

Be sure to have the following information on hand for registration:

- Insurance card(s) for your child(ren)
- Date of last Physical Exam
- Date of last Tetanus Booster (there is a spot to upload exemption forms)
- Courses that your child(ren) is/are most excited to take (Offerings listed at the bottom for your reference)

Step 1: Fill out your forms on ProCare for each child attending SOAK. A link to ProCare will be blasted district-wide at **5:59 p.m. on Thursday, March 31st**. If you have multiple children, find the "Add Student" button at the bottom of your student forms on ProCare. All other information will only be filled out once per family.

Step 2: When you have completed your forms you will be emailed a link (to the email provided on your ProCare forms) to our new website where you will follow **on-site directions** to build a summer schedule for your child(ren). Pick a combination of courses and sneak peeks to fill one schedule for one child.

Course offerings are based off of the grade your child is entering in Fall 2022. (Mock schedule shown in attachment for your reference)

Step 3: Once you have filled a schedule for the number of sessions desired, click your cart to review your choices. (Be sure to not have chosen two sneak peeks or courses in the same week(s)).

Note: If you have more than one child you will need to complete multiple payments/transactions on squarespace, one child/schedule at a time. Each cart is tied to one child's information (filled out at check out).

Courses last two weeks and take place in the mornings, while Sneak Peeks last one week and take place in the afternoons. New this year, Sneak Peeks are a way for a child to experience more of the fun programs SOAK has to offer. There is a mock schedule attached below to get a feel for what one child's schedule could look like.

I hope that this transition will save everyone time and hassle in the long run. If you have any questions, concerns, or feedback during this process please reach out to summersoak@wcsu.net and I will get back to you as soon as possible with assistance.

Note: If you and your family need assistance with paying for Summer SOAK, please reach out to summersoak@wcsu.net and we can talk about your options. Additionally, if you do not have the means to cash out online using a credit or debit card, please reach out to the same email for assistance.

Thanks for considering Summer SOAK,
Devyn Workman
SSOAK Director