

Bray-Doyle Public Schools

STUDENT / PARENT HANDBOOK

8th-12th Grade

2025-2026



Superintendent:
Dr. Smith Steigleder

1205 S. Brooks
Marlow, OK 73055
580-658-5076

High School Principal:
Mrs. Mary Chambers

Bray-Doyle
Board of Education

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Long Member

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Bray-Doyle Faculty

8th thru 12th

Mrs. Holly Anderson	8th Computer Applications I / Computer Science
Mrs. Ashtyn Brady	STEM I-IV
Mr. Casey Coles	8th US History / Government / OK History / World History / US History / PE
Mr. Arlan Cox	Construction I
Mrs. Farah Dorman	8th Math / Algebra I-II / Geometry / Math of Finance
Mr. Danny Fisher	8th Ag / Intro to Ag / Wildlife Science & Mgmt / Plant & Soil Science / Ag Structures / Ag Science I / FFA Advisor
Mrs. Dian Gensamer	Library Media Specialist / National Honor Society / Oklahoma Honor Society
Mrs. Janna Hampton	Special Education / 8th Remediation
Mr. Mike Harris	HS Health / Athletics
Mrs. Beth Ann Hough	English I-IV / Drama I-IV / Student Council
Mrs. Bayli Lucas	8th FACS / Culinary Basics / Fashion II / Career Orientation / Yearbook / FCCLA Advisor / HS Cheer
Mr. Matthew Lucas	Band / HS Music
Mr. Frank Moser	World History
Mrs. Kali Perez	Online Learning Lab / ISS
Mrs. Ashley Smith	Administrative Assistant
Mrs. Monica Stringfellow	Administrative Assistant
Mr. Matthew Tillson	8th English / Video & Audio Production / ICAP / ELL / Counselor
Mr. Cody Whatley	8 th Science / Physical Science / Biology I-II / Athletics
Mr. Wade Whatley	Athletics / Athletic Director / Academic Team / PE
Mr. Jeffrey Wright	Technology Director
Mrs. Sarah Steigleder	Counselor / Concurrent / Edmentum Courseware
Mrs. Mary Chambers	High School Principal
Dr. Smith Steigleider	Superintendent

WELCOME

Welcome to the home of the Bray-Doyle Donkeys where spirit, pride, and tradition are the by-words of a school in which the entire community takes pride!

OPENING OF BUILDING

The school building will be open to students each morning at 8:00 a.m.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

Each morning at 9:50 a.m. all classes will observe a moment of silence to reflect, meditate, pray or engage in other silent activity according to state law. No group activities may occur during this time.

CARE OF SCHOOL PROPERTY

Any person who defaces or damages school property will be required to make restitution for damages. Disciplinary action may also be deemed necessary.

CLASS SCHEDULE

8:00.....	First Bell
8:05-8:55.....	First Hour
9:00-9:45.....	Second Hour
9:50-10:35.....	Third Hour
10:40-11:30.....	Fourth Hour
11:30-12:05.....	LUNCH
12:10-12:55.....	Fifth Hour
1:00-1:45.....	Sixth Hour
1:50-2:35.....	Seventh Hour
2:40-3:20.....	Eighth Hour

CAFETERIA

- | | |
|-----------------------------------|-------------------------|
| 1. Deposit paper in wastebaskets. | 3. Clean tables. |
| 2. Leave food on trays. | 4. Do not run to lunch. |

VISITORS

Students are not to bring visitors to school. We do, however, encourage parents and members of the community to visit the school throughout the year. All visitors must check in at the principal's office upon arrival.

USE OF THE TELEPHONE

Unwarranted 911 calls will result in suspension. No calls will be made during class time. Persons calling students while the students are in class will be asked to leave a number or a message for the students except in emergencies.

TRUANCY

If a child is absent without a valid excuse for four days or parts of four days within a four week period, the parent will be notified. If a student is absent without excuse for ten days or parts of ten days within a semester, the attendance officer must notify the parent and report such absences to the district attorney.

ATTENDANCE

A student will be marked absent according to the ruling of the State Department of Education, which states: "Any student must be counted absent if he/she is not actually present for classes even though the cause of his/her absence is beyond his/her control." A student absent for a school activity or a homebound student is not included in the above statement.

The only legitimate reason for school absence is illness, extreme emergency, or court related absence. STUDENTS WHO DO NOT ATTEND AT LEAST 90% OF A NINE WEEKS' GRADING PERIOD IN A GIVEN CLASS MAY RECEIVE NO CREDIT. Upon appeal to the principal by the student and/or the parent, exceptions may be made only after credit recovery courses have been completed.

Students may be gone from regular classes no more than 10 times each year for school sponsored activities. Appeals on attendance must be made through an attendance committee. School personnel will call parents to verify absences. Vo-Tech absences will be treated the same as regular school absences.

TARDINESS

Parents cannot excuse first period tardies unless it is for a legal absence reason (medical/dental, religious holiday or funeral). All other reasons are unexcused. Tardies due to traffic, over-sleeping, carpool trouble or any other "personal" reason will not be excused. Students who are not in their assigned seats when the tardy bell rings should assume that they were marked tardy. Three tardies shall equal one absence.

Discipline Action:

Continued defiance may result in suspension.

ADMIT SLIPS

After an absence from school, pupils' parents must call or send notes indicating the reason for the absences before the pupil is readmitted to class. Students must report to the office for a permit (Admit) prior to entering class.

TOBACCO

Use / possession (whether in vehicle or on person) of tobacco by students will result in the following:

- A. Parents notified.
- B. Punishment will be determined
- C. Third offense may result in suspension and notification of law enforcement officials for students 18 years of age and younger.

GUM

Chewing gum on campus during the school day will be allowed at the discretion of the teacher. If the disposal of gum or gum wrappers becomes a problem, the privilege of chewing gum at school will be taken away.

SOFT DRINKS

Drinks/waters can be purchased between class periods only. Water is the only drink allowed in the classroom.

