

MVP

HI FI Host Application Pages

- Profile Selection (Screen 1): Users are directed to select between 3 profiles (Host/Admin/Guest)
 - **Outdated** - At least for guests, since they create via invite link
 - Shouldn't be allowed to select admin role either. Instead, users should be redirected to either enter code as guest or apply as a host
- Profile Selection/Choice (Screen 2): Should be removed as users shouldn't be able to select to start different profile applications
- Introduction Screen: Rename to Host Landing Page
 - The information here will need to be created/updateable by the admins if we consider that different orgs may have different requirements
- Introduction/Question1/Choices:
 - **Outdated** - We discussed that users can fill out sections and come back, however, there's no way to view the sections at start or during the application process
 - **Recommendation** - We add an overview page after Host select Get Started, it can show the overview outlined by each org into profile sections.
 - This could serve as the application overview, since hosts will need to see in progress applications
 - **Addtl Recommendation** - We may want to group questions together based on profile section, currently each section is one question and this works with complicated questions that have severe branching paths but they should be limited to those situations whereas currently we have every one line question be its own view.
 - **Update UI to match rest of screens**
- Introduction/Question1/Selection
- Introduction/Question1/Continue
- Introduction/Question2/Continue
- Introduction/Question2/Continue
- Introduction/Question2/Continue
- Introduction/Question2/Continue
- Entire HostBio Section
 - **Recommendation** - As stated above, we may want to consolidate each individual section into an entire section view. While there's benefit into breaking up large amounts of information, it should be balanced.
 - Right now a Host user has to save&continue on every single question and click through them individually vs doing 3-4 grouped questions about their contact information, languages, gender
- Picture Input/ImageUpload/Blank

- **Recommendation** - Currently we're asking them to upload a photo of their home, but would recommend multiple pictures of the home and the guest room.
 - If the goal of the photo of the home is just to see the state of the exterior this wording is fine but if it's meant as a validation that the home is safe and spacious enough for guests, would recommend exterior/interior photo sections and photos uploaded of the room.
- ReferenceCheckScreen/Disabled
 - **Recommendation** - Spacing on this is a bit awkward, would recommend revisiting this screen and also adding in reference phone number. Not sure if it's only supposed to be email but if we're supporting email/SMS/phone calls for users, may be easier for coordinators to prompt references via call if they aren't receiving responses via email

HI FI Guest Application Pages

- Similar to above, single questions per save & continue when instead it should be based on sections.
- **Recommendations:**
 - Cleanup into sections for less views required for Guests to interact
 - Potential Guests view revisited, should breakup the amount of input fields into clear guest sections
- Pets questions:
 - **Recommendation** - Consolidating to a pets section but also adding in a pet allergy section for the Guest
 - Guests may be open to living with certain types of pets but currently it's a yes or no only flag for the matching algorithm
 - **Recommendation** - Should be a checkbox list rather than a radio select with options to select all/none
- Contact/Information/Blank
 - **Recommendation** - We should convert the reordering into a checklist or a numbered list. Right now it looks like they reorder via drag/drop and on some phone which can be problematic for accessibility users
- Picture Input/ImageUpload/Blank
 - Guests don't need this functionality
- ReferenceCheckScreen/Disabled
 - **Recommendation** - Spacing on this is a bit awkward, would recommend revisiting this screen and also adding in reference phone number. Not sure if it's only supposed to be email but if we're supporting email/SMS/phone calls for users, may be easier for coordinators to prompt references via call if they aren't receiving responses via email
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Host & Guest Trackers

- **Recommendations -**
 - Blue bar should be removed or revisited as I'm not sure what it's indicating. Should it be for the overall process? Or a bar for each subsection of the process?
 - Useful for subsection but not in the overall status process
 - Missing ability to modify/put on hold application.
 - Hosts/Guests can view coordinator information and access profile but are we supposed to be showing email/phone number?
 - Instead, prompt them with an input field to enter in a message that we can email/text to coordinator through system AND/OR
 - Add Side Navigation Bar as seen in the latest coordinator dashboard.

Coordinator Dashboard

- **Recommendations:**
 - Finish adding side navigation to all screens
 - Review and finalize all "states" in the dropdown menu located on the top right of the dashboard body.

Generic Profile Layout

- **Recommendations:**
 - Finalize all information to be listed in the profile (smoker/non-smoker, pet/no-pet, co-guests, known disabilities, etc)

Guest Profile Page

Host Profile Page

Coordinator Profile

Planned Figma Pages

Start Here

Explains what elements are, what icons in titles stand for, etc

Style Guide + Design System

Design checklist ([source](#)) for HUU here: [HUU Design System Checklist](#)

Almost all components ultimately should live here

Accessibility Notes

- Guest – mobile-first; save at every point (in case of spotty wifi)
- Host – mostly desktop, but mobile also bc upload pictures

Cards

- Scheduling
- Profile views (flow)
- Messaging
 - Should always be in dashboard!
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Site Map

Reference example: [Civic Tech Index Figma](#)

Use [HUU Figjam](#) (Abiha)

Contents

- Overview of Guest user flow
- Overview of Host user flow
- Overview of Coordinator user stories
- (?) Administrative backend user stories

Guest View

Mobile-first; save at every point (if multiple page process)

***If too long, separate after account creation*

Contents

Category + Titles

- Guest Dashboard (potentially build after coordinator dash)
- Accept/Reject Invitation
- Create Account

- Complete Profile
- Complete Orientation
- View Host Profiles
- View Favorite Host Profiles
- Select Favorite Host
- Submit Match Request
- Facilitated Meeting
- Match Confirmed
- Contract Creation and Review
- Transition out
- Respite

User Feedback Components

Status bar for overall user flow (titles)

Progress chart for application + profile

- Pie or donut chart with % complete
- Should be able to edit any part of these in any order

Pending cards (when awaiting approval)

- Clearly show user does not need to take action
- **Possibly** display # days since the last step was completed
- **Possibly** display estimated time for a coordinator to finish the next step
- Mechanism to ping a coordinator after a certain number of days (send a message, etc)
 - Display # of days before ping coordinator

Host View

*should not be able to see any coordinator info – but can message them through the system
 Desktop + mobile responsive - mostly used on desktop, but also need pages for uploading photos to be very mobile responsive.

Coordinator Dashboard

- Needs to have notes for each guest/host for comms done outside of system
- Coordinator message
 - Tied to an actions/actions that guest or host need to complete
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Coordinator Workflows

General notes

Left-hand bar

Navigation – parts of the process

Right-hand bar

Messages/notes on action items (making and seeing)

On dashboard – calendar cards / etc.

Top

Preferences

Preferences for profiles – Icons (has a dog/cat/no pets) – etc etc