

Duxbury Public Schools

DUXBURY MIDDLE SCHOOL

2018-2019 SCHOOL IMPROVEMENT PLAN

School Committee Presentation: October 24, 2018

School Councils

School Councils are the part of the Education Reform Law of 1993 that ensures meaningful involvement of parents, community members and school staff. The establishment of School Councils is one of the most important provisions of the law and one that professional staff considers an integral component of district best practices.

The School Council, co-chaired by the school principal, is required to:

1. meet regularly throughout the school year,
2. assist in the identification of facility and educational needs of students,
3. make recommendations for the development, implementation and assessment of programming,
4. assist in the review of the annual school budget,
5. promote relevant professional development,
6. review and make recommendations for the school handbook, and
7. develop school improvement plan goals that are consistent with the goals and standards of the district and the Department of Elementary and Secondary Education (DESE).

DMS School Council Membership:

Twyla Barrett - Student

Cara Clelland - Parent

Julie Cook - Faculty

Shira Limmer - Faculty

Sarah McGuire - Principal & Co-Chair

Linda Moriarty - Community Member

Caroline Mullins - Faculty

Kristen O'Connell - Parent

Caitlan Sheehan - Faculty & Secretary

Christine Sovik - Parent

Jen Sullivan - Parent

Brent Watts - Student (7th grade)

Michael Wood - Parent



Social Emotional Learning		
<u>Goal</u>	<u>Action Steps</u>	<u>Evidence</u>
Embed Social Emotional Learning strategies and best practices into all DMS students' academic and schoolwide experience throughout the school year.	• Leverage faculty meeting and PD time to expose teachers to strategies • Investigate in department meetings and PD how SEL strategies specifically support or align with course curriculum • Develop advisory group of students to include their voice and beliefs regarding relevant and appropriate SEL skills needed in their DMS experience • Apply Alternative School Day Pilot to the support of SEL strategies and experiences • Administer a SEL school climate survey to students and staff, use data to inform supports • Using the DOE website material on social emotional learning, identify the five core competencies and how they can be integrated into life at DMS. http://www.doe.mass.edu/candi/sel/	Faculty meeting agendas and discussion notes Dept meeting agendas and discussion notes, PD agendas and products developed such as lesson plans, resources, and other items Principal's Advisory agendas and outcomes Blizzard Bag assignments, and student products created Survey data and analysis DOE Website materials embedded within lesson plans



Communication		
<u>Goal</u>	<u>Action Steps</u>	<u>Evidence</u>
DMS will provide effective and regular communication with community members.	• Send out weekly newsletter with timely dates, events, and community news • Regularly send out updates using DMS Twitter and Instagram • Coordinate with PTO to publicize school events and news and invite DMS family audience and participation • Use School Council to address School Improvement Plan, inform budget process, and review handbook, communicating these activities via minutes to community at large • Hold multiple evening events to invite and welcome parent participation and collaboration in support of students • Respond to parent outreach promptly - at all levels • Share outcomes from Principal's Entry Plan • Present to School Committee • Engage community in opportunities to visit the school and work with teachers including Open House, Conferences, and Coffees with the Principal	• Weekly Newsletters • Twitter feed • Instagram feed • PTO/ DMS Publications • Calendar of events • School Improvement Plan • School Council Minutes • Coffee with the Principal agendas and notes • Email communication • Entry Plan presentation • Presentations to School Committee • Open House Programming • Evening Conferences



Student Assessment		
<u>Goal</u>	<u>Action Steps</u>	<u>Evidence</u>
Effectively analyze and reflect upon assessment data for DMS students and target supports based on the data.	- Analyze MCAS data using Edwin analytics tools and DOE materials - Participate in administrative data training meetings - Analyze data in department meetings to target curriculum and pedagogical strategies to support students' improvement - Meet regularly with administrative team to discuss, analyze data, and align strategies to support student improvement - Regularly assess, analyze, and align local assessments to reflect the skills and content - Leverage School Council to analyze trends in DMS data and draw conclusions to support improvement - Create data teams at DMS through team meeting structure, complete with data analysis training and reinforcing a culture of inquiry - Identify specific students and/or small groups of students who will benefit from targeted interventions by our regular education staff	- Analysis notes and developed targets - Meeting agendas and outcomes - Lesson plans implementing strategies that support improvement in specifically targeted areas - Meeting agendas and outcomes - School Council agendas and meeting minutes - Team meeting agendas and strategies produced - Data team training materials - Ongoing data collection from local sources to measure effective supports and student growth



School Safety and Security		
<u>Goal</u>	<u>Action Steps</u>	<u>Evidence</u>
Update our safety and security procedures	• Meet with administrative team to determine updates and develop plans • Collaborate with Duxbury PD and Fire to evaluate current safety and security plans • Educate staff on appropriate changes in routines, re-educate on overall safety and security plans • Educate students on updates safety and security procedures • Educate community on updates to safety and security procedures	• Administrative retreat agenda • Capital budget support of improved security features • “At a glance” update of procedures for teachers • October 19th PD agenda • Student training - video, class assemblies • Newsletter informing parents of updated security procedures.