REGULATIONS ON STUDENT DRESS / APPEARANCE

- Students will not wear clothing that unduly exposes the body, such as tops that do not cover the midriff, halter-tops, crop tops, see-through clothing, bike shorts, spandex, "short shorts/skirts," or excessively ripped jeans. This prohibition includes wearing acceptable clothing or athletic uniforms in a revealing manner.
- Boxer shorts worn as shorts are not allowed.
- Attire depicting or promoting alcohol, tobacco, other controlled substances, prisons, jails, gangs, or other illicit depictions, whether by pictures or words, is prohibited.
- Hats, caps, and other headgear such as bandanas may not be worn in the cafeteria, classrooms, or during assemblies. Exceptions allowed for religious beliefs or medical conditions.
- Non-prescription sunglasses may not be worn in the classrooms.
- Shoes are a must for health and safety reasons. Shoes with built-in skates will not be worn. "House shoes" are not allowed to be worn at school.
- Blankets, capes, costumes, costume accessories, face paint, etc. are not allowed. The only exception to this is a designated "Spirit Day."
- No sagging/dragging of pants. Underwear must be completely covered by pants/shorts, not just a shirt.
- Principals will make final determination as to what is appropriate and what might interfere with the educational process.

WITHDRAWAL FROM SCHOOL

If withdrawing from school, notify the principal and receive a withdrawal slip.

LEAVING SCHOOL DURING SCHOOL HOURS

NEVER LEAVE SCHOOL WITHOUT FIRST OBTAINING PERMISSION FROM THE PRINCIPAL. If you intend to leave during the day, a parent or guardian must contact the school office regarding the absence. STUDENTS ARE NOT TO LEAVE SCHOOL GROUNDS AFTER ARRIVAL. STUDENTS LEAVING THE SCHOOL GROUNDS WILL BE CONSIDERED TRUANT AND DISCIPLINARY ACTION WILL BE TAKEN. Students will not be allowed to call home to secure permission to leave unless directed by the principal.

STAYING AFTER SCHOOL

Students in grades 8 thru 12 are not allowed to stay on campus after 3:20 unless under the direct supervision of an instructor /adult.

POCKET KNIVES / OTHER WEAPONS

Student possession of pocketknives or other weapons are prohibited.

INTERNET / TECHNOLOGY

Bray-Doyle Schools does monitor emails and internet use. There is no legitimate expectation of privacy in the use of the School's technology.

STUDENT CELL PHONES & ELECTRONICS

In accordance with Oklahoma House Bill 3916 (HB3916), which limits student use of wireless communication devices during instructional time, Bray-Doyle Public Schools has adopted a cell phone and electronics policy to support a focused, distraction-free learning environment.

To comply with this state requirement and ensure that classroom time is protected for learning, all students are required to secure their personal electronic devices (including cell phones, smartwatches, earbuds, tablets, and similar items) in a school-provided Yondr pouch from the first bell to the last bell of the school day. Unless otherwise directed or confiscated, the device-filled pouch will remain in the student's possession and must remain sealed at all times.

The following rules apply:

- All personal electronic devices must remain sealed in the Yondr pouch during the entire school day.
- Personal devices may not be used for calls, messages, photos, or internet access at any time during school hours.
- Students who need to make a phone call must wait to request permission to use the office phone during a passing period or break.
- If a personal device is seen out of the pouch, unsealed, or in use, it will be confiscated and held until the end of the day.
- Repeated violations will result in disciplinary consequences as deemed appropriate by the principal.
- Parents must call the school office if they need to reach their child during the school day. If a student answers a personal call or message during school hours, it will be considered a violation of this policy.

By implementing this policy, Bray-Doyle Public School is following state law and taking proactive steps to create a more productive educational environment for all students. We appreciate your cooperation and support in helping students stay focused and successful.

DISCIPLINE FOR STUDENT CELL PHONE & ELECTRONICS

1st Violation-Warning and device collected, student can pick up device after school

2nd Violation-3 days lunch detention and device collected, parent/guardian must pick up device after school

3rd Violation-5 days ISS and device collected, parent/guardian must pick up device after school

4th Violation-3 days OSS and device collected, parent/guardian must pick up device after school

Willful Disobedience-Student will be picked up by parent/guardian and will receive disciplinary consequences based on the details of the incident.

LOCKERS

Hall lockers are assigned to students where coats, books, and personal items may be kept. Lockers are property of the school and will be examined periodically. Students are not to change lockers without permission from the principal. Students' lockers may be searched at any time. Students' should have no reasonable expectation of privacy rights in school lockers, desks, or other school property.

BAG-FREE CLASSROOMS

To support a safe, focused, and organized learning environment, students are not permitted to bring backpacks, athletic bags, large purses, or similar items into classrooms. All bags must remain in student lockers, vehicles, or other designated storage areas during the school day. Students may bring only small personal items necessary for class (such as a pencil pouch, small belt bag, Chromebook, or approved medical/academic accommodations).

OFF LIMIT AREAS

1. South / East and West side of High School.
2. Grade School / Middle School
3. Parking Lot
4. Gym (except during class.)
5. Dressing Rooms (unless dressing out)
6. Upstairs coaches' offices are strictly off limits to students 8th thru 12th.

RESIDENCY

If a child is between the ages of five and twenty-one, they are entitled to attend school free of charge in the district of residence. Residency must be proven by providing deed to home/lease or utility bill in parent/legal guardian's name when a student enrolls. If residency cannot be proven, then a home visit will be done by administration before the student may begin school. Students in foster care must provide documentation.

TRANSFERS

With the enactment of Senate Bill 783 (2021), the Legislature made comprehensive reforms to Oklahoma's school transfer laws, namely revising the requirements for accepting and denying student transfers and requiring school districts to set and list enrollment capacities on their websites. These changes, among others, went into effect January 1, 2022, and make students eligible to request a transfer to any district in the state, regardless of where they live.

Extracurricular law did not change. If a student transfers in, they will have to sit out one full year from the date of transfer.

ADMINISTERING MEDICATION TO STUDENTS

The school nurse, an administrator, or administrator's designee may administer the medication in compliance with regulations that follow:

I. Prescription medication must be in a container that indicates the following:

- A. Student's name
- B. Name and strength of medication
- C. Dosage and directions for administering
- D. Name of physician or dentist

E. Date and name of pharmacy

Medication should be accompanied by a written authorization from the parent or guardian. Permission forms will be sent to parents at the beginning of the school year.

II. Non-prescription medication may be administered only with the written permission of a parent or guardian. The parent or guardian must supply any medicine.

The nurse, administrator, or administrator's designee should:

A. Inform appropriate school personnel of the medication being administered.

B. Keep an accurate record of the administration of the medication.

The parent or guardian of the student is responsible for informing the designated official of any change in the student's health or change in medication. The school district retains the discretion to reject requests for administration of medicine.

FIRST AID

Students who become ill may be sent to the office. ALL CALLS TO PARENTS WILL BE MADE BY THE PRINCIPAL OR DESIGNEE.

