



Peninsula Bridge Club Committee - Confidential

Agenda - Committee Meeting - Wed 22nd February 2023 4.30-6.30pm

At the Pittwater RSL

Chair:	Trish Berry
Present:	Rob Scott, Max Paterson, Simon Hunter, Mike Gibb, Dee Rowe, Jan Grant, Sachiko Cathcart, Christine Egan
Visitors:	

Number of members: 444 financial members, as at 20/2.

Player Statistics: 411 tables in last 30 days, 294 in previous, as at 20/2.

Item	Notes/Comment	Motions/Actions
Agenda	Apologies: Helen Griplas, Susan Eason	Noted.
	Conflicts of Interest	nil. ACTION: any pecuniary conflict to be recorded in the register.
	Acceptance of agenda	
Confirmation of minutes	Previous meeting minutes	<i>Confirmed as true and correct</i> Moved SH Seconded JG Passed Action: SH to add link to previous meeting minutes to website
Confirmation of electronic resolutions		Noted.
Action Items	Individual committee members to follow up on action items for which they are responsible.	Noted.
Correspondence		
Correspondence out		Noted.
Correspondence in		
Regular areas		

Finance	- See the January accounts. - See the January Treasurer's report. - Link to the Payroll timesheet	Propose we: Accept the January accounts Moved MP Seconded SH Passed MG expressed concern at our deficit and sia that we need to keep an eye on our costs and income.
	Monthly approval of club payments for January as being in line with the club's delegations and authorisation arrangements	Agree to so minute. Moved MP Seconded RS Passed
	Update on letter to volunteers about honoraria and completing ATO form.	Letter and form sent out on 22 Feb.
	Service NSW is saying we didn't submit our A12-T1 form for 020. We think we did and have provided our reference number..	ACTION: MP to continue dialog with Service NSW on this matter.
Membership	New members for committee approval: - Julius Danko - Dilys Taylor - Andy Taylor - Fay Stepanian - Sylwestra Lay - Louise Gillespie - Maureen Nicholls	It was agreed to approve new members as listed. Moved SH Seconded CE Passed Action: SH to update article on website
	Nil report.	Noted.
	- Diary has been printed - 400 copies, cost \$1319. - After 31/3, non-renewers will no longer be members or active in the ABF (unless they have renewed elsewhere).	Noted. ACTION: SH and CE to crosscheck Pianola and ABF data in early March.
Relocation WG	- See Minutes of RWG meeting - See RS email of 20 Feb	Noted. We endorsed the direction on which the RWG is going.
	- See report from the IT group. - See Observations by RS.	Noted.
	- See Draft Parking Policy - See Draft Disability Parking Policy	
	Update from RS.	Propose we: increase the delegated authority for spending to \$20,000. Moved RS Seconded SH Passed
	We need to decide what sessions at what times will be run after the move.	ACTION: SH to convene a meeting to discuss this.

Session Operations	DR: Propose to run a green section as part of Wednesday morning session and stop running the Wed afternoon green section.	We agreed to do this as a trial until the move to Vuko Pl. Green row will be pairs only, as will the All-comers once the Practice Play section starts in April. ACTION: DR, JG email all members <15MPs to notify the new session. ACTION: SH check DR has access to send emails. ACTION: TB to inform Chief Director.
	TB: Wednesday night. Should it be renamed supervised (or Practice Play) and masterpoints scaled down accordingly?	ACTION: TB to discuss with Chief Director.
	- A successful club Team day was held on Sun 19 Feb. 12 Tables, which was very encouraging. - A survey was conducted to ascertain when members would like to play. Results are here.	Survey showed: - A lot of support for a long session on a Sunday - Medium support for Teams in a regular session slot but no particular day/session favoured. ACTION: SH, MP to look at running the next event.
	New Director PC has been purchased and installed. Cost < \$800.	Noted.
	- TB: use of system cards at sessions. - We are almost out of Green System cards. Should we get more printed? or try printing ourselves - like PPVs? - Consider getting graduates from Practice Play to use a 'green card' version of the ABF system card that they can edit as they progress.	We agreed to: - try and promote the use of session cards (again). - get a 'basic system' version of the ABF system card agreed with Bridge Ed for use by graduates from Practice Play. - get some green system cards printed for use by beginner lesson and Help with PLayer attendees. ACTION: SH to progress points 2,3.
	MG: Some complaints have been received about some 2023 competitions now being restricted rather than open.	Noted.
Practice Play	Nil report	Noted.
	Proposal for Wed morning Practice Play section.	See above. We agreed that it will start in April, 9.30-12.30am.

