

# TOWN OF PETERVIEW MINUTES

**March 14, 2023**

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Minutes of a Regular Meeting of the Council of the Town of Peterview, held in Council Chambers on Tuesday, March 14, 2023, at 7:30 p.m.

**Council Members:**

Mayor J. Samson

Deputy Mayor C. Samson

Councilor K. Humber

Councilor V. Sheppard

R. Williams

F. Whitt

V. Taylor

**Also Present:**

Town Clerk/Manager, C. Torrville.

**Adoption of Agenda:**

Motion – K. Humber/C. Samson

#021-23 Be it resolved the agenda be adopted as circulated.

Motion carried unanimously.

**Delegations:** NIL

**Adoption of Minutes:**

Motion – C. Samson/R. Williams

#022-23 Be it resolved that the minutes of the regular meeting of February 14 and the Special Meeting of February 27, 2023 be adopted as presented.

Motion carried unanimously

**Business Arising from Minutes:**

1. The Town Clerk/Manager directed Council's attention to Rural Outreach brochure that was attached to the meeting package. These are the engineering students that are working on the trail project and new website.

**Committee Reports:** NIL

**Accounts Payable:**

Motion – K. Humber/R. Williams

#023-23 Resolved the following accounts, totaling \$31,825.70 be approved for payment:

1.	Bell Aliant	\$	210.51
2.	Botwood Home Hardware		20.69
3.	CIBC Visa		868.77
4.	CIBC Mellon		706.78
5.	CRA		2,528.21

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6.	CNWM	3,795.60	
7.	D & K Computers	92.00	
8.	Dicks & Company	35.64	
9.	First Response Supply	6,497.50	
10.	NL. Power	2,845.13	
11.	North Atlantic	200.81	
12.	Paymentech	538.52	
13.	Town of Grand Falls-Windsor	10,142.25	
14.	TRIO	921.12	
15.	Ultramar	519.71	
16.	Workplace NL.	<u>1,902.46</u>	\$ 31,825.70

Motion carried unanimously

**Unfinished Business:**           NIL

**New Business:**

1.       Permits issued since the last meeting:           NIL

2.       The Town Clerk/Manager informed Council that the temporary permit issued for a sawmill at 150 Main Street has expired. The Town Clerk/Manager told Council that he did not receive any complaints about the sawmill during the temporary permit. Council discussed this matter and the following was decided.

Motion – K. Humber/C. Samson

#024-23       Be it resolved that the Town of Peterview issue a permit to operate a sawmill at 150 Main Street Peterview. Permit holder must abide by the Sawmill Regulations in place and Council reserves the right to revoke the permit for non-compliance at any time.

Motion carried unanimously.

3.       The Town Clerk/Manager informed Council that the Exploits Regional Service Board drafted a letter signed by the Mayors of Grand Falls-Windsor, Bishop's Falls, Peterview, Botwood and Northern Arm. The letter was sent to the Minister of Transportation & Infrastructure and the Minister of Municipal & Provincial Affairs. The purpose of this letter was to get the Province to recognize the ERSB as a Regional entity providing a Regional water service which is 100% cost shared by all five municipalities. The ERSB wants the Province to allow the Board to apply for funding for capital work needed to be done.

4.       The Town Clerk/Manager informed Council that he had an inquiry about buying a block of land that backs 52 Main Street. This land has been designated for the West End subdivision but the issue with the land has been the low elevation for municipal sewer connection. Council discussed and instructed the Town Clerk/Manager to contact different contractors for

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sewer solutions for the land and contact Service NL with the decided to wait to sell the land until some of the questions are sewer.

same question. Council answered relating to the

5. The Town Clerk/Manager informed Council that he received a request to have a street light installed at 49 Main Street. The Town Clerk/Manager told Council that there is a street light just before that property and one after the property. Council discussed and decided that the Town will not put another street light at the requested location. A suggestion was made that the property owner could have a light installed at their cost.

6. The Town Clerk/Manager informed Council that the town has been selected to participate in the 2023 Best Garden Program administered by Communities In Bloom and Miracle Gro. A selection committee of Council's choice will select six gardens to receive a "Best Garden" sign and a Miracle Gro prize pack. The selected gardens must be kept clean and tidy and have lots of flowers and shrubs planted. Selections must be made by August 11, 2023.

7. The Town Clerk/Manager asked Council for approval for his summer vacation dates. He is wanting from July 6 to July 21. Council approved the dates.

8. The Town Clerk/Manager informed Council that Bell Canada omitted the television revenue from their Gross Revenue Statement for the year ending December 31, 2022. Bell Canada has since re-issued their statement and a new tax invoice has been issued. The Town Clerk/Manager also drafted a letter to MNL requesting that they immediately advocate and pressure the Province to amend the Utility & Cable Television Companies Act to allow municipalities to request the Gross Revenue for internet provision.

9. The Town Clerk/Manager informed Council of the following donation request:

- i) Easter Seals NL.
- ii) Botwood Collegiate Grad Class.

Motion – K. Humber/C. Samson

#025-23 Be it resolved that the Town of Peterview donate \$20.00 to the Easter Seals NL and \$50.00 to the Botwood Collegiate Grad Class.

Motion carried unanimously.

## **Correspondence:**

1. Emails from the Department of Tourism, Arts, Culture & Recreation:

- i) 2022 tourism snapshot.

2. Email from MNL:

- i) Infonotes (4) as forwarded to Council.
- ii) MNL at the FCM Sustainable Communities Conference.

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- iii) Grants available for age-friendly projects.
- iv) MNL calls for municipal stability and equal partnership.
- 3. Email from the Municipal Assessment Agency:
  - i) Update on the agency.
  - ii) Manager of assessment operations.
- 4. Email from Professional Municipal Administrators:
  - i) Member bulletin (2).
- 5. Emails from PACC-CCAP:
  - i) Newsworthy nuggets (4) as forwarded to Council.
- 6. Email from Townsuite:
  - i) February update.
- 7. Seminars:
  - i) Preparing a strong disaster mitigation & adaptation fund application – MNL webinar on March 7 & 10.
  - ii) E-Privacy risk management – Webinar on March 13.
  - iii) Tangible Capital Asset – Townsuite webinar on March 2.
  - iv) New user training – Townsuite webinar in April.

## **Next Regular Meeting:**

The next regular meeting will be held on Tuesday, April 11, 2023

## **Adjournment:**

Motion – K. Humber/V. Taylor

#026-23 Be it resolved the meeting do now adjourn.

Time: 8:15 p.m.

Motion carried unanimously.

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Mayor

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Town Clerk/Manager

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