STUDENT INSURANCE

Student insurance is available to all members of the student body from a private carrier. Claim forms may be obtained in the high school office. This is a private company and has no ties to Bray-Doyle Schools.

INCLEMENT WEATHER

Announcements regarding school closing and delays due to inclement weather will be made on the school Facebook, Parent Square, KSWO, and News9.

CLASS OFFICERS / HOMECOMING KING & QUEEN CANDIDATES / MR. & MS. BDHS / CLASS FAVORITES

Students must attend Bray-Doyle Public Schools for one full semester before being eligible for the above.

GRADING SYSTEM

The following grade marks are given at Bray-Doyle Public School in grades 8-12:

Grading Scale:

90-100 = A...Excellent

80-89 = B...Above Average

70-79 = C...Average

60-69 = D...Passing Low Proficiency

Below 60 = NC...No Credit

Teachers may grade on a curve, etc.

ACADEMIC LOAD

The course load for 8th through 12th grade students shall consist of (8) classes per day. Exceptions may be made for seniors who qualify for work release.

INTERNSHIPS/MENTORSHIPS

Qualifying juniors and seniors may earn elective credit for an internship/mentorship. Students should visit with the principal and/or counselor for details, approval, and credit opportunities.

REQUIREMENTS FOR HIGH SCHOOL GRADUATION

College Preparatory / Work Ready Curriculum (State Mandated)

UNITS

4 English: Grammar, Composition, Literature, or any English course approved for college admission requirements.

3 Laboratory Science: limited to Biology, Chemistry, Physics, or any lab science course with content and/or rigor equal to or above Biology and approved for college admission requirements. Note: Science courses above Biology I may be taught at a High school or technology center.

3 Mathematics: limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics, or any math course with content and/or rigor above Algebra I and Approved for college admission requirements. Note: Math courses above Algebra I may be taught at a high school or technology center.

3 History and Citizenship Skills, includes 1 American History, ½ United States government, ½ Oklahoma History, and 1 from the subjects of History, Government , Geography, Economics, Civics, or non-Western culture and approved for college admissions.

2 units of the same Foreign Language or non-English Language or 2 units of Computer Technology approved for college admission requirements, whether taught at a high school or technology center school, including Computer Programming, Hardware, and Business Computer Applications such as Word Processing, Databases, Spreadsheets, and Graphics, excluding Keyboarding or Typing courses.

1 additional unit selected from any of the above or career and technology education courses approved for college admission requirements.

1 unit or set of competencies of Fine Arts, such as Music, Art, or Drama, or 1 unit of Speech.

12 ELECTIVES-required by Bray-Doyle High School

27 CREDITS

Core Curriculum (Parents must sign opt-out form)

UNITS

4 Language Arts: 1 Grammar and Composition, and 3 which may include, but are not limited to: American Literature, English Literature, World Literature, Advanced English courses, or other English courses with content and/or rigor equal to or above grammar and composition.

3 Science: 1 Biology I or Biology I taught in a contextual methodology and 2 courses from the following: Chemistry I, Physics, Biology II, Chemistry II, Physical Science, Earth Science, Botany, Zoology, Physiology, Astronomy, Applied Biology/Chemistry, Applied Physics, Principles of Technology, qualified agricultural education courses, and approved contextual science courses taught at a technology center.

3 Mathematics: 1 Algebra I or Algebra I taught in a contextual methodology, and 2 which may include, but are not limited to: Algebra II, Geometry or Geometry taught in a contextual methodology, Trigonometry, Math Analysis or Pre-calculus, Calculus, Statistics and/or Probability, Computer Science I, Computer Science II, Mathematics of Finance, Intermediate Algebra; contextual mathematics courses which enhance technology preparation whether taught at a (1) comprehensive high school or (2) technology center school when taken in the eleventh, or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the independent district board of education; mathematics courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the eleventh or twelfth grade upon approval of the State board of Education and the independent district board of education; or other mathematics courses with content and/or rigor equal to or above Algebra I.

3 Social Studies: 1 United State History, ½-1 United States Government, ½ Oklahoma History, and ½-1 which may include, but are not limited to: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History.

2 Arts: 2 units which may include, but are not limited to, courses in Visual Arts and General Music.

12 ELECTIVES- required by Bray-Doyle High School

27 CREDITS

PASSPORT TO FINANCIAL LITERACY ACT OF 2007: Effective with the 2008-2009 school year and beginning with the 7th grade (class of 2014), students shall fulfill the requirements for a Personal Financial Literacy Passport (P.F.L.P) in order to graduate from a public high school accredited by The State Board of Education with a standard diploma. The requirements for a P.F.L.P. shall be the satisfactory completion and demonstration of satisfactory knowledge in all 14 areas of instruction during grades 7-12. Further information may be obtained from the website of the Oklahoma State Department of Education.

AP CLASSES: According to **70 O.S. § 1210.704**, beginning with the 2024–2025 school year all Bray-Doyle shall make a minimum of four advanced placement courses available to students. Bray-Doyle may

provide such access through enrollment in courses offered through:

- A school site or sites within the district;
- A career and technology institution within the district; or
- A program offered by the Statewide Virtual Charter School Board or one of its vendors.

AP EXAMS: No student is required to take the AP exam, but students are encouraged to do so. The school will cover the costs of the exam for any student who wishes to take the AP exam once they have completed the AP course.

GRADUATION CEREMONY

Students must have all course work completed to participate in graduation ceremonies. Seniors will wear a Bray-Doyle royal blue cap and gown for graduation exercises.

EXAMINATIONS

Semester tests will be given only on days scheduled. All students will take 9-weeks tests and semester tests unless excused by the principal. If a student is absent during 9-weeks or semester tests, these tests must be taken the first day the student returns to school.

CONCURRENT ENROLLMENT

Only seniors can concurrently enroll during the school year, unless otherwise approved by the administration.

CHANGE OF SCHEDULE

Beginning the first semester, students will have **4 school days** to change classes. Second semester classes will be changed under extreme circumstances. The principal will examine each case.

SCHOLASTIC ELIGIBILITY REQUIREMENTS FOR ATHLETIC AND EXTRACURRICULAR ACTIVITIES

In compliance with eligibility as established by O.S.S.A.A.

EXTRACURRICULAR POLICY

Coaches cannot require students to cut hair, require students to attend church services or be a part of FCA, or prohibit students from having personal social media accounts.

BRAY-DOYLE SCHOOL DISCIPLINE POLICY

Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction.

