



## Lutheran Via De Cristo of North Texas

### Secretariat Meeting Minutes

September 21, 2023

#### Attendees:

Elected Members Present Online: Barb Guinn, Don Holmes, Debi Gebhardt, Paul Bartells, Kimbal Markwardt, Paul Dobbs, Liz Winckler  
Elected Members Absent:  
Appointed Members Present Online: Heather Muga, Sharon Dobbs  
Appointed Members Absent: Marilyn Potter, Pastor Phil Heinz, Kyle May, Jeff Goodwin, Sharon Bartells, Bill Harris

TOPIC/ ISSUE	FINDINGS AND RECOMMENDATIONS	ACTION/ FOLLOW-UP	ACTION OWNER
Welcome <i>All</i>	Barb Guinn called the meeting to order. We shared prayer concerns and opened with prayer.	Informational	
Secretary's Report <i>Debi Gebhardt</i>	A motion was made by Paul Dobbs and seconded by Liz to accept the Secretary's report as submitted. The motion passed unanimously	Action: send the August 2023 minutes to Kyle May for posting	Debi Gebhardt
Treasurer's Report <i>Don Holmes</i>	A motion was made by Paul Bartells and seconded by Paul Dobbs to accept the Treasurer's report as submitted. The motion passed unanimously	Action: Post the approved Secretariat Minutes and Treasurer's Report on the website	Kyle May
North Texas Giving Day <i>Heather Muga</i>	Received donations from 3 people, totaling \$200 (usually \$2,000). Don sent thank-yous. No way of knowing why down	Informational	
Staff Training <i>Kimbal</i>	4 signed up, 3 from #109. Bill being diligent; would like 2 more. Check back prior to #110	Informational	
Grand Ultreya	Oct. 7 from 11-3. Paul will send out a notice 10 days in advance (Sept. 27) for Business Meeting. Barb won't attend, Don will Chair	Informational	
Appointed Positions <i>Barb Guinn</i>	List of those starting 2024 published in agenda. Don made a motion to accept the slate as presented; Liz seconded. The motion passed	Informational	
PMRs <i>Barb Guinn</i>	Many issues, including communication about van use, both among staff & participants and with Love Team; need more time for Saturday supper; PMRs distributed on Thursday; update manuals for Bridgeport (use generic terms); 2026 have Weekends in April & October	Informational	
Weekend Housing	Discussion of where various functions will be quartered, especially housing	Informational	
Requests	Any other community asking for prayer coverage during a Weekend should contact Jerry Gray, Region 3 Coordinator	Informational	

**Next Meeting:** October 19, 2023

Respectfully Submitted,  
Debi Gebhardt

