



Academic Program Review: Annual (APR-A) Report Guidelines¹

Instructions

1. Colleges, departments, and programs should identify who is responsible for authoring this report for each program.
2. All programs with and without specialization accreditation will submit an annual report.
3. From the table below, determine which category best describes your program:

My program has...	What I need to submit...
No specialized accreditation	APR-A report
Specialized accreditation with an annual report that contains program-level student learning outcomes	Specialized accreditation annual report (simply upload the report).
Specialized accreditation with an annual report that does not contain program-level learning outcomes	APR-A report
Specialized accreditation that does not require any annual reporting	APR-A report

4. Download this file (WORD document).
5. Submit your report as a WORD document via this [Annual Academic Program Reporting Form](#) by **Nov. 1**.
6. If your program had a specialized accreditation visit or an Academic Program Review: 7-Year Self-Study (APR-7) last academic year, please submit either your ISU 7-Year Academic Program Review or your Specialized Accreditation Report as well as the reviewer feedback if applicable.

¹ Updates: 9/5/2023, 04/03/2024
Approved: Dean's Council 9/07/21
Approve: Faculty Senate: 9/27/21

Academic Program Review: Annual (APR-A) Report

Program: Education Specialist – Education Administration
Ed.D. Educational Leadership K-12 Administration

These two programs are not being reported separately. Student outcomes are identical and outcome data for both programs is the same.

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1. Refer to the action plan from your most recent APR-A report.
 - A. Describe progress your program has made according to your action plan and timeline over the past year
There were no completers/graduates of the Ed.S. or Ed.D. programs this assessment cycle. Program faculty are not able to assess the effectiveness of the practicum since we did not have any students complete a practicum during this cycle. There are students in the program, and they are successfully completing the required coursework. We expect to have completers in the next assessment cycle.
 - B. Describe your next steps for the upcoming academic year.
The EDLA 7737 Practicum Handbook will be created in an electronic booklet form similar to the EDLA 6657 Internship Handbook. The required activities will be aligned to State Standards and the CAEP Six Skills and included in the practicum handbook updates. A spreadsheet for logging activities/hours will be updated and ready for students completing practicum requirements in Summer 2025. The practicum instructor will continue to provide detailed feedback to students as they submit the required activities/assignments.
2. Refer to your assessment plan.

Report assessment results for program level student learning outcomes that were assessed in the most recent academic year.

- A. Based on the plans you discussed last year (part C below in the prior year) briefly explain if you were able to make the changes you identified and how they were implemented.
- B. Incorporate the data you collected this year by answering the following questions for each Program-Level Student Learning Outcome .

Program-Level Learning Outcomes	Assessment Method	Data	Results	Actions
List the Program-Level Student Learning Outcome(s) (add additional rows as needed).	Describe the Assessment Tools/Measures that Produce Evidence of Learning	Analyze the Data/Evidence (e.g., Whom did you measure? All students, selected sample, or random	Present the Results and Interpret Student Performance (e.g., percent and number of students who are developing or meeting at target)	Explain the Actions Taken or the Actions You Intend to Take for Continuous Improvement Based on the Results.

	(e.g., exam, paper, project, presentation, etc.)	sample? All modalities - in person, blended, online?)		
90% of students will score 2-Meets Target or above on the capstone assessment	Practicum (EDLA 7737)	All students assessed N=0 Summer 2024 (all practicums are completed in the summer based on course rotation for the program) NO EdD completers this year	Unable to assess	Program Outcomes will be assessed in the practicum and recorded in the database.

C. Discuss the results from your assessment activities this year and describe what actions you plan to take next year to make changes based on the information.

There were no completers/graduates of the Ed.S. or Ed.D. programs this assessment cycle. Program faculty are not able to assess the effectiveness of the practicum since we did not have any students complete a practicum during this cycle.

An updated Practicum Handbook will be created in an electronic booklet form similar to the EDLA 6657 Internship Handbook. The required activities will be aligned to State Standards and CAEP Six Skills and included in the practicum handbook updates. A spreadsheet for logging activities/hours will be updated and ready for students completing practicum requirements in Summer 2025.

3. Describe operational and other changes your program plans to make that are not discussed under #1 and #2 above.

The program is currently searching to replace two program faculty members for the 2024-2025 academic year. It will be imperative to provide mentoring and training to new faculty members to maintain program effectiveness.