[Your Name]

[Your Address]

[Date]

[Recipient's Name]

[Company Name]

[Address]

Dear [Recipient's Name],

[TITLE]

I am writing to express my dissatisfaction with [Product/Service/Experience] that I recently purchased/received from your company. Unfortunately, I have encountered [Specific Problem/Issue], and I am extremely disappointed with the quality of [Product/Service/Experience].

[Provide specific details about the issue, including when and where it occurred, what exactly went wrong, and how it impacted you.]

As a loyal customer of your company, I have always appreciated the quality of your products/services, and I am disappointed to have had such a negative experience. I would like to request that you take immediate action to address this issue and take steps to ensure that this type of problem does not happen again.

I look forward to hearing from you about how you plan to resolve this issue. Please feel free to contact me if you require any further information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Name]

[Your Address]

[Date]

[Recipient's Name]

[Company Name]

[Address]

Dear [Recipient's Name],

[TITLE]

I am writing to express my disappointment with [Product/Service/Experience] that I recently received from your company. I was hoping for a positive experience, but unfortunately, I encountered [Specific Problem/Issue].

[Provide specific details about the issue, including when and where it occurred, what exactly went wrong, and how it impacted you.]

As a customer of your company, I believe that I deserve a quality product/service and a positive experience. I am disappointed that I did not receive this, and I would like to request that you take immediate action to address this issue.

I am hoping that you will take my complaint seriously and take steps to improve the quality of your products/services. I look forward to hearing from you about how you plan to resolve this issue.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Name]

[Your Address]

[Date]

[Recipient's Name]

[Company Name]

[Address]

Dear [Recipient's Name],

[TITLE]

I am writing to express my disappointment with the [Product/Service/Experience] that I received from your company. Despite my initial excitement about [Specific Features/Benefits], I was disappointed to encounter [Specific Problem/Issue] with your product/service.

[Provide specific details about the issue, including when and where it occurred, what exactly went wrong, and how it impacted you.]

As a customer of your company, I expect a high level of quality and professionalism from your products/services. Unfortunately, my recent experience has not met these expectations, and I am deeply disappointed.

I would like to request that you take immediate action to address this issue and ensure that your products/services meet the high standards that your customers deserve. I look forward to hearing from you about how you plan to address this matter.

Thank you for your attention to this matter.

Sincerely,

[Your Name]