INHR Information Technology Intern

Unpaid – Geneva Strongly preferred; Remote will be considered; full and part time considered
Application due December 18, 2026

INHR is a U.S. registered 501(c)(3) non-profit organization with a presence in New York and Geneva. As shown on INHR.org, our organization supports small states and civil society organizations engage with the United Nations Human Rights Council, promotes responsible governance of artificial intelligence, and mediates U.S.-China conflict and encourages dialogue. We are seeking a Spring Information Technology Intern to join our dynamic team and work in a friendly, professional environment. The Spring Information Technology Intern will work closely with the Deputy Director for Operations and Multilateral Affairs to strengthen the systems that INHR's work depends upon including our website and our online file management system. There will also be opportunities for the Spring Information Technology intern to suggest additional IT tasks.

Responsibilities include:

- Supporting INHR transition to a new web service provider
- Supporting INHR organize our online file management system
- Strengthening INHR's online security practices including by preparing and presenting guidance to team members on recognizing threats online
- Helping INHR develop written IT procedures
- Providing day-to-day IT assistance to team members

Applicants should be undergraduate university students or recently graduated, fluent in English, and with availability to start their spring internship on January 15, 2027. Applicants should also have strong organizational and time management skills, and the ability to work in a fast-paced environment. This internship is open-ended, with a minimum term of 3 months.

Applicants should send a CV (organized in reverse chronological order with dates by month & year) and a motivation letter to recruitment@INHR.org. In their motivation letters, applicants should write specifically about their IT and interpersonal skills, as well as their interest in the work INHR does on human rights, international governance of artificial intelligence and/or conflict mediation. Specify whether you would be working in Geneva, Nairobi, London, Paris, New York, Washington DC or remotely.

Applications are due by December 18, 2026, midnight anywhere in the world. Extensions are not possible. Applications will be evaluated on a rolling basis so please apply early.