Examples of these circumstances are: the student's attitude, the seriousness of the offense and its potential effect on the other students, among other things.

Students who continue to be disrespectful, fight, curse, disrupt classes, or endanger other students will receive one or more of the following:

1. Conference with student
2. Additional assignment
3. Parental conference
4. Suspension
5. Long Term Suspension
6. In-school suspension from class
7. Financial restitution
8. Refer to other social agencies
9. Involve law enforcement
10. Supervised, extended or alternative day school
11. Other disciplinary action as deemed appropriate
12. Alternative School
13. Corporal punishment with parental consent
14. Stephens County Sanctions Program

AUTHORITY OF SCHOOL

The extent of the school's authority applies as follows:

1. School property
2. Bus stops
3. School events:
Prom, Graduation, Field trips, Athletic Events & Activities that the school is participating within regardless of the location.

STUDENT SEARCHES

The superintendent, principal, teacher, or security personnel of any public school in the State of Oklahoma, upon reasonable suspicion, shall have the authority to detain and search or authorize the search, of any pupil or property in the possession of the pupil when said pupil is on any school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school, for dangerous weapons, controlled dangerous substances, as defined in the Uniform Controlled Dangerous Substances Act, intoxicating beverages, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or for missing or stolen property if said property be reasonably suspected to have been taken from a pupil, a school employee or the school during school activities. The search shall be conducted by a person of the same sex as the person being searched and shall be witnessed by at least one other authorized person, said person to be of the same sex if practicable.

There will be no strip searches. Only clothing that may be removed is cold weather outerwear. Students have no reasonable expectation of privacy in school lockers, desks, or any other school property-without notice or reason.

CORPORAL PUNISHMENT

Although other avenues will be used to correct misbehavior, corporal punishment will be used as an option or alternative when deemed necessary. An adult witness will be present when a student is paddled. An administrator or teacher will paddle students in an office. A maximum of three (3) swats will be administered.

A form will be sent home with the student handbook concerning corporal punishment. Parents may request that their child not be paddled. If parents choose this option, they should be available to come and pick up their child from school in case of misbehavior.

SUSPENSION OF STUDENTS

It is policy of the Bray-Doyle Board of Education that the superintendent or designee may suspend a student whose conduct disrupts the academic atmosphere of the school, endangers or threatens fellow students, teachers or officials, or damages the property of another.

Any student who has been adjudicated for a violent or non-violent offense may be suspended out of school by the principal of such school. Any student who violates the policies or regulations of the school may be suspended. No suspension will exceed the duration of the current semester and the succeeding semester except for violations of the Gun-Free Schools Act, in which suspension may be for one (1) calendar year.

Before a student is suspended out of school, the principal shall consider and apply, if appropriate, alternative in-school placement options that are not to be considered suspension, such as placement in an alternative school setting, reassignment to another classroom., or other appropriate "in-school alternatives. If alternative in-school placement options are considered inappropriate, the principal must provide written justification, which will become part of the student's permanent record. A student suspended out of school shall be placed in a supervised, structured environment in either a home-base school work assignment setting or another appropriate setting in accordance with a plan prescribed by the school administration that provides education to and monitoring of the student. This plan shall be complied with by the parent or legal guardian.

Parents have the right to appeal the suspension to the superintendent within 10 days of the suspension. Parents also have the right to appeal the decision of the superintendent to the school board. Students who complete work while suspended should receive no better than 60% on the work turned in.

SUSPENSION REGULATIONS

In accordance with the policy of the board of education, the following regulations shall govern the suspension of students from the school district and is delegated to the respective building principals.

I. ANY STUDENT MAY BE SUSPENDED FOR THE FOLLOWING REASONS:

1. Immorality, profanity, or abusive language.
2. Any act which disrupts the academic atmosphere of the school.
3. Endangering or threatening fellow students, teachers, or officials.
4. Damaging or defacing property
5. Students who have been adjudicated as a delinquent for a violent or non-violent offense
6. Possession, use or threat of use, of a dangerous weapon
7. Violation of school rules, regulations, or policies
8. Violation of the Gun Free Schools Act
9. Illegal possession, sale and/or use of any narcotic drug, stimulant, marijuana or alcohol
10. Assault and battery
11. Failure to accept prescribed punishment
12. Unwarranted 911 calls
13. Refusing to allow search of auto (see Student Vehicle Regulations)

II. A full suspension shall not extend beyond the present semester and the succeeding semester except for violations of the Gun Free Schools Act, which provides suspension for up to one calendar year. (See policy FNCGA)

III. Except under circumstances that require the immediate removal of a student or students, the parents or legal guardians shall be informed before a student is released from school.

IV. Any student who has been adjudicated as a delinquent for a violent offense or non-violent offense and has been removed from a public or private school in this state or any other state for such act will not be enrolled in the district until such time that student no longer poses a threat to self, other students, or faculty.

V. PROCEDURAL STEPS TO SUSPENSION:

Before a student is suspended from school, the principal of that school shall consider and apply, if appropriate, alternative, in-school placement options that are not considered suspensions. Such placements can include an alternative school setting, reassignment to another classroom, or in-school detention. If such an alternative is rejected, written justification must be filed in the student's permanent record.

A. PROBATION. A student may be placed on probation with or without additional disciplinary action. If the principal has a suitable alternative to suspension and elects probation, both the student and the parents shall be notified of the probation and the reasons thereof.

B. In-School Placement is an alternative to out-of-school suspension. The student principal will impose in-school placement, and the student will be placed in a supervised, structured environment. This placement will not be considered suspension and may include an alternative school setting, reassignment to another classroom, or in-school detention. Both the student and the parents shall be notified of the placement, the reason thereof, and the right to appeal the placement to the suspension committee.

C. Out-of-School Suspension: A student may be suspended from school for the remainder of the current semester and the entirety of the succeeding semester. If out-of-school suspension is prescribed, the building principal must justify in writing why in-school placement was not appropriate. Both the student and the parents shall be notified of the suspension, the grounds thereof, and the right to appeal the suspension to the board of education. A student suspended out of school will be placed in a supervised, structured environment in a home-based, schoolwork, assignment setting, or another appropriate setting in accordance with everything prescribed by the school administration that provides education for and monitoring of the student.

Note: 70 O.S. 24-102 states that a student who has been suspended from a public or private school in the state of Oklahoma or another state for a violent act and/or act showing deliberate or reckless disregard for the health or safety of faculty or other students shall not be entitled to enroll in a public school of this state, and no public school shall be required to enroll such a student until the terms of the suspension have been met or the time of suspension has expired.

