

**Description of Course Unit**  
**according to the ECTS User's Guide 2015**

|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Course unit title                                                                  | English                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Course unit code                                                                   | MKU6211                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Type of course unit (compulsory, optional)                                         | Compulsory                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Level of course unit (according to EQF: first cycle Bachelor, second cycle Master) | Bachelor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Year of study when the course unit is delivered (if applicable)                    | 2021/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Semester/trimester when the course unit is delivered                               | Semester                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Number of ECTS credits allocated                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Name of lecturer(s)                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Learning outcomes of the course unit                                               | <p>CLO 1. Students are able to apply academic ethics, professionalism, and integrity in the field of public administration.</p> <p>CLO 2. Students are able to understand English vocabulary in reading text</p> <p>CLO 3. Student are able to read and write in English</p> <p>CLO 4. Student are able to translate into Indonesian</p>                                                                                                                                                                                                             |
| Mode of delivery (face-to-face, distance learning)                                 | Blended Learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Prerequisites and co-requisites (if applicable)                                    | -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Course content                                                                     | <ol style="list-style-type: none"> <li>1. Reading English text</li> <li>2. Speaking English text</li> <li>3. Listening English text</li> <li>4. Writing English text</li> </ol>                                                                                                                                                                                                                                                                                                                                                                      |
| Recommended or required reading and other learning resources/tools                 | <p>Book:</p> <p><b>John and lies Soars.</b> (tanpa tahun). New Headway : English Course. Student's Book . Oxford University Press.</p> <p><b>Ghani Johan.</b> (2006). <i>An English Course: Focus on Reading and Translation Ability</i>. Yogyakarta: Universitas negeri Yogyakarta.</p> <p><b>Sugi Rahayu, dkk.</b> (2006). Modul Bahasa Inggris untuk FISE UNY. Yogyakarta: P3B UNY</p> <p><b><u><a href="https://besmart.uny.ac.id/">Be-Smart UNY</a></u></b><br/> <u><a href="https://besmart.uny.ac.id/">https://besmart.uny.ac.id/</a></u></p> |

|                                                  |                                                                                                    |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Planned learning activities and teaching methods | Lecture.<br>Team/Group Work.<br>Drill (practice)<br>Quiz<br>Report Preparation and/or Presentation |
| Language of instruction                          | Indonesian and English                                                                             |
| Assessment methods and criteria                  | There are Assignments, Midterms, Final Examination, and Term-Project Presentation.                 |

### Assessment criteria

| No | Assessment componen            | Weight (%) |
|----|--------------------------------|------------|
| 1  | Participation and Presentation | 10%        |
| 2  | Independent/group assignments  | 20%        |
| 3  | Midterm                        | 25%        |
| 4  | Final examination              | 45%        |
|    | Total                          | 100%       |

© FIBAA – December 2020

### Assessment Guide

1. Assessment is carried out to measure all learning outcomes, namely learning achievement attitudes (CLO 1), general skills (CLO 2, CLO 3, CLO 4), knowledge (CLO 2, CLO 3, CLO 4), and special skills (CLO 2, CLO 3, CLO 4)
2. Attitude assessment is carried out at each meeting using observation and/or self-assessment techniques using the assumption that basically every student has a good attitude. The student is given a very good or bad attitude if it shows a very good or bad attitude compared to the attitude of students in general. The results of the attitude assessment do not become a component of the student's final grade, but as one of the graduation requirements. Students will graduate from this course if at least they have a good attitude
3. The final score includes the results of the assessment of knowledge, general skills, and special skills obtained from individual assignments, group assignments, presentations, quizzes, Mid-Term Exams, and Final Exams with the following guidelines.

| <b>N<br/>o</b> | <b>CLO</b>                    | <b>Assessment Object</b>                                                                | <b>Assessment<br/>Technique</b> | <b>Rate</b>              |
|----------------|-------------------------------|-----------------------------------------------------------------------------------------|---------------------------------|--------------------------|
| 1              | CLO 1, CLO 2, CLO 3,<br>CLO 4 | Report<br>Preparation/Presentations                                                     | Observation                     | 10%                      |
| 2              | CLO 2, CLO 3, CLO 4           | a. Individual Assignments<br>a. Drill (practice)<br>b. Mid-Term Exams<br>c. Final Exams | Written                         | 10%<br>10%<br>20%<br>25% |
| 3              | CLO 2, CLO 3, CLO 4           | Group Assignments                                                                       | Written                         | 25%                      |
| Total          |                               |                                                                                         |                                 | 100<br>%                 |