

To use this email/tout, copy and paste it into a Google Doc or Microsoft Word document of your own, and then make your edits. It is important to come back to this source email/tout every time to ensure you always get the most up-to-date version.

## For use by Liam Horan when getting final payment.

To line:

The client

Subject line:

Your application form - final payment

BCC:

[admin@slinuacareers.com](mailto:admin@slinuacareers.com)

Hello again, ???,

We have now reached the final stage of the application form process. Thank you for your input during the process.

Before releasing the final version of the form, we now take the final payment. The amount due is €?????? - and you can pay [HERE](#).

Once payment is made, I will send on the final version to you.

I wish you the best of luck with the application

Kind regards,

Liam.

Below is for HQ, third party use

To line:

The client

Subject line:

Your application form - final payment

CC:

[liam.horan@slinuacareers.com](mailto:liam.horan@slinuacareers.com)

BCC:

[admin@slinuacareers.com](mailto:admin@slinuacareers.com)

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We have now reached the final stage of the application form process. Thank you for your input during the process.

Before releasing the final version of the form, we now take the final payment. The amount due is €?????? - and you can pay [HERE](#).

Once payment is made, Liam (copied) will send on the final version to you.

I wish you the best of luck with the application

Kind regards,  
???.