

Question Library

Audience:

Mainly for faculty and/or staff that are teaching using D2L Quizzes

What is this script for?

This script is for a video detailing the Question Library and how it can be used.

Script

Hello everyone, my name is Tyler Kron-Piatek from COLI at Canisius College. In this video, we will cover the D2L's Question Library including what it is and how to use it.

The Question Library can be thought of as a repository for questions that you create in your quizzes. However, they do not automatically go to the Question Library. You have to import these questions. You can also create questions directly in the Question Library and use them across different quizzes, which will be shown in this video. We will also show you the different uses of the Question Library.

I already have a few simple True/False and Multiple Choice questions here, but I will show you how to create a question right in the Question Library. Click on the blue New button in the upper-left corner and choose the type of question that you want. See the card above for more information on the basics of Quiz creation in D2L.

Perhaps the more important option though is the ability to import questions from quizzes that you have already created, which could be used in a cumulative final exam or review quiz. To the right of the New button talked about previously, there is the option to Import; click on that and there is the option to Browse Existing Questions.

When you click on that a menu will slide in from the right to the left. It will likely put you in the first quiz that you created though this may not always be the case. In the upper right corner of this menu, you have several options: Source (the quiz you are getting the current list of questions from), Filter (by question type), and Sort which provides various options to sort your questions by.

For Source, I will go to Matching Demo and out of the two questions in that Quiz, I will choose the Matching Question. If you have more than a few questions, you can use the search bar in the upper left corner to search for the text or title of the question you want. I will click on the checkbox to the left of the Matching question and then click on the Blue Add button in the lower-left corner. To organize your questions in the Question Library, you have to put them into

Sections, which can also be used in Quizzes. To do this, click on the blue new button and choose section. Put in a name for the section. Then, back in the question library, select the questions you want to move by clicking on the the checkbox to the left. Then click on the Blue Move icon in the upper left corner, next Delete. You can then choose where you want to move your the selected questions.

The true power of the Question Library is not just as your repository and for re-using old questions. In a quiz, you can use the question library to choose a few of the questions from a larger pool of questions to help ensure more randomization in your Quiz.

To do this, you obviously need to be in a Quiz, which I have open here and be in the Add/Edit Question Menu. Since this is a brand new Quiz, you will be presented with this screen. I will click on the blue Add button and, from the dropdown menu, I will choose Question Pool. When you do this, you will be taken to the Question Pool Editor and it will require you to create a Title for the Question Pool, the Number of Questions that the Quiz should select, and the Points per question. There will also be a gray button titled Browse Question Library. After I type in my title, I will click on that.

A menu will slide from the right side of the screen and should look very familiar. Again, I have my options in the upper right corner, but these are the questions I want to use. I can check the box to the left of each question I want to use or, if I want to use the entire list that is currently presented to me, I can click on the checkbox to the left of where it says [number of questions] Questions. Since I want to use all of the questions in my Question Library, I will use that. Click on Add in the lower-left corner when you are finished choosing the questions you want in your pool. You can also go to other quizzes and choose questions from those quizzes by following the steps previously outlined.

Then you need to tell D2L out of how many of the questions in the pool that D2L should choose from; I will type in 4 for this demo. When you do that, on the right-hand side, the preview will change to preview the randomly selected questions. You can click on the two arrows chasing each other in the upper right of the preview to have it randomly choose again.

Also note that, for the Points per Question, D2L normally defaults to 1 point. However, when you add a question with a higher point than the Points per Question, D2L will default to the highest points that a question you added to the pool has (in this case, it is my matching question from the Matching Demo at 6 points). This will make it so that each question in the chosen in the Pool is worth 6 points. I will change mine back so each is worth only 1 point.

I will click on the blue save button in the lower-left. When I do that, instead of seeing a normal list of four questions I get what you see here: 1-4 Question Pool Demo (or the title of your Question Pool), the type of the question, and a brief summary of what the question(s) are.

I will preview the quiz quickly so that I can see what my students are seeing as well and ensure that the quiz and questions are working properly.

One last tip: remember how I mentioned that you could organize questions into sections within the question library? Question library sections are a great way to keep track of questions served to various question pools across your quizzes and exams.

That is it for this video. If you have any questions or comments, please email ITS at helpdesk@canisius.edu.

Thank you for watching and have a good rest of your day.