

Kami Assignments--Teacher Guide

What Is Kami?

Kami is a tool that allows its users to interact with any static items like PDFs, images, etc. even when they are [offline](#). It allows students to alter set worksheets digitally that they otherwise would have struggled to change because it wasn't in a Doc format.

Kami allows users to:

- Write or type on items,
- Click on text using the built in OCR and read it to the user,
- Add a comment,
- Use a dictionary to look up unfamiliar terms,
- Highlight and strike through text,
- Draw on things,
- Add images, shapes, audio & video,
- Attach media like things from your Google Drive, your computer, a Google image search, YouTube or stickers,
- Insert a signature,
- Split & merge pages,
- OCR (Optical Character Recognition) tool, &
- Adding Headers & Bates (stamping, labeling or coding) to a PDF,

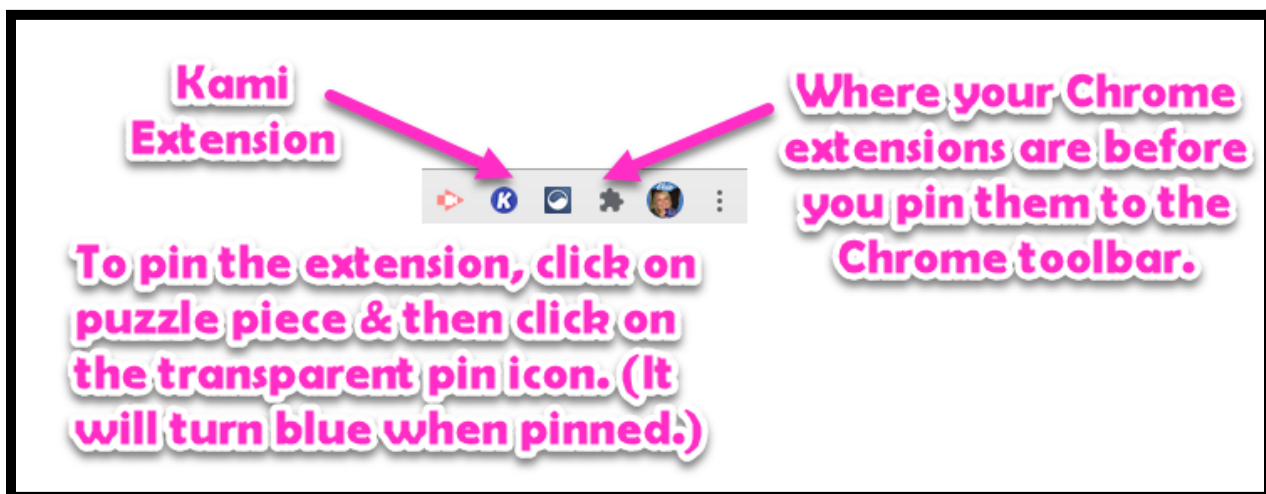
Recent Kami Improvements & Enhancements:

- More free templates
- [Annotated Toolbar](#)-- Teachers will have access to a list of frequently used annotations-- text, video & audio-- for faster & more efficient student feedback.
- Delete all annotations at once,
- In Canvas conduct real-time monitoring of students as they work & give simultaneous feedback,
 - See how students are doing BEFORE the assignment is turned in.

- Give feedback & intervention while students work.
- Annotate tricky parts of a process if a student is stumbling to complete an activity,
- Know whether a student has begun working yet (Hasn't started if icons are missing from "Grade with Kami")
- "Assessments Mode"-- advanced set up Kami assignment in Canvas with due date, live timer & auto submission ([video](#))
- "Better Scaffolding of Annotations" (More on this in the summer)
- "Faster Grading" (More on this in the summer)
- "Answer Boxes" (More on this in the summer)