The primary goal of any type of student suspension is to correct improper behavior or actions. Suspensions of a student will be much more effective if there is cooperation among the student, parents, teachers, and principal.

REPORTING STUDENTS UNDER THE INFLUENCE OF OR POSSESSING NON-INTOXICATING BEVERAGES, ALCOHOLIC BEVERAGES, OR CONTROLLED DANGEROUS SUBSTANCES.

It shall be the policy of the board of education that any teacher who has reasonable cause to suspect that a student may be under the influence of or said student has in his/her possession:

- Non-intoxicating beverages
- Alcoholic beverages
- Controlled, dangerous substances
- Dangerous weapons
- Missing or stolen property if missing or stolen from school grounds

As the above are now defined by state law, the teacher shall immediately notify the principal or his/her designee of such suspicions. The principal shall immediately notify the superintendent of schools and a parent or legal guardian of said student of the matter. (70 O.S.A., 133) Any suspension and/or search of said student shall be subject to any applicable school policy, state law, or student handbook regulations. Every teacher employed by the board of education who has reasonable cause to suspect that a student is under the influence of or has in his/her possession non-intoxicating beverages, alcoholic beverages, or a controlled dangerous substance and who reports such information to other appropriate school officials shall be immune from all civil liability. (70 O.S.A., 24-132)

BUS RIDER RULES

Riding a school bus is a privilege and may be removed for not abiding by the bus rider rules.

1. Sit down in a seat while the bus is moving.
2. Do not throw anything on the bus or from the bus.
3. No loud talking or yelling.
4. Keep hands, feet, etc. to yourself and inside the bus.
5. Be courteous and respectful to the bus driver.

Some bus drivers may have additional rules.

AFTER EXITING THE BUS

Go at least ten (10) feet in front of the bus, stop, check traffic, wait for the bus driver's signal, then cross the road.

CONSEQUENCES FOR VIOLATING BUS RULES

First time- Verbal warning

Second time- Assigned seat for one week

Third time- Go to the office.

Any Fighting or cursing- Students will be taken to the office.

Students will receive punishment at the principal's discretion. Punishment may include demerits, corporal punishment, suspension, or other measures. Students who endanger the safety of other students or constantly distract the driver may be suspended indefinitely from riding the bus.

EXTRACURRICULAR TRIPS

1. Rules and regulations apply to trips under school sponsorship.
2. Students WILL NOT attend extracurricular activities during the school day (ball games, stock shows, scholastic meets, etc.) if they are not participating, unless they have permission from the principal. Students violating this policy will receive the same punishment as skipping school.

VISITOR EXPECTATION OF CONDUCT POLICY

It is the goal of the Bray-Doyle School District to provide the best educational opportunity and experience possible for the students of the district in an effort to provide the students of the district with the tools necessary skills and abilities to pursue higher levels of education, and to be a productive member of society. With these goals in mind, it is imperative that we maintain structure and discipline to facilitate these goals. This is not limited to students of the district. This must also apply to any visitor of the district.

All visitors of the district, regardless of age, race, ethnicity, nation of origin, gender, or disability, must abide by the following guidelines:

1. All visitors must check in through the appropriate administrative office. Example: If you are visiting the district to meet with a lower Elementary teacher, you would check in with the lower Elementary administrator's office.
2. All visitors must maintain a professional behavior. Outburst, threats of violence, or disruptive behavior will not be tolerated, and may result in action ranging from being asked to leave the district property, to

possible charges being filed and being banned from the district for a period of no less than 6 months (with an appeal process before the Board of Education as required by law).

3. All visitors wanting to hold a meeting with a teacher employed by the district will first schedule the time of the meeting, the reason for the meeting, and notice of who will be attending the meeting without disrupting the routine or educational process of our students.

4. Visitors who do not check in with the appropriate office will be asked to do so.

5. The administrators retain the right to ask visitors to leave should their behavior, language, or actions cause disruption to the educational process, and/or the overall safe environment of the educational setting. Should it become necessary, police officials will be involved.

This policy was approved through agenda item and board vote in the regularly scheduled Bray-Doyle Board of Education meeting held on the 14th of January, 2013.

BRAY-DOYLE SCHOOL ANNUAL NOTIFICATION TO PARENTS FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The philosophy of Bray-Doyle School concerning student records is that they should be kept accurately, orderly, and confidential, according to the law. All records are kept in the principal's or counselor's office.

In accordance with the Family Education Rights and Privacy Act of 1974, parents and eligible students have the following rights:

1. They may inspect and review the student educational records. This should be done in the presence of a school official that can answer any questions or help clarify understanding of records being reviewed.
2. They may request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. This request should be made in writing to the Superintendent of Schools.
3. They may consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that the Act and the regulations in this part authorize disclosure without consent. One exception will be directory information.
4. They may file with the U. S. Department of Education a complaint under section 99.64 concerning alleged failures by the agency or institution to comply with their requirements of the Act and this part.
5. They may obtain a copy of the policy adopted under section 99.6. This annual notification will be sent home with each student in their native language at the time of their enrollment. A copy of the complete policy will be kept in the principal and superintendent's office.

DIRECTORY INFORMATION

The following items are designated as Directory Information: Student name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards and honors received, the most recent previous educational institution attended by the student, and the student's photograph as published in the school annual.

Parents or students who do not want this information to be released must submit a request in writing to the principal within 10 days of the time the handbook is issued to the student.

PROTECTION OF PUPIL'S RIGHTS AMENDMENT

PPRA applies to all funding provided by the United States Department of Education and seeks to protect the rights of parents to inspect surveys or instructional materials if these materials or surveys are funded by the United State Department of Education.

The district will:

1. Make such materials available for inspection by parents.
2. Obtain written parental consent if students are required to participate in analysis or evaluation that reveals information such as:
 - a. Political affiliations
 - b. Mental and psychological problems potentially embarrassing to the student or their family.
 - c. Sexual behavior or attitudes.
 - d. Illegal or self-incriminating behavior (such as use or possession of tobacco, alcohol, or other drugs)

- e. Critical appraisals of other individuals with whom respondents have close family relationships.
- f. Legally recognized privileged or analogous relationships, such as those of lawyers, doctors and ministers.
- g. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs)

PARENTS' BILL OF RIGHTS

The school district is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on the subject. Parents may submit written requests to obtain specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent. 25 O.S. Section 2001

BRAY-DOYLE POLICY TITLE VI, TITLE IX, SECTION 504, AND SEXUAL HARASSMENT TO INCLUDE BOY SCOUTS ACT

It is the policy of the Bray-Doyle School District to provide equal opportunities without regard to race, color, national origin, sex, age, or qualified handicap in its educational programs and activities, and to provide equal access to the Boy Scouts and other designated youth groups. This includes but is not limited to, admissions, educational services, financial aid where applicable, and employment.