Congress	• Vivien Eldridge has prepared the setup of the congress in My ABF; not yet published. • We need to decide whether the event should be managed solely within My ABF (for bookings and payments) or whether we should have a sign up list at the club and/or allow members to pay by EFTPOS or Bank transfer etc. • If we do not, we should offer to help members register and point them at the My ABF help pages. • Also My ABF administrators (currently SH and Vivien) can do entries for members.	Propose: we use only My ABF to run the congress. Moved SH Seconded RS Passed ACTION: SH to do a website article about My ABF.
	• We need to decide if we are going to commit to running the congress at the RSL and so if it is ok to publish the event in My ABF and open it up for bookings.	We agreed to commit to the RSL. Once finalised, then we can publish the conference. ACTION: RS to advise the RSL.
	• One of our two Bridgemate servers had problems but is OK now - though not being used. They are both old. • Should we buy a third one for the congress? Cost \$380.	We agreed to buy another one. ACTION: SH to organise.
	• Should we have a clubhouse session on the Saturday of the congress?	We agreed that we won't have a session.
Bridge Education	• See Bridge Ed meeting minutes	Noted.
	Decision required of the Committee: • Ctee to confirm agreement with tracking new player progression & nominate suitable Ctee member to work with BE on tracking setup	We agreed that this would best be left until after the move to Vuko Pl.
	• For Ctee info - Continue subscription for time being - noting JBB site might change.	Noted.
	Beginners Courses starting: • Wed March 1. 10.00-12.00. Jen Ardill • Mon March 6. Ditto. • May/June. Evening course. Susan Jensen	Noted.
	• JG: What procedure should be followed when lessons are cancelled?	Decision to cancel should be taken 3 days before and registered players advised. Coordinator should get SH or DF to update the booking sheet.

		Subsequent: the coordinator can also remove the registrations and enter CANCELLED instead to prevent new bookings.
Tournament SC	SC: Discuss holding State Open Mixed pairs qualifier sessions.	We agreed that holding this on a Saturday would be good. ACTION: SC to progress.
	Individual Red Point sessions for 2023.	ACTION: SC to draft a set of sessions with the TSC, including dates, to use some of our remaining red point allocation, keeping a few in reserve. Then we can publish on the website.
Directors	Nil report. A meeting will be held in March.	Noted.
Social	Nil report.	
Club Governance	Nil report.	
NSWBA	- We should invite Gary Barwick, our rep, to meet us. - See update on NSWBA strategy.	We agreed to do this. ACTION: SH to progress.
	- The ABF is surveying all clubs to investigate all aspects of online bridge in Australia. - SH has requested that the questions be provided separately to the survey so that we can consider our response before trying to complete the not very friendly online survey. No reply received from NSWBA.	Noted. Subsequent: SH has completed (uncontentious) the survey.
Masterpoints	Nil report	Noted.
	Director PC stolen - lost masterpoint data has been recovered from the results files sent to Pianola and loaded into ABF.	ACTION SH: re-implement automated backups of key data from the new PC to the cloud. Need to do more frequently than before.
Player behaviour	Nil report.	Noted.
Dealers	Nil report.	Noted.
Other Matters		

	Schedule some Google Workplace training for SC and CE and others in March.	ACTION: SC, CE to propose a time.
Committee Logistics		
Meeting dates	Next meeting 22nd March 2023 4.30-6.30pm at Pittwater RSL (and subsequent 4th Weds)	
Late Items		

Signed as a true and correct copy

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Trish Berry (President, Peninsula Bridge Club)

Date.....