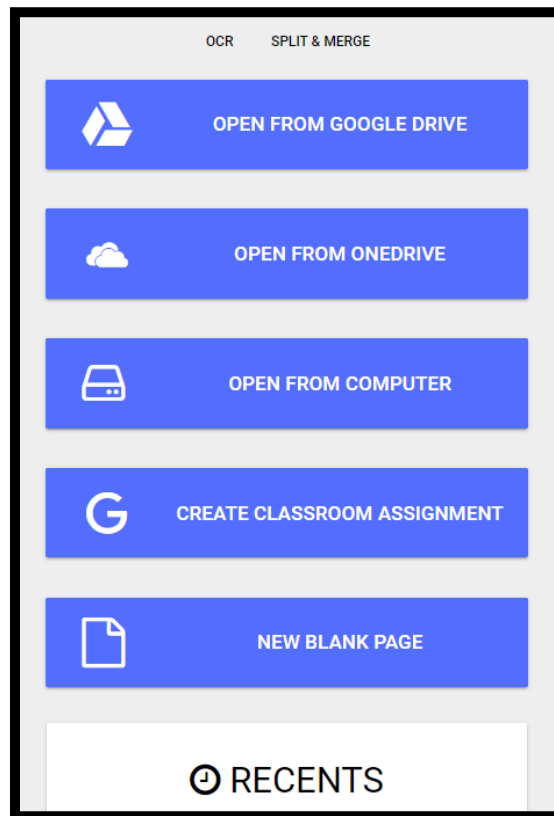
Find Kami Access:

- You find Kami at <https://www.kamiapp.com/> and your school issued Google credentials will give you automatic access.
- Or you can go to your Google Chrome browser +
- and look for the Kami extension. (It will be in your puzzle piece until you pin it to your Chrome toolbar.)



- The Kami app automatically identifies items that it can manipulate. After you are logged into your account, a larger K symbol automatically pops up in the top right of your screen when you open static things like PDFs. Click on the K to start editing.

- When you click on the Kami extension, it will give you all of the following options.



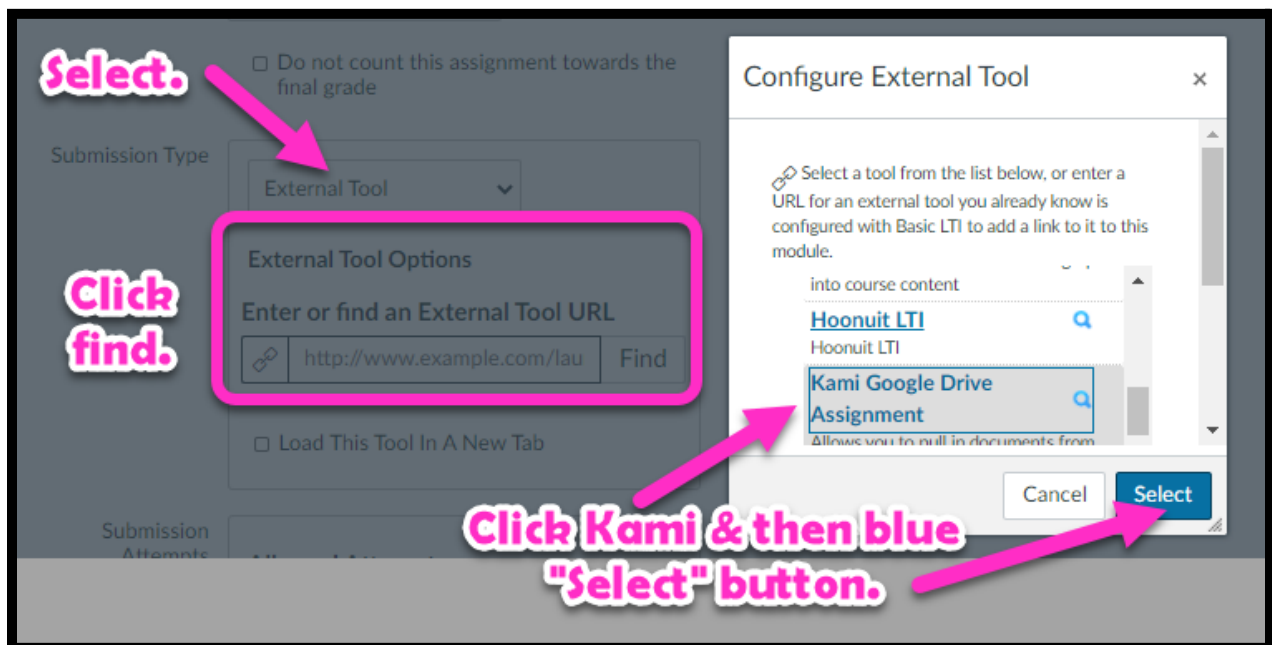
Kami Assignment in Canvas (Directions):

At the beginning of the school year Kami is automatically set up for teachers in Canvas as an **External Tool**. (Note: Kami can be used independently from Canvas too.)

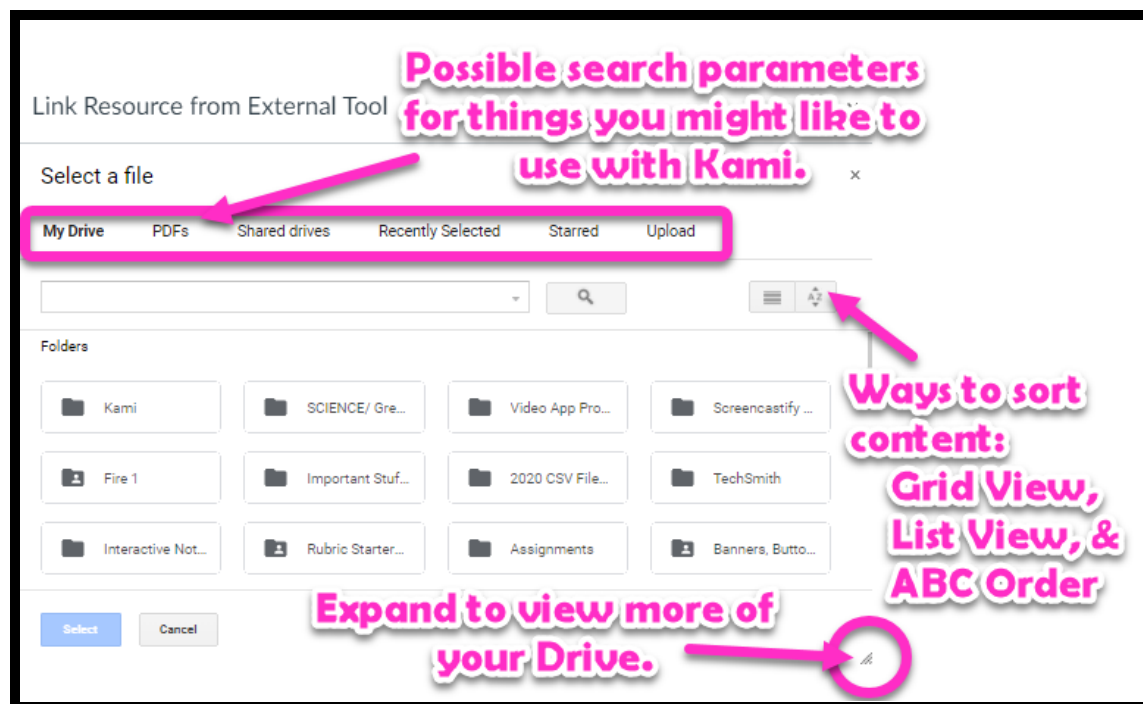
Teachers integrate Kami into Canvas by:

1. In Canvas go to **"Courses"** or **"Dashboard"** and choose the course you'd like to assign the Kami.
2. Create a new assignment. Choose one method from the following:
 - a. Select **"Assignments"** from the white menu bar on the left. Click the blue "+ Assignment" button. Give your new assignment a title. OR

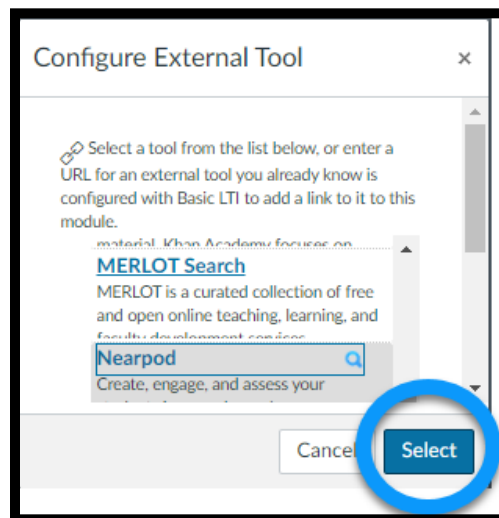
- b. Go into the module where you would like to add the assignment and click the + and choose "Assignment" from the dropdown menu. Click on "[New Assignment]" and type the assignment's title in the box below and click "Save."
3. In the Rich Content Editor (RCE), give your instructions to students. You can also establish assignment specifics like the number of points it's worth & due dates. Having "something"-- a PDF, a Doc, Google Slide Deck, image, etc. -- ready for the students to alter.
4. Creating a Canvas assignment within Canvas by adding directions & assignment specifics,
5. Incorporating the Kami Assignment into the Canvas assignment by going to "Submission Type" and clicking "External Tool." (This is the same step as most of the other "External Tools.")
6. Clicking on the box that says "Find." The "Configure External Tool" box will pop up. Scroll to "Kami Google Drive Assignment." All external tools are listed in alphabetical order.



7. After finding the "something" you determined in step 1. After clicking the blue "Select" button you will see a pop up to your Google Drive.



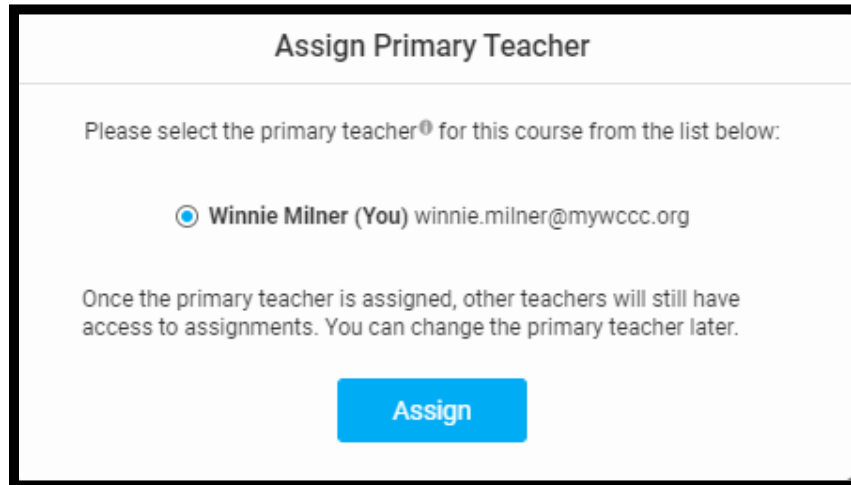
8. The Configure External Tool Box will pop up again. Click the **black "Select"** now that you have successfully routed it to a Kami resource. (Don't Click **"Cancel"** or you will have to renavigate to the correct resource again.)



9. After you click the black **"Select"** box and your Kami assignment is automatically inserted into your Canvas course and you will be rerouted back to that Canvas assignment. If you already added directions and due dates

prior to selecting the Kami resource, your Canvas lesson can be virtually ready to go.

10. The following window will pop up & you will need to determine who the primary teacher is. Chances are it will be you.



The screenshot shows a dialog box titled "Assign Primary Teacher". Inside, it says "Please select the primary teacher® for this course from the list below:". There is a single selection with a radio button: "Winnie Milner (You) winnie.milner@mywccc.org". Below this, it states: "Once the primary teacher is assigned, other teachers will still have access to assignments. You can change the primary teacher later." At the bottom center is a blue button labeled "Assign".

11. Once you click "Assign" a preview will pop up. **TWO Things will now happen.**
 - You can just leave the uploaded resource as is and it will give all students a copy. **OR**
 - You can add hints, instructional videos etc. to it. Everything you add at this phase will also be given to all students when they are given a copy of the assignment.
 - In other words, only give answers, hints, and other content unless you want students to also have it! **All edits or annotations that you make will be included in your student's individual copies.**
12. Click the blue **"Save"** button to save the assignment (which won't be visible to your students), or the gray **"Save & Publish"** button to make it available to your students.
13. Now you will see your Kami lesson in your list of assignments on Canvas. Your students will start to appear as they click on the assignment link. If you didn't create the assignment directly in a Module, you will want to do this when you want to release it to students.

Grading a Kami Assignment in Canvas with SpeedGrader:

1. You can see the status of Kami assignments for each student and grade their

work directly in SpeedGrader.

- a. When you are in the assignment, click the button that says "SpeedGrader."
- b. A preview will pop up in a window.
- c. If SpeedGrader doesn't show the Kami options, make sure the extension is installed on your computer.

The screenshot displays the SpeedGrader interface. At the top, a header bar shows 'Kami Production' and 'Due: No Due Date - Test 1'. Below this, a toolbar contains various icons for editing and navigation. The main area shows a document titled 'The 2013 Bacon Report' with handwritten annotations in red and blue ink. To the right of the document, there are three 'Chromebook Secondary' submission cards, each with a play button and a timer. On the far right, a sidebar contains a 'Submitted' status (Jul 18 at 10:02pm), an 'Assessment' section (Grade out of 0), and an 'Assignment Comments' section with an 'Add a Comment' button and a 'Submit' button. At the bottom of the sidebar, there is a 'Download Submission Comments' link.

2. In fact, you can give detailed feedback using the additional Kami features when you mark up and return the work to students.
 - a. [Kami Grading Guide Using SpeedGrader](#)
3. The grades will go back into the Canvas gradebook.

Kami in Google Classroom (Directions):

Teachers are able to integrate Kami into Google Classroom easier than ever!

[How-to Directions:](#)

- How teachers Create the Kami Assignments in GC
- How students Open, Complete & Submit a Kami Assignment in GC
- How teachers grade Kami assignments in GC

[See student work in real-time:](#)

- See how students are doing BEFORE the assignment is turned in.
- Give feedback & intervention while students work.
- Annotate tricky parts of a process if a student is stumbling to complete an activity,
- Know whether a student has begun working yet (Hasn't started if icons are missing from "Grade with Kami")

[Parent & Student Video:](#) (Using Kami in Google Classroom)

[GC Kami Updates:](#)

- "Assessments Mode (More on this in the summer)
- "Better Scaffolding of Annotations" (More on this in the summer)

Ways to Use Kami:

- Annotate primary documents, poems, examples of writing,
- Fill in a Venn diagram or other visual organizer,
- Label images,
- Turn a PDF into an interactive whiteboard,

Tips for Getting Started:

- If you need to demonstrate the answer to a particular question, but don't want to leave the full steps, or draw over the students' work, one possible method would be to use the screen capture comment to demonstrate the work for that problem, and then erase the annotations used to demonstrate it, or create them in a separate instance of Kami.

Helpful Kami Resources:

- [Student's Guide to Kami](#)
- [Parent's Guide to Kami](#)
- [Other clever ways to use Kami](#)
- [WCCC Kami Smore Newsletter \(Sept. 2, 2020\)](#)