

Boy Scout Troop 647- Expense Reimbursement Form

(Please submit within 30 days after the end of the event)

Date Submitted: _____

Name for Reimbursement: _____

Event: _____

Date of event: _____

Amount of Reimbursement: _____

(Make sure you attach receipt)

Please choose:

Check request ____ Deposit into Scout Account ____

Type of Expense (Food, Camping Fee, Event Fee, etc):

Other information:

Please submit this form and receipt to:

- 1) Lisa Gumbs in person (or Connor or Bill Jones)
- 2) Email to lisagumbs@gmail.com
- 3) Mail to:
Lisa Gumbs
4626 14th St. N.
Arlington, VA 22207

If you don't submit this form with your receipt, please make sure you provide all the information above. Thank you

Treasurer fields only:

Check # _____ Date check written _____