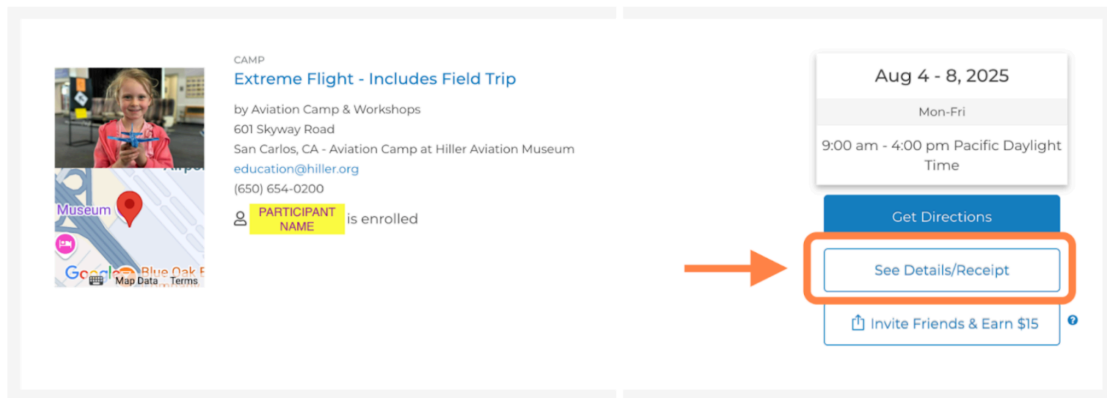
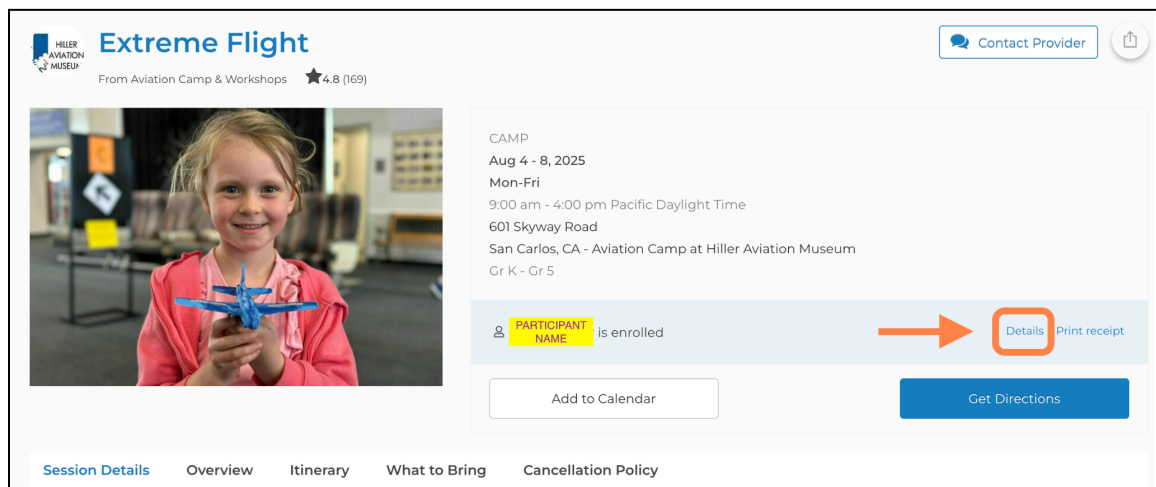


Adding Authorized Pickup Persons

1. Sign into your [Activity Hero](#) account.
2. Go to your [Registrations](#) page (hover over the person icon with your name under it)
3. Find the correct camp/session/date you wish to add pickups to.
4. Click on **See Details/Receipt**.



5. Now, on the camp session page, click on **Details**.



6. On the Registration Details page, scroll through to find Participant Information in the middle. There will be a button labeled **“Edit Participant Info.”**

2x Rewards Points when you book on the ActivityHere iOS app. GET THE APP

Registration Details for **PARTICIPANT NAME**
for *Extreme Flight - Includes Field Trip* by Aviation Camp & Workshops

If you have any questions, please contact us at camp@hiller.org.
We'll see your child soon at Aviation Camp!

Participant Information
Participant Name: **PARTICIPANT NAME**
Age: 8
Gender: Female
Pronoun: She
D.O.B.: 1/01/2017
Grade: Gr 3
School: [blank]

Edit Participant Info

Contact information

Get Directions **View Order Details** **Print Full Receipt**

Scroll down to find **PARTICIPATION INFO** in the middle of all the text.

7. You will now be on the page to edit registration details. On the left menu column, click on **“Contacts & Pickups”**

Registration Progress

✓ Registration Questions

✓ School & Health

✓ **Contacts & Pickup**

Aviation Camp & Workshops - Extreme Flight for **PARTICIPANT NAME**

Nickname (if any)
• e.g. Chris instead of Christopher
• Please leave BLANK if the first name in the registration is how it should appear.

Grade for the 2025-2026 school year: *

☐ Gr K
☐ Gr 1

8. From here, you can add and select authorized pickups.
 - a. **IMPORTANT.** You must click on the checkbox by their name or they will not appear on Hiller’s side.
 - b. See visual on next page.

Pickup Authorization

Other than the parent/guardian, who else is allowed to pick up your child?

 Select Pickup Authorization

☒ **Holden Caulfield**
Babysitter

☐ **Anne Shirley**
Grandmother

☒ **Isra Hadid-Ra'Ad**
Babysitter

Names must be selected with a checkmark in order to appear on Hiller's pickup list.

For example, based on this screenshot, Anne Shirley will NOT appear on the pickup list. Only Holden C. and Isra H. will show up.

[+ Add New Pickup Authorization](#)

Finish