Inquiries concerning applications of this policy may be referred to Mrs. Mary Chambers, High School Principal, Bray-Doyle Public School, 1205 Brooks Road, Marlow, OK. 73055, or by telephone (580) 658-5071.

The above policy was approved by agenda item and vote of the Board of Education of Bray-Doyle Public School in the administrative office of the school, also known as the middle school building. The Board of Education also directed the Superintendent to have it placed on the school website as a notice to parents and all patrons of the district.

BRAY-DOYLE BOARD OF EDUCATION BULLYING POLICY

It is the policy of this school district that bullying of students by other students, personnel, or the public will not be tolerated. Students are expected to be civil, polite, and fully engaged in the learning process. Students who act inappropriately are not fully engaged in the learning process. This policy is in effect while the students are on school grounds, in school vehicles, at designated bus stops, at school-sponsored activities, or at school-sanctioned events, and while away from school grounds if the misconduct directly affects the good order, efficient management, and welfare of the school district. Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school. As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited.

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance:

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor

6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency or to a delinquency prevention and diversion program administrated by the Office of Juvenile Affairs.
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Harassment set forth above may include, but is not limited to, the following:

1. Verbal, physical, or written harassment or abuse;
2. Repeated remarks of a demeaning nature;
3. Implied or explicit threats concerning one's grades, achievements, etc.;
4. Demeaning jokes, stories, or activities directs at the student;
5. Unwelcome physical contact

The superintendent shall develop procedures providing for:

1. Prompt investigation of allegations of harassment;
2. The expeditious correction of the conditions causing such harassment;
3. Establishment of adequate measures to provide confidentiality in the complaint process;
4. Initiation of appropriate corrective actions;
5. Identification and enactment of methods to prevent reoccurrence of the harassment; and
6. A process where the provisions of this policy are disseminated in writing annually to all staff and students.

A copy of this policy will be furnished to each student and teacher in this school district.

Reference: 21 O.S. 850
70 O.S. 24-100.2

THIS POLICY REQUIRED BY LAW.

PROHIBITING HARASSMENT, INTIMIDATION AND BULLYING (REGULATION)

The Bray Doyle Public Schools' student conduct code prohibits bullying. This regulation further explains the negative effects of that behavior and seeks to promote strategies for prevention.

Statement of Board Purpose in Adopting Policy

The board of education recognizes that bulling of students causes series educational and personal problems, both for the student-victim and the initiator of the bullying. The board observes that this conduct:

1. Has been shown by national and state studies to have a substantial adverse effect upon school district operations, the safety of students and faculty, and the educational system at large.
2. Substantially disrupts school operations by interfering with the district's mission to instruct students in an atmosphere free from fear, is disruptive of school efforts to encourage students to remain in school until graduation, and is just as disruptive of the district's efforts to prepare students for productive lives in the community as they become adults.
3. Substantially disrupts healthy student behavior and thereby academic achievement. Research indicates that healthy student behavior results in increased student academic achievement. Improvement in student behavior through the prevention or minimization of intimidation, harassment, and bullying towards student-victims simultaneously supports the district's primary and substantial interest in operating schools that foster and promote academic achievement.
4. Substantially interferes with school compliance with federal law that seeks to maximize the mainstreaming of students with disabilities and hinders compliance with Individual Educational Programs containing objectives to increase the socialization of students with disabilities. Targets of bullying are often students with known physical or mental disabilities who, as a result, are perceived by bullies as easy targets for bullying actions.
5. Substantially interferes with the district's mission to advance the social skills and social and emotional well-being of students. Targets of intimidation, harassment, and bullying are often passive-target students who

already are lacking in social skills because they tend to be extremely sensitive, shy, display insecurity, anxiety and/or distress; may have experienced a traumatic event; may try to use gifts, toys, money, or class assignments or performance bribes to protect themselves from intimidation, harassment, or bullying; are often small for their age and feel vulnerable to bullying acts; and/or may resort to carrying weapons to school for self-protection. Passive-target victims who have been harassed and demeaned by the behavior of bullies often develop into students who eventually inflict serious physical harm on other students, or, in an effort to gain power over their life or situation, commit suicide.

6. Substantially disrupts school operations by increasing violent acts committed against fellow students. Violence, in this context, is frequently accompanied by criminal acts.

7. Substantially disrupts school operations by interfering with the reasonable expectations of other students that they can feel secure at school and not be subjected to frightening acts or be the victim of mistreatment resulting from bullying behavior.

Bullying often involves expressive gestures, speech, physical acts that are sexually suggestive, lewd, vulgar, profane, or offensive to the education or social mission of this school district, and at times involves the commission of criminal acts. This behavior interferes with the curriculum by disrupting the presentation of instruction and also disrupts and interferes with the student-victim or bystander's ability to concentrate, retain instruction, and study or to operate free from the effects of bullying. This results in a reluctance or resistance to attend school.

Definition of Terms

1. Statutory definition of harassment, intimidation, and bullying:

70 O.S. 24-100.3(c) of the School Safety and Bullying Prevention Act defines the terms "bullying" as including, but not limited to a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication, directed toward to a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student that a reasonable person should recognize will:

- A. Harm another student;
- B. Damage another student's property;
- C. Place another student in reasonable fear of harm to the student's person or damage to the student's property; or
- D. Insult or demean any student or group of students in such a way as to disrupt or interfere with the school's educational mission or the education of any student.

2. The "Reasonable Person" Standard

In determining what a "reasonable person" should recognize as an act placing a student in "reasonable" fear of harm, staff will determine "reasonableness" not only from the point of view of a mature adult, but also from the point of view of an immature child of the age of the intended victim along with, but not limited to, consideration of special emotional, physical, or mental needs of the particular child; personality or physical characteristics, or history that might cause the child to be particularly sensitive to efforts by a bully to humiliate, embarrass, or lower the self esteem of the victim; and the discipline history, personality of, and physical characteristics of the individual alleged to have engaged in the prohibited behavior.

3. General Display of Bullying Acts

Bullying for purposes of this section of the regulation, includes harassment and intimidation, and vice versa. According to experts in the field, bullying in general is the exploitation of a less powerful person by an individual taking unfair advantage of that person, which is repeated over time, and which inflicts a negative effect on the victim. The seriousness of a bullying act depends on the harm inflicted upon the victim and the frequency of the offensive acts. Power may be, but is not limited to, physical strength, social skill, verbal ability, or other characteristics. Bullying acts by students have been described in several different categories.

A. Physical Bullying includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.

B. Emotional Bullying includes the intentional infliction of harm to another's self-esteem, including, but not limited to, insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.

C. Social Bullying includes harm to another's group acceptance, including, but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student ; the use of gossip, rumors or humiliating acts designed to deprive the students of awards, recognition or involvement in school activities, the false or malicious spreading of an untrue statement or statements about another student that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.

D. Sexual Bullying includes harm to another resulting from, but not limited to, making unwelcome sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonable be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment-also prohibited by Bray-Doyle Schools.

Procedures Applicable to the Understanding of and Prevention of Bullying of Students

A. Student and Staff Education and Training

All staff will be provided with a copy of the district's policy on prevention of bullying of students. All students will be provided a summary of the policy and notice that a copy of the entire policy is available on request. Bray-Doyle Public Schools is committed to providing appropriate and relevant training to staff regarding identification of behavior constituting bullying of students and the prevention and management of such conduct. Students, like staff members, shall participate in an annual education program that sets out expectations for student behavior and emphasizes an understanding of bullying of students, the district's prohibition of such conduct, and the reasons why the conduct is destructive, unacceptable, and will lead to discipline. Students shall also be informed of the consequences of bullying conduct toward their peers.

B. Bray-Doyle Public Schools' Safe School Committee

The safe school committee has the responsibility of studying and making recommendations regarding unsafe conditions, strategies for students to avoid harm at school, student victimization, crime prevention, school violence, and other issues that interfere with and adversely affect the maintenance of safe schools.

With respect to student harassment, intimidation, and bullying, the safe school committee shall consider and make recommendations regarding professional staff development needs of faculty and other staff related to methods to decrease student harassment, intimidation, and bullying and understanding and identifying bullying behaviors. In addition, the committee shall make recommendations regarding: identification of methods to encourage the involvement of the community and students in addressing conduct involving bullying; methods to enhance relationships between students and school staff in order to strengthen communication; and fashioning of problem-solving teams that include counselors and/or school psychologists.

In accomplishing its objectives, the committee shall review traditional and accepted harassment, intimidation, and bullying prevention programs utilized by other states, state agencies, or school districts. (See also policy BDFC.)

Student Reporting

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying.

Staff Reporting

An important duty of the staff is to report acts or behavior that the employee witnesses that appear to constitute harassing, intimidating, or bullying. Employees, whether certified or non-certified, shall encourage students who

tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For Young students, staff members given that information will need to provide direct assistance to the student.

Staff members who witness such events are to complete reports and to submit them to the building principal. Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal.

Parental Responsibilities

Parents/guardians will be informed in writing of the district's program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

Most of our students participate in multiple sports

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a victim of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Discipline of Students

In administering discipline, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

The above consequences will be imposed for any person who commits an act of bullying as well as any person found to have falsely accused another as a means of retaliation, reprisal, or as a means of bullying. Strategies will be created to provide counseling or referral to appropriate services, including guidance, academic intervention, and other protection for students, both targets and perpetrators, and family members affected by bullying, as necessary.

Publication of Policy

Annual written notice of this policy will be provided to parents, guardians, staff, volunteers, and students with age-appropriate language for students. Notice of the policy will be posted at various locations within each school site, including but not limited to, cafeterias, school bulletin boards, and administrative offices. The policy will be posted on the school district's website at braydoyle.k12.ok.us and at each school site that has an Internet website. The policy will be included in all student and staff handbooks.

SCHOOL COMMUNICATION

Bray-Doyle Public School uses several platforms to communicate with students, parents, and guardians.

PARENT SQUARE

This messaging system keeps you informed with the latest announcements, reminders, and events. Our teachers also use Parent Square. Please keep in mind that teachers have busy schedules during the day and may not be able to respond immediately. We kindly ask that you respect their personal time and refrain from contacting them after school hours.

GRADEBOOK PORTAL

This is where you can go online to check students' grades, assignments, cafeteria balances, and absences.

GOOGLE CLASSROOM / GMAIL

This digital platform is used by every teacher in their classroom and in the event that we need to go virtual in an emergency situation. Teachers and students may also communicate regarding class assignments, tutoring, and other school-related topics.

Make sure you are enrolled in Parent Square and the Gradebook Portal to access all these lines of communication. This will ensure you have the maximum available information pertaining to your student.

BRAY-DOYLE BOARD OF EDUCATION
LEAVING SCHOOL GROUNDS, CLOSED CAMPUS POLICY (FDF)

It is the policy of the Bray-Doyle Board of Education that the schools will have a closed campus. Students will remain on campus from the time they arrive in the morning until the completion of the school day.

When a student arrives at school in the morning (whether walking, riding a bus, or driving a vehicle), the school day starts for that student. Each student should plan to arrive at school before the 8:05 bell, allowing time to get books, organize for the morning and be ready to meet the first class.

Upon arrival on campus, the student is to go to an approved area to wait for the first bell. Sitting in a vehicle is not permitted.

Students having arrived at school may not leave the school premises at any time during the day without first receiving permission from the principal's office. For special occasions at school, students will not be allowed to leave campus to dress or undress unless extenuating circumstances exist.

Before permission can be granted for a student to leave at any time other than at noon:

1. The principal's office must have received a note or a phone call from the student's parent/guardian stating the reason why the student needs to leave school (a note must be brought in soon enough to be verified).
2. The principal or office personnel must talk personally with the parent / guardian.
3. The principal will then issue a slip that verifies the student's right to leave campus. The student must then sign the sign-out sheet (and must sign back in if returning before school is out).

Before permission can be granted for a student to leave the campus during the lunch period:

1. The student's parent / guardian must notify the principal's office that the student will be leaving.
2. Only the parent/guardian may pick up the student. (If a custodial parent does not wish the child to be released to a noncustodial parent, appropriate written instruction should be filed with the school. A parent who is awarded legal custody of a child by court action shall file with the school a copy of the court decree awarding such custody.)
3. The parent / guardian must sign the student out through the principal's office before the student is allowed to leave.
4. The student must be picked up and returned at the front sidewalk only.
5. The student must sign back in upon returning to campus.
6. Students are not permitted to drive from the campus at noon if planning to return for afternoon classes.

Any student who fails to abide by these policies will be considered truant and could be subject to discipline or loss of parking privileges,

Adoption Date: April 9, 2018

Bray-Doyle Public School Career Tech Transportation Policy

This policy has been created in an effort to promote and nourish existing attributes of responsibility for preparation of a successful life beyond high school graduation for Bray-Doyle High School students.

It shall be the policy of Bray-Doyle Public Schools to allow Junior and Senior Students to drive their own vehicles to and from Red River Technology Center (RRTC) provided they have a valid driver's license and the proper insurance for the vehicle they are driving. This information will be kept on file in the Bray-Doyle High School office. All other students are required to utilize the bus transportation to and from RRTC which is provided by Bray-Doyle Public Schools.

Red River Technology Center provides the district with their attendance records for each Bray-Doyle student attending their facility.

Each school day, students will be required to sign in upon arrival to the Bray-Doyle campus from RRTC. Should a student receive two tardies from RRTC, Bray-Doyle High School, or a combination of the two facilities in a semester as a result of driving oneself, that student will lose driving privileges to and from RRTC for a period of:

- Two Tardies - Three Weeks
- Two Additional Tardies - Remainder of the Semester
- Two Additional Tardies - Remainder of the Year

Students are required to have a parental permission form on file allowing them to drive to and from RRTC. Students are not allowed to transport or pick up any other student to or from RRTC. Students caught transporting other students will lose their driving privileges for a semester. Students may apply for an exemption before the Board of Education if two or more siblings are attending RRTC.

This policy does not negate any policy on absences in accordance with Oklahoma law and District requirements.

Students must still provide proper proof of their driver's license, insurance and any other associated paperwork to have driving privileges.

BRAY-DOYLE DRIVING REGULATIONS

I, _____ hereby certify that I am a licensed driver, with a current drivers license (number _____) and agree to abide by all of the laws and rules as set by the State of Oklahoma and the Bray-Doyle School Board of Education.

If you drive/park on the Bray-Doyle school campus, you **MUST** obtain a parking permit from the H.S. office and show liability insurance. **UNDERSTAND** that by parking on Bray-Doyle school grounds you give permission for your auto/truck/cycle, etc. to be searched by drug sniffing dogs, dogs searching for bombs, or other contraband or illegal substances. Also, parking on Bray-Doyle school grounds gives **CONSENT** to a search of the entire auto, including interior, trunk, and toolboxes. Refusal to allow search of any of the above **WILL** result in a mandatory suspension from school.

Vehicles are to be parked in an orderly fashion (not blocking other vehicles or roadways) in the parking lot **EAST** of the high school building. **AT NO TIME DURING THE DAY SHOULD STUDENTS GO TO OR ENTER A VEHICLE UNLESS THEY HAVE PERMISSION FROM THE PRINCIPAL.** The parking lot is off limits. Students will exit vehicles after arriving at school (no sitting on/in vehicles). Students will use the road north and west of gym between the hours of 7:30 a.m.- 3:40 p.m. every school day. Students driving on school grounds must have a valid driver's license and driving permit. Students are to observe all speed limits and drive in a manner that is proper and reasonable at all times. Driving privileges on the school grounds may be suspended at principal's discretion.

I understand that any violation of these rules will forfeit my privileges to drive on school grounds, and I further agree to release the Bray-Doyle School District, its Board Members and Employees from any liabilities, which might occur as a result of a traffic accident.

Student Signature

Date

Parent/Guardian Signature

Date

VEHICLE REGISTRATION:

YEAR & MODEL _____

COLOR _____ **TAG** _____

INSURANCE COMPANY _____

EXPIRATION DATE _____

BRAY-DOYLE PUBLIC SCHOOLS

**PARENTAL REQUEST ON CORPORAL PUNISHMENT
AND
STUDENT HANDBOOK ACKNOWLEDGEMENT**

Student's Name: _____ **DOB** _____

Do not write additional comments on this page. It will void this form and require a new form to be sent for you to sign.

Check one of the options below:

_____ **1. School officials have permission to administer corporal
punishment to the above named student for misbehavior or
failure to follow school policies.**

_____ **2. I request my child not receive corporal punishment at school.**

I have read and reviewed the student handbook with my child.

Parent's Signature

Student Signature

Date

PARENTAL AUTHORIZATION TO ADMINISTER MEDICINE

To: PRINCIPAL at BRAY-DOYLE HIGH SCHOOL

I am the parent with legal custody or the legal guardian of

a student attending this school. This student requires or may require medication at intervals during the school day.

I hereby authorize and give my consent to the school principal, or the school superintendent, or other employee designated in writing to:

Administer _____, a
non-prescription medication which I am hereby supplying you or will supply when required, in accordance with the instructions for administering such medication.

Administer _____, a **filled**
prescription medication which I am hereby supplying you or will supply when required, in accordance with the directions for administering the medication as listed on the label on the vial or according to any written instructions of the physician prescribing the medication.

I understand that under state law the Board of Education, the school district, or employees of the District shall not be liable to the student or the student's result from acts or omissions of administering the medicine I have hereby authorized.

Dated this _____ **day of** _____, 20 _____

Parent/Guardian

Address

Phone Number

MINOR PHOTO RELEASE FORM

**Bray-Doyle Public Schools
1205 South Brooks Road
Marlow, OK 73055**

I give Bray-Doyle Public Schools permission to publish in print, electronic, or video format the likeness or image of my child. I release all claims against the school with respect to copyright ownership and publication including any claim for compensation related to use of materials.

MINOR'S (STUDENT'S) NAME

PARENT/GUARDIAN NAME – PRINT

PARENT/GUARDIAN SIGNATURE

DATE

General Guidelines: It is recommended that a release be obtained when photographing or videotaping a minor (under 18). Parent or guardian signatures are required; signatures of minors are not sufficient. When images are published, the school will take precautionary steps to provide minimum identifying information and will not use specific street or mailing addresses, e-mail addresses, or phone numbers. Signed release forms are not needed when subjects are in public places, such as fairgrounds or parks. Photographs or videotaping in private or public schools must be done only with school permission and with signed release forms from a parent or guardian of each child. Release forms should be included in school registration materials. It is the responsibility of the photographer or videographer to obtain signed release forms and maintain records. If you have questions, please contact Bray-Doyle Public Schools, 580-658-5076.