied by a parent or guardian.

[Policy 5111- Eligibility of Resident/Nonresident Students](#)

Regulation 5111- Eligibility of Resident/Nonresident Students

PARENT TEACHER ASSOCIATION

We are proud members of the PTA (Parent Teacher Association). Parents are welcome and encouraged to join the PTA, which sponsors many worthwhile activities for our children and provides parents, teachers, and community members the opportunity to unite to improve children's lives by addressing health, education and social concerns. Class parents and volunteers are encouraged and welcome, with the cooperation of the classroom teacher. By providing the PTA with your email address, you will receive notices, announcements, the PTA newsletter and other important information. Meetings are held monthly.

2025-2026 PTA Officers

President: Annelise McCullough

VP of Communications and Advocacy: Sarah Lillo

VP of Membership & Class Parents: Kate Reilly & Ilana Fayerman

VP of Fundraising: Ryan Robbins & Sue Becovic

Recording Secretary: Elian Mustafa

Treasurer: Oisze Altonaga

TRS CLASS PARENTS

- Serve as a liaison between teachers and the PTA.
- Meet with respective teachers (include all class parents if possible) to determine what each teacher's goals/objectives and practices are with regards to the class parent role and their respective responsibilities (i.e. class holiday parties/events and class parent attendance etc.).
- Attend class parties and plan to be on site, when asked by the classroom teacher.

- Accompany the class on field trips, when needed.
- Play an active role in Fun Day and other major PTA fundraisers and events.
- Encourage participation in school activities by parents other than the designated class parents (i.e. Each class parent can choose to ask other class parents in each respective class to help out with parties and other PTA fundraiser initiatives; the work just needs to get done).
- Ensure class parent participation in monthly PTA meetings.
- Responsible for distributing all PTA communications to parents via email
- Email addresses should only be used for approved communications from the Teacher and/or the TRS PTA
- Email accessibility to ensure good communication.
- Assist PTA in maintaining an updated email lists of their respective class.

TRS Trimester Dates: All dates subject to change

First Trimester: 9/8/2026- 12/9/2026 (60 days) Report Card Distribution: 12/16/2024	Second Trimester: 12/10/2026- 3/17/2027 (60 days) Report Card Distribution: 3/23/2027	Third Trimester: 3/18/2027- 6/21/2027 (60 days) Report Card Distribution: Last day of school depending on the use of snow days
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MEDIA RELEASE

Throughout the school year, students participate in class projects, programs, activities, field trips and events along with normal classroom routines that support their education, promote community service or encourage positive behavior.

Occasionally, staff, parents, and local media may cover these events by taking photographs or video. This may include newspapers, television, websites or other media productions. This also includes our school's website and classroom and club web pages. Staff may occasionally videotape students performing, reading, presenting a project or reciting in Spanish.

This Media Consent Form is valid from the time of signature until at which time an updated/revised form is received during the years that the student(s) attends the Weehawken School District.

STUDENT INTERNET ACCOUNT

I have discussed the Computer/Internet Access Policy (#6163.2) and Regulations of the Weehawken Township School District with my parent/guardian as listed below. I agree to follow the terms and conditions contained in this policy and regulations. I understand that if I violate the rules, I may not be permitted to use the internet and school disciplinary action and/or appropriate legal action may be taken.

I have read and agree to the District's Computer/Internet Access Policy (#6163.2) and regulations. I understand that if my child violates the rules his or her account can be terminated and she or he may face other disciplinary measures or legal action.

I also recognize it is impossible for the Weehawken School System to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network.

I will instruct my child regarding any restrictions against accessing inappropriate material. I will supervise my child's use of the system when my child is accessing the system from home. I will emphasize to my child the importance of following the rules for personal safety.

I hereby release the District, its personnel and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use the District system, including but not limited to claims that may arise from the unauthorized use of the system to the purchase products or services.

- Consent for our schools to provide personal identifying information of your child (including first name, last name, email address and username) to third party blended learning providers via the District-issued Google account
- The possibility that your child may be included in photographs or videos that may be printed, displayed or broadcasted on the school's website, twitter account or other school-related public media outlets
- Give permission to issue a Google account for my child and certify that I have discussed the Computer/Internet Access Policy (#6163.2) with my child and agree to follow the terms and conditions set forth in this policy.
- As per letter on family life, my child may participate in the Family Life education ____ yes
- As per letter on family life, my child may NOT participate in the Family Life education ____ no
- Cell Phone Internet Technology Use
- Email Consent Waiver Policies
- School Issued Device Policies
- Bus Rules and Regulations
- Cyberbullying Policies
- Vaping and Code of Conduct Policies
- Mental Health Initiative
- <https://www.payschoolscentral.com/> Lunch Program

Media Release Throughout the school year students participate in class projects, programs, activities, field trips and events along with normal classroom routines that support their education, promote community service or encourage positive behavior. Occasionally, staff, parents, and local media may cover these events by taking photographs or video. This may include newspapers, television, websites or other media productions. This also includes our school's website and classroom and club web pages. This Media Consent Form is valid from the time of signature until at which time an updated/revised form is received during the years that the student(s) attends the Weehawken School District.

Student Internet Account Consent/Waiver Agreement I have discussed the Computer/Internet Access Policy (#6163.2) and Regulations of the Weehawken Township School District with my parent/guardian as listed below. I agree to follow the terms and conditions contained in this policy and regulations. I understand that if I violate the rules, I may not be permitted to use the internet and school disciplinary action and/or appropriate legal action may be taken. I have read and agree to the District's Computer/Internet Access Policy (#6163.2) and regulations. I understand that if my child violates the rules his or her account can be terminated and she or he may face other disciplinary measures or legal action. I also recognize it is impossible for the Weehawken School System to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network.

I will instruct my child regarding any restrictions against accessing inappropriate material. I will supervise my child's use of the system when my child is accessing the system from home. I will emphasize to my child/children the importance of following the rules for personal safety. I hereby release the District, its personnel and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my child's use of, or inability to use the District system, including but not limited to claims that may arise from the unauthorized use of the system to the purchase products or services.

Cell Phone, Technology and Internet Use TRS recognizes that access to technology in school gives students greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop 21st-century technology and communication skills. All technologies provided by the district are intended for education purposes. All users are expected to use good judgment and to follow the specifics of this document as well as the spirit of it: be safe, appropriate,

careful and kind; don't try to get around technological protection measures; use good common sense; and ask if you don't know. Connecting to our Wi-Fi network with personal devices is a privilege, not a right of district students. Cell Phones are NOT permitted to be used in the classroom UNLESS otherwise instructed. If a teacher asks for your cell phone you are required to release it to them, otherwise face disciplinary action.

Email We may provide users with the privilege of email accounts for the purpose of school-related communication. Availability and use may be restricted based on school policies. If users are provided with email accounts, the account should be used with care. Users should not send personal information; should not attempt to open files or follow links from unknown or untrusted origin; and should use appropriate language. All messages sent and received on the district email must have an educational or administrative purpose, except that personal email is permitted within the boundaries noted in this policy. Email is not to be considered private, is subject to review, and will be archived in accordance with federal and state law. District and system administrators may inspect the contents of any email, or disclose such contents when required to do so by the board policy, regulation or other laws and regulations of the State and Federal governments. The board reserves the right to cooperate fully with local, state or federal officials in any investigation concerning or relating to any email sent or received on the district email system.

School Issued Devices TRS will provide students with Chromebooks to promote learning. Users should abide by the same responsible use policies when using school devices off the school network as on the school network. Users are expected to treat these devices with extreme care and caution; these are expensive devices that the school is entrusting to your care. Users should immediately report any loss, damage, or malfunction to IT staff immediately. Users will be financially accountable for any damage resulting from negligence or misuse.

Cyberbullying

Cyberbullying will not be tolerated. Harassing, "dissing," flaming, denigrating, impersonating, outing, tricking, excluding, and cyberstalking are all examples of cyberbullying. Don't be mean. Don't send emails or post comments with the intent of scaring, hurting, or intimidating someone else. Engaging in these behaviors, or any online activities intended to harm (physically or emotionally) another person, could result in severe disciplinary action and/or loss of privileges. In some cases, cyberbullying can be a crime. Remember that your activities are monitored and retained.

Mental Health Initiative

Students who contact our hotline and teletherapy partners should understand that these partners (Gaggle, Hazel, Renaissance) will contact the school district and/or police department if the matter's seriousness warrants this type of intervention.

PaySchools Lunch

Families and students understand that unless they receive free or reduced price lunch or breakfast, they are obligated to pay for the food they take. All parents and guardians should apply for free or reduced price lunch at [payschools.com](https://www.payschoolscentral.com/) and regularly check their balance. All free and reduced price lunch students get one lunch per day and will be charged for any additional lunches they purchase. <https://www.payschoolscentral.com/>

<https://www.payschoolscentral